LANE COUNTY

ADOPTED BUDGET

FISCAL YEAR 2013-2014

LANE COUNTY OREGON

Lane County
BUDGET COMMITTEE
Approved May 23, 2013
Adopted June 18, 2013

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Readers Guide to the Budget Document

The Lane County budget document represents the entire County Adopted Budget. It is arranged in sections:

- Budget Message
- Overview
- Financial Policies
- Financial & Planning Summary
- Capital
- General Expense
- Individual Department sections in alphabetical order
- Appendices
- Glossary & Acronyms

The **Budget Message**, by the County Administrator, discusses the main issues impacting the Proposed Budget and outlines the major budgetary changes from the prior year. It provides examples of challenges and opportunities facing the County in the future as well as the successes achieved in the prior year.

The **Overview** section begins with a broad description of the history, location, and economic conditions of Lane County. This is followed by an Introduction to County Government, with a short description of each department, followed by a Lane County Organizational Chart. This chart represents the County as of July 1, 2013, and provides a graphical representation of the departments and their reporting relationships to the County Administrator, the County Commissioners and the Lane County Citizens. This section also describes Oregon Local Budget Law and includes the Annual Budget Development Process Chart, followed by the Budget Schedule which outlines the specific dates for activities required for budget adoption. The section concludes with a description of the opportunities for citizen involvement.

The **Financial & Planning Summary** section describes the fund structure and basis of budgeting. This is followed by an analysis of the County's overall budget, including major revenue and expenditure trends. Schedules are included to show how the County has budgeted resources and requirements by fund type, department, and service category. The section outlines County leadership's decision making points from adoption of the current year budget through the development of the Proposed Budget. It also includes an in depth analysis of the General Fund, including major revenue and expenditure trends. This analysis includes the Long-Range Financial Plan the County uses to forecast General Fund trends into the future. This forecast is used by the Board of Commissioners to develop budget direction each year. The Balancing Options area on this section details the decision process followed for development of the FY 13-14 adopted budget and details budget development through the planning, County Administrator proposed budget, Budget Committee action and finally Board of Commissioners adoption.

Individual **Department Budgets** are tabbed in alphabetical order. Each section includes the department's purpose, organization chart, goals and objectives, details of cost saving strategies, key accomplishments, and performance management details and charts. Financial summaries by program and by fund are included for each department and division.

The **Appendices** contain**s** the following financial summary tables:

- Lane County Goals & Strategic Planning
- Lane County's Net Operating Budget
- 2010-2011 Property Tax Rate and Value Information for Oregon Counties
- Comparative Summary of Property Tax Levies
- Historical Changes in Full-Time Equivalent Employees
- Comparison of Revenues and Expenditures by Fund
- Adopted Transfers between Funds
- General Fund Resource and Expense Summaries
- All Funds Resource and Expense Summaries

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Budget Message

2013-2014

A Brighter Future

April 2013

Lane County Budget Committee
Lane County, Oregon

Dear Members:

Pursuant to ORS 294.391, this constitutes the Fiscal Year (FY) 13-14 Budget Message and transmittal of the Proposed Budget. The Proposed FY 13-14 Budget for all funds totals $466,056,549. The total is $34,078,573 less than last fiscal year, a 6.8 percent decrease from the current FY 12-13 Budget. The proposed General Fund budget for FY 13-14 is $79,470,181, an $8,547,583 decrease or 9.7 percent decrease from the current fiscal year.

The Proposed Budget document contains several overview sections including a Financial & Planning Summary, General Fund Analysis, followed by detailed revenue and expenditure information divided by organizational unit (department). The format describes each department's purpose, changes and innovations, and major milestones and achievements.

Since 2004, our Budget & Financial division has received the Certificate of Recognition for budget preparation from the Government Finance Officers Association (GFOA). This award is presented to the individuals who have been instrumental in their work in achieving a Distinguished Budget Presentation Award, which is the highest award in governmental budgeting. In the spring of 2012, faced with large staff decreases at both the department and central budget office levels with the reduction of 13% of our workforce, the difficult decision was made to forego the work needed to prepare the document for award submission. This by no means implies that the budget was not prepared with the same high standards that have been used for almost a decade. Beginning with the FY 13-14 adopted budget, Lane County will once again prepare and submit the Adopted Budget document for award.

The County has continued to receive the GFOA Award of Achievement for Excellence in Financial Reporting since 2003, which, together with our continued open and accountable budget process, shows that Lane County remains committed to performing financial reporting and budgeting at the highest standard.

LANE COUNTY COMMUNITY

As of January 2013, unemployment in Lane County was at 9.1%, which is slightly down from 9.4% for the same period in 2012. This high unemployment rate has hindered the local economy from seeing the types of recovery that other areas of the country have seen. A recent study performed by a local economic consulting firm, ECONorthwest, detailed some of the additional reasons Lane County is not as economically resilient as other U.S. metropolitan areas. These include Lane County area prime-age workers enjoying a more relaxed work life by working fewer hours per year than similar workers in other metropolitan areas. This in turn, causes the earnings of those workers to be reflective of the reduced hours, and places Lane County prime-age, college educated workers salaries at 277 out of 283 U.S. metropolitan areas. In addition, the gross metropolitan product, comparison of employment rates before and after the recession, and some poor public health symptoms which show Lane County ranking third worst in kindergarten-immunization rates and 216% of the national rate in alcohol-induced deaths, also

highlight the community well-being, which factors into the rate of recession recovery. Despite these seemingly negative indicators, there are some rays of hope on the horizon. Tourism seems to be making a comeback as shown by an increase in travel spending of 3.6% between 2010-2011, and we have seen strong growth in the food, beer and wine industries evidenced by expansion of existing companies and the start-up of new. Much like these rays of hope, Lane County government has also chosen to focus on the positives and worked towards improvement and success, as detailed in the rest of this document.

INNOVATE LANE COUNTY

In late 2011, we launched the Innovate Lane County Initiative. That initiative asked employees "How would you create Lane County today?" and looked for ways to streamline processes and improve customer service. The changes that resulted from Innovate Lane County combined with other cost-saving measures have helped Lane County significantly. An additional one-year Secure Rural Schools payment received in July and reserved rather than spent in the current year, allowed the County to reduce the projected General Fund deficit from a high of $4.5 million dollars to one that contains reductions related only to one-time funding and the spending of excess reserves.

In 2012, we launched Phase 2 of Innovate, which was geared towards revenue generation. Just like with the original Innovate Initiative, we had very high levels of participation and enthusiasm from Lane County employees. Several revenue ideas were identified and were able to be implemented right away. Other revenue ideas showed great promise but need more research and thought before we can implement them effectively. Our goal is to have more data to be able to budget for some additional revenue next year at this time.

LANE COUNTY STRATEGIC PLAN

In early 2011, the Board of Commissioners took a very proactive approach to the current difficult economic circumstances Lane County was facing by developing a visionary Strategic Plan. The goals adopted in the Lane County Strategic Plan were large, profound goals that would not be easily attained. However, the Board was committed to maintaining and improving the quality of life of our residents and facilitating our community's recovery. We have made great strides towards several of those goals, including the formation of an economic development loan fund, an initiative to decrease the number of pregnant women who smoke to reduce our child mortality rates, and our efforts at making Goshen a viable location for industrial growth.

STEPS TAKEN TO ADDRESS THE COUNTY'S FISCAL SITUATION

Lane County employees and elected officials have taken many steps this past year to address the County's Fiscal Situation caused by the continued lag in economic recovery and decrease in federal funding. Lane County implemented a 15% reduction in our workforce in FY 12-13 and at every level within the County, employees have implemented efficiency and cost-savings measures. In addition, employees who were not performing at acceptable levels were held accountable. Positions have been eliminated and departments have been merged to reduce duplication of effort and administrative oversight. Processes continue to be streamlined, the true cost of the work we produce is being determined, and fees are being adjusted to ensure the true cost is charged out where appropriate. All of our labor groups have now accepted new health care plans, which helped the County see significant reductions in what otherwise, would have been extraordinary increases in health care costs. The Board of Commissioners, with the support of the other elected officials, placed a levy on the May ballot. If passed by local voters, this levy will be the first stepping stone back towards a reasonably funded public safety system by adding back critical youth services and jail beds beginning July 1, 2013,

OPPORTUNTIES AND CHALLENGES

Countywide – Sequestration has impacted many of our federal funds. The Board's choice to not spend the current fiscal year's secure rural school payment, which was received after FY 12-13 budget adoption, was a wise one, as we are now being required to return a portion of those funds back to the federal government. Property tax growth continues to remain very low, and other funding sources such as the cigarette tax and criminal fine assessments are all lower than we have experienced in prior years.

Lane County Annex Building and surrounding property – Lane County has begun the process to redevelop the land where the old Lane County Annex building was located at the corner of 6th and Pearl to Oak Street, in downtown Eugene. The chosen proposal from the RFP process would drastically change the downtown landscape, bringing in jobs, shoppers, and an entirely new atmosphere to that area of Eugene's core. This process will take years to finalize but with the awarding of an initial contract allowing parking and exclusive opportunity to develop a final proposal, there is great excitement about the possibilities for downtown Eugene and all of Lane County.

Healthcare costs – Lane County and its represented labor groups have taken a very positive step towards significantly reducing the cost of providing health care to employees and eligible retirees. Even with that valuable work, Lane County is experiencing a significant increase in our healthcare costs. The reasons are twofold: we have experienced several large claims in a very short period of time after several years of relatively few significant claims, and our usage has increased dramatically. We will be embarking on the development of a wellness program to try and address the usage issue as soon as possible and are analyzing the injuries that occurred to ensure there isn't anything we can or could have done to reduce the risk of such injuries occurring.

Federal Funding Reductions – The federal government continues to reduce funding to local governments in large part through the slow elimination of timber payments under the Secure Rural Schools Act, which have supported both our General and Road funds. While an additional partial payment was made following last year's budget adoption, with no current solution in place, Lane County faces a return to the timber harvest revenue sharing agreements designed over 100 years ago. This combined with the elimination of other federal funds will result in Lane County seeing a reduction in total federal funding from $72.1 million in FY 10-11, to $32.6 million in FY 13-14. This is a decrease of more than 54% over a three year period.

Assessment and Taxation - Assessment and Taxation had many challenges this year with a reduction of 20% in staffing, which included six front counter assistants, two residential appraisers, one farm forest appraiser, and one commercial appraiser. Effective July 1, 2012, the department reduced its hours of availability to the public from 30 hours a week to 25 to maintain a minimal ability to respond to public record requests and receive tax payments. To mitigate the loss of customer service hours, the website was updated to allow free public access to over 165,000 legal description cards and the ability to look up real time tax account balances online. Efficiencies were found that allowed Assessment and Taxation to successfully transition the manufactured structure titling function as well as county road billings and collections function to Public Works. We worked collaboratively with the County Clerk's office to design a paperless Board of Property Tax Appeals system that saved time and money. We were able to complete a decade long project of converting 100% of tax maps from the Computer Aided Design (CAD) system to Geographic Information System (GIS). Senate Bill 1529 was implemented, which required separating machinery and equipment from the building structures on all county industrial and Department of Revenue industrial accounts. All of these areas have presented challenges and opportunities for collaborative efforts and efficiencies.

County Administration – As a way to further drive efficiencies throughout our organization, County Administration absorbed the Department of Management Services this current fiscal year, eliminating the need for a Department Director. There have been significant organizational changes throughout County Administration, including bringing the Department of Human Resources under the umbrella of County Administration. The Human Resource Director is now overseeing Human Resources as well as Finance, Facilities and the County Clerk function, which were part of the former Management Services Department. County Administration also absorbed the Division of Parole and Probation, which most recently had resided in the Sheriff's Office. All of these changes are challenging, but offer many opportunities to reduce duplication and increase efficiencies, which ultimately allow us to provide better service to the outward facing departments and our residents.

County Counsel - County Counsel has been returned to its former status as an independent department after being temporarily merged into the District Attorney's Office. The office has worked closely with Human Resources to implement training and other steps to reduce the County's exposure and legal costs. County Counsel has helped lead the way in working with the County Risk Manager to reduce general legal exposure and more specifically the County's costs associated with Worker's Compensation. Finally, bringing in house the right type of legal expertise in critical areas like labor and employment and litigation has almost eliminated the need for any outside counsel and the associated cost of those types of services.

District Attorney's Office – The District Attorney's Office, which realized reductions last fiscal year, will again face reductions in FY 13-14 , not due to a reduction in discretionary General Fund dollars, but due to a combination of the loss of one-time funds and increased costs. These reductions will again result in less prosecution of serious crimes and criminals in Lane County. Fewer prosecutions of criminals results in fewer criminals being placed on parole and probation, which impacts the funding the County receives in what is called Community Corrections Act (CCA) dollars. These monies are used by not only the County to fund services like parole and probation, but they also help support the community-based Sponsors and other critical components of the public safety structure community-wide.

Health and Human Services – Health and Human Services is one of the Departments that were merged with other departments to achieve efficiencies and provide better service to our residents. The Department of Youth Services and the Department of Children and Families were combined with Health and Human Services early in this current fiscal year. This merger was accomplished during a time of great changes in other parts of Health and Human Services, including becoming a part of a Coordinated Care Organization. FY 13-14 will see continued adaptations as this department continues to change and grow to reflect the needs of our community and the funding available at the state and federal level. Youth Services continues to look for additional funding opportunities in order to keep programs such as Phoenix open and viable. If the Public Safety levy passes in May, the Division will see an increase in funds available to serve our youth.

Information Services – The Information Services Department (I.S.) completed a new strategic plan that reflects alignment with County business goals, and addresses value creation and economics-of-scale. The GIS program was moved to I.S. from Public Works last year and that group is very engaged with diversifying its customer base across the County and across the State. I.S. is also working on several high-impact projects such as: Electronic Records Management, Law Enforcement Records, Dispatch and Jail Management, Courts, Health Records Management, Mobility, and Disaster Preparedness.

Public Works – The Department of Public Works is another department that has absorbed additional departments and duties in an effort to create efficiencies and provide better customer service to residents. Last year, the Events Center was consolidated under Public Works, eliminating the need for a Director of that division. Animal Services was moved from Health & Human Services to Public Works. This current fiscal year the Department also absorbed Property Management, which had been a program within Management Services. Through all of this, Public Works has managed to find increased efficiencies,

through several reorganizations of divisions and duties, and has been able to reduce costs significantly. There are no service reductions identified in the Administrator's Proposed Budget in the funds managed by Public Works thanks to the diligence of all staff.

Sheriff's Office – The Sheriff's Office continues to see decreases in state and federal revenues, along with normal inflationary increases in operating expenses. Because of the decrease of federal funding, the Sheriff's Office was facing the loss of more than six sworn positions, including a patrol deputy paid for by the general fund, and the elimination of the Forestland Deputies Program. In recognizing the impacts of such severe cuts, the County Administrator's Proposed Budget includes an increase in Road Fund monies to allow the Police Services Division to remain staffed at roughly the same level as the current year. The Forestland Deputies Program will be eliminated as of June 30, 2012. The Road Fund money would allow those deputies to be reassigned to the Main Office Patrol. The additional funding from the Road Fund restores Patrol to 24-hour coverage, a level not seen since 2010. If the Public Safety levy passes in May, the Sheriff's Office will see an increase in staffing levels in the Corrections Division, which will mean the ability for the County to fund a minimum of 255 jail beds for local offenders.

ADMINISTRATOR'S PROPOSED BUDGET

Unlike the past few years, the Administrator's Proposed Budget contains very few reductions, none of which are due to a reduction in discretionary General Funds to the departments. The budgetary reduction shown in the General Fund of approximately $8.5 million is primarily the result of the movement of Youth Services from the General Fund into the Health and Human Services Special Revenue Fund. Some of the add-backs that the Budget Committee approved and the Board adopted last year have been preserved, including the Medical Examiner funding. If the Administrator's Proposed Budget is approved, the only significant service reductions this coming fiscal year will occur in the District Attorney's Office. All other departments will be able to maintain status quo funding and service levels in FY 13-14. This is an incredible accomplishment based on the initial financial forecasts.

CONCLUSION

Lane County employees deserve huge accolades for their work to reduce costs, increase efficiencies, and adjust to new ways of doing their jobs, as well as adapt to new departmental structures, rules, policies and procedures. The Board of Commissioners deserve the same level of appreciation for taking the initiative and giving the County some very large, some would say audacious goals that, when achieved, will provide a better quality of life for Lane County residents. We are on the cusp of perhaps the first glimmers of hope for Lane County's fiscal situation in quite a number of years, as we continue to work towards a long-term solution to the reduction in federal funding through timber payments. With the help of our dedicated workforce, the strategic and visionary goals adopted by the Board, and the beginnings of a long-term plan to bring back the public safety structure to a level that is reasonable and viable, Lane County has a brighter future ahead of it once again.

Liane Richardson,
Lane County Administrator

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Overview

Lane County, Oregon

Historical and Geographic Information

Lane County was established in 1851 and is geographically situated on the west side of Oregon, about midway down the state's coastline. It was named for Gen. Joseph Lane, a rugged frontier hero who was Oregon's first territorial governor. Pioneers traveling the Oregon Trail in the late 1840's came to Lane County mainly to farm. The county's first district court met under a large oak tree until a clerk's office could be built in 1852. A few years later, the first courthouse opened in what is now downtown Eugene. With the building of the railroads, the market for timber opened in the 1880's.

The county encompasses 4,722 square miles and, in many ways, typifies Oregon. The county's lands are geographically a microcosm of the state – ranging from rugged glaciated mountains in the east, through a broad valley spreading across the Willamette River mid-county, to a beautiful and rugged coastline along the western edge. It is one of two Oregon counties that extend from the Pacific Ocean to the Cascades.

Special points of interest include twenty historic covered bridges, Bohemia Mines, coastal sand dunes, Darlingtonia Botanical Wayside, numerous reservoirs, Heceta Head Lighthouse, Hendricks Park Rhododendron Garden, hot springs, Hult Center for the Performing Arts, Lane ESD Planetarium, McKenzie River, McKenzie Pass, Mt. Pisgah Arboretum, Old Town Florence, Pac-12 sports events, Proxy Falls, sea lion caves, vineyards and wineries, Waldo Lake, Washburne State Park tide pools, and Willamette Pass ski area.

Lane County has 12 incorporated cities which include Coburg, Cottage Grove, Creswell, Dunes City, Eugene, Florence, Junction City, Lowell, Oakridge, Springfield, Veneta, and Westfir. Eugene, which is the county seat, is the largest city with a population of 157,010 and Westfir is the smallest with a population of 255. While Oregon grew 11.3% in the past decade, Lane County was slower at 9.3%. (Source: Portland State University, Population Research Center - 2011 Final Population Report)

Population Demographics

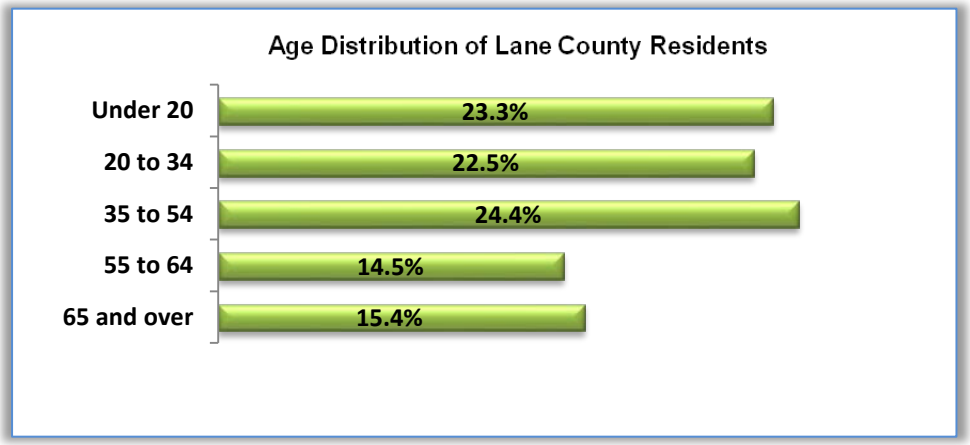
Although 90 percent of Lane County is forestland, Lane County's population as of 2012 has reached 354,542, which makes it the fourth most populous county and the third most populous metropolitan statistical area (MSA) in Oregon. (Source: United State Census, 2012 Population Report)
Lane County's population has grown 0.4% since 2010, and 8.5% since 2000. (Source: Portland State University, Population Research Center - 2011 Final Population Report)

According to the U.S. Census Bureau's 2011 American Community Survey, Lane County's residents identify their nationalities as 89% white; 2.4% Asian; 1.1% American Indian/Alaskan Native; 1.3% Black

or African American; 0.2% Native Hawaiian or Other Pacific Islander; and 1.9% of some other race. 4.4% of residents identify themselves as two or more races. 7.6% of the population identifies themselves as Hispanic or Latino, which can be of any race. 91.2% of households speak English only. Of the remaining 8.8%, 4.5% speak Spanish; 1.8% speaks Indo-European; 1.5% speaks Asian or Pacific Islander and approximately 1% speaks another language.

Families make up 58.5% of the households in Lane County with 44% of those families being married couples. Of the approximately 156,112 housing units, 145,000 are occupied with an average household size of 2.37.

The median age for Lane County residents is 39 years with 19.3% of the total population being under the age of 18 and 15.4% of the total population being 65 years of age and over.



Source: U.S. Census Bureau, 2011 American Community Survey

Education in Lane County

Lane County educational attainment percentage for the population group of 25 years and older compared to the State of Oregon and U.S. averages are presented in the following table.

EDUCATION ATTAINMENT	Lane County	Oregon	U.S.
Less than 9th Grade or No Diploma	9%	10.7%	10.1%
High School Graduate or Higher	25.4%	25.1%	28.4%
Some College & Associate's Degree	38.4%	35%	29%
Bachelor's Degree	16.6%	18.4%	17.9%
Graduate or Professional Degree	10.5%	10.9%	10.6%

Source: U.S. Census Bureau's, 2011 American Community Survey

Our local educational attainment rates are attributable in part to the outstanding higher learning institutions within Lane County's borders, which include:

University of Oregon

Generations of leaders and citizens have studied at the University of Oregon since it opened in 1876. The university's 295-acre campus is an arboretum of more than 500 species and more than 3,000 specimens of trees. Campus buildings date from 1876 when Deady Hall opened, to new additions of the William W. Knight Law Center (1999), the most environmentally friendly business school facility in the country in the Lillis Business Complex (2003), renovations to the Jordan Schnitzer Museum of Art and Autzen Stadium (2005), John E. Jaqua Academic Center for Student Athletes (2010) and the newest addition of the Matt Knight Arena (2011). As of the fall term 2012, The University of Oregon

had 24,591 total students enrolled consisting of 20,829 undergraduate students and 3,762 graduate students.

Lane Community College

Lane Community College (LCC) was founded in 1964 by a vote of local citizens, as a successor to the Eugene Technical-Vocational School, founded in 1938. The main campus opened in 1968 and is located in the south hills of Eugene, Oregon. There are numerous outreach centers throughout the county including in Cottage Grove and Florence. Lane Community College has the third largest enrollment of the seventeen community colleges in Oregon consisting of more than 36,000 enrolled students each year.

Northwest Christian University

In 1895, Northwest Christian University was founded by pastor-educator Eugene C. Sanderson and was originally named Eugene Divinity School. In 1934, the school became known as Northwest Christian College. On July 1, 2008, the name officially changed to Northwest Christian University (NCU). NCU's buildings are a blend of historic and modern. The oldest building, a Eugene landmark, is the three-story Martha Goodrich Administration Building constructed in 1908 from volcanic stone. One of the newest buildings is the 43,000 square foot, state-of-the-art Morse Event Center completed in the fall of 2003. Today, with expanded curriculum, faculty, and facilities, Northwest Christian University has 623 total students enrolled.

New Hope Christian College

This private, four year Christian college is located on a 36-acre campus in Eugene, Oregon, after merging with the former Pacific Rim Christian College in Honolulu, Hawaii. New Hope Christian College offers Bachelor's Degrees in Creative Arts and Ministry Leadership with several concentrations including Christian Counseling, Cross Cultural Studies and Pastoral Studies. The college also offers a Graduate Degree in Strategic Leadership. Through Distance Education programs, churches and individuals around the world have the ability to access dynamic training resources from high caliber communicators and practitioners. Currently, approximately 150 students are enrolled.

Economic Conditions, Development & Outlook

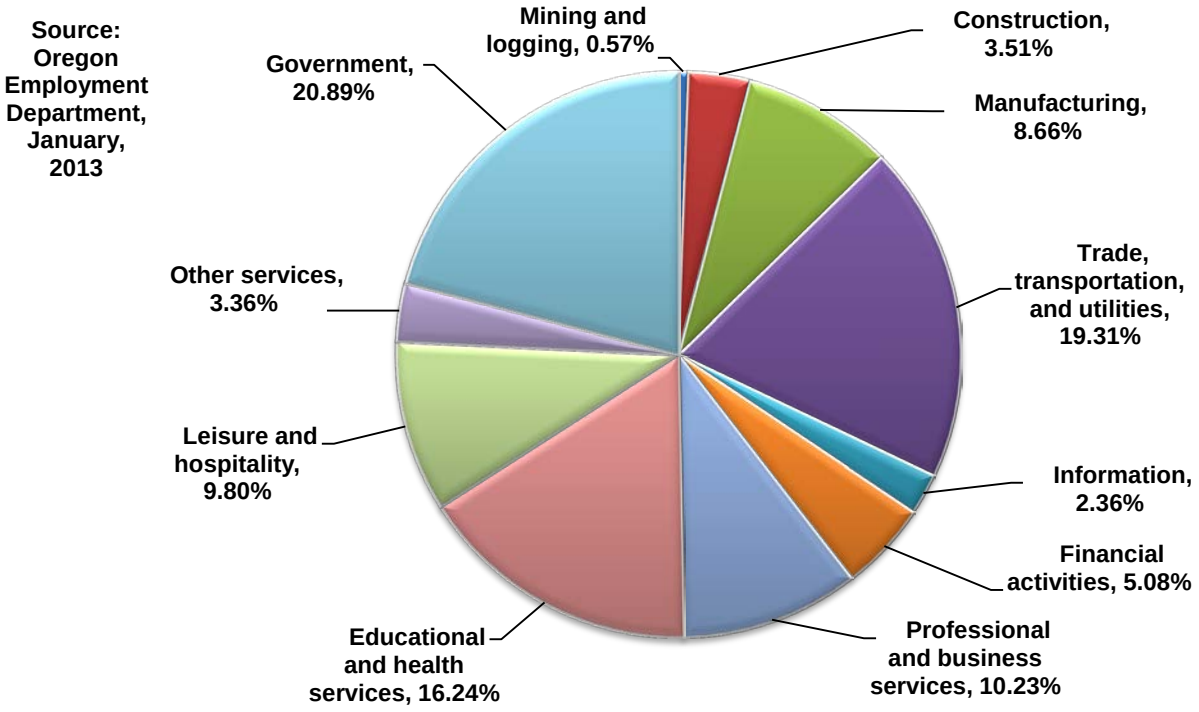
The county's location in the western agricultural belt, among the most productive in the nation, and along major West Coast trade routes means that essential food items stay reasonably priced year round. Power is generated locally from abundant resources, keeping electric and natural gas rates among the lowest in the country. Lane County is home to tens of thousands of businesses, which include national and international corporations, a federal courthouse, fifteen school districts, and two large hospital facilities. At the heart of the county's economy are also numerous small and medium-sized businesses.

While lumber and wood products remain the largest single component of the manufacturing industry in Lane County, it saw a 35% decline in employment between 2001 and 2010 mainly due to changes in federal logging practices.

Other top industries in the county include Agriculture (with main crops being nursery crops and Christmas trees), Tourism, and Retail Trade. As the home of several educational institutions, including the University of Oregon, multiple utility companies, and a federal courthouse; government employment helps add stability to Lane County's economy.

The cities of Creswell and Veneta both experienced the most rapid growth over the past decade. Creswell grew 41% and Veneta at 65% over 2000 census data (Oregon Labor Trends). Lowell saw moderate growth with a 19% increase and the coastal area of Florence saw an increase of 17%.

Lane County Total Nonfarm Employment



Change in Lane County Total Nonfarm Employment Jan 2012-13

Type of Employment	Jan 2013	Jan 2012	# Change Previous Year	% Change Previous Year
Total nonfarm employment	139,800	138,700	1,100	0.79%
Mining and logging	800	700	100	14.29%
Construction	4,900	4,800	100	2.08%
Manufacturing	12,100	12,100	0	0.00%
Trade, transportation, and utilities	27,000	26,700	300	1.12%
Information	3,300	3,200	100	3.13%
Financial activities	7,100	6,900	200	2.90%
Professional and business services	14,300	14,200	100	0.70%
Educational and health services	22,700	22,300	400	1.79%
Leisure and hospitality	13,700	13,900	-200	-1.44%
Other services	4,700	4,700	0	0.00%
Government	29,200	29,200	0	0.00%

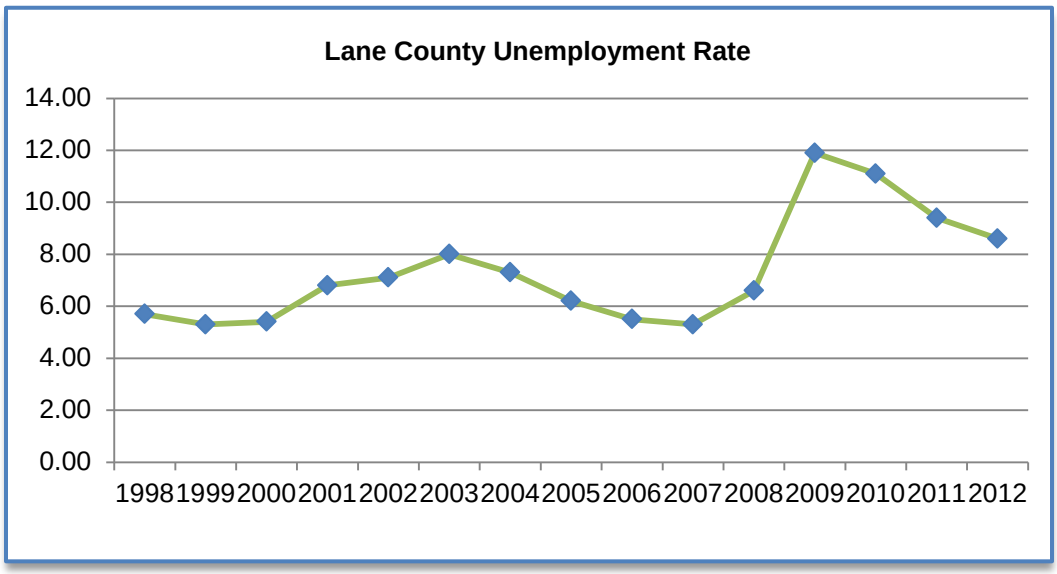
Source: Oregon Employment Department/Worksource – Labor Trends Newsletter, February 2013

Top 10 Employers in Lane County as of June, 2012

#	Name	Industry	# of Employees
1	PeaceHealth Oregon	Healthcare	4,212
2	University of Oregon	Education	4,038
3	Eugene School District #4J	Education	2,794
4	Lane County Government	Government	2,000
5	State of Oregon	Government	1,781
6	US Government	Government	1,667
7	City of Eugene	Government	1,310
8	Springfield School District	Education	1,300
9	Lane Community College	Education	1,118
10	Wal-Mart	Retail	1,050

Source: Eugene Chamber of Commerce & Oregon Employment Department

The unemployment rate in Lane County for June 2012 was 8.6%, which is a down from 11% in June of 2010. This is slightly below the Oregon rate of 8.7% and is a bit higher than the United States unemployment rate of 8.1%. The annual unemployment rate in Lane County for the past ten years has mirrored the area's economic status. As the rates below show, the economy recovered from the recession that began in 2001, but is now well into the national recession that began in late 2007. The May, 2009 unemployment rate was the highest for the area at 12.8% since 1983 when Oregon was at the height of the early 1980's recession and the rate reached 14.3%. According to local economists, Lane County's unemployment rate has begun to drop, and a slow but steady decline is likely during the next seven years with educational and health care services leading projected job growth. (Source: Oregon Employment Department).



Source: Oregon Employment Department, 2012 Labor Force data.

Tax Structure

Lane County's tax base consists of property tax rates; however, they contain no sales or business inventory taxes.

Unfortunately, this tax structure in Oregon creates unique problems for state and local governments. The lack of sales tax creates a strong dependence on income and property tax. This in turn means that employment rates are strongly linked to the economic well-being of the entire state.

In 2007, income tax accounted for more than 72% of the state's total tax revenue according to the U.S. Census Bureau. This linkage means that recovery from a recession lags due to the timing of income tax filings and payments.

The largest payers of property taxes in the county are businesses.

Top 10 Property Taxpayers in Lane County

TaxPayer Name	# of Parcels	Tax Amount	Assessed Amt	Market Amt	% of Total County Assessed Value
IP Eat Three LLC	23	3,770,391	225,962,099	227,423,714	0.85%
Comcast Corporation	8	2,602,779	147,874,300	219,422,783	0.55%
Valley River Center	13	1,731,106	106,139,760	124,700,886	0.40%
Symantec Corporation	3	1,497,535	86,747,813	88,111,987	0.32%
Shepard Investment Group	247	1,439,540	84,305,700	118,507,742	0.32%
Northwest Natural Gas Co.	100	1,208,503	90,592,000	90,592,000	0.34%
Century Link	183	1,177,826	79,190,700	79,190,700	0.30%
Verizon Communications	53	1,114,787	72,462,800	72,462,800	0.27%
Gateway Mall Partners	5	1,083,424	63,219,398	87,047,019	0.24%
Weyerhaeuser Company	1492	1,062,612	125,827,365	224,339,770	0.47%

Source: Lane County Department of Assessment and Taxation, 2012-13 Tax Reports.

Property taxes also have severe limitations due to ballot measures that have been passed by the voters in the past fifteen years. Current provisions in the property tax law include a cap on the amount available for general government purposes ($10 per $1,000 assessed) and a limit on the percentage that assessments can be increased annually to 3%, regardless of the change in real market value. Two ballot measures in 1996 & 1997 (47/50) went so far as to reduce property taxes to the 94-95 or 95-96 levels minus 10%.

The property tax revenue shortage is exacerbated in Lane County due to the very low permanent tax rate of $1.28 per $1,000 assessed value. See Appendix B, Property Tax Rate and Value Information for Oregon Counties, which shows that Lane County's comparable tax rate is the lowest in the state.

Prior to the decline in the timber industry, Lane County relied on timber harvest receipts and thereby did not seek a higher permanent tax rate. When the timber industry declined in the 1980's and a ballot measure froze permanent tax rates, Lane County began experiencing large revenue shortfalls that are discussed in more detail under the Financial Analysis tab.

In 2010, overall travel spending, or tourism, reached $536 million and employed an estimated 8,480 people (Source: Travel Lane County). Room tax saw an increase of 9.7% and the average county hotel/motel occupancy rate was 57.4%, up from 55% in 2009. The Eugene Airport arrivals and Amtrak use are both

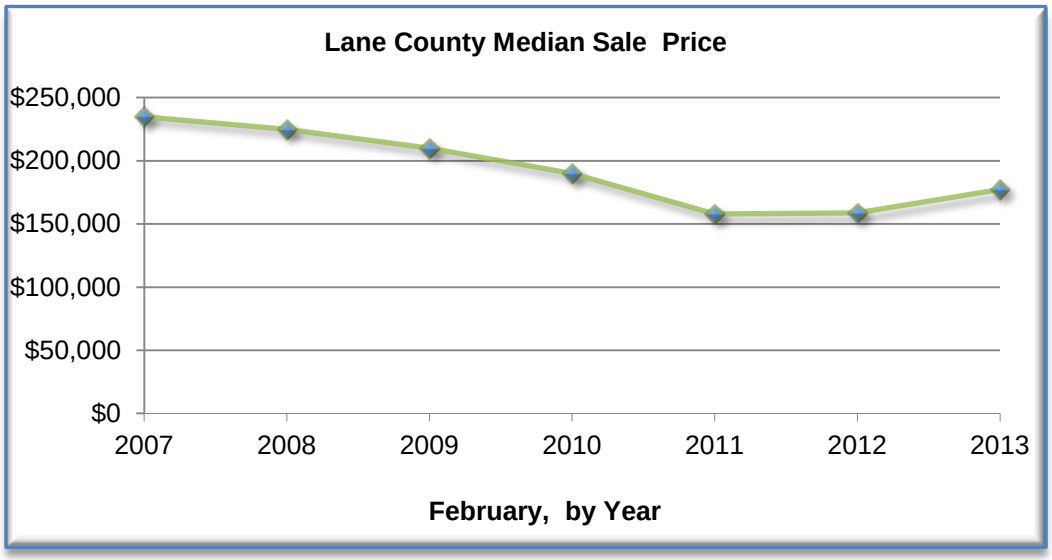
increasing. No sales tax means that the revenue tourism could generate is lost and the tax burden remains solely paid by the residents of the state through property and income tax.

Housing Costs

For the month of February 2013, the average sale price in Lane County was $202,100, and the median sale price was $177,300. Comparing February 2012 with February 2013, the average sale price increased from $181,400 to $202,100 or 11.4%, and the median has increase by 11.6% from $158,800 to $177,300.

Lane County continues to see a healthy real estate market. Closed sales were at 216, the best February figure since 2007. The time period that a new home listing remains on the market has decreased from 141 days in February 2012 to 130 days in February 2013.

Inventory in months declined for the past twelve month period from 8.8 in 2012 to 5.7 for 2013. The active count of listings for February 2013 was 1,236. (Source: Multiple Listing Service, Market Action)



Source: Multiple Listing Service

Housing statistics for Lane County display that approximately 56.5% of housing being owner-occupied units and 43.5% of renter-occupied units. The average size of owner-occupied units is 2.37 people with the average size of renter-occupied units are 2.38. The median monthly mortgage cost in 2011 was $1,425 and the median monthly rental rate was $819. Approximately two-thirds of all owner occupied homes have a mortgage. (Source: U.S. Census Bureau's American Community Survey, 2011 Housing Characteristics.)

Of occupied housing units, 2.9% has no telephone service available, 0.57% lack complete plumbing facilities, and 1.57% lack complete kitchen facilities. 71.5% of all homes are heated using electricity, 18.6% with natural gas, and 7.17% with wood. 1.94% used fuel, oil, solar or other energy. (Source: U.S. Census Bureau's American Community Survey, 2011 Housing Characteristics.)

Per Capita Income, Poverty Rates, and Working Dynamics

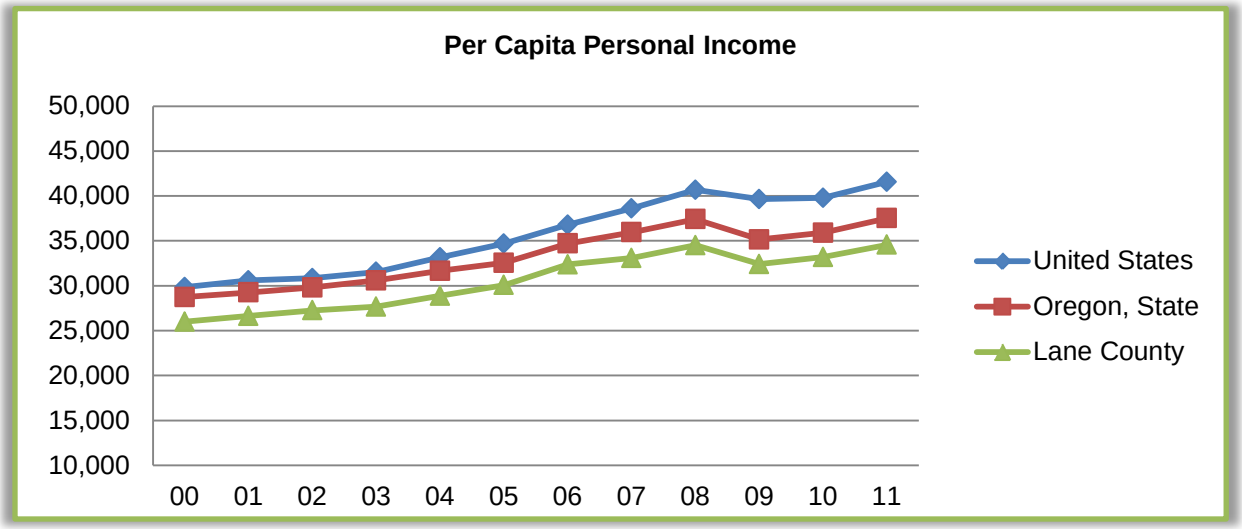
In 2011 Lane County had a per capita personal income (PCPI) of $34,561, which was ranked 14th among Oregon counties a drop from 8th in 2008. Over the past ten years, Lane County's average annual PCPI growth rate was slightly higher than the state and lower than the nation. (Source: U.S. Department of Commerce, 2011 Bureau of Economic Analysis)

During 2011, 21.4% of people within Lane County lived below the poverty level, which is higher than the state average of 17.5% and the national average of 15.9%.

Within Lane County's labor force, 67.2% of all multi-parent households with children under the age of 17 had both parents. 73.5% of all workers 16 years and over drive to work alone, with 21.4% who either carpool, take public transportation, walk, or use other means; in addition, 5.1% of all workers 16 years and over work from home. (Source: American Community Survey, U.S. Census Bureau, 2011 Economic Characteristics.)

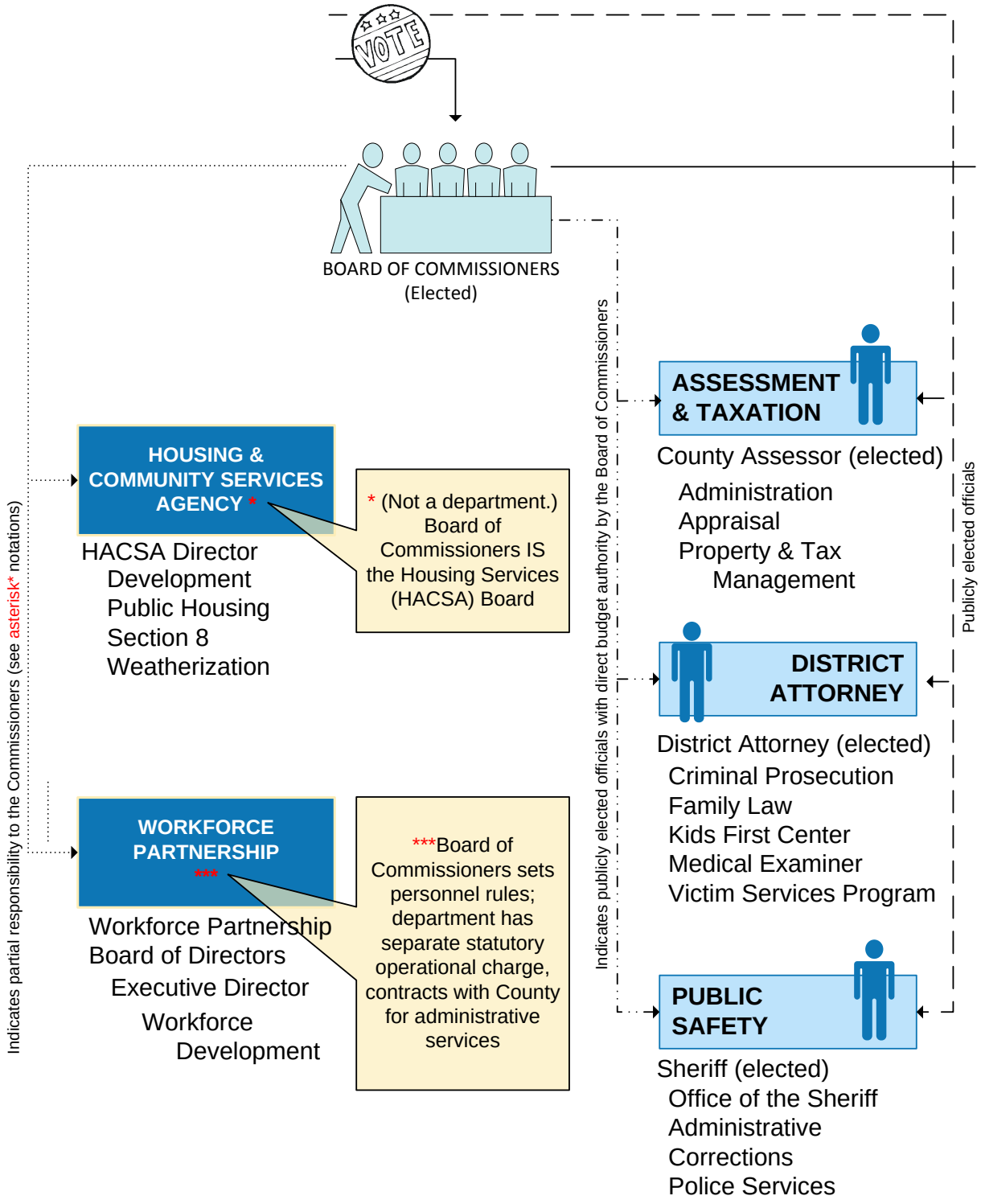
For 2011, the average annual number of full-time and part-time jobs (jobs for which wages and salaries are paid) totaled 149,994 in Lane County. The average wage per job, which is calculated by total wage and salary divided by the number of wage and salary jobs in Lane County is $36,714 for 2011. (Source: U.S. Department of Commerce, Bureau of Economic Analysis).

The per capita income for Lane County is lower than both the state & national averages as shown below:

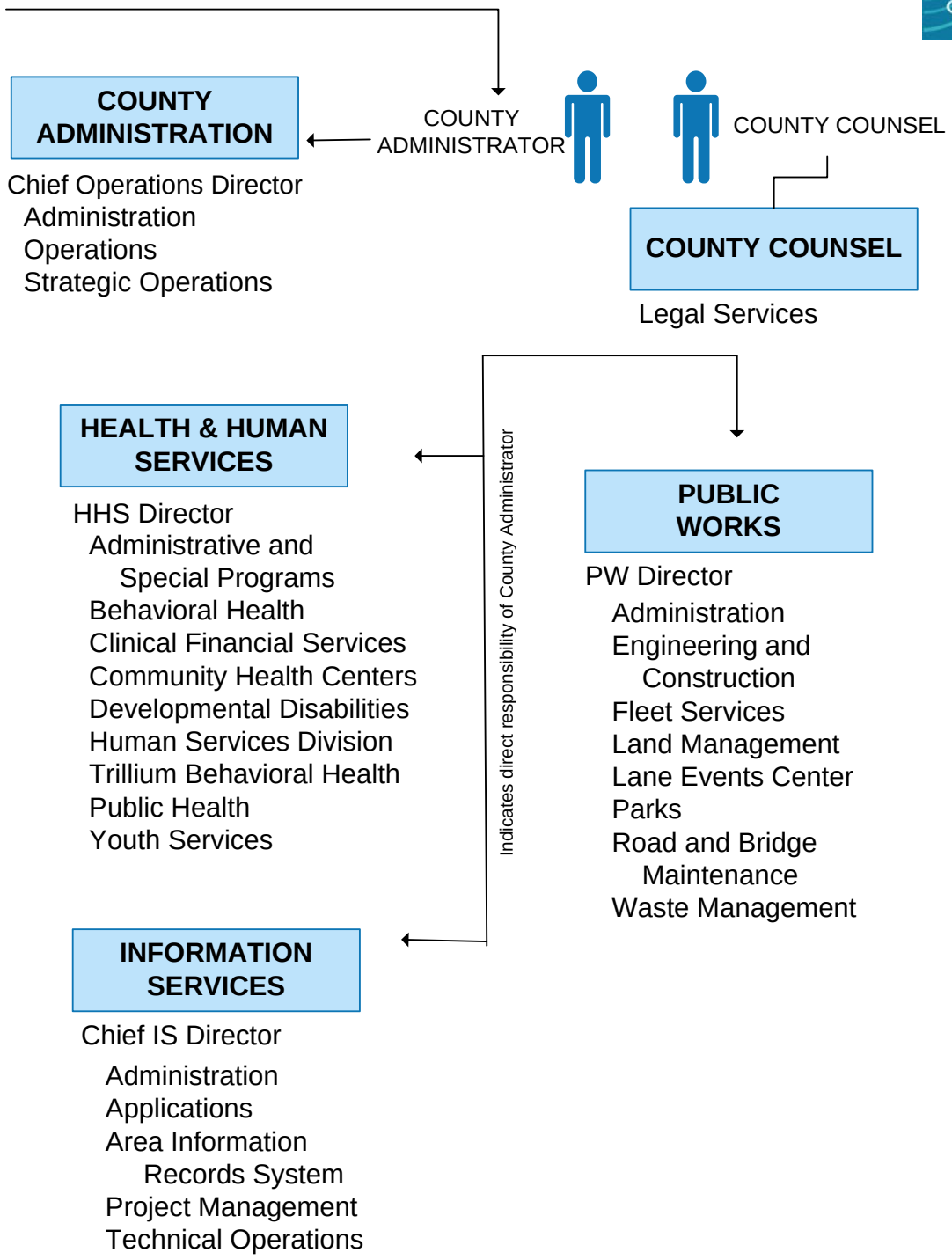


Source: U.S. Department of Commerce, 2011 Bureau of Economic Analysis.

Overview


VOTE
BOARD OF COMMISSIONERS
(Elected)
Indicates partial responsibility to the Commissioners (see asterisk* notations)
Indicates publicly elected officials with direct budget authority by the Board of Commissioners
Publicly elected officials
HOUSING & COMMUNITY SERVICES AGENCY *
HACSA Director
Development
Public Housing
Section 8
Weatherization
* (Not a department.) Board of Commissioners IS the Housing Services (HACSA) Board
WORKFORCE PARTNERSHIP ***
Workforce Partnership Board of Directors
Executive Director
Workforce Development
***Board of Commissioners sets personnel rules; department has separate statutory operational charge, contracts with County for administrative services
ASSESSMENT & TAXATION
County Assessor (elected)
Administration
Appraisal
Property & Tax Management
DISTRICT ATTORNEY
District Attorney (elected)
Criminal Prosecution
Family Law
Kids First Center
Medical Examiner
Victim Services Program
PUBLIC SAFETY
Sheriff (elected)
Office of the Sheriff
Administrative
Corrections
Police Services

Lane County Organizational Chart
FY 13-14



Lane County Government

Lane County government operates under a home rule charter approved by voters in 1962. The Charter grants authority to a full-time compensated, five-person Board of County Commissioners to legislate and administer County government within the limits of that non-partisan authority. Lane County voters individually elect commissioners for four-year terms from specific geographic regions. The County operates under the provisions of the County Charter and the Lane County Code, as well as the Oregon Constitution and State law (Oregon Revised Statutes). Board action is effected by a simple majority vote of three of the five Board members.

Departments

In October of 2011, Lane County took on an innovation process, referred to as Innovate Lane County, to look at all aspects of what we do as a County, the services we provide, and the everyday tasks needed to do our jobs. The innovation process encouraged all employees to think creatively, and to look at how they think the County should look. Thousands of results came in and after thoughtful categorization, deliberation, and team work, the County Administrator came up with several phases to the innovation plan. Some suggestions will take time, and others were implemented immediately. The end result so far was to merge several departments. Since that time, the number of department has gone from fifteen to nine. The major changes included the departments of Children and Families and Youth Services merged with Health & Human Services, Lane Events Center merged with Public Works and ultimately became a division of Public Works. Justice Courts, Management Services and Human Resources have merged into County Administration.

The three categories of the County Departments include: Public Services, Public Safety, and Support Services. Three departments are directed by elected officials, the County Assessor, District Attorney, and Sheriff. The remaining department directors report directly to the County Administrator unless otherwise noted.

Public Services

Assessment and Taxation. The Department of Assessment and Taxation annually assesses all new construction values of real property, maintains the market value of real property through a sales comparison program, and adds the reported value of personal property to the assessment and tax rolls. The department is also a collection agent for over 82 active taxing jurisdictions, including cities, school districts, and special districts within Lane County. The department is headed by the County Assessor who is elected to a four-year term by the voters of Lane County.

Health and Human Services. The mission of Lane County Health and Human Services (HHS) is to promote and protect the health, safety and well-being of individuals, families and our communities. HHS is a broad-based organization which oversees health, mental health, developmental disabilities and social services in a largely subcontracted system. The subcontract providers are our community partners in a complex service delivery system. The HHS budget is mostly categorically restricted dollars from the state and federal governments. The department's use of the General Fund, small given the size of the overall departmental budget, allows for enhancement of services and leveraging of resources.

Public Works. The Department of Public Works' mission is to maintain and enhance the livability and sustainability of Lane County's natural and built environments by providing safe and cost-effective public infrastructure and related services. Public Works consists of seven different funds and two sub-funds for eight divisions – Administrative Services, Engineering & Construction Services, Fleet Services, Land Management, Lane Events Center, Parks, Animal Services, Road & Bridge Maintenance, and Waste Management.

Workforce Partnership. Workforce Partnership is a council of governments as well as a department of County government. Lane County provides personnel and employment related services for the Lane Workforce Partnership, which is a non-profit corporation setting policy for the department. Funded by state and federal training grants, Workforce Partnership offers vocational assessment, job-search training, classroom training, and special youth services for unemployed Lane County residents.

Public Safety

District Attorney. The District Attorney's office serves as the public prosecutor and representative of the State in criminal and traffic proceedings in circuit and justice courts. The office provides 24-hour legal assistance to police agencies throughout Lane County and special assistance to victims of crime. The department operates the Victim Services program as well as Kids' FIRST, a child advocacy center created to minimize the negative impact of child abuse and subsequent investigative and judicial proceedings for child victims and their families. The District Attorney also serves thousands of children each year through the Family Law Division. The District Attorney, elected by County voters, is a state official who serves a four-year term.

Sheriff's Office. Lane County Sheriff's Office provides law enforcement and corrections services to the citizens of Lane County. The Sheriff's Office is under the direction of an elected Sheriff. The Administrative division of the Sheriff's Office supports the Sheriff, Police Services and Corrections Divisions. The Police Services Division is the primary emergency responder and law enforcement provider for over 90,000 Lane County residents. The Corrections provides offenders the opportunity to transition from the Lane County Jail and state prisons to the community thorough monitoring and assistance with employment, housing, treatment and education. It is also responsible for all booking and release functions, inmate housing, and in custody programs for offenders. This division includes Jail Security operations, Jail Records, Medical and Mental Health Services, Inmate Food Services, Facility Maintenance, and Inmate Special Services and Programs.

Health & Human Services - Youth Services. The Division of Youth Services, now found in the department of Health & Human Services, is responsible for dealing with children under the age of 18 who have committed an offense that would be a crime if committed by an adult. Law enforcement makes over 5,000 referrals to Youth Services each year. Services include intake, detention, court, probation and parole. Special programs exist for sex offenders, arsonists, violent offenders, and alcohol and drug problems. The operating philosophy is built on a "balanced approach" involving community protection (detention at the newly-opened Juvenile Justice Center), accountability (restitution to victims of crime), and competency (skill development). The newest change to the Youth Services department is the addition of Children and Families, which used to be its own department. Children and Families, in conjunction with the Lane County Commission on Children and Families, advises the Board of Commissioners on children, youth, and family policy.

Support Services

Board of Commissioners. The Board of County Commissioners legislates and administers County government within the limits of authority granted in the Lane County Home Rule Charter. The charter grants legislative and administrative power to the full-time, paid five-person board. The Commissioners represent Lane County citizens in over 50 committees and agencies. Commissioners are elected by Lane County voters in specific individual geographic regions for four-year terms. The County's Internal Auditor works directly with the Board of County Commissioners.

County Administration. The Office of County Administration serves as the focal point for implementing countywide policy approved by the Board of County Commissioners. This is done through the County Administrator, who reports directly to the Board of County Commissioners. The department provides direction to all appointed administrative departments, coordinates with elected department heads, and serves as liaison to interagency associations, local municipalities, and the state and federal

governments. The department coordinates and oversees the development and implementation of the County's Strategic Plan. Other operating units in the department include Intergovernmental Relations, Public Information Office, Human Resources, Finance Group of Budget & Financial Services, and the County Clerk which runs Elections, Deeds & Records and Board of Property Tax Appeals. The Justice Courts and Law Library is also part of County Administration. Parole & Probation Division is the newest addition to County Administration when it moved from the Sheriff's Office mid-way through FY 12-13.

County Counsel. The Office of County Counsel serves as attorney and legal advisor to the Board of Commissioners, County Administrator, County elected officials, and County departments. County Counsel's office handles civil suits brought by or against the County and reviews all proposed contracts between the County and other entities. The department director reports directly to the Board of Commissioners.

Information Services. The goal of the Department of Information Services is to help individual departments use computer technologies to provide better service to Lane County's citizens. The department is responsible for supporting the information technology needs of County departments and overseeing the technical operations of a regional information system. The department maintains the County's major finance and human resource applications, as well as a large number of smaller systems. Information Services also supports a common network operating system connecting County's nearly 1,400 personal computers. Technical Operations provides information technology services to local government agencies in and near Lane County including the regional justice and public safety system (AIRS), a data center, electronic mail, Internet access, LAN systems support, and operation of a regional network that interconnects local government organizations.

Housing & Community Services Agency (HACSA)

While HACSA is not a department of Lane County, the Board of Commissioners is the Housing Services Board. As such, HACSA is indicated on the County organizational chart, but not included in the County Budget. GASB rules require HACSA financial reporting in the County's Comprehensive Annual Financial Report which can be found on the County's website.

Lane County Budget

The purpose of Lane County's budget is to provide the fiscal means to implement the community's goals, as represented by the Budget Committee and the Board of County Commissioners. The Budget Committee is made up of five citizens-at-large (appointed by the Board), and the five County Commissioners. Oregon Revised Statutes determine the composition of the Budget Committee and establish the precise process that must be adhered to in order for the local government to collect taxes.

Oregon Local Budget Law

Oregon's Local Budget Law (Chapter 294 of the Oregon Revised Statutes) does several things:

- It establishes standard procedures for preparing, presenting and administering the budgets of Oregon's local governments.
- It encourages citizen involvement in the preparation of the budget before its formal adoption.
- It provides a method of estimating revenues, expenditures and proposed taxes.
- It offers a way of outlining the programs and services provided by local governments and the fiscal policy used to carry them out.

Budget Characteristics

The budget is a financial plan containing estimates of revenues and expenditures for a single fiscal year. Lane County's fiscal year begins on July 1 and ends the following year on June 30. The budget document must have certain ingredients per State law. It must show the major items of budget resources, and revenues and expenditures must be recorded on a fund-by-fund basis, using the cash basis, the modified accrual basis or the accrual basis of accounting. State law allows each municipality to select its preferred method. Lane County uses the modified accrual basis.

The budget must contain a summary statement by funds showing the estimate of budget resources and expenditures. The sheet or sheets which reflect each activity's or fund's estimate of expenditures and resources must also show (in parallel columns) the actual expenditures and resources for the two fiscal years preceding the current year, the estimated expenditures and resources for the current year, and the estimated expenditures and resources for the ensuing year. In addition, personnel services, materials and services, capital outlay for each organizational unit or activity of each fund, and the major items for debt service, special payments and operating contingencies for each fund must be listed separately.

The General Fund pays for many public services such as public health, public safety (i.e., the Sheriff's Office), assessment and taxation, and prosecution, as well as several support services, including human resources, finance and payroll. Budgeting allows a local government to evaluate its needs in light of the revenue sources available to meet those needs. A complete budget justifies the imposition of ad valorem (according to value) property taxes, which account for the majority of General Fund revenues. Oregon law does not allow local governments to increase property taxes, even through a supplemental budget process. Oregon law also prohibits local governments from expending or borrowing monies beyond their adopted budgets.

Lane County's budget is a combination of both a fixed and flexible budget, depending on the area of operations. For example, internal service areas (Support Services) are dependent on property tax revenues and transfers from other department funds and have fixed budgets. Their operational resources are established based on historical need and approved changes, and that amount cannot be exceeded for the year. In the event a fixed-budget department will run over, a supplemental budget must be approved and adopted by the Board, per State budget law. Since many of the external service areas are fee or "enterprise" supported, activity levels have a great impact on projected revenues and resource demands, and therefore those department budgets are more flexible.

Lane County's Budget Process

Budget preparation begins in early winter and results in the completion of a proposed budget to be considered by the Budget Committee in spring. Once the Budget Committee has considered and approved the budget, the Board of County Commissioners holds a public hearing and adopts the budget. An illustration of the process with a schedule of Lane County's Budget Process follows this description. Citizens participate and provide input into the County budget process in many ways (see the next section on Community Involvement).

Steps in the budget process include the following:

1. Proposed Budget Prepared:

The Lane County Leadership Team, made up of the Commissioners, department directors, and the County Administrator, usually meet in late fall to review the previous year's activities and the financial forecast for the next five years. The Leadership Team provides direction and agrees on the assumptions to be used in budgeting for the coming year. County department managers then begin building the budget, based on goals/priorities set forth by the County Commissioners.

Proposed budgets must reflect projected expenditure and revenue forecasts, activity levels and external limitations or pressures such as State tax measures, technology requirements, labor union contracts and capital improvement projects. Finished department budgets are submitted to the County Administrator's Office for subsequent review, revision and approval by the County Administrator.

2. Notice of Budget Committee Meeting Published:

Once the proposed budget document is prepared by County staff, a "Notice of Budget Committee Meeting" is published. The notice contains the dates, times and places of several meetings, including presentation of the Budget Message, Budget Committee public hearings and deliberations. The notice is published once in the five to thirty days before the meeting and can be found in The Register-Guard newspaper.

3. Budget Committee Meets:

The budget message, delivered at the first Budget Committee meeting, explains the Proposed Budget and any significant changes in the County's financial position. Budget Committee meetings are public meetings, during which interested parties may attend. The public may also provide testimony or public comment at scheduled meetings not designated as work sessions.

The Proposed Budget is made available to each member of the Budget Committee before their first meeting. At this time, the Proposed Budget is also made available to the community in the County Administrator's Office and on the County's internet website www.lanecounty.org.

4. Budget Committee Approves Budget:

The Budget Committee hears public testimony, presentations from each department, and comments from the Budget Manager and budget analysts. It also reviews the Proposed Budget, any add/reduction packages, and any additional material requested. The committee deliberates and makes any necessary additions or reductions from the budget proposed by the County Administrator, before approving the budget. The Approved Budget specifies the amount or rate of ad valorem taxes for each fund receiving tax revenue. The Budget Committee is the only group that can set the property tax to be levied each year. It also sets the maximum amount that will be appropriated to each department within each fund.

5. Budget Summary and Notice of Budget Hearing Published:

After the budget is approved, a budget hearing must be held by the Board of County Commissioners. The Board publishes a Financial Summary of the budget and a Notice of Budget Hearing five to thirty days before the scheduled hearing, during which additional public testimony is invited.

6. Budget Hearing Held:

The purpose of the hearing is to listen to citizens' testimony on the Approved Budget.

7. Budget Adopted, Appropriations Made, Taxes Declared and Categorized:

By law, the Board may make changes in the Approved Budget before it is adopted. Prior to the beginning of the fiscal year to which the budget relates, it can also make changes to the adopted budget. However, there are limitations:

- Taxes may not be increased over the amount approved by the budget committee.
- Estimated expenditures in a fund cannot be increased over the amount approved by the budget committee by more than $5,000 or 10 %, whichever is greater.

  After considering public testimony provided at the Budget Hearing, the Board of Commissioners deliberates and adopts the budget, no later than June 30. The Board prepares a resolution or ordinance that formally adopts the budget, makes appropriations and, if needed, levies and categorizes taxes. The budget is the basis for making appropriations and certifying the taxes.

8. Notice of Property Tax Levy:

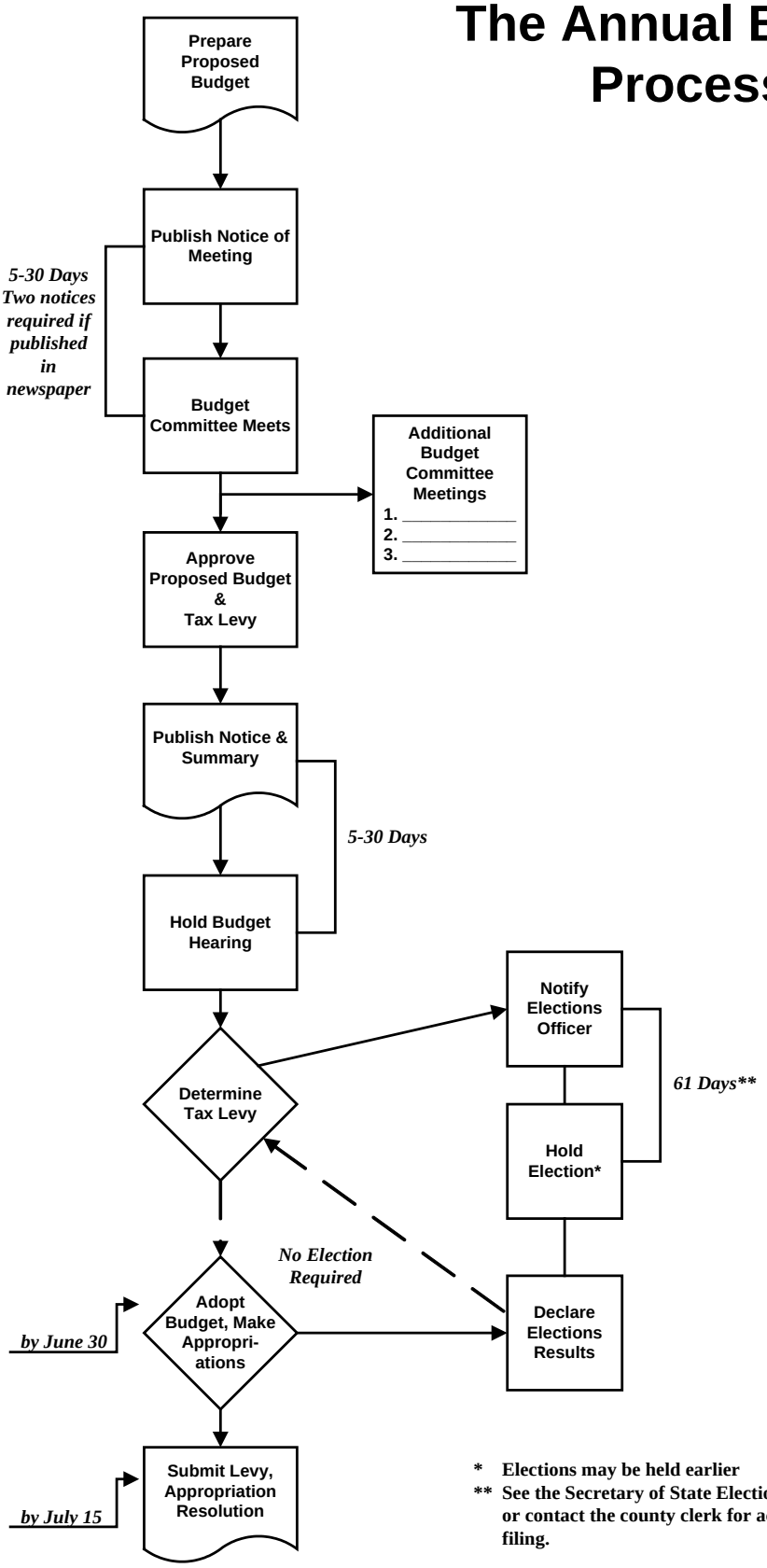
Each taxing district imposing a property tax levy must give notice of its property tax levy to the County Assessor by July 15.

9. Amendments to the Budget:

Supplemental Budgets: There are times when an adopted budget gives no authority to make certain expenditures or when revenues are received for which the governing body had no previous knowledge. In these cases it is possible to use a supplemental budget to authorize expenditures or spend additional revenues in a current fiscal year. Each supplemental budget is published prior to a public hearing at which they are discussed and adopted by the Board. The budget committee is not involved in adopting supplemental budgets. Supplemental budgets cannot be used to authorize a tax levy.

Board Orders Amending the Budget: In addition to the supplemental budget process, when needed, the Board can amend appropriations to the current year budget at a regular, publicly announced, meeting providing the changes do not exceed 10% of the budget in the fund being adjusted and meet all other Oregon Budget Law requirements. These amendments happen periodically throughout the year, often as a result to changes in grant funding.

The Annual Budget Process



* Elections may be held earlier
** See the Secretary of State Elections Manual, or contact the county clerk for actual dates of filing.

Community Funding Request Process

Community Funding Request Forms were made available in January of 2013 and were due back to the County Administration Office on March 1, 2013 for consideration in the FY 13-14 Budget.

For the FY 13-14 budget process, the following two official community funding requests were received and presented to the committee for consideration:

- Lane Watermaster – in the amount of 5,000.00
- LRAPA (Lane Regional Air Protection Agency) – in the amount of 42,200.00

The Budget Committee voted to fund LRAPA for the 13-14 Budget year—which may include in-kind donations; however, the Committee dismissed discussion pertaining to Lane Watermaster.

Community groups wishing to submit a request for budget committee consideration and possible inclusion in the next budget can submit a Community Request Form to the Budget Committee. All requests are forwarded to the full budget committee for consideration. Community groups submitting requests are provided with a scheduled time to appear before the budget committee to provide additional information and answer questions, which may include presenting during a Public Comment Meeting. Contact the County Administrator's Office at 541-682-4203 or check the Budget Committee Schedule posted on our website at: www.lanecounty.org/Budget to obtain more information on submitting a community funding request in the future.

Budget Preparation Schedule

Date	Description of the Event	Product/Outcome
Wednesday,16-Jan	Departments begin to prepare Base budget, review budget with advisory committees, as appropriate, and prepare Adjusted Base Budget.	Budget Instructions distributed
Thursday, 7-Jan	Departments complete data entry and submit Budget	Department Request Budget
Friday,22-Feb	Departments complete Service Option Sheets for all services receiving General Fund	Service Option Sheets
Tuesday, 5-Mar and Thursday, 7-Mar	County Administrator and budget staff review departmental budgets and hold departmental reviews.	Preliminary budget decisions
Friday,8-Mar and Friday 12-Apr	Final preparation of Proposed Budget by budget staff	Proposed Budget
Tuesday,16-Apr	Send Proposed Budget document to printer.	--
Sunday, 21-Apr	First notice of Budget Committee meeting on Proposed Budget published in accordance with ORS 294.401.	Legal Advertisement
	Second Notice of Budget Committee meeting published via website notice per new budget law.	Posted on Lane County public meeting notice calendar.
Thursday, 25-Apr	Budget Committee Orientation & SOS Workshop	Orientation
Thursday, 2-May	Budget Committee receives County Administrator's budget message and holds public hearing on Proposed Budget.	Budget Message; Proposed Budget; Public Hearing
Tuesday, 7-May 2:00 - 5:00 pm	Budget work sessions.	Budget Committee Work Sessions - Departments present their budgets and highlight services changes.
Thursday, 9-May 2:00 - 5:00 pm	Budget work sessions.	
Tuesday, 14-May 2:00 - 4:30 pm	Budget work sessions.	
	Budget Committee public comment, final discussion, deliberations, and approval of budget. The public is welcome to attend.	Approved Budget
Thursday, 23-May 5:15 - 8:30 pm	Board of County Commissioners holds public hearing, adopts budget, makes appropriations and levies taxes.	Adopted Budget
Sunday,9-June *Tuesday, 18-June*	Publish Budget Summary and Notice of Public Hearing on Approved Budget in accordance with ORS.	Legal Advertisement

Citizen Involvement Opportunities

Citizen Budget Committee

The County's ten-member Budget Committee is made up of five county commissioners and five citizens as mandated by Oregon Revised Statute 294.336. Each commissioner appoints one of the five citizens. This committee reviews and approves the County budget, limits the amount of tax which may be levied by the County and establishes a tentative maximum amount for total permissible expenditures for each department and fund in the County budget.

Citizen members serve staggered terms of up to three years ending on December 31st of the final year. Citizens may be appointed for multiple terms. Initial budget committee meetings are scheduled in January and February of each year where relevant topics relating to Lane County's budget are presented to the committee by experts in their corresponding field. Regular Budget Committee meetings usually occur twice a week in the evening in April and May of each year. Please contact the Commissioner's Office at 541-682-4203 if you are interested in the Budget Committee or need additional information.

Public Hearings/Public Comment

Citizens can appear in person to share comments directly with the Budget Committee at one of several meetings, or with the Board of County Commissioners prior to budget adoption. Written material can either be hand delivered, mailed, faxed, or submitted via email attention Lane County Budget Committee.

Metro TV and Webcasts

If you are unable to attend Board of Commissioner or Budget Committee meetings in person, Metro TV telecasts all Board and Budget Committee meetings on Comcast cable channel 21. You may also view the meetings as a webcast at the County's internet website www.lanecounty.org under County eGovernment, Board of Commissioners, Webcasts.

Lane County Website

In addition to webcasts of meetings, budget related information is available on the County's internet site: www.lanecounty.org including links to the current year budget, the proposed budget, agendas for upcoming Budget Committee and Board meetings, and Commissioners' email addresses.

Lane County Expenditure & Revenue Transparency Reporting

In accordance with direction from the Lane County Commissioners, the Financial Services Division of the Department of Management Services prepares monthly transparency reports for its Citizens. Transparency Reporting include monthly schedules of revenues and expenditures, and access to approved board orders and minutes of board meetings. These transparency reports are designed to meet the reporting requirements of Oregon Revised Statute 294.250. The Expenditure & Revenue Reporting can be found at: http://www.lanecounty.org/Departments/CAO/Operations/Pages/Transparency.aspx

Social Media

For those of you who would like to follow decisions of the Lane County Board of Commissioner online, you can follow us on twitter "@LC Board". Also, look for us on Facebook and be in the know! Search for "Lane County Government" and "Lane County Budget & Planning", to get the latest updates and information from the Lane County Board of Commissioners and the Budget Office.

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Financial Policies

Budget and Financial Policies

2.900 General Policy.

The budget of Lane County is the basis of the legal authorization for the expenditure of funds. As such, all policies and procedures pertaining to budget preparation, review and adoption shall be in conformance with state law.

In addition, the budget performs the important function of presenting the goals and objectives of the County in a manner that is understandable to all users including the citizenry. The budget should express in financial and verbal terms the priorities assigned to various County activities and the reasons why these activities will be performed.

In order to implement this policy, the County Administrator is delegated the responsibility to develop and maintain administrative rules and procedures pertaining to budget preparation, adoption and monitoring. *(Revised by Order No. 83-8-10-3, Effective 8.10.83)*

Financial and Budget Management

4.005 Purpose

The purpose of these policies is to provide guidance to the departments in the prudent management of the financial affairs of Lane County. The following financial and budget policies are adopted in support of the County's strategic goals, to ensure stability in service delivery, and to promote the efficient use of public funds. (*Revised by Order No. 84-12-19-9; Effective 12.19.84; 06-5-31-1, 5.31.06)*

4.010 Policies

Departments will use the following policies in administering their budgets, developing long-range goals and plans, and dealing with the public and other governments.

1) <u>Budget and Management Policies</u>
   Goal: To provide government accountability to the citizens of Lane County
   a) The County budget will provide information concerning program service delivery and will integrate performance measures and productivity indicators, where possible.
   b) The County budget will provide for an appropriate balance between the operating and capital portions of the budget to insure that equipment and facility maintenance and replacement are adequately funded and occur in a timely cost-effective manner.
   c) Long-range financial plans and revenue and expenditure estimates will be developed in order to contribute to financial and program stability.
   d) Lane County will endeavor to prepare and publish a comprehensive annual disclosure of its financial affairs in a format intelligible to the interested public, with the goal of obtaining the Certificate of Excellence in Financial Reporting (issued by the Governmental Financial Officers Association).
   e) The County will manage its separate funds in a manner that ensures that one fund does not improperly subsidize another fund.

2) <u>Revenue Policies</u>
   Goal: To develop and maintain balanced sources of revenue sufficient to meet the ongoing financial commitments of Lane County.
   a) To the extent feasible, one-time revenues will be used for one-time capital expenditures or projects and will not be used for recurring operating purposes.
   b) Prior to initiating new projects, whether service programs, grants or capital improvement projects, financial impact analysis will be completed and considered. The analysis will identify the short term and long-range effects of such programs on the County along with any commitment for additional County resources.

c) The County will strive to diversify revenues and develop controllable revenue sources in order to maintain services during times of economic downturn.
d) Charges for services will be set by the Board of Commissioners based on an analysis of who benefits from the service, amounts charged by other agencies for similar services, the actual direct and indirect cost of providing the services and statutory limits. It is the general policy is that fees will be set to recover the cost of providing the service.
e) Fees and charges for internal service funds will be set at a cost recovery level. For replacement reserves, the charges will be established at a level to fund the replacement over the expected useful life of the equipment. Internal service charges will be reviewed annually for appropriateness.
f) The County may sell or lease services that were developed to meet a County need, but the sale or lease will be secondary to the purpose of meeting the identified need.

3) Reserve Policies

Goal: To maintain adequate reserves to provide a cushion against unforeseen events and economic downturns, thus providing for stability in planning and service delivery and to maintain a reserve level sufficient to maintain a favorable bond rating.

a) The County will establish reserve funds that can be used to reduce the impact of revenue fluctuations and provide for more stable delivery of services to Lane County citizens.
b) The County will strive to maintain a minimum of a 5% Prudent Person Reserve for all funds except the General Fund. The reserve in each fund will be reviewed annually during the budget process by the designated fund manager and associated committee.
c) The County will establish operational reserves within the General Fund and strive to maintain a reserve balance of at least 10% of General Fund operating revenues. Refer to General Fund Reserve Policy at LM 4.011 below.
d) The county will establish and budget adequate contingency reserves for all operating funds to meet unanticipated requirements during the budget year.

4) Expenditure Control/Cost Recovery Policies

Goal: To deliver maximum services in a cost effective and efficient manner.

a) The County will increase efforts to review program effectiveness to ensure maximum return from extremely limited resources. One major effort will be an expanded performance audit capability.
b) Contracting for services with outside agency/vendors will be considered when cost efficient and when consistent with Lane County labor policies.
c) Intergovernmental service agreements shall be encouraged wherever services used by several departments can be more effectively provided on a collective basis. Service billings to user agencies will be sufficient to fully recover costs of operation, including depreciation of equipment, direct and indirect costs.
d) Department expenditures shall not exceed appropriation, and expenditures of discretionary General Fund dollars will not exceed the amount approved in the department budget, except upon written authorization by the Board of Commissioners.
e) The County will charge the allowable indirect to all departments and funds in the most equitable manner possible and will recover the allowable indirect from all grants, contracts and intergovernmental agreements. Any exceptions will be made only upon Board approval. Indirect revenues, except for depreciation and use allowance revenues, are to be received into the General Fund to pay for the cost of central services provided. Depreciation and use revenues are to be received into the Capital Improvement Fund and assigned to general capital improvement projects as approved by the Board of County Commissioners.

f) It is County policy to fully expend all grant, contract and other program generated revenues (e.g. fees, reimbursements) prior to expending county funds unless otherwise directed by specific grant or contract requirements.

g) Any services or programs that are largely or wholly supported by time-limited grant or contract funds will be considered to automatically sunset at the expiration of the grantor contract.

5) Lapse Policy

Goal: To maintain the integrity of financial planning models, provide accountability, and maintain reserve levels.

a) Each department utilizing General Fund resources is expected to lapse 2% of net General Fund use. The lapse generally results from expenditures less than the total appropriated amount. However, revenues in excess of the budgeted amount can be used to offset expenditures for the net lapse calculation.

b) If a department fails to meet the 2% lapse target by more than $5,000, the department is expected to repay the shortfall to the General Fund within one year. At year-end, an interfund loan with be executed to cover the shortfall, which is subject to approval by the Board of Commissioners for approval. (Refer to Lane Manual 4.034-4.040).

c) Under extraordinary circumstances, the Board of Commissioners may waive the lapse expectation for one or more departments. *(Revised by Order No. 06-5-31-1, Effective 5.31.06)*

6) Governmental Fund Balance Policies

Goal: To enhance the usefulness of governmental fund balance information by providing clearer governmental fund balance classifications that can be more consistently applied.

a) "Non-spendable": Includes constrained amounts that cannot be spent such as inventories, prepaid expenditures, long-term loans and notes receivable, permanent contributions, and property held for resale.

b) "Restricted": Includes constrained amounts whose restrictions are either 1) externally imposed by creditors, grantors, contributors, or laws/regulations, or 2) internally imposed by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the County to assess, levy, charge, or mandate payment of resources from outside the government, and includes a legally enforceable requirement that those resources be used only for specific purposes. All Lane County Board Ordinances/Resolutions and legislation in the Lane County Home Rule Charter and the Lane Code are considered enabling legislation. Legally enforceable means Lane County can be compelled by those outside the government to use those resources for the purposes specified in the legislation.

c) "Committed": Includes constrained amounts that can be used only for specific purposes imposed by the Lane County Board of Commissioners. Commitments can only be reversed by taking the same action employed to commit the amounts (e.g., board order). The difference between Restricted and Committed is that committed resources can be redeployed for other purposes with appropriate due process. Compliance with the commitment is not legally enforceable by those outside the government. All Lane County Board Orders and legislation in the Lane Manual are considered Committed.

d) "Assigned": Includes amounts constrained by the intent that they be used for specific purposes. Intent can be expressed by either the Lane County Board of Commissioners, Lane County advisory committees (budget, finance and audit, etc.), or officials the Board of County Commissioners has delegated authority to. All Budget Committee and Finance Committee decisions and policies in the Administrative Procedures Manual are considered Assigned.

e) "Unassigned": Defined as the residual fund balance that is not non-spendable, restricted, committed, or assigned. *(Revised by Order No. 02-1-30-1; Effective 1.30.02; 06-5-31-1, 5.31.06; 10-7-7-5; 7.7.2010; 13-03-12-02, 3.12.13)*

General Fund Reserve Policy

4.011 General Fund Reserve Policy

Lane County will establish adequate reserves to provide a cushion against unforeseen events and economic downturns. Adequate reserves provide for stability in planning and service delivery and assist the County in maintaining a favorable bond rating. The County will establish operational reserves within the General Fund and strive to maintain a reserve balance of at least 10% of General Fund operating revenues. The General Fund operational reserve will have two components:

(1) Emergency Reserve.

(a) The first 5% reserve will be designated by the Board as emergency reserve. The emergency reserve is available to fund one-time or non-recurring emergency, unanticipated expenditure requirements. Emergency examples include disaster relief, expenditures related to essential services, or expenditures that are related to public life and safety issues. Use of the reserve requires a Board order.

(b) Restoration of the emergency reserve will begin the fiscal year following use and will be the first priority for any "lapse" or carryover resources. During budget development, consideration will be given to authorizing appropriations at 98% of available resources in an effort to rebuild the 5% reserve in the earliest prudent timeframe.

(2) Economic Stabilization Reserve.

(a) The second 5% reserve will be designated by the Board as an economic stabilization reserve. The economic stabilization reserve is available to reduce the impact of revenue fluctuations and drops in revenue growth due to economic downturns. The reserve can be used to continue high priority services that could not otherwise be funded by current revenues.

(b) Use of the stabilization reserve can be approved through the annual budget process, or by Board order. The Budget Committee and Board should consider trends such as:

(i) Revenue growth below 2.5% annually

(ii) Unemployment rate in excess of 7%

(c) When the General Fund reserve falls below 10% as a result of use of the economic stabilization reserve, or as a result of failure to meet carryover targets, the Board will endeavor to restore the reserve as soon as possible to maintain the fiscal integrity of the County and maintain a favorable bond rating.

(d) Restoration of the reserve will be targeted within two fiscal years, and the restoration plan will be included in the County Financial Plan and adopted budget. The restoration plan should give consideration to measures such as:

(i) Increasing the "lapse" expectation by reducing appropriated expenditures.

(ii) Appropriating a minimum of 1% of operating revenues annually to the reserve.

(iii) Temporary reductions in assessments to other funds, to be redirected to rebuilding the reserve.

(e) Both components of the targeted General Fund reserve are considered as "operational reserve" (Account 992920) and require appropriation through the Supplemental Budget process before expenditures can be made. *(Revised by Order No. 06-5-31-1, Effective 5.31.06)*

Investment Policies

4.015 Purpose.

The purpose of these policies is to provide direction to the Director of Management Services in the investment of surplus cash in all funds, including moneys held in a fiduciary capacity. *(Revised by Order No. 94-6-28-7, Effective 6.28.94; 04-12-8-4, 12.8.04)*

4.020 Policies.

The following are the policies to be used by the Director of Management Services in administering the investment program.

(1) Investment practices shall be in accord with all applicable state and federal statutes and regulations. Investments shall be made in accordance with such statutes and regulations, including but not limited to, ORS chapters 294 and 295 as applicable.

(2) Maturity of such investments will be made to coincide as nearly as practical with the expected use of the funds and may not exceed three (3) years or statutory requirements, unless matched to a specific cash flow and approved by the Board of Commissioners.

(3) Investment of County funds shall be made only upon the authorization of the Director of Management Services or designee.

(4) Other Lane County officials receiving money in their official capacity must deposit such funds with the Director of Management Services, or at the discretion of the Director, in checking/negotiable order of withdrawal accounts.

(5) All investments shall be placed to ensure a competitive rate of return and be consistent with considerations of safety, liquidity and yield.

(6) The County Administrator is delegated the authority and responsibility to develop and maintain Administrative Procedures to implement these policies.

(7) LM 4.020 shall be adopted not less than annually by the Board of Commissioners. *(Revised by Order No. 07-02-21-4, 2.21.07; 08-02-06-5, 2.6.08 Revised by Order No. 04-12-08-04, 12.8.04; Readopted without changes by Order No. 02-05-15-08, 5.15.02; 06-02-15-03, 2.15.06; 07-02-21-04, 2.21.07; 08-02-06-05, 2.6.08; 09-01-28-10, 1.28.09; 10-02-24-01, 2.24.10; 11-03-15-09, 3.15.11; 12-03-14-06, 3.14.12; 13-03-12-01, 3.12.13)*

Interfund Loans

4.035 Purpose.

The purpose of these policies is to outline the requirements and responsibilities of departments regarding the use of interfund loans as a short-term financing resource to address cash flow needs in County operations or capital financing plans. *(Revised by Order No. 04-4-28-16; Effective 4.28.06)*

4.040 Policies.

The following are the policies to be used by departments entering into interfund loan transactions:

(1) Interfund loans are a tool employed by the County to assist funds and programs experiencing short-term, transitory cash imbalances created in the conduct of activities approved by the Board of County Commissioners.

(2) Interfund loan requests must be reviewed and approved by the County's Finance and Audit Committee prior to taking a request for authorization to the Board of County Commissioners.

(3) Interfund loans must be authorized by an order of the Board of County Commissioners, which shall state the fund from which the loan is to be made, the fund to which the loan is to be made, the purpose for which the loan is made and the principal amount of the loan, along with a schedule for repayment of principal and interest, or a statement that interest is not applicable to the loan.

(4) Interfund loans must be made in compliance with all other statutory requirements and limitations of ORS 294.460. The provisions of ORS 294.460 are included in LM 4.040(5) and (6) below.

(5) Interfund loans are to be characterized as either "operating" or "capital" and shall meet the following additional requirements, consistent with their character:
   (a) An "Operating Interfund Loan" is defined as a loan made for the purpose of paying operating expenses. An operating interfund loan:
      (i) Shall be budgeted and repaid no later than the end of the fiscal year subsequent to the period in which the loan was made;
      (ii) If not repaid in the same fiscal year in which it is made, the full repayment of the loan shall be appropriated as a budget requirement in the subsequent fiscal year; and
      (iii) Is required to be assessed interest, unless otherwise stated in the adopting order.
         (aa) If interest is assessed, the rate of interest will be equivalent to the actual earnings rate in the Lane County Investment Pool, unless otherwise stated in the adopting order.
         (bb) If interest is assessed, such interest will be computed as simple interest on the outstanding balance from the date of the loan to the date of repayment or partial repayment, unless otherwise stated in the adopting order.
   (b) A "Capital Interfund Loan" is defined as a loan made for the purpose of financing the design, acquisition, construction, installation, or improvement of real or personal property and not for the purpose of paying operating expenses. A capital interfund loan:
      (i) Shall not exceed 60 months in duration;
      (ii) Shall set forth in the adopting order a schedule under which the principal amount of the loan, together with interest thereon at the rate provided for pursuant to LM 4.040(5)(b)(iii) below, are to be budgeted and repaid to the lending fund;
      (iii) Shall be assessed interest at a rate that is equivalent to the actual earnings rate in the Lane County Investment Pool, unless otherwise stated in the adopting order; and
      (iv) Shall accrue interest computed as simple interest on the outstanding balance from the date of the loan to the date of repayment or partial repayment, unless otherwise stated in the adopting order.

(6) Loans shall not be made from the following funds or restricted resources:
   (a) From debt service reserve funds to the extent that the amount of the loan exceeds the amount required to be held in the reserve fund by covenant with the holders of the bonds or other obligations;
   (b) From debt service funds; nor
   (c) From monies restricted to specific uses under constitutional provisions, unless the purpose of the loan is an allowed use under constitutional provisions.

(7) In addition to the statutory requirements and limitations of ORS 294.460, listed in LM 4.040(5) and (6) above, the following additional policies and provisions shall apply to all County interfund loans:
   (a) Interfund loans shall not be made from funds otherwise restricted by law, bond covenants, grantor requirements, Board order or ordinance for specific uses, unless the purpose of the loan is an allowed use under those restrictions or the restricting entity approves the loan transaction.
   (b) Interfund loans are not to be used to fund on-going operating activities other than those approved by the Board of County Commissioners in a formal budget action.
   (c) Interfund loans are not to be used to balance the on-going operating budget of the borrowing fund due to a shortage of spending authorization.
   (d) Interfund loans will be granted only after it has been demonstrated that reasonable consideration was given to other potential resources available to the fund and when the loan is required to meet a pressing need or to take advantage of a special opportunity.
   (e) Total interfund loans to an individual fund may not exceed the greater of

(i) 40% of available unrestricted fund balance of the borrowing fund, or
(ii) 20% of annual "total revenue" plus "other financing sources" of the borrowing fund, both as determined in accordance with GASB 34.

(f) Interfund loans made to General Fund departments or programs shall not obligate unrestricted General Fund general revenue sources for future loan repayments beyond the current fiscal year.

(g) Interfund loans may be made only if there is a likely expectation that the fund receiving the loan will have the ability to repay it. In other cases, the use of an interfund transfer should be considered for appropriateness.

(h) Consideration shall be given to the adequacy of resources in the lending fund, and in no case shall an interfund loan be made when the consequence of that loan would be to deter or otherwise interfere with any function or project for which the fund was established.

(i) Interfund loans may be repaid in advance without any additional accrual of interest (if applicable) or any other penalties.

(8) No County fund shall carry a deficit cash balance for more than six months during any 12-month period without the written authorization of the County Administrator. Lacking that authorization, the fund managers shall be required to proceed with initiating an interfund loan authorization discussion with the Finance and Audit Committee and request to the Board of County Commissioners

(9) At no time shall a County fund carry a deficit fund balance at fiscal year end. *(Revised by Order No. 04-4-28-16; Effective 4.28.16)*

Video Lottery Allocation Policy

4.100 Purpose.

The Video Lottery Allocation Policy reaffirms that video lottery receipts must be applied to programs and activities which support economic development in Lane County. Video lottery revenue is received from the State of Oregon as a transfer from the Oregon State Lottery Fund. The Oregon State Lottery Fund is governed by Oregon Constitution, Article XV Section 4. This policy defines economic development activities for Lane County and provides guidance for strategic allocation of video lottery funds to economic development programs and activities. This policy reaffirmation is the basis for all video lottery allocation decisions for the benefit of Lane County citizens, and is meant to encourage partnerships between the County, communities within the county, non-profit organizations, private parties, and others directly involved in economic development activities, which meet one or more of the economic development objectives or categories listed in paragraph 4.105 below. *(Revised by Order No. 01-2-21-2; Effective 5.1.02; 05-11-30-3, 11.30.05)*

4.105 Definition of Economic Development.

Economic development is a program, a group of policies, and/or activity that seeks to improve the economic well being and quality of life for a community. Ideally, it will create and retain jobs, enhance employment opportunities, increase family wage income, and provide a stable tax base. Creation of new high paying jobs and improvement of worker's wages are the principal outcomes anticipated from this economic development policy. Outcomes may also include community development investments in infrastructure, commercial and business parks, other public/private partnerships, organization capacity development, and strategies that leverage funds and resources to accomplish the following:

(1) Business Development. Programs that encourage business growth and investment that create new employment opportunities, attract and expand business, increase tourism, and facilitate start-up and emerging businesses.

(2) Workforce Development. Partnerships between business, education and government that build the skills of the local workforce and increase opportunities for families to meet or exceed the median household income for Lane County. *(Revised by Order No. 01-2-21-2; Effective 5.1.02; 05-11-30-3, 11.30.05)*

4.110 Allocation.

Within the above definition, the revenues derived from the State's 2.5% video lottery distribution for economic development shall be allocated between two economic development categories. Through the annual budget process, the Board shall appropriate a maximum of 50% of the annual receipts to general allocation programs and the remainder (50% minimum) of the annual receipts for economic development strategic investment projects. All (100%) of unspent monies from previous years shall be appropriated for economic development strategic investment projects.

(1) Category 1 - General Allocation for Economic Development Program. Up to half (50%) of the County's annual receipts from video lottery revenue shall be allocated to the Category of General Allocation Economic Development Program. The purpose of the General Allocation is to pay for ongoing County programs and services which meet the adopted definition of economic development. The rationale is that citizens, tourists, employees and potential business owners shall benefit from a stable economic base, prepared and ready workforce, nurturing atmosphere for business growth and investment and consistent and knowledgeable development staff. Guidelines for the General Allocation for Economic Development Program shall be:

(a) The cost of administering the video lottery receipts shall be paid with video lottery funds from the General Allocation category.

(b) A working capital reserve for General Allocation programs may be maintained.

(c) The County may continue to participate in forums for exchanging ideas and addressing the economic development needs of the County.

(d) The County may contract with other agencies for the purpose of community/county promotion, marketing/recruitment, and other economic development support services, the sole purpose of which is to build capacity over time and increase and/or stabilize the economy of the County and its citizens.

(e) The County may maintain or hire County staff internally or contract with other agencies to provide economic development support services to the county and/or communities within the county.

(2) Category 2 - Economic Development Strategic Investment Program. The County shall establish the "Economic Development Strategic Investment Program." The purpose of this category is to assist communities to pro-actively leverage video lottery dollars through public-private partnerships that will make a measurable difference in the economic growth and stability of Lane County. This program shall be capitalized annually with a minimum of 50% of the new video lottery revenue received each year from the Oregon State Lottery Commission's transfer to counties for economic development activities. In addition, all revenue unspent in previous years will be added to this category. General guidelines for this category shall be:

(a) Any activity or project supported by this program must demonstrably and directly increase the chance of making a measurable difference to the economy of Lane County and its citizens.

(b) Projects are expected to have some financial support other than video lottery money.

(c) Allocations toward projects or facilities identified in a recognized capital improvement plan (e.g., the County, community within the county or economic development organization's capital improvement plan) shall receive priority consideration.

(d) Projects that require multi-year commitments may be funded.

(e) Allocations shall be made by the Board upon the advice of the Economic Development Standing Committee, after review and comment by the Lane Economic Committee.

(f) No obligation shall exist to recommend an annual expenditure from this category. Projects should only be recommended for funding if they substantially meet the

general guidelines and can demonstrate a direct impact on economic development of the community. Some or all of the funds may be carried over in any year for larger allocations in a later year.

(g) The cost of administering the Economic Development Strategic Investment program shall be paid with video lottery funds from the economic development strategic investment category. *(Revised by Order No. 01-2-21-2; Effective 5.1.02; 05-11-30-3, 11.30.05)*

Debt Policies

4.025 Purpose.

The purpose of these policies is to provide direction to the Director of Management Services in the issuance and management of the County's borrowing and capital financing activities. *(Revised by Order No. 06-9-13-9, Effective 9.13.06)*

4.030 Policies.

The following are the policies to be used by the Director of Management Services in administering the issuance of debt.

(1) Debt management practices shall be in accord with all applicable state and federal statutes and regulations. Debt shall be issued in accordance with such statutes and regulations, including but not limited to, ORS chapters 287 and 288 as applicable.

(2) Debt shall be issued in a manner that minimizes the County's debt service and issuance costs while maintaining the highest practical credit rating.

(3) Repayment schedules for debt retirement for capital projects shall not exceed the useful life of the asset acquired through the debt issuance.

(4) Bonds and long-term debt obligations shall be issued only upon the authorization of the Board of County Commissioners. *(Revised by Order No. 06-9-13-9, Effective 9.13.06; 06-12-13-6, 12.13.06)*

Lane County Debt Policy and Legal Debt Limitation Calculation

The County continues to manage and administer its debt program in compliance with the restrictions and limitations of State law with regard to bonded indebtedness for counties, as outlined in Oregon Revised Statutes 287.052 – 074 and related sections. These statutory restrictions not only establish legal limitations on the level of limited tax and general obligation bonded debt which can be issued by the County (1% and 2% of the real market value of all taxable property, respectively), but the statutes also outline the processes for public hearings, public notice and bond elections, as well provisions for the issuance and sale of bonds and restrictions on the use of those bond proceeds.

COMPUTATION OF LEGAL DEBT MARGIN – GENERAL OBLIGATION BONDED INDEBTEDNESS	
June 30, 2012	
Oregon Revised Statute 287.054 provides a debt limit on general obligation bonds of 2% of the real market value of all taxable property within the County's boundaries.	
Real Market value (2008-09)	$37,261,878,627
Debt limit rate	2.00%
Debt limit	745,237,573
Less applicable bonded debt *	8,170,000
Legal debt margin	$737,067,573
Total debt as a percent of debt limit	1.10%
* No additional debt has been authorized as of July 1, 2013.	

COMPUTATION OF LEGAL DEBT MARGIN - LIMITED TAX BONDED INDEBTEDNESS	
June 30, 2012	
Limited Tax Bonds (excluding Pension Bonds)	
Oregon Revised Statute 287.053 provides a debt limit on limited tax full faith and credit bonds of 1% of the real market value of all taxable property within the County's boundaries.	
Real Market value (2011-12)	$37,261,878,627
Debt limit rate	1.00%
Debt limit	372,618,786
Less net applicable bonded debt	(43,732,898)
Legal debt margin	**$328,885,888**
Total debt as a percent of debt limit	11.74%
Summary of limited tax obligations:	
Limited Tax Full Faith and Credit Bonds, Series 2002A	795,000
Limited Tax Full Faith and Credit Bonds, Series 2003B	2,260,000
Limited Tax Full Faith and Credit Bonds, Series 2009A	25,970,000
Limited Tax Full Faith and Credit Bonds, Series 2011	9,965,000
Limited Tax Full Faith and Credit Bonds, Series 2011R	4,855,000
	43,845,000
Less: Funds applicable to the payment of principal thereof per ORS 287.053(1):	
Fair Board Debt Service Fund	(112,102)
Net applicable bonded debt	$43,732,898
Limited Tax Pension Bonds	
Debt limit (5% of real market value)	$1,863,093,931
Debt applicable to limit:	
Limited Tax Pension Bonds, Series 2002	$66,883,051
Legal debt margin	$1,796,210,880
Total debt applicable to the limit as a percentage of debt limit	3.59%

Fund Structure

Lane County's financial activities are accounted for on a fund basis. A fund is a fiscal and accounting entity of self-balancing accounts to record cash and other financial resources and related liabilities all segregated for specific regulated activities and objectives. The County uses fund accounting to ensure compliance with state and federal laws and rules, charters, local government resolutions and ordinances, and the principles of good accounting. The County creates funds to control the use of restricted or dedicated revenues. The County adopts a balanced, annual appropriated budget for all of its funds.

All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. A fund structure chart is included at the end of this discussion. The chart reflects those funds for which the County has an appropriated budget. A complete list of each fund with descriptions is included in Appendix E.

Governmental Funds

Governmental funds are those through which most governmental functions of the County are financed. These include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

The purpose of a **General Fund** is to record financial transactions relating to all activities for which specific types of funds are not required. This fund is used for all receipts not dedicated for a specific purpose. In most counties, this includes such activities as law enforcement, youth services, assessment and taxation, and general administration.

Special Revenue Funds are set up for special tax levies and other dedicated revenues when required by federal law, Oregon statutes, charter provisions, or terms under which revenue is dedicated. The largest special revenue funds for Lane County are Road Fund, Health & Human Services Fund, and Title III Projects Fund.

Capital Project Funds record all resources used to finance building, rehabilitating, or acquiring capital facilities – non-recurring, major expenditures. Resources include the proceeds from the sale of general obligation bonds, grants, transfers, or other revenues authorized for financing capital projects. A separate fund is often established when a capital project or series of projects is authorized by the voters, such as those that require indebtedness. The fund is closed when the project is completed. Several related projects financed from one bond issue may be accounted for in one fund if there are no provisions to the contrary in the authorization to sell the bonds.

Taxing districts use **Debt Service Funds** to account for indebtedness as a result of borrowing money or issuing bonds. A voter-approved ballot measure authorizing a municipal corporation to sell bonds for a specific purpose is required if property taxes will be the source or repayment. The measure also authorizes a tax levy to pay off the bond principal and interest. The Debt Service Fund and a tax levy pay the principal and interest. Any cash on hand or unused working capital in the fund must be invested and the earnings used to pay bond principal and interest. Resources cannot be diverted or used for any other purpose. Transfers from a Debt Service Fund are only allowed in two situations. (1) Transfer to repay an interfund loan. (2) If a surplus remains after all interest and principal are paid, the fund may be dissolved and the balance transferred to any fund originally designated by the governing body, or as included in the bond contract.

A taxing district may set up **Reserve Funds** to accumulate money for specified purposes. A municipality, by ordinance, is permitted to set up a financial reserve fund. A question doesn't have to be submitted to the voters if the taxes levied, or other revenue used to establish the fund, are within the tax base. If it is necessary to exceed the tax base to obtain revenue for a new reserve, the voters must approve a tax levy question. The County does not have any Reserve Funds in effect at this time.

Proprietary Funds

The County maintains two different types of proprietary funds – enterprise funds and internal service funds. **Enterprise Funds** are used to finance and account for acquiring, operating, and maintaining facilities and services, which are self-supporting from user charges and fees. The County uses enterprise funds to account for its fairground operations, solid waste disposal utility, land management activities, corrections commissary operations, and regional information systems activities. **Internal Service Funds** are used to account for operations that provide services primarily to the other departments or agencies of the County, or to the other governments, on a cost-reimbursement basis. The County uses internal service funds to account for its self-insurance and employee benefits activities, motor pool operations, intergovernmental services activities, information services and computer replacement activities.

Fiduciary Funds

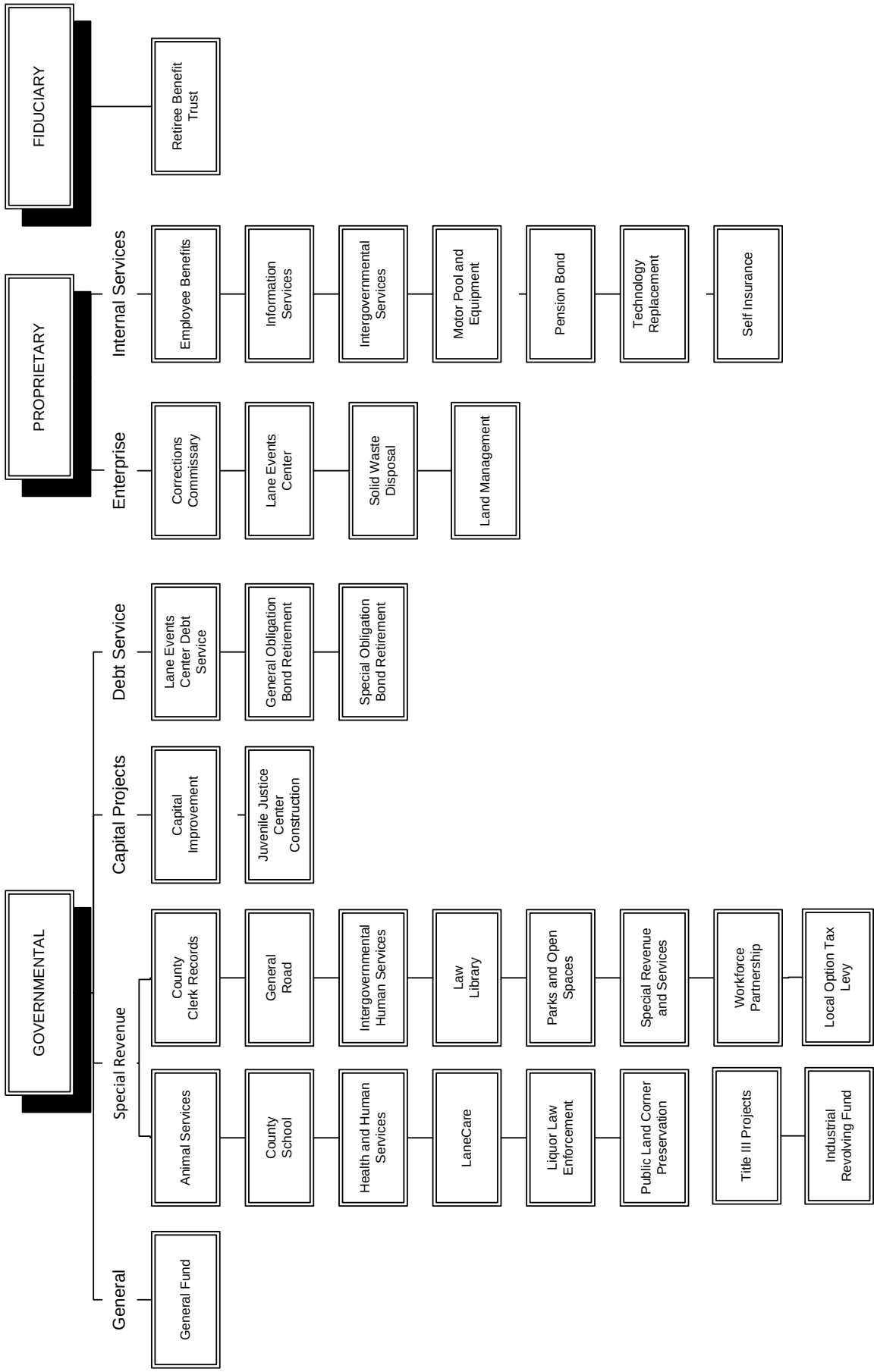
Fiduciary funds are used to account for resources held for the benefit of parties outside the County. The accounting used for fiduciary funds is similar to that used for proprietary funds. The County maintains one fiduciary fund, the Retiree Benefit Trust Fund.

Basis of Budgeting and Accounting

Lane County maintains its budget using the current financial resources measurement focus and the modified accrual basis of accounting as defined by Generally Accepted Accounting Standards (GAAP) and interpreted by the Governmental Accounting Standards Board (GASB), with certain exceptions. Under the current financial resources measurement focus revenues are recorded when they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and vested compensated absences. Exceptions between the budget and modified accrual basis of accounting are as follows:

- Unrealized changes in the fair value of investments are not recognized on a budget basis
- Investment earnings are not accrued on a budget basis
- Intrafund transfers are recognized on a budget basis
- Prepaid expenditures for the Lane Events Center are reported on a budget basis

GAAP basis financial statements require governmental funds be recorded on the modified accrual basis of accounting and proprietary funds be recorded on the full accrual basis of accounting using the economic resources measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Therefore, additional adjustments are required to convert proprietary fund types from the budget basis/modified accrual basis of accounting to the full accrual basis of accounting. For example, disbursements for the acquisition of proprietary fund capital assets would be considered expenditures under Oregon Local Budget Law and the modified accrual basis of accounting, but are capitalized as capital assets under full accrual reporting. Conversely, receipts of proceeds from proprietary fund debt financing are a budgetary resource under Oregon Local Budget Law and the modified accrual basis of accounting, but are reported as liabilities under full accrual reporting. Differences between the budget basis, modified accrual basis, and full accrual basis of accounting are reported at year-end in the Comprehensive Annual Financial Report (CAFR) in the Required Supplementary Information and Other Supplementary Information sections. You can view the CAFR at the Lane County website:
http://www.lanecounty.org/Departments/CAO/Operations/Pages/default.aspx


GOVERNMENTAL
General
General Fund
Special Revenue
Animal Services
County Clerk Records
County School
General Road
Health and Human Services
Intergovernmental Human Services
LaneCare
Law Library
Liquor Law Enforcement
Parks and Open Spaces
Public Land Corner Preservation
Special Revenue and Services
Title III Projects
Workforce Partnership
Industrial Revolving Fund
Local Option Tax Levy
Capital Projects
Capital Improvement
Juvenile Justice Center Construction
Debt Service
Lane Events Center Debt Service
General Obligation Bond Retirement
Special Obligation Bond Retirement
PROPRIETARY
Enterprise
Corrections Commissary
Lane Events Center
Solid Waste Disposal
Land Management
Internal Services
Employee Benefits
Information Services
Intergovernmental Services
Motor Pool and Equipment
Pension Bond
Technology Replacement
Self Insurance
FIDUCIARY
Retiree Benefit Trust

County Funds Overview

General Fund 124
The primary operating fund for the County, this fund consists of discretionary revenues from tax collections, O&C timber receipts, investment earnings, cigarette and liquor taxes, and other state and local revenue sources. The remaining revenues are generated by activities such as contracts, recording and election fees, and other revenues generated by department activities or services.

SPECIAL REVENUE FUNDS

Parks and Open Spaces 216
This fund receives revenue from state and local sources for implementation of the parks capital improvement plan and park operations.

Law Library Fund 222
Revenues collected by the Courts as part of civil litigation filing fees support the Law Library. The library provides legal reference materials and assistance to patrons (attorneys, litigants and public).

General Road Fund 225
All revenues are designated for the construction and maintenance of the County road-and-bridge system. The major revenues are the state gas tax and highway user fees and National Forest timber receipts. These revenues are mandated by Federal and State law for road purposes.

Liquor Law Enforcement Fund 231
Revenues are received from County Justice Courts, city municipal courts and the District Court for fines on traffic violations related to the Liquor Control Act. Funds are administered by the District Attorney and are used for liquor law enforcement activities as well as for alcohol abuse prevention campaigns.

Government Corner Preservation Fund 240
Revenue from a Deeds and Records filing fee is dedicated to corner preservation activities. This program researches the records, locates government corners in the field, and re-establishes and records available to public on section, donation-land claim, and meander corners.

County School Fund 241
Revenue from this fund is distributed to County schools through the Lane Education Services District. State law requires that funding from 25% of the National Forest timber receipts received by the County and a portion of state timber sales receipts be paid by this fund.

County Clerk Records Fund 244
Revenues received from recording of legal documents, including contracts, deeds, and other conveyances of real property for archival, indexing and retrieval on computer and microfilm by the public. Marriage licenses are issued, ceremonies performed, and records indexed and maintained. These functions are performed in accordance with state and local mandates. (Commissioners' orders, ordinances, resolutions, and minutes are filed and maintained in the form of Commissioners' Journals).

Workforce Partnership Fund 249
The major revenue source is federal grants from the Workforce Investment Act enacted August 7, 1998 and effective July 1, 2000. Additional revenues include Federal and State employment training funds. Programs provide services to all Lane County citizens for wage enhancement, job seeking and job training, with special emphasis for low income, at-risk populations.

Title III Projects Fund 250
This fund holds the Title III revenue received from Secure Rural Schools (SRS) legislation. There are specific allowable uses for these funds as detailed in the legislation and the BCC review requests and award funds each fiscal year according to those uses.

Special Revenue Fund 260
This fund consists of several dedicated revenue sources and programs. Transient Room Tax funds the Tourism program. Revenue generated from the sale of tax-foreclosed real property supports the management of these properties. Funding is also included for the Short Mountain Training Facility, Drug Enforcement, rural and community development projects. Court fines fund Courthouse Security operations.

Industrial Revolving Fund 275
This fund is established pursuant to ORS 275.318 and consists of funds received when a county sells or leases real property acquired in any manner by the county, if that property is located in an area planned and zoned for industrial use. The moneys shall be expended only for engineering, improvement, rehabilitation, construction, operations, or maintenance, in whole or in part, including the pre-project planning costs of any development project authorized by ORS 271.510 to 271.540 and 280.500 that is located in the county and could directly result in activities specified in ORS 275.318 (3)(a)-(g).

Animal Services Fund 283
Animal regulation services are provided for unincorporated Lane County and other small cities. Funding is provided by General Fund.

Intergovernmental Human Services Fund 285
This fund is a cooperative intergovernmental effort between Lane County and the Cities of Eugene and Springfield to provide pooled and human services and homeless resources and, coordinated policy. This also provides for leveraging of State and Federal funds. Services are provided through a mix of contracted services provided by public and non-profit organizations, direct services provided by county staff and involvement in community initiatives. Programs include Administration, Family Mediation, Energy & Conservation Services, Human Services Management Information System, Human Services and Housing, and Veterans Services.

Health & Human Services Fund 286
Revenues are received from Federal, State and local resources, enabling Lane County to provide a wide variety of health and human services to the community. Programs funded include, but are not limited to, Public Health, Child & Adolescent Behavioral Health services, Mental Health services, Alcohol/Drug Offender services, Developmental Disabilities and Environmental Health services. This fund also contains subfunds to provide the services of the Community Health Centers and Juvenile Detention and Youth Services.

Lane Care Fund 287
This fund accounts for the administration of the managed mental health insurance organization, Lane Care, which is funded through the Oregon Health Plan from a combination of state and federal pass-through revenues. This fund was established in October 2003.

Local Option Tax Levy Fund 290
This fund is newly created following the passage a five year local option levy tax for the restoration of jail beds and critical youth services in May, 2013. This fund contains property tax revenue received from the approved levy of $.055 per $1,000 assessed value. The levy will provide services through the FY 16-17.

DEBT SERVICE FUNDS

Lane Events Center Debt Service Fund 323
This fund accounts for the accumulation of resources for and payment of debt service for the construction and renovation of facilities at the Fairgrounds site. Fund resources come from transient room tax revenue funds, grants and donations.

Special Obligation Bond Retirement Fund 333
This fund provides for the interest and principal payments to retire bonds sold to finance capital improvements and equipment purchases, using pledged revenue as the source of repayment. For the Capital Project Debt Retirement, the revenues are pledged from building rental income and an annual general fund appropriation.

General Obligation Bond Retirement Fund 336
This accounts for the accumulation of resources for, and the payment of, interest and principal to retire bonds sold issued to finance the land acquisition, construction, furnishing, and equipping of the Juvenile Justice Center. Each year, property taxes are levied in the amount required to make the debt service payments for that year.

CAPITAL PROJECTS FUNDS

Capital Improvements Fund 435
The sale of County property and payments through the Indirect Cost Allocation Plan provide the revenue for major capital equipment projects.

Juvenile Justice Center Construction Fund 454
In 1995 the Lane County voters approved a $38.9 million bond measure for the construction of a Juvenile Justice Center. This project includes a new detention facility, courtroom and two residential facilities.

ENTERPRISE FUNDS

Lane Events Center Fund 521
The fund operates solely on revenues generated by Fair Board activities. The principal revenues are County Fair admission and booth fees and building use fees during the remainder of the year.

Solid Waste Disposal Fund 530
The fund operates solely on revenues generated from user fees. As of July 1, 1993 a portion of the user fees collected are allocated for the construction of County solid waste sites and facilities such as landfill replacements and transfer sites.

Corrections Commissary Fund 539
The fund provides for the purchase of sundries by corrections facility inmates. Items offered for purchase are for personal use or consumption and do not duplicate necessities issued to inmates. Commissary profits provide recreational equipment for inmate use within the corrections facility. All revenues are received from inmates.

Land Management Fund 570
This fund contains revenue for the land management division of Public Works which is generated from building permit and zoning fees which cover the cost of running the division.

INTERNAL SERVICES FUNDS

Self-Insurance Fund 612
Lane County is self-insured for both Workers' Compensation and general liability, including property, equipment, employee faithful performance and certain special coverage. Revenues are provided by departmental contributions made from other funds based on a combination of exposures and experience.

Employee Benefit Fund 614
The fund receives payments from all County departmental budgets to pay for all negotiated and statutory employee benefits such as FICA (Social Security), PERS, Unemployment, and services including employee assistance, health promotion, and training.

Pension Bond Fund 615
The Pension Bond Fund is an internal service fund established to account for the receipt of the payroll surcharge assessed against operating departments and used to make the Public Employee Retirement System (PERS) bond payments.

Motor and Equipment Pool Fund 619
This fund provides vehicles and equipment for use by County departments and other governmental agencies. The payments to this fund are for vehicle operation and maintenance as well as for vehicle replacement.

Intergovernmental Service Fund 627
This fund provides administrative support services to all County departments and other agencies. Services include mailroom, ready stores, copier services and telephone services. Services are provided on a cost-reimbursement basis.

Technology Replacement Fund 653
This fund receives payments from a majority of Lane County departments who intend to replace their personal computers, servers and printers based on a scheduled replacement cycle. Monthly payments are made based upon the number and type or equipment. Once sufficient funds have accrued, the paying department can use the proceeds to purchase replacements.

Information Services Fund 654
This fund accounts for information technology core infrastructure and support services provided to county departments on a cost-reimbursement basis by the Information Services department.

TRUST AND AGENCY FUNDS

Retiree Benefit Trust Fund 714
The County has an obligation for medical benefits for certain retired employees. This is a limited obligation in that no employees hired after 1997 are eligible to receive it. The Retiree Benefit Trust Fund was established to adhere to governmental accounting standards that require the County to provide dedicated funding for this defined liability for the duration of its existence and to place those funds in a trust fund. Monies will be placed into this fund each year to meet the obligation based upon an actuarial analysis. The Retiree Benefit Trust Fund will account for the receipt of the payroll surcharge assessed against operating departments and to account for the medical benefit payments.

Understanding the County's Budget

General Highlights

The Fiscal Year 2013-2014 Adopted Budget including all funds is $489,120,848. Of that amount, $18,852,876 remains unappropriated, leaving funds actually appropriated totaling $470,267,972.

Resources overall are down $14.5 million or 2.9% from FY 12-13. Of the County's thirty-four funds currently in use, one is a new fund to account for the local option levy and 23 of the other funds are all decreasing in size. A few of the larger reductions are as follows:

The General Fund, Road Fund and County School Fund continue to see decreases as a result of the loss of Secure Rural Schools timber payment revenue. At the time this budget was developed there has been no extension or replacement for the Secure Rural Schools payments. Therefore, this budget contains estimates on timber harvest payments that would be received by the County based upon a return to the century-old timber harvest sharing agreements in both the National and Bureau of Land Management Forests.

General Fund resources are decreasing by $5.9 million overall, however due to reorganizations within the County, this number is not a straight decrease of funds. The majority of the General Fund reduction is attributed to the movement of Youth Services from the General Fund into a Special Revenue Fund within Health and Human Services. Timber payments are decreasing $3.4 million and there is the elimination of approximately $2.5 million in one-time funds used to postpone service reductions within the remaining General Fund, while other revenues are beginning to show small increasing which help offset growing expenses. Reserve levels remain right at the 10% policy level within the General Fund, which is the minimum level required to maintain a good bond rating to ensure that the County does not overpay for interest costs when borrowing.

The Road Fund is decreasing $14.6 million, attributed to the declining timber dollars spending of reserves which results in a lower fund balance. In spite of this decrease, there are no service reductions for FY 13-14 in the Road Fund.

Change in fund size by type of fund across the County are shown below:

Changes in Totals by Fund Type

	FY 12-13 Curr Bdgt	FY 13-14 Proposed	Amount of Change	% of Change
General	88,017,772	82,125,346	(5,892,426)	-6.69%
Special Revenue	218,071,614	210,229,512	(7,842,102)	-3.60%
Debt Service	7,303,874	7,089,220	(214,654)	-2.94%
Capital	11,033,968	6,660,281	(4,373,687)	-39.64%
Enterprise	48,117,730	47,208,788	(908,942)	-1.89%
Internal Services	114,774,073	119,984,619	5,210,546	4.54%
Fiduciary	16,317,425	15,823,082	(494,343)	-3.03%
TOTAL	**503,636,456**	**489,120,848**	**(14,515,608)**	**-2.88%**

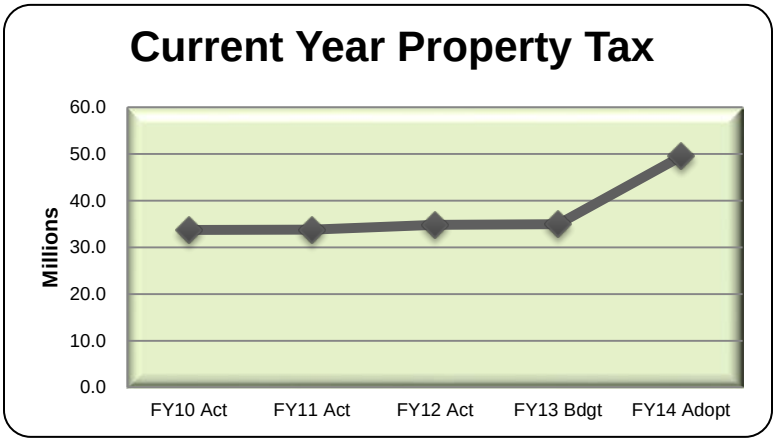
Major Revenue Trends

REVENUES

Revenues have been adjusted based upon anticipated grant funding and current projections. The County also relies heavily upon comparisons to historical actuals for both revenues and expenditures. Major funding categories are described below.

Property Tax

Current Year Property Tax revenue is 10.12% of the total resources in the Adopted Budget and is estimated at 49.5 million for next year. This amount includes Lane County's permanent tax rate under voter approved Measure 50 is $1.2793 per $1,000 of Assessed Value (AV) and an additional five year local option level tax approved by voters in May, 2013, at a rate of $0.55 per $1,000 AV for jail beds and critical youth services.

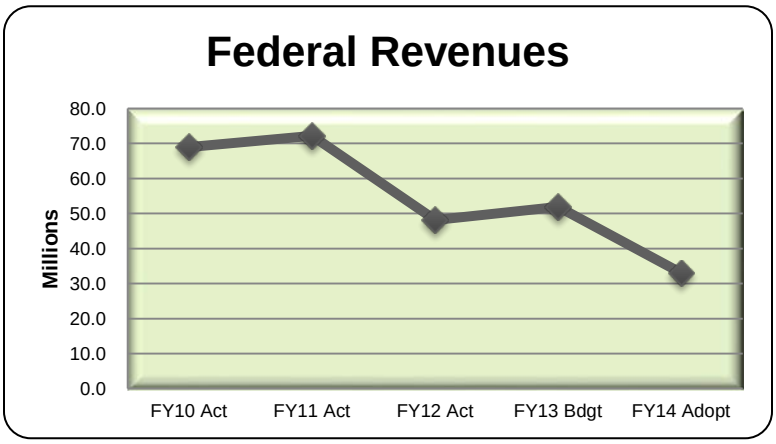


Any increase in AV is constitutionally restricted limit to 3% plus addition of new construction. The new total is then multiplied by the permanent and local option rates to calculate the estimated property tax revenues. Uncollectible taxes are estimated at 5%.

Federal Revenues

Federal revenue, 6.75% of the overall revenue budget, will drop 26.2% or $18.8 million.

In FY 10-11, Federal Revenue to the County totaled $72.2 million. With the decrease anticipated in FY 13-14, Federal Revenue will have decreased a total of 54% over a 4 year period.

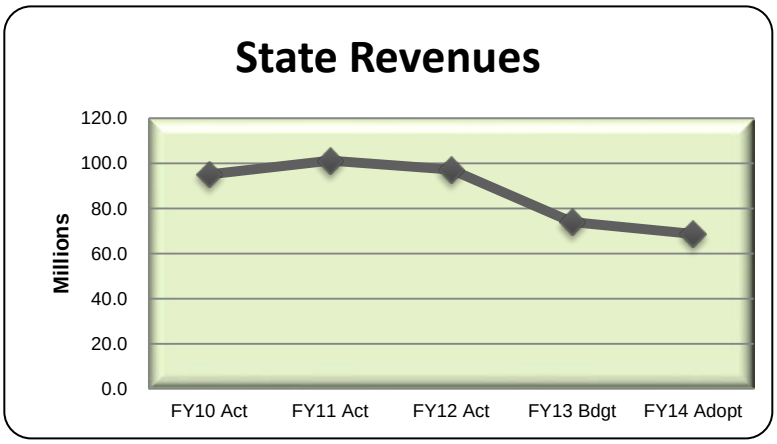


This lack of investment in local governments is the leading cause for service reductions countywide and particularly in the area of public safety which has very limited revenue sources available for funding.

State Revenue

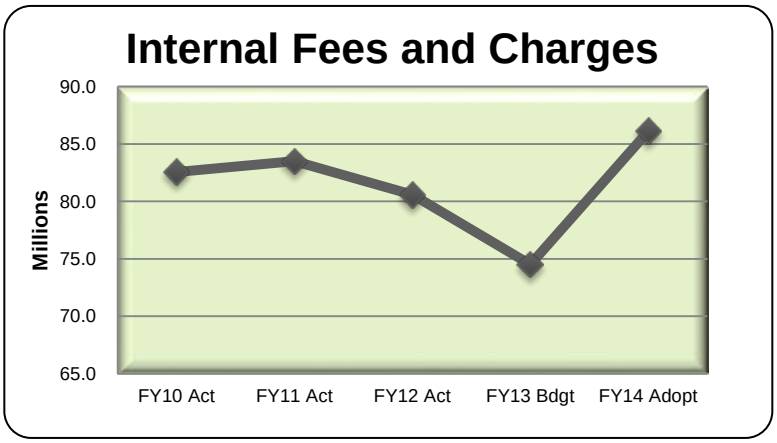
State funding, which makes up 14% of total county revenue, is primarily in the form of dedicated grants. Total State Revenue is decreasing by $4 million or 5.4%.

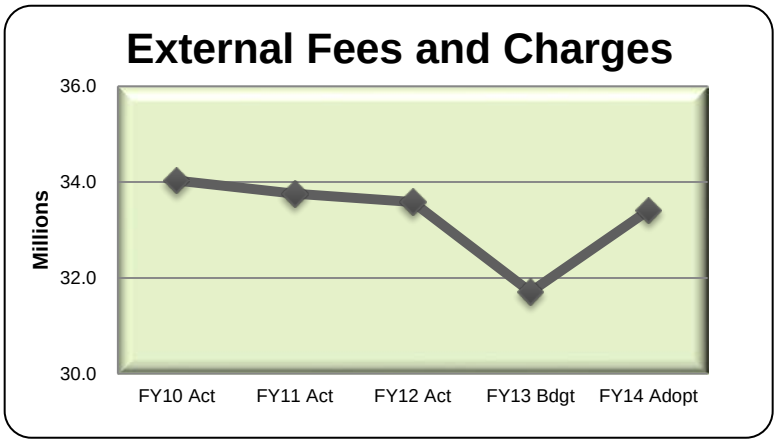
State shared revenue (cigarette, liquor, and amusement device tax, and a share of video lottery proceeds) totals $3.4 million or 5% of total state revenues. While video lottery must be spent on economic development opportunities, the other shared revenues come to the County with no strings attached; that is, they are unrestricted revenue that can be spent however the Budget Committee and the Board of Commissioners decide. While cigarette tax continues to show a declining trend in recent years, there is stable to mild growth in the other revenue areas.



Fees and Charges

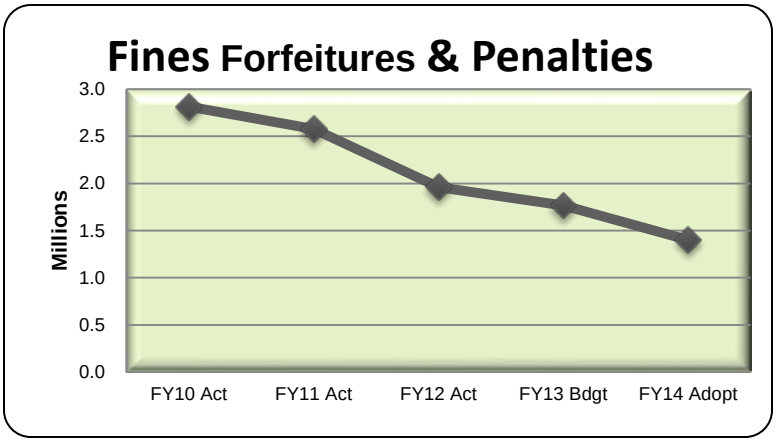
The County charges fees for services rendered to residents. These fees will total approximately $33.4 million in FY 13-14, with 43% of that amount ($14.3 million) coming from fees charged for garbage disposal at the Short Mountain landfill.





The County budget also accounts for fees charged internally between departments and internal service funds for benefit costs, finance, human resources and administrative services as well as legal and technology services necessary to enable departments to provide services to the public. Internal fees will total $86.6 million in FY 13-14, which is a 15.68% increase from current year. This increase is primarily attributed to health insurance rate increases and increased personnel.

Fines Forfeitures & Penalties



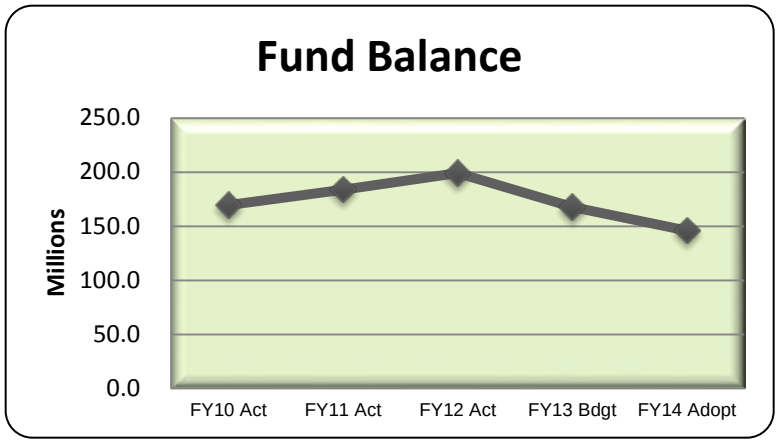
This revenue source totals $1.4 million for FY 13-14 and continues to see a decrease due to the change in court fee structure and a decrease from three down to one, justice court districts. The decrease in courts was implemented primarily due to the lack of traffic enforcement officers which resulted in a decrease in fine revenue. This revenue is one example of the "ripple effect" that has occurred as a result of the loss of Secure Rural Schools funding payments. Not only were the funds from those payments lost, but other revenues generated by services that were dependent on those funds have also decreased substantially in recent years.

RESOURCES

In addition to revenues that will be received by the County in FY 13-14, the County also maintains fund balances in each of its funds which are then available as a Resource in the budget year and beyond. These funds contains the same spending restrictions as the original source that paid the funds to the County and many of the funds are required to maintain reserve levels for self-insurance, bond ratings, and even anticipated closure of the Short Mountain landfill or disaster preparedness for roads & bridges.

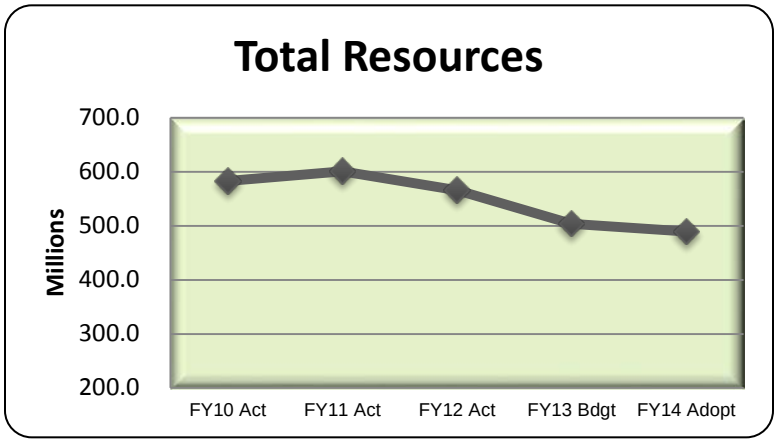
Fund Balance

The County's fund balance represents the amount of money that will be unspent and carried forward from the prior year. While a large amount of these funds are shown in the expenditure side of the budget in the Reserves & Contingencies category, in some cases the County also relies on these funds to maintain service levels for as long as possible. One very important thing to remember when reviewing fund balance is that these funds are only available for "one-time" use. This means they do not replenish themselves once spent – unless funds are taken from another revenue source. In FY 13-14, the total beginning fund balance for all County funds will total $145.7 million, which is a decrease of $21.9 million or 13%. While in some cases this reduction is anticipated due to planned service stabilization, this decrease also demonstrates the continuing decrease of resources available to the County for use in providing services to the community.



Total Resources

Resources for FY 13-14 total $489.1 million. This is a decrease of $14.5 million from the current year's budget of $503.6 million. The overall resources of the County have decreased by $76 million in the past two budget cycles – with FY 11-12 resources of $566 million compared to projected resources of $489 for FY 13-14.

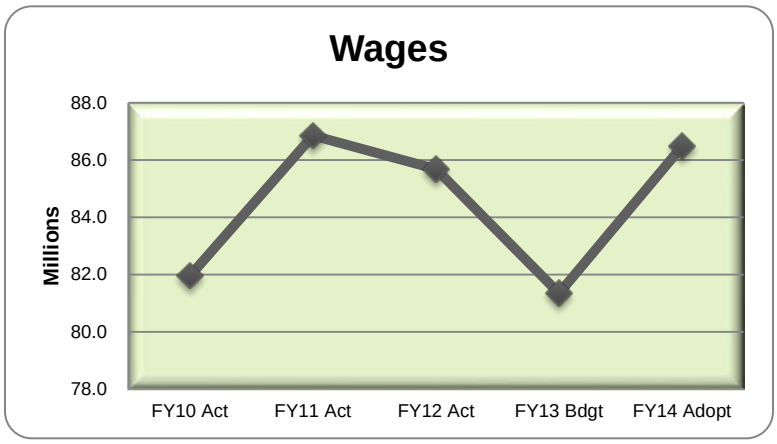


Major Expenditure Trends

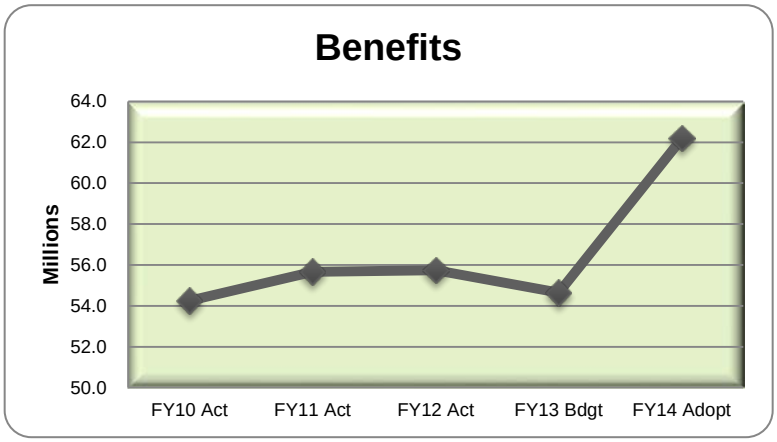
Personnel Services

Lane County's services, like most governmental agencies, are labor intensive. The total wages and benefits are budgeted at $148.7 million next year and represent 30.4% of the total budget expenditures. Total personnel services expenditures are growing 9.3% from current year. To show the cause of this increase more clearly, wages and benefits are separated below.

WAGES: Total wages for both regular and temporary employees will total $86.4 million in FY 13-14. Of that amount, $82.1 million pays for the County's FTE of 1338.32, with the balance paying for extra and temporary help positions. When comparing the amount budgeted for FTE positions to the current year for those positions ($77.8 million), the cost of wages increases 3.55%. However, during this same time period FTE will be increasing following the passage of the May 2013 local option levy, which means that a comparison per FTE must be done to arrive at the true growth in wages. Taking this FTE change into account indicates that wages per FTE will increase 1.9% countywide compared to FY 12-13. Given that only two bargaining units (Parole Officers & Nurses) had bargained to receive a COLA in the FY 13-14 adopted budget, the bulk of the change is occurring as a result of increases due to seniority or a change in employee/salary filling the position.



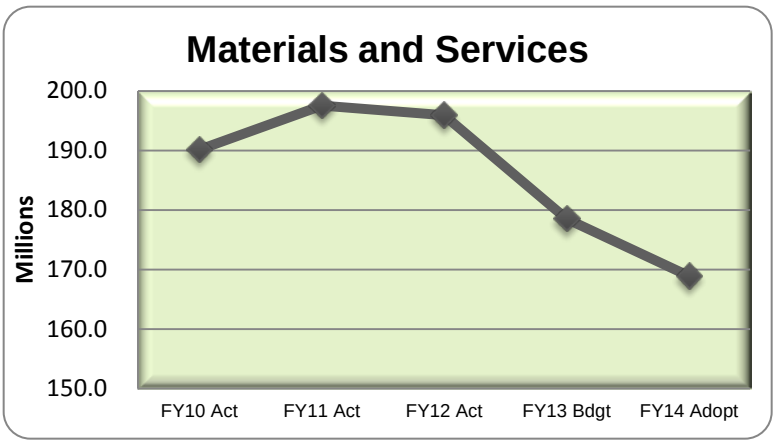
BENEFITS: In FY 13-14, the cost of Benefits, - which includes everything from standard payroll taxes to PERS and health/dental insurance - will increase by 13.8%. The two specific benefits causing this increase are PERS and health insurance. PERS rates, which are set by the PERS Board – a completely separate State entity, will raise approximately 25%. In the same year, the County's health insurance rates will raise at least 12%. The County has made efforts in recent years to decrease overall benefit costs by moving all employees to less expense health care plans. While rates are still lower than they would have been under the former plans, unfortunately they are still increasing at a rate higher than inflation due to usage & claims filed.



Benefit increases continue to be one of the leading factors in the cause of the County's structural deficit – in which expense growth occurs faster than revenue growth.

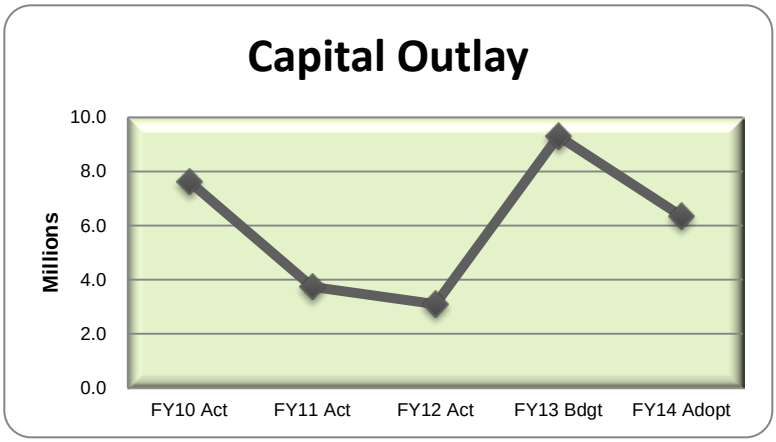
Materials & Services

This category totals $168.9 million and represents 34.5% of the overall expenditure budget. This is a decrease of $9.6 million, or 5.8%. This expense category has continually decreased since FY 11-12 as departments have continued to cut Materials & Services spending to maintain the personnel needed to provide direct services to citizens.



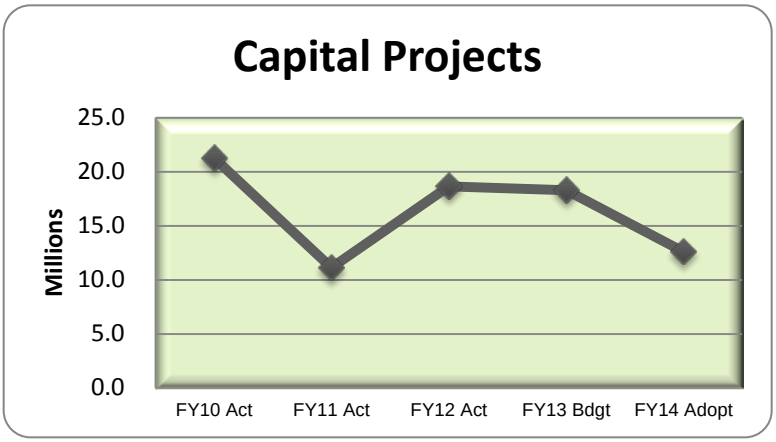
Capital Outlay

Capital Outlay expenditures are budgeted at $6.3 million for various equipment purchases that make up 1.3% of the County's overall expense budget. The major types of equipment purchased include heavy equipment for the Public Works department along with vehicles and data processing equipment for a variety of departments. All equipment is on a scheduled replacement cycle. Dollars are budgeted in various operating funds and are transferred to the replacement funds for holding until sufficient funds have built up to replace the equipment. For this reason, capital outlay expenditures are cyclical and can vary greatly from year to year. When compared to current year, the capital outlay budget will decrease 31.8% in FY 13-14.



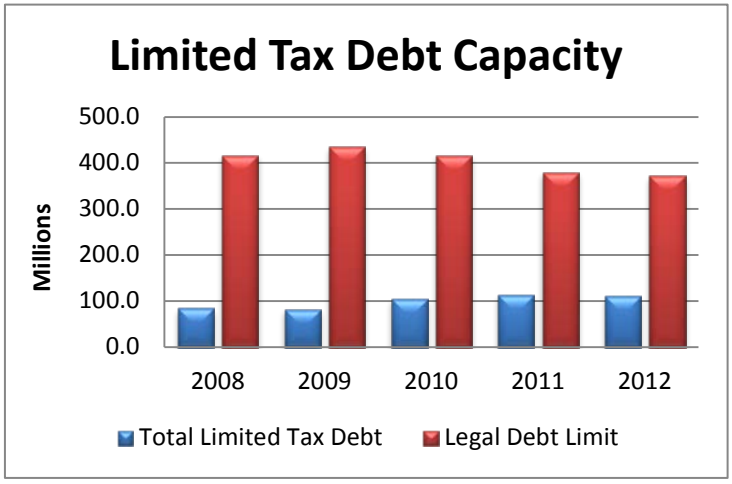
Capital Projects

Capital projects are budgeted at $12.6 million and represent 2.57% of the total budget. The spike in FY 09-10 shown on the chart to the right was primarily a reflection of the road and bridge projects occurring in that year. These projects are based upon the Five-Year Capital Improvements Plan prepared by the Department of Public Works. FY 13-14 reflects a reduction of $5.6 million or 31.1%, primarily due to shrinking Road Fund resources and completion of projects.



Debt Service

The County pays debt service payments on various bonds issued for a variety of projects. The payments consist of both principal and interest payments and total $13 million in FY 13-14. Payments are currently being made for the following major bonds: Juvenile Justice Center (JJC) General Obligation Bond; Heating, Ventilating and Air Conditioning (HVAC) and Fairgrounds' capital improvements bonds; Mental & Public Health Buildings; PERS Limited Tax Pension bond, and 2011 Improvements (Riverstone, Marina, Customer Service Center, Lane Events Center Roof and PSB HVAC). All bonds that were eligible have been refinanced to achieve the lowest possible interest rates.



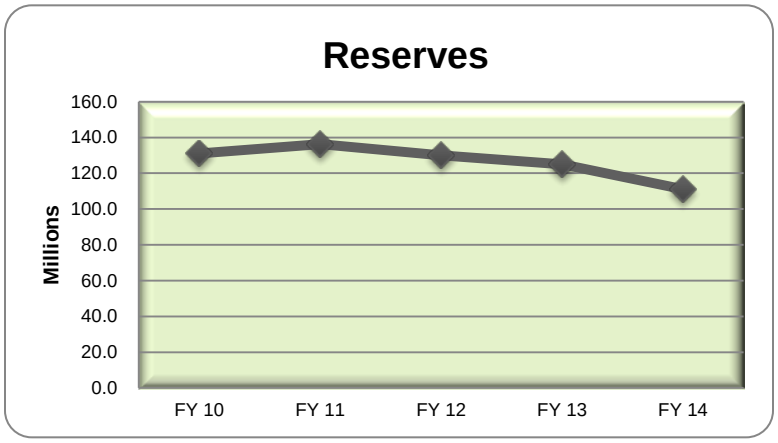
Lane County continues to be conservative when financing debt. The chart above shows that while the County's legal tax debt capacity is approximately $400 million (shown in red), Lane County has maintained a debt limit ranging from $84-$113 million over the past 5 years.

Fund Transfers

Transfers between various County funds will total $27.2 million in FY 13-14. The largest portion of these transfers is the transfer of General Fund into Special Revenue Funds to pay for portion of services such as Public Safety, Public Health, Mental Health, Developmental Disabilities and Juvenile Justice Services.

Contingencies/Reserves

The County's adopted financial policies direct that each fund should have a minimum 5% reserve, except for the General Fund which must have 10%. Contingencies for all funds total $92.2 million overall and represent 18.85% of the total requirements budget. In addition, the County has $18.8 million of unappropriated ending fund balance for total reserves of $111.1 million. Reserves overall are down $13.6 million from current year, or 12.9%.

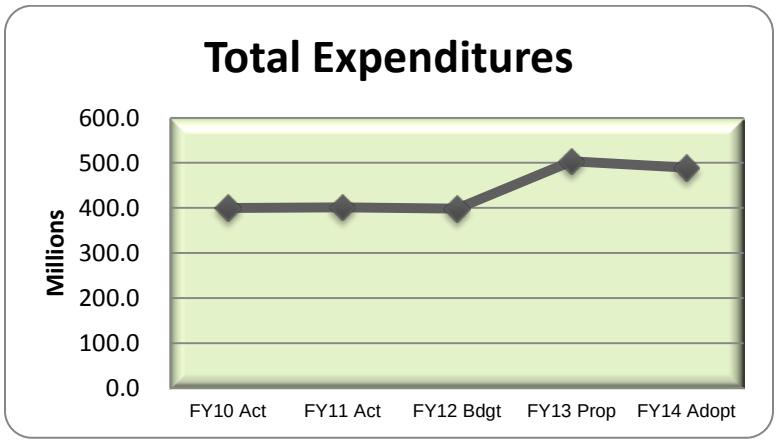


The Board of Commissioners has used contingencies/reserves as a tool in order to keep service levels to residents at a stable level, despite fluctuations in timber payments and other revenue sources. This results in a planned decrease in reserve levels as shown on the chart below. In addition, as the size of various Funds reduce, the required reserve amounts also decrease.

Total Expenditures/ Requirements

Total Expenditures & other requirements for FY 13-14 total $489.1 million. This is a decrease of $14.5 million from the current year's budget of $503.61 million. This amount matches available resources and therefore meets Oregon State Budget Law requirement for a balanced budget.

The following pages contain charts and graphs displaying the County's Adopted FY 13-14 budget by department, fund type, and service category. A separate General Fund Analysis section follows the charts and graphs.



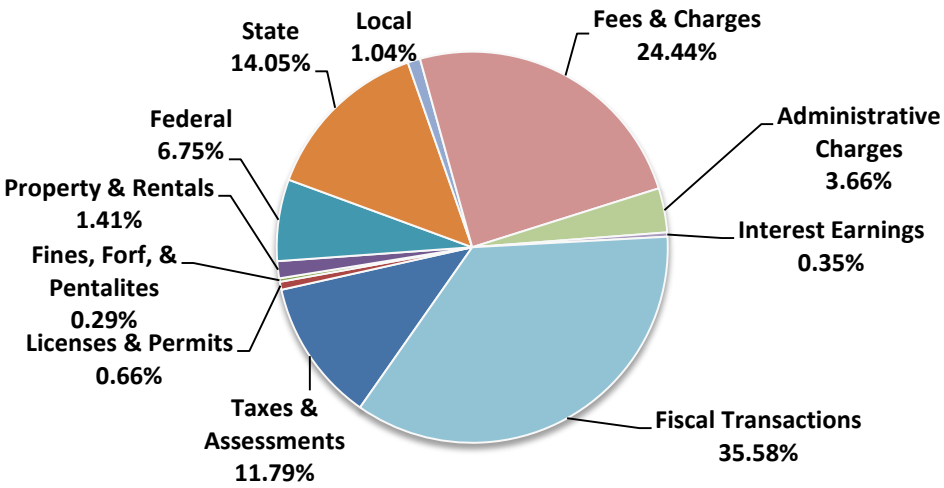
Financial & Planning Summary

RESOURCES & REQUIREMENTS - ALL FUNDS COMBINED ADOPTED BUDGET							
	FY 10-11 Actuals	FY 11-12 Actuals	FY 12-13 Cur Budget	FY 13-14 Adopted	$ Chng from Curr	% Chng from Curr	% of Total Bdgt
Taxes & Assessments	41,676,786	42,509,249	42,822,440	57,651,101	14,828,661	34.63%	11.79%
Licenses & Permits	3,638,516	3,467,976	3,150,280	3,218,100	67,820	2.15%	0.66%
Fines, Forf., Penalities	2,577,197	1,959,521	1,764,986	1,399,883	(365,103)	-20.69%	0.29%
Property & Rentals	5,770,158	5,807,840	5,958,285	6,897,020	938,735	15.76%	1.41%
Federal Revenue	72,153,398	48,116,337	51,873,714	32,994,953	(18,878,761)	-36.39%	6.75%
State Grant Revenue	77,054,817	69,800,496	45,827,942	40,348,737	(5,479,205)	-11.96%	8.25%
Other State Revenue	24,152,357	27,381,626	28,150,540	28,369,085	218,545	0.78%	5.80%
Local Grants	2,664,204	1,978,214	1,921,981	1,556,390	(365,591)	-19.02%	0.32%
Local Revenues	3,955,691	3,927,946	3,643,308	3,509,604	(133,704)	-3.67%	0.72%
Fees & Charges	117,253,000	114,165,623	106,204,368	119,530,927	13,326,559	12.55%	24.44%
Administrative Charges	17,285,403	18,928,397	19,386,877	17,881,605	(1,505,272)	-7.76%	3.66%
Interest Earnings	2,731,801	2,227,419	1,931,371	1,736,098	(195,273)	-10.11%	0.35%
Bond Sales	15,844,650	0	0	0	0	0.00%	0.00%
Resource Carryover	184,093,613	199,142,380	167,853,812	145,923,263	(21,930,549)	-13.07%	29.83%
Interfund Loans	1,180,000	550,000	657,000	1,500,000	843,000	128.31%	0.31%
Fund Transfers	28,546,667	26,063,603	22,489,552	26,604,082	4,114,530	18.30%	5.44%
Revenue Offset	0	5,000	0	0	0	0.00%	0.00%
Total Resources	**600,578,258**	**566,031,626**	**503,636,456**	**489,120,848**	**(14,515,608)**	**-2.88%**	**100.00%**
Personnel Services	142,527,844	141,416,174	135,988,611	148,678,971	12,690,360	9.33%	30.40%
Materials & Services	197,560,348	195,959,915	178,529,444	168,906,430	(9,623,014)	-5.39%	34.53%
Capital Outlay	3,733,926	3,096,596	9,306,020	6,347,621	(2,958,399)	-31.79%	1.30%
Capital Projects	11,128,966	18,654,445	18,283,210	12,592,914	(5,690,296)	-31.12%	2.57%
Bond Issuance Costs	183,856	0	0	0	0	0.00%	0.00%
Other Fiscal Transactions	0	0	245,236	509,437	264,201	0.00%	0.10%
Debt Service	11,363,987	12,327,009	12,611,480	12,895,786	284,306	2.25%	2.64%
Int Pd Interfund Loan	10,603	3,750	4,300	13,500	9,200	100.00%	0.00%
Payment to Refund Bond	5,199,681	0	0	0	0	0.00%	0.00%
Fund Transfers	28,546,667	26,063,603	22,943,962	26,604,082	3,660,120	15.95%	5.44%
Interfund Loan	1,180,000	550,000	628,500	1,500,000	871,500	138.66%	0.31%
Operational Contingency	0	0	38,088,996	36,935,976	(1,153,020)	-3.03%	7.55%
Operational Reserves	0	0	44,438,646	33,418,234	(11,020,412)	-24.80%	6.83%
UEFB	0	0	19,231,618	18,852,876	(378,742)	-1.97%	3.85%
Closure/Post Closure	0	0	14,047,112	13,919,817	(127,295)	-0.91%	2.85%
Future Projects	0	0	6,518,314	6,845,204	326,890	5.01%	1.40%
Reserve - Comp Liability	0	0	2,750,000	1,100,000	(1,650,000)	-60.00%	0.22%
Bonded Debt Res	0	0	21,007	0	(21,007)	-100.00%	0.00%
Total Requirements	**401,435,878**	**398,071,492**	**503,636,456**	**489,120,848**	**(14,515,608)**	**-2.88%**	**100.00%**

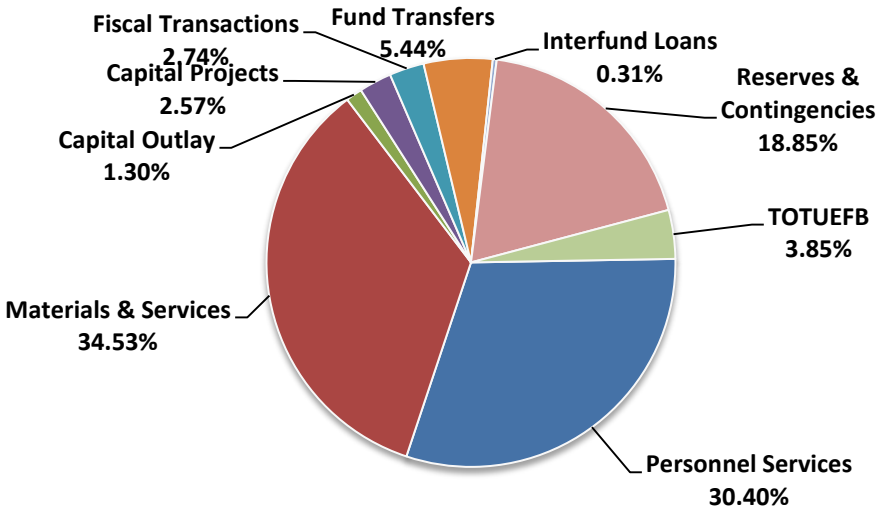
FY 13-14 ADOPTED RESOURCES BY FUND TYPE & DEPARTMENT								
Department Name	**General**	**Special Revenue**	**Debt Service**	**Capital Projects**	**Enterprise**	**Internal Services**	**Trust**	**Total Dept**
Assessment & Taxation	1,800,054	43,488	0	0	0	0	0	1,843,542
County Administration	12,665,999	9,080,373	0	6,645,370	0	926,314	0	29,318,056
District Attorney	2,923,062	742,681	0	0	0	0	0	3,665,743
General Expense	53,182,552	10,390,997	7,089,220	14,911	0	66,706,388	15,823,082	153,207,150
Health & Human Svcs	0	95,406,709	0	0	0	0		95,406,709
Information Svcs	0	0	0	0	0	17,297,945	0	17,297,945
Public Works	655,868	64,577,248	0	0	46,999,606	31,101,962	0	143,334,684
Sheriff's Office	9,463,895	27,582,977	0	0	209,182	3,952,010	0	41,208,064
Workforce Partnership	0	2,405,039	0	0	0	0	0	2,405,039
County Counsel	1,433,916	0	0	0	0	0	0	1,433,916
Total Fund Resources	**82,125,346**	**210,229,512**	**7,089,220**	**6,660,281**	**47,208,788**	**119,984,619**	**15,823,082**	**489,120,848**

FY 13-14 ADOPTED REQUIREMENTS BY FUND TYPE & DEPARTMENT								
Department Name	**General**	**Special Revenue**	**Debt Service**	**Capital Projects**	**Enterprise**	**Internal Services**	**Trust**	**Total Dept**
Assessment & Taxation	5,917,418	43,488	0	0	0	0	0	5,960,906
County Administration	13,966,230	9,216,859	0	6,645,370	0	926,314	0	30,754,773
District Attorney	9,149,594	742,681	0	0	0	0	0	9,892,275
General Expense	9,821,839	10,390,997	7,089,220	14,911	0	66,706,388	15,823,082	109,846,437
Health & Human Svcs	8,862,449	95,406,709	0	0	0	0	0	104,269,158
Information Svcs	0	0	0	0	0	17,297,945	0	17,297,945
Public Works	931,938	64,440,762	0	0	46,999,606	31,101,962	0	143,474,268
Sheriff's Office	32,200,980	27,582,977	0	0	209,182	3,952,010	0	63,945,149
Workforce Partnership	0	2,405,039	0	0	0	0	0	2,405,039
County Counsel	1,274,898	0	0	0	0	0	0	1,274,898
Total Fund Requirements	**82,125,346**	**210,229,512**	**7,089,220**	**6,660,281**	**47,208,788**	**119,984,619**	**15,823,082**	**489,120,848**

FY 13-14 Adopted Resources – All Funds



FY 13-14 Adopted Requirements – All Funds



Financial & Planning Summary

Lane County, Oregon

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds

	General Fund			Road Fund		
	FY10 Actuals	FY11 Estimated	FY12 Budget	FY10 Actuals	FY11 Estimated	FY12 Budget
Revenues						
Taxes and assessments	33,849,035	34,259,011	34,160,508	132,183	20,670	25,000
Licenses and permits	785,623	797,259	696,050	136,228	121,070	110,000
Intergovernmental	30,946,605	28,291,721	23,324,720	34,055,137	34,148,055	29,752,498
Charges for services	3,296,554	3,595,404	3,316,540	2,078,051	1,301,227	695,000
Fines, forfeitures and penalties	601,610	2,234,833	2,493,186	-	-	-
Administrative and facility charges	9,926,831	10,235,257	11,082,183	3,778,369	4,322,642	4,801,428
Investment earnings	319,248	326,966	284,100	514,644	533,551	498,611
Sale and rental of property	808,707	721,540	666,067	242,240	175,891	151,845
Interfund transfers in	725,242	948,723	855,833	54,219	233,505	271,520
Intrafund transfers in	-	-	-	-	-	-
Interfund loan received	-	-	-	500,000	-	-
Interfund loan repayment received	75,000	40,000	100,000	-	-	-
Bonds issued	-	-	-	-	5,145,000	-
Bond premium	-	-	-	-	115,998	-
Refunding bonds issued	-	-	-	-	-	-
Total revenues	81,334,455	81,450,714	76,979,187	41,491,071	46,117,609	36,305,902
Expenditures						
Current - departmental:						
Assessment and taxation	6,459,238	6,260,412	6,527,875	-	-	-
County counsel	1,167,562	3,455,828	1,358,741	-	-	-
Children and family	-	-	125,944	-	-	-
County administration	2,799,904	2,687,258	2,686,091	-	-	-
District attorney	8,997,473	9,252,238	9,382,574	-	-	-
Lane events center	-	-	-	-	-	-
General						
Materials and services	203,209	285,054	204,384	-	-	-
Other fiscal transactions	-	-	-	-	-	-
Capital expenses	-	-	-	-	-	-
Debt service	-	-	-	-	-	-
Fund transfers	2,137,238	3,109,582	1,562,172	-	-	-
Interfund loan repaid	-	-	-	-	-	-
Interfund loan granted	-	140,000	-	-	-	-
Payment to refunded bond escrow agent	-	-	-	-	-	-
Contingency and reserves	-	-	7,985,140	-	-	-
Health and human services	4,514,798	4,782,824	3,853,547	-	-	-
Human resources	1,903,075	1,844,815	2,089,215	-	-	-
Information services	-	-	-	-	-	-
Justice courts	-	1,298,870	1,482,531	-	-	-
Management services	7,297,592	5,281,728	8,227,894	254,270	235,526	269,101
Metro wastewater service district						
Materials and services	-	-	-	-	-	-
Debt service	-	-	-	-	-	-
Contingency and reserves	-	-	-	-	-	-
Public works	-	-	-	41,825,719	43,172,270	77,517,980
Regional information services	-	-	-	-	-	-
Sheriff's office	39,283,667	38,818,720	38,439,406	422,288	412,739	496,558
Trust and agency	-	-	-	-	-	-
Workforce partnership	-	-	-	-	-	-
Youth services	8,336,922	8,674,925	9,581,768	-	-	-
Total expenditures	83,100,678	85,892,254	93,507,282	42,502,277	43,820,535	78,283,639
Net change in fund balances	(1,766,223)	(4,441,540)	(16,528,095)	(1,011,206)	2,297,074	(41,977,737)
Fund balances, beginning of year	25,249,588	23,483,365	16,528,095	45,430,018	44,418,812	41,977,737
Fund balances, end of year	$ 23,483,365	$ 19,041,825	$ -	$ 44,418,812	$ 46,715,886	$ -

Lane County, Oregon

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds

	Special Revenue / Services Fund			Health and Human Services Fund		
	FY10 Actuals	FY11 Estimated	FY12 Budget	FY10 Actuals	FY11 Estimated	FY12 Budget
Revenues						
Taxes and assessments	3,616,643	3,484,249	3,133,281	-	-	-
Licenses and permits	-	-	-	838,753	837,747	835,000
Intergovernmental	20,286,810	14,657,638	18,819,685	34,813,465	36,689,491	36,183,585
Charges for services	1,599,318	1,022,800	744,090	5,662,131	6,118,188	6,282,232
Fines, forfeitures and penalties	2,065,760	204,301	204,500	1,925	28,774	1,500
Administrative and facility charges	37,037	-	-	-	-	-
Investment earnings	46,737	47,596	38,170	45,875	53,684	-
Sale and rental of property	184,695	121,272	280,600	466	80,435	900
Interfund transfers in	2,907,422	3,054,844	6,246,610	3,722,801	4,142,557	3,289,990
Intrafund transfers in	408,746	0	-	2,150,470	2,503,117	2,577,157
Interfund loan received	250,000	140,000	-	-	-	-
Interfund loan repayment received	-	-	-	-	-	-
Bonds issued	-	-	-	-	-	-
Bond premium	-	-	-	-	-	-
Refunding bonds issued	-	-	-	-	-	-
Total revenues	31,403,168	22,732,700	29,466,936	47,235,886	50,453,993	49,170,364
Expenditures						
Current - departmental:						
Assessment and taxation	-	-	-	-	-	-
County counsel	-	207,690	-	-	-	-
Children and family	2,352,301	2,390,181	2,643,168	-	-	-
County administration	393,583	453,509	479,631	-	-	-
District attorney	631,318	618,132	732,852	-	-	-
Lane events center	-	-	-	-	-	-
General						
Materials and services	3,589,283	4,429,595	3,511,576	-	-	-
Other fiscal transactions	-	-	-	-	-	-
Capital expenses	-	-	50,000	-	-	-
Debt service	-	-	-	-	-	-
Fund transfers	1,605,637	1,758,013	666,210	-	-	-
Interfund loan repaid	-	-	-	-	-	-
Interfund loan granted	250,000	-	-	-	-	-
Payment to refunded bond escrow agent	-	-	-	-	-	-
Contingency and reserves	-	-	1,759,386	-	-	-
Health and human services	-	-	-	45,742,495	52,308,437	52,638,241
Human resources	-	-	-	-	-	-
Information services	-	-	-	-	-	-
Justice courts	2,379,625	-	-	-	-	-
Management services	196,117	163,198	908,710	-	-	-
Metro wastewater service district						
Materials and services	-	-	-	-	-	-
Debt service	-	-	-	-	-	-
Contingency and reserves	-	-	-	-	-	-
Public works	49,158	23,194	83,700	-	-	-
Regional information services	-	-	-	-	-	-
Sheriff's office	16,027,820	15,017,572	21,212,862	-	-	-
Trust and agency	-	-	-	-	-	-
Workforce partnership	-	-	-	-	-	-
Youth services	2,337,441	2,503,616	1,515,200	-	-	-
Total expenditures	29,812,283	27,564,700	33,563,295	45,742,495	52,308,437	52,638,241
Net change in fund balances	1,590,885	(4,832,000)	(4,096,359)	1,493,391	(1,854,444)	(3,467,877)
Fund balances, beginning of year	4,168,698	5,759,583	4,096,359	4,712,103	6,205,494	3,467,877
Fund balances, end of year	$ 5,759,583	$ 927,583	$ -	$ 6,205,494	$ 4,351,050	$ -

Lane County, Oregon

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds

	LaneCare			Other Governmental Funds		
	FY10 Actuals	FY11 Estimated	FY12 Budget	FY10 Actuals	FY11 Estimated	FY12 Budget
Revenues						
Taxes and assessments	-	-	-	3,500,122	3,411,434	3,739,457
Licenses and permits	-	-	-	400,591	422,975	514,728
Intergovernmental	26,825,233	35,037,967	32,466,297	23,861,381	22,756,265	16,970,932
Charges for services	36,036	72,449	5,500	5,058,650	4,796,189	4,247,157
Fines, forfeitures and penalties	-	-	-	73,859	49,768	93,000
Administrative and facility charges	-	-	-	1,634,487	1,670,557	1,715,021
Investment earnings	155,664	176,565	427,000	214,464	243,893	201,622
Sale and rental of property	-	-	-	2,108,730	1,018,607	883,082
Interfund transfers in	-	10,191	10,355	5,726,754	11,774,399	6,727,848
Intrafund transfers in	-	-	-	625,708	602,423	500,985
Interfund loan received	-	-	-	-	-	-
Interfund loan repayment received	-	-	-	-	-	-
Bonds issued	-	-	-	24,125,000	5,200,000	-
Bond premium	-	-	-	1,374,381	438,652	-
Refunding bonds issued	-	-	-	3,805,000	4,945,000	-
Total revenues	27,016,933	35,297,172	32,909,152	72,509,127	57,330,162	35,593,832
Expenditures						
Current - departmental:						
Assessment and taxation	-	-	-	-	-	-
County counsel	-	-	-	422,327	411,472	601,354
Children and family	-	-	-	-	-	-
County administration	-	-	-	-	-	-
District attorney	-	-	-	32,286	39,116	93,000
Lane events center	-	-	-	-	-	-
General						
Materials and services	-	-	-	8,933,382	8,003,403	6,194,316
Other fiscal transactions	-	-	-	-	-	-
Capital expenses	-	-	-	-	4,135	1,736,083
Debt service	-	-	-	4,893,858	6,377,007	7,140,133
Fund transfers	-	-	-	-	-	-
Interfund loan repaid	-	-	-	-	-	-
Interfund loan granted	-	-	-	-	-	-
Payment to refunded bond escrow agent	-	-	-	4,035,596	5,199,681	-
Contingency and reserves	-	-	-	-	-	3,665,418
Health and human services	26,088,981	27,336,083	40,710,219	16,629,948	16,299,105	15,924,830
Human resources	-	-	-	-	-	-
Information services	-	-	-	-	-	-
Justice courts	-	-	-	-	-	-
Management services	-	-	-	25,408,785	9,179,648	7,387,107
Metro wastewater service district						
Materials and services	-	-	-	9,362	-	-
Debt service	-	-	-	-	-	-
Contingency and reserves	-	-	-	-	-	-
Public works	-	-	-	2,597,535	2,913,225	5,568,977
Regional information services	-	-	-	-	-	-
Sheriff's office	-	-	-	-	-	-
Trust and agency	-	-	-	-	-	-
Workforce partnership	-	-	-	3,160,945	3,252,090	2,489,103
Youth services	-	-	-	-	-	-
Total expenditures	26,088,981	27,336,083	40,710,219	66,124,024	51,678,882	50,800,321
Net change in fund balances	927,952	7,961,089	(7,801,067)	6,385,103	5,651,280	(15,206,489)
Fund balances, beginning of year	11,421,981	12,349,933	7,801,067	10,308,544	16,693,647	15,206,489
Fund balances, end of year	$ 12,349,933	$ 20,311,022	$ -	$ 16,693,647	$ 22,344,927	$ -

Lane County, Oregon

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds

	Total		
	FY10 Actuals	FY11 Estimated	FY12 Budget
Revenues			
Taxes and assessments	41,097,983	41,175,364	41,058,246
Licenses and permits	2,161,195	2,179,051	2,155,778
Intergovernmental	170,788,631	171,581,137	157,517,717
Charges for services	17,730,740	16,906,257	15,290,519
Fines, forfeitures and penalties	2,743,154	2,517,676	2,792,186
Administrative and facility charges	15,376,724	16,228,456	17,598,632
Investment earnings	1,296,632	1,382,255	1,449,503
Sale and rental of property	3,344,838	2,117,745	1,982,494
Interfund transfers in	13,136,438	20,164,219	17,402,156
Intrafund transfers in	3,184,924	3,105,540	3,078,142
Interfund loan received	750,000	140,000	-
Interfund loan repayment received	75,000	40,000	100,000
Bonds issued	24,125,000	10,345,000	-
Bond premium	1,374,381	554,650	-
Refunding bonds issued	3,805,000	4,945,000	-
Total revenues	300,990,640	293,382,350	260,425,373
Expenditures			
Current - departmental:			
Assessment and taxation	6,459,238	6,260,412	6,527,875
County counsel	1,589,889	4,074,990	1,960,095
Children and family	2,352,301	2,390,181	2,769,112
County administration	3,193,487	3,140,767	3,165,722
District attorney	9,661,077	9,909,486	10,208,426
Lane events center	-	-	-
General			
Materials and services	12,725,874	12,718,052	9,910,276
Other fiscal transactions	-	-	-
Capital expenses	-	4,135	1,786,083
Debt service	4,893,858	6,377,007	7,140,133
Fund transfers	3,742,875	4,867,595	2,228,382
Interfund loan repaid	-	-	-
Interfund loan granted	250,000	140,000	-
Payment to refunded bond escrow agent	4,035,596	5,199,681	-
Contingency and reserves	-	-	13,409,944
Health and human services	92,976,222	100,726,449	113,126,837
Human resources	1,903,075	1,844,815	2,089,215
Information services	-	-	-
Justice courts	2,379,625	1,298,870	1,482,531
Management services	33,156,764	14,860,100	16,792,812
Metro wastewater service district			
Materials and services	9,362	-	-
Debt service	-	-	-
Contingency and reserves	-	-	-
Public works	44,472,412	46,108,689	83,170,657
Regional information services	-	-	-
Sheriff's office	55,733,775	54,249,031	60,148,826
Trust and agency	-	-	-
Workforce partnership	3,160,945	3,252,090	2,489,103
Youth services	10,674,363	11,178,541	11,096,968
Total expenditures	293,370,738	288,600,891	349,502,997
Net change in fund balances	7,619,902	4,781,459	(89,077,624)
Fund balances, beginning of year	101,290,932	108,910,834	89,077,624
Fund balances, end of year	$ 108,910,834	$ 113,692,293	$ -

General Fund Analysis

A Historical Perspective on Federal Timber Revenue

For well over 90 years, Lane County citizens have relied on timber harvest revenue from federal Oregon & California (O&C) railroad lands to fund a significant portion of critical county services. These services include Sheriff's patrols, the adult jail, criminal prosecution, youth detention, public health, and elections. However, revenue from federal timber harvests began a significant decline with the change in federal forest policies in the early 90's. From 1992 through 2000 the County was forced to make numerous budget cuts as seen below while trying to preserve essential services.

Congress helped stabilize the situation by approving a federal timber revenue guarantee in 1993, but it did this on a declining basis through 2000. General Fund reductions during this period were $9.6 million and over 181 positions were cut. This occurred despite the fact voters approved special public safety serial levies on four separate occasions.

Congress enacted a new federal guarantee called the Secure Rural Schools (SRS) and Community Self-Determination Act in 2000. This Act provided a new six-year guarantee at a much higher level than previously granted. However, the Act restricted annual growth to half the national inflation rate (CPI-U) and was set to sunset in the fall of 2006. The Act was renewed for one additional year in 2007. In FY 07-08, this revenue made up nearly 25% of unrestricted or discretionary revenues.

In late 2008, the SRS Act was extended for an additional four (4-year) but at a reducing level based on FY 06-07 funding levels. In mid-2012, the Act was again extended for one (1-year) at 95% of the FY 11-12 funding levels. In the General Fund, the continued step down has caused funding to go from a high of $15 million in FY 06-07, down to $4.6 million in FY 12-13. In addition, federal sequestration in 2013 resulted in a decrease of an additional 5.1% of the 12-13 amount, bringing the actual revenue received down to $4.46 million.

During this same period the County pursued an aggressive strategy of raising fees-for-services benefiting individuals rather than the public as a whole. Another strategy to augment revenue was to increase smaller taxes such as the car rental tax and the transient room tax. A real estate transfer tax was also proposed in 1994 but was defeated at the polls and was subsequently prohibited from further use by counties by the Oregon Legislature. In May, 2013, voters passed a limited local option levy property tax in the amount of $0.55 per $1,000 assessed value to restore jail beds and critical youth service for a period of five years. This levy is the first step in working to rebuild the public safety system and find funding sources other than the decreasing timber funds to provide critical services to our residents.

Permanent Property Tax Rates and Limitations

In 1990 Oregon voters approved Measure 5 restricting taxation for government services to $10 per $1,000 of assessed value. In the late spring of 1997, Oregon voters approved Ballot Measure 50, a revision of Ballot Measure 47, to significantly change the entire property tax system. Prior to Measures 47/50, Oregon counties imposed taxes based upon the amount of tax to be levied. Increases in assessed value and any value added as a result of new construction meant that everyone else's taxes would go down slightly to compensate for the new money coming in.

Measure 47/50 changed the system to a rate based one of so many dollars per $1,000 of assessed value. Now as the value grows, so does the revenue. The new system also allows for the first time the inclusion of the assessed value of new construction, thereby generating additional revenue for the county each year.

Upon enactment, Measure 50 also rolled back assessed values to the level assessed two years prior, a 17% reduction, and then placed a constitutional restriction on future growth to a 3% annual increase in

assessed valuations as opposed to the 6% growth allowed under the previous tax levy system. This growth restriction has created a "structural deficit" within the General Fund. Annual expenditure growth has averaged between 5% and 6% while growth in overall General Fund revenue has been closer to 3% to 3.5%.

Measure 50 also locked in all of the then current property tax rates, thereby establishing a "permanent" tax rate for each taxing district. So while Lane County services had been subsidized by federal timber revenue for many, many years, the subsequent decline in timber revenue meant that asking the voters to increase the property tax base to support critical services as many other Oregon cities and non-timber supported counties have done was no longer an option.

Comparable County Comparison

In this table, Lane County's permanent property tax rate is compared to three counties most similar: Washington, Clackamas and Marion. Data was gathered for FY 2011-12, the most recent fiscal year in which data is available. In previous years, Washington County was very comparable; however, Washington has now exceeded the other counties in almost every category.

FY 2011-2012 COUNTY COMPARISON				
	Lane	Washington	Clackamas	Marion
2012 Population [1]	353,155	536,370	378,480	318,150
Area (Square Miles) [2]	4,620	727	1,879	1,194
Perm. Rate/1,000 (Rural)	$1.28	$2.25	$2.97	$3.02
Perm. Rate/1,000 (City) [3]	$1.28	$2.25	$2.40	$3.02
Net Assessed Value [4]	$26.4 bil.	$48.0 bil.	$36.4 bil.	$19.2 bil.
Average Tax Rate/1,000 [4]	$15.04	$16.49	$16.23	$16.14
Property Tax Imposed (All Dist) [5]	397.0 mil.	791.7 mil.	590.0 mil.	309.8 mil.
Adopted FY 11-12 Budget [6]	482.2 mil.	690.5 mil.	587.0 mil.	341.8 mil.

[1] Annual Oregon Population Report dated 2012 - Portland State University, College of Urban & Public Affairs, Population Research Center.

[2] State of Oregon Blue Books.

[3] Tax rate paid within the city limits. Clackamas County has a split rate for Rural and City residents.

[4] Net Assessed Value (NAV) includes nonprofit housing, state fish & wildlife value, but excludes urban renewal excess value. Average countywide rate for local governments including special levies and GO bonds outside Measure 5 limit./DOR-Property Tax Statistics 2012

[5] Taxes to be paid by taxpayers *after* the Measure 5 rate limits have been applied./DOR-Property Tax Statistics 2012

[6] FY 11-12 Adopted Budget totals obtained at each County's website.

In addition, the 2011-2012 Rate and Value Information for Oregon's Counties table in the Appendix shows that in that year Lane County continues to be near the very bottom of Oregon's 36 counties as far as overall comparable tax rate is concerned, even when you convert the O&C federal revenue into a comparable tax rate and add it in.

It is also interesting to note in the table above, that while Lane County government's individual property tax rate is very low, the average property tax rate for each county is fairly close. This means the other taxing districts within Lane County have raised their rates to fill in the difference. As an example, the City of Eugene's permanent rate is $7.01 per thousand to take care of half the number of residents as reside in the entire county. The City of Springfield's rate is $4.74 per thousand for the city and $1.97 for the Willamalane Park and Recreation District for a combined total of $6.71 per thousand of assessed value. The end result is one where residents in each county pay a similar total property tax bill, but the amount of money received by county government to cover the cost of services is very different.

General Fund Budget

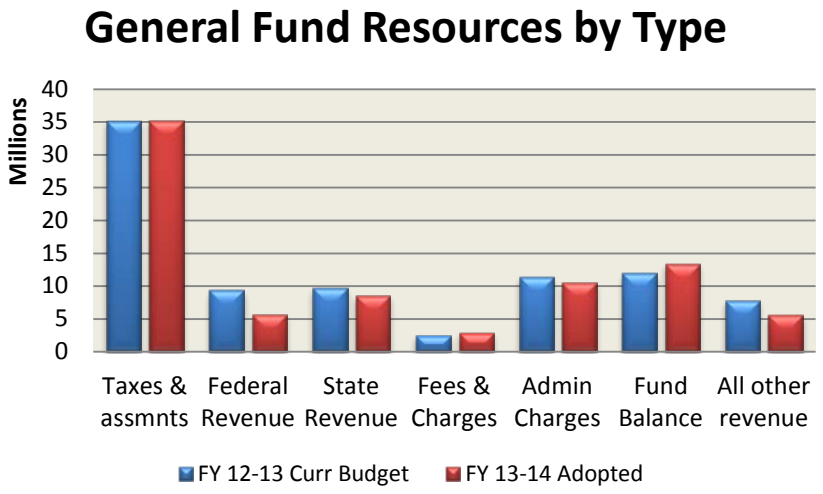
The General Fund Proposed Budget is $82.1 million, down $5.9 or 6.7% from the current year. This decrease in fund size is not all the result of service reductions but instead includes the spending down of the reserves to maintain service levels, the movement of the Youth Services Department from the General Fund to the Health & Human Services special revenue fund, and the change in revenues both negative & positive across the Fund.

Federal Revenues are decreasing due to the decreasing federal timber payments and a decrease in the US Marshall contract with the Lane County Jail to house federal inmates. State Revenue is down due to a decrease in Community Corrections Act funds received from the State of Oregon and also used to support the public safety system of Lane County.

Personnel Services are budgeted at $43.9 million next year, a decrease of $3.3 million. Materials and Services are decreasing $3.8 million and FTE decreases 47.91. These reductions are mainly due to the movement of Youth Services to a Special Revenue Fund and there are no anticipated service changes in the General Fund. Reserves for the Fund are decreasing by $3.5 million.

General Fund Resources

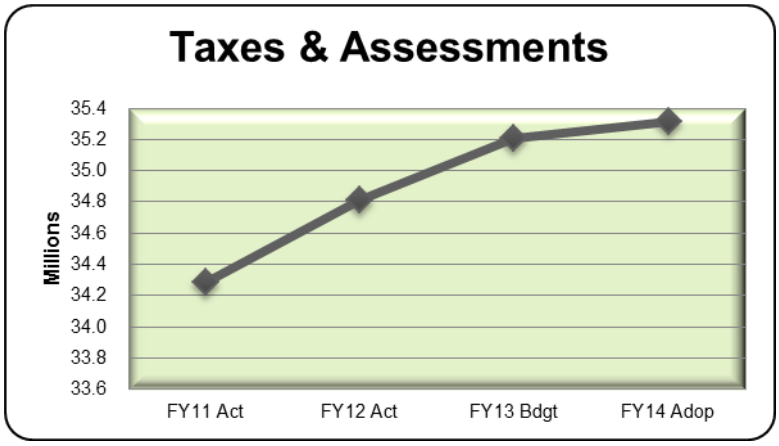
General Fund resources fall into seven main categories as shown in the charts below and as shown only Taxes & Assessments and Administrative Charges are seeing minimal increases from FY 12-13 to FY 13-14. The resource categories are described in more detail on the following pages.



General Fund Resources

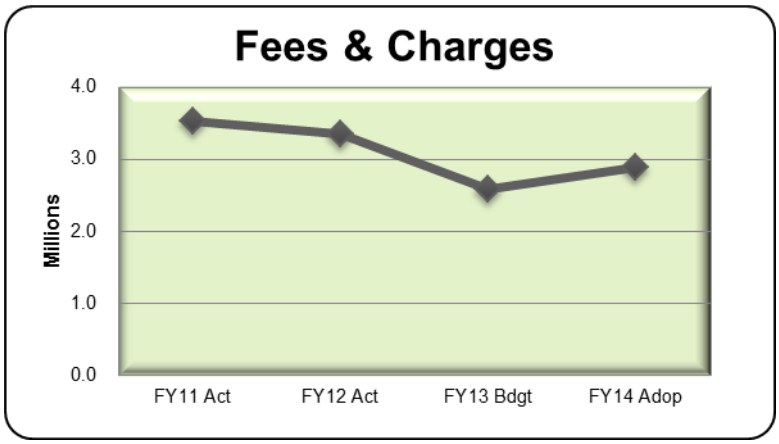
Taxes and Assessments

In FY 13-14, Taxes and Assessments will make up 43% of General Fund revenue and will total $35.3 million. This category includes both current and prior year property taxes along with 76% of the county car rental tax, the Western Oregon Severance Tax offset, payments in-lieu-of taxes (PILT) from utilities and tax penalties. This revenue overall is up 0.28% next year. The largest factor in this slow growth is the decrease in PILT as part of the Secure Rural Schools legislation. Property Tax growth also remains fairly flat at 1.55% projected growth.



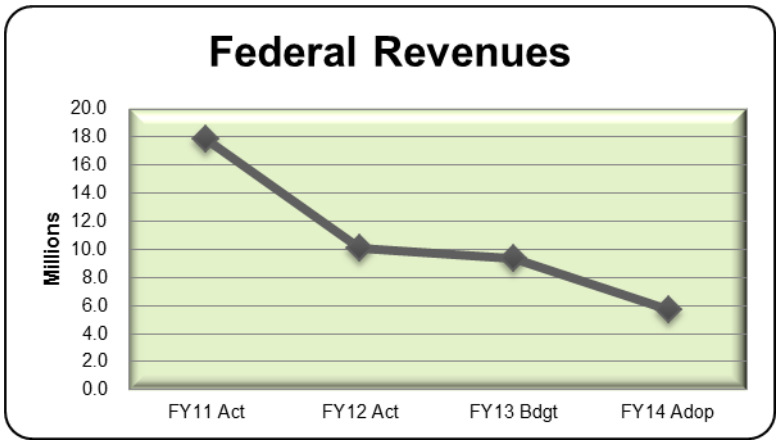
Fees and Charges

User fees and charges for services are budgeted at $2.9 million and represent 3.5% of the General Fund budget. This revenue source has begun to see slow recovery following the Great Recession. All services regularly review fees to ensure that they adhere to any governing laws and/or recover the cost of providing the service whenever possible.



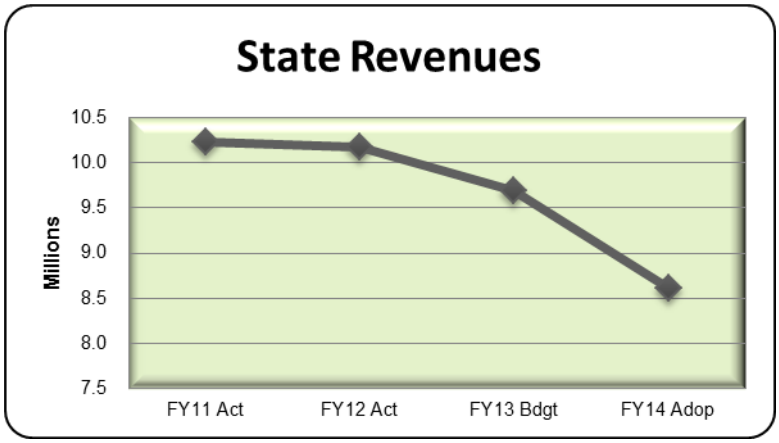
Federal Revenue

Federal revenues are decreasing by $3.6 million bringing the total to $5.7 million or 7.0% of the General Fund. The Federal Timber Payments (Secure Rural Schools funding) has continued to decline each year with the last extension occurring in FY 12-13. FY 13-14 represents a return to the revenue share of timber harvest on Bureau of Land Management lands. The FY 13-14 timber revenue is estimated at $1.25 million.



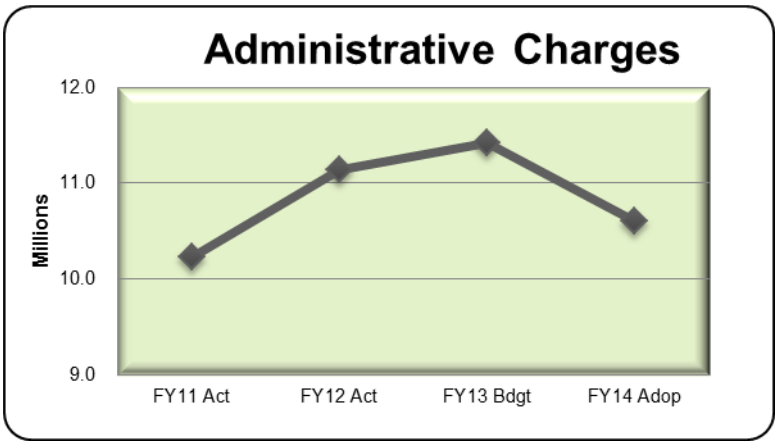
State Revenue

State revenues make up 10.5% of the General Fund and are budgeted at $8.6 million. The decrease between fiscal years is largely caused by the movement of the Department of Youth Services from the General Fund to a Special Revenue Fund. Shared State revenues - Liquor tax, Cigarette Tax and Amusement Tax continue to remain fairly flat.



Administrative Charges

Internal administrative charges are based upon a federally approved indirect cost allocation plan. A full cost plan and an A-87 plan for federal programs are prepared each year. These plans allocate out the cost of central support services to all direct service departments and programs based upon specific cost drivers. The General Fund departments also receive an allocated cost based upon the County's financial policy to reflect the true cost of doing business in order to fully recover all allowable costs from grants and contracts. Some departments are also able to recover a department overhead charge for services provided to programs not in the General Fund.



Administrative charges are $10.6 million or 12.9% of General Fund revenue next year. The Adopted 13-14 budget reflects a decrease of 7% from the current year due to a decrease in the size of internal support services in prior years.

Fund Balance

The fund balance carryover from the current year is projected to be $13.3 million, which is an increase of just over one million dollars. This increase is a result of the Secure Rural Schools extension, passed by the federal government after adoption of the FY 12-13 budget. The Board of Commissioners made the decision to reserve those funds for use in FY 13-14. This resource also consists of the 10% prudent person reserve required in the General Fund.

All Other Revenue

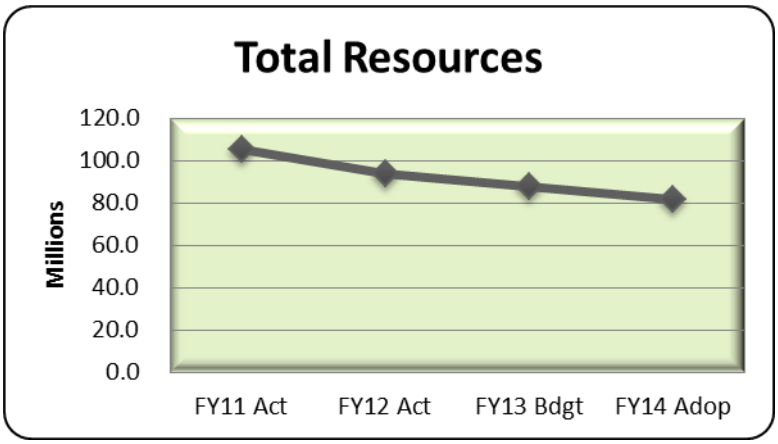
All other revenue contained within the General Fund consists of:

- Licenses and Permits $781,900
- Fines, Forfeitures & Penalties $776,867
- Property Rentals $490,850

- Interest Earnings $206,000;
- Fund Transfers of approximately $1.8 million; and
- Local Revenues of $1.2 million

Total General Fund Resources

General Fund resources total $82.1 million and are down $5.9 million or 6.7%.

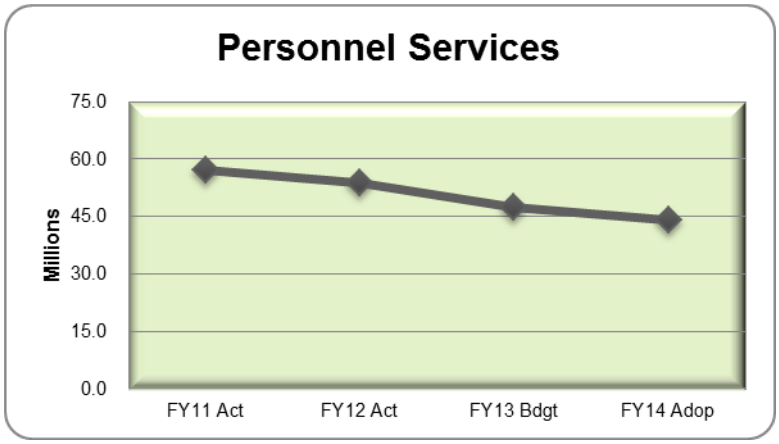


General Fund Expenditures

General Fund expenditures fall into five main categories. The Personnel Service category is far and away the largest since most General Fund services are staff intensive like jail security, criminal prosecutions, elections, and assessment & taxation. In addition, transfers out of the General Fund pay for services such as rural patrol and public health nursing.

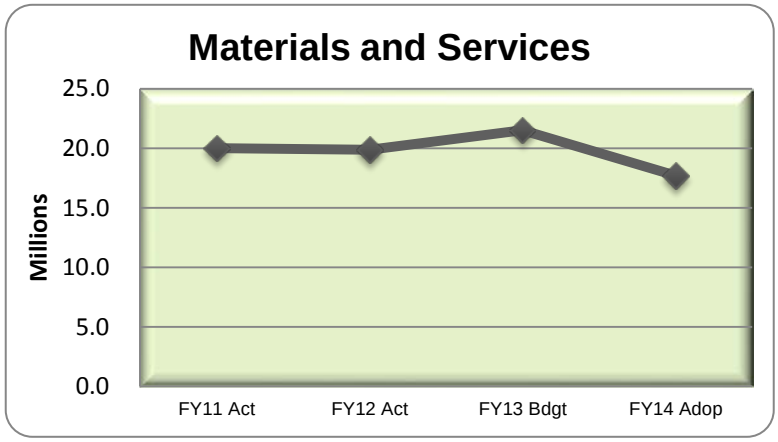
Personnel Services

Personnel Services are budgeted at $43.9 million next year, a decrease of $3.3 million. FTE in the General Fund decreases by 47.91 due to the movement of Youth Services to a Special Revenue Fund. Benefit increases in the area of PERS employer rates and health insurance premiums are causing the cost per FTE to increase.



Materials and Services

Materials and Services are budgeted at $17.7 million, decreasing $3.8 million. This decrease is also caused by the movement of Youth Services out of the General Fund, as well as the elimination of just over $2 million in one-time expenses and holding of growth to 1.6% CPI-U estimate.

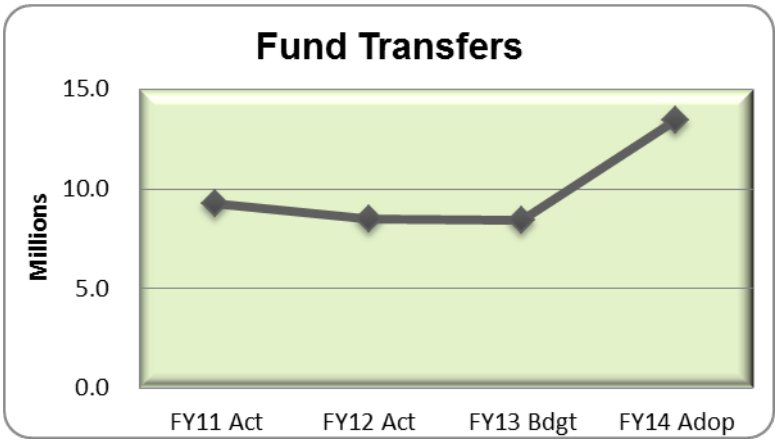


Capital Outlay/Capital Projects

All capital related expenditures are zeroed out prior to starting the budget process each year and no capital expenditures are included in the Proposed Budget.

Fund Transfers

Transfers between funds are 16.4% of the General Fund expenditures or $13.5 million. This is an increase of $5.1 million - the result of Youth Services moving to a Special Revenue Fund and now receiving a transfer of General Fund. Funds are transferred to pay debt service payments, as well as to the departments of Health and Human Services, Youth Services, Public Works, and Sheriff's Office to support services such as Public Health, Mental Health, Animal Services, Developmental Disabilities, Parole & Probation, and basic needs for Lane County's most vulnerable residents.

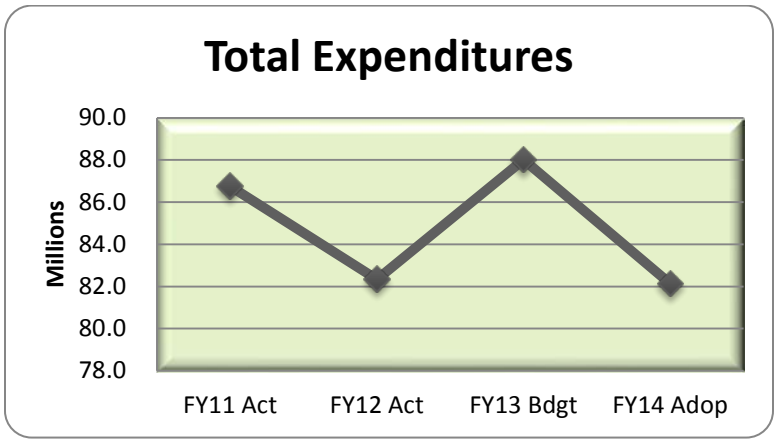


Reserves

General Fund reserves are budgeted at $6.9 million. This is a $3.6 million decrease below the current year level due to the spending of the FY 12-13 Secure Rural Schools allocation. The General Fund Reserve policy dictates that the amount must be no less than 10% of operating revenues. The adopted budget meets that requirement.

Total General Fund Expenditures

General Fund expenditures overall are $82.1 million and are down $5.9 million from current year.



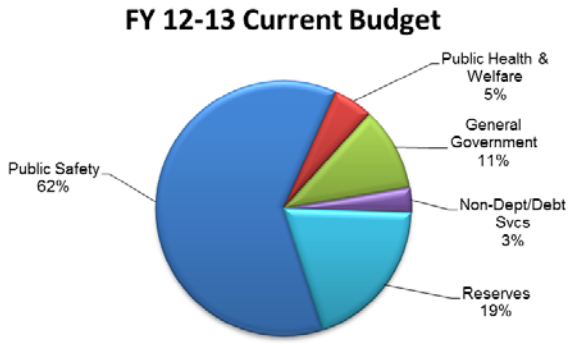
Discretionary General Fund Revenues

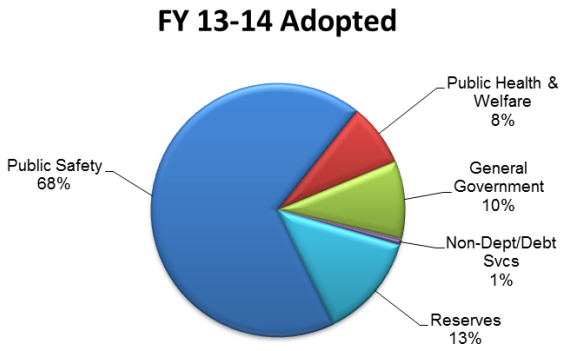
Discretionary General Fund Revenue is revenue received by the County that does not require a specific use and is not generated by a department as a result of a particular service. The majority of the discretionary general fund is made up of revenues from property tax, shared state liquor, cigarette & amusement taxes, and timber/SRS payments. As the chart below shows, the discretionary revenue has been steadily decreasing in recent years, largely due to the decreasing timber/SRS payments. FY 13-14 will see another decrease of $2.9 million from the current year.

The table below provides a breakdown of how these dollars are allocated by department and is arranged in descending order of magnitude based on the FY 13-14 budget. As can be seen, the Sheriff's Office receives the largest portion of the discretionary dollars. After reserves the next two highest recipients are the District Attorney and Health & Human Services/Youth Services which both provide Public Safety services.

UNRESTRICTED GENERAL FUND REVENUE ALLOCATION BY DEPARTMENT						
	FY 10-11 Actuals	FY 11-12 Actuals	FY 12-13 CY Budget	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Sheriff's Office	26,909,278	26,865,558	22,314,984	22,737,085	422,101	1.89%
Health & Human Services	12,655,469	11,544,519	8,509,410	8,862,449	353,039	4.15%
Year-End Cash/Reserve*	18,942,911	11,923,919	10,456,952	6,935,099	(3,521,853)	-33.68%
District Attorney	7,052,640	7,097,647	5,726,828	6,226,532	499,704	8.73%
Assessment & Taxation	5,802,953	4,502,335	4,339,862	4,160,852	(179,010)	-4.12%
General Expense*	2,246,640	1,718,468	1,751,139	1,591,446	(159,693)	-9.12%
County Administration	1,228,151	(177,782)	1,745,737	1,350,231	(395,506)	-22.66%
Public Works	0	0	38,172	276,070	237,898	623.23%
County Counsel	3,434	(53,534)	15,723	(159,018)	(174,741)	-1111.37%
TOTAL	74,841,476	63,421,130	54,898,807	51,980,746	(2,918,061)	-5.32%

* Expenses that are not attributable to a specific department and are therefore Non-Departmental





As can be seen in the Allocation by Service Category pie charts, Public Safety services made up of the Sheriff's Office, the District Attorney's Office, Youth Services (now a Division of Health & Human Services), and the Justice Courts (now a Division of County Administration) will receive 68% of the discretionary funds in FY 13-14. Reserves make up 13%. All other Public Services such as Assessment & Taxation, Health & Human Services, Public Works, Elections, and Deeds and Records and associated support services, make up the General Government category and receive 10% of the funds. Public Health & Welfare receives 8%, with non-departmental and Debt Services making up the balance 1%.

It is important to note that the reserve number on this chart shows the amount of Discretionary General Fund needed to reach the General Fund reserve requirement. The total General Fund, which contains also contains non-discretionary revenues, continues to maintain a 10% reserve.

The Structural Deficit

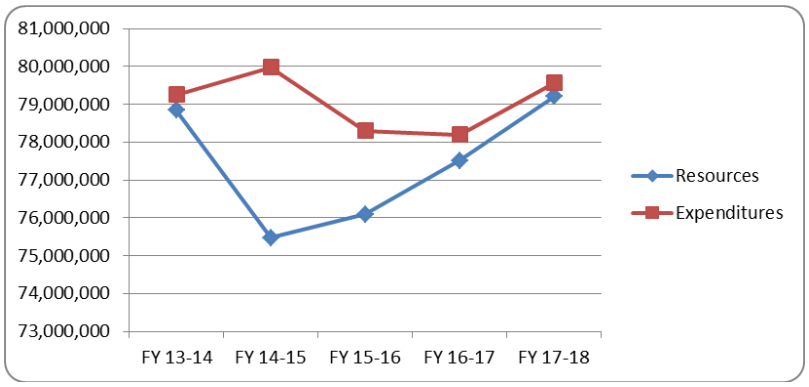
As mentioned above in the General Highlights, the County continues to struggle with a structural deficit since the early nineties. General Fund revenues grow at a much slower rate than expenses which causes a continual imbalance. The County continues to address this problem both on the revenue side – by looking for replacement revenue sources for the decreasing timber/SRS payments, and on the expenditure side – through reorganizations, cost reductions, and bargaining for lower wage and health benefit plans for County employees.

Financial Forecast Model

The Board of Commissioners and the Budget Committee began working with a financial forecasting model of the discretionary General Fund in 1988 to study to evaluate Lane County's financial future. The model was designed to predict the outcome of certain choices-- expenditure reductions, revenue enhancements --over a multi-year horizon. Its assumptions can be varied as events unfold, and it effectively demonstrates the nature of Lane County's dilemma. The model helps to focus the thinking of Lane County's policy makers, but does not provide any easy solutions. While financial models are very helpful, one must also be aware of their limitations. Each model is carefully built upon a series of assumptions that represent the best information available at that specific time. A tolerance of a mere one or two percent can alter the model significantly when resources are scarce. The model has forecasted the entire General Fund since FY 03-04.

Over the next five years, costs are expected to continue growing faster than revenues and put continual pressure on the County to reduce costs and services without additional revenue. In addition, there is currently no renewal of timber/SRS funding, which will cause a significant decrease of resources in FY 14-15. The chart below illustrates the May 2013 forecasted resources & expenditures. Projected revenues are not sufficient to fully cover the future cost of current level services. The forecast will be updated again prior to FY 14-14 budget preparations in fall of 2013.

GENERAL FUND DEFICIT PROJECTION (May, 2013)

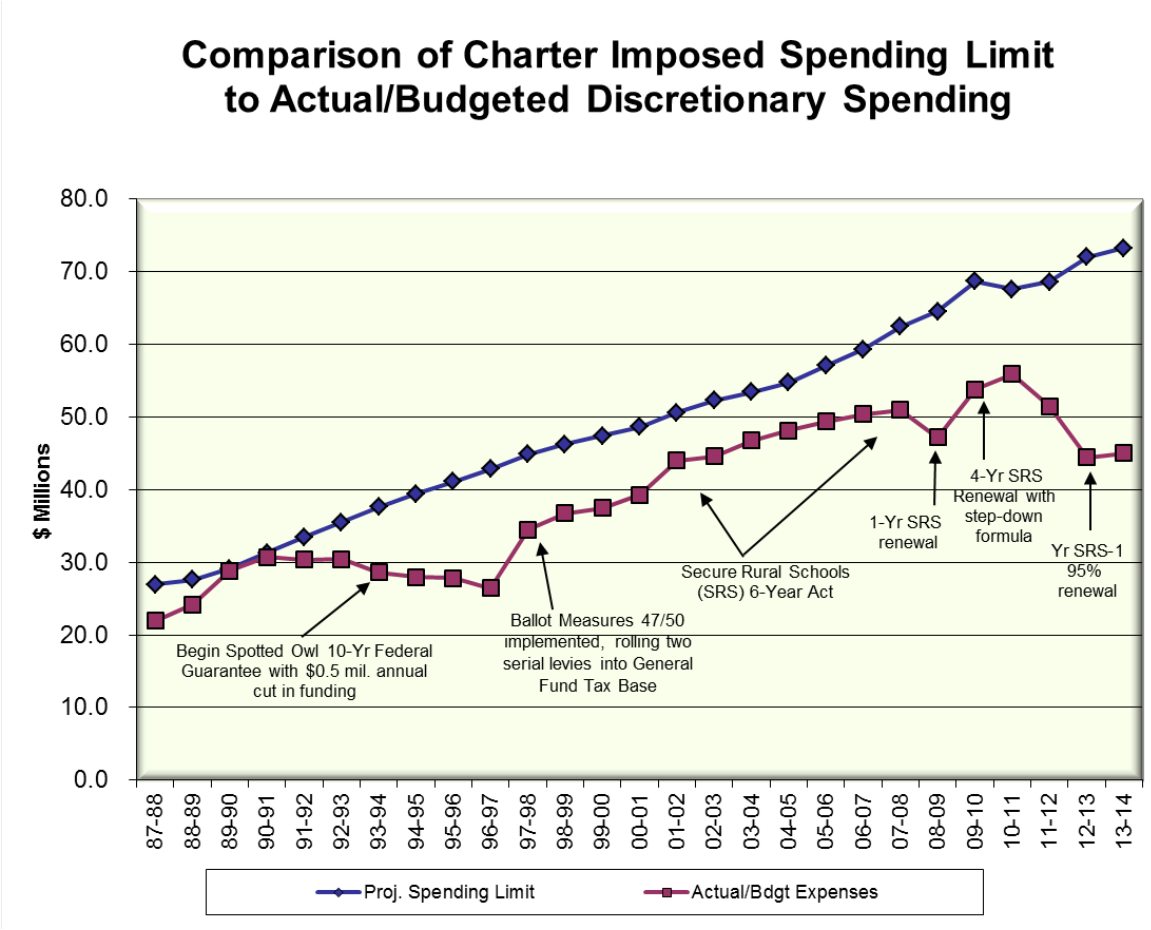


General Fund Spending Limit

On July 1, 1985, a voter-approved amendment to the Lane County charter became effective. This charter amendment set a spending limit for discretionary General Fund operating expenditures. Annual adjustments to the spending limit were allowed, based on the Consumer Price Index (CPI) and the percentage change in County population.

Discretionary General funds have been decreasing due to the loss of Secure Rural Schools funding and after factoring in the General Fund reserve requirement in FY 13-14, operational expenses are budgeted at $45 million. This is $28.2 million below the charter imposed spending limit. This gap is the difference between what is actually available to spend on services and what the citizens have allowed the County to spend based upon annual inflation and population adjustments.

The chart below shows how actual spending has compared to the allowable spending limit over time. Several key factors which have had a tremendous influence on spending levels are also shown.



Balancing Options

Budget Direction for FY 13-14

The following list chronicles the key events, preparations, deliberations, and decision points that eventually led to the adoption of the FY 13-14 budget.

May 2012

The financial forecasts for the General and Road Funds for FY 13-14 were publically presented during the FY 12-13 budget committee meetings. At that time, there had been no renewal of Secure Rural Schools timber payments and the forecasts for the General & Road Funds reflected the loss of those funds. The General Fund forecast showed a potential shortfall of $3.5-$4 million for FY 13-14, while the Road Fund shortfall was projected at $8 million.

In addition to the sobering future financial forecasts, the Budget Committee and Board of Commissioners had very difficult service reduction decisions in front of them for the FY 12-13 budget year in the General Fund. The Proposed Budget reduced FTE by almost 220 – or 15% of total organizational FTE. The Committee ultimately approved a budget that restored 27 of those FTE using one-time funds such as Road Fund reserves for patrol, one-time health savings when changing medical plans, and nuisance site cleanup funds. While service was restored in some public critical areas, the use of one-time funds increased the FY 13-14 General Fund projected deficit to $4.5-$5 million.

July 2012

Shortly after adoption of the FY 12-13 budget, the County was notified that the Federal government approved an additional one-year payment for the Secure Rural Schools timber funding at 95% of the FY 11-12 levels. Those payments amounted to $4.9 million to the General Fund and $7.3 million to the Road Fund. The Board of Commissioners made the decision to reserve those funds for future expenditures rather than make any restorations of the FY 12-13 service reductions.

October 2012

Jail Beds

On October 31, 2012, Sheriff Tom Turner announced that the Sheriff's Office would be forced to close an additional 35 jail beds due to a revenue decrease from the number of jail beds rented by the U.S. Marshall. Those cuts left Lane County with approximately 135 jail beds for local offenders. The closure of the beds occurred in November, 2012.

Federal Sequestration

Upon the failure of the Federal government to pass a budget and their planned across-the-board reduction referred to as "sequestration", Lane County received information on the impacts to its own budget. While initially the information received indicated that the Secure Rural School's funds would be exempt from sequestration and not experience a reduction, with the focus instead being on the areas of workforce development and human services, unfortunately, when the dust settled and sequestration went into effect in early 2013, a reduction of 5.1% was applied to the secure rural schools payments authorized in July 2013. The Board of Commissioners decision to reserve those funds meant that the impact of the sequestration reductions would occur in FY 13-14.

November 2012

The County Administrator launched Phase 2 of *Innovate Lane County*. After the first phase was launched in late 2011, in which the County Administrator asked employees "How would you create Lane County today?" over 1,000 ideas were received with 155 implemented and 173 ideas still in the process of being implemented. It was this success that lead to the Phase 2, which focused on providing revenue stability for Lane County by raising $2 million across all county funds. Several revenue ideas were identified and

implemented right away. Other ideas show great promise and are being researched for potential implementation in the future.

December 2012

The Board of Commissioners held a Leadership Team Meeting for FY 13-14 to provide budget direction to the County Administrator. At that meeting, they received the Financial Forecasts for the General Fund & Road Fund. The General Fund forecast showed an $800 thousand dollar deficit; though, the Road Fund estimated no deficit. The change in these numbers from the May 2012 deficit projections was the result of the additional Secure Rural Schools payments. The Board members gave individual opinions on their priorities for the budget, while leaving the ultimate direction authority with the County Administrator.

January 2012

In January, the County Administrator gave budget direction to departments that included:

County-wide

- Material & Service expense growth was limited to CPI growth of 1.6%.
- No Cost of Living increases budgeted beyond those previously bargained.
- Increase PERS costs to match the rates set by the PERS Board in October, 2012.
- Health Insurance costs are anticipated to grow approximately 8% based on outside consultant estimates.
- Retiree Medical charge would be reduced to 3.5% down from 5% of salary due to the lower cost of insurance following movement to the new health plans, and the change in employee base following 2012 layoffs.

General Fund

Same as County Direction, with additional specific direction including:

- All General Fund Departments submit an initial budget that meets a specific general fund use target. Funding to District Attorney's office to be increased as necessary to cover the cost of the Medical Examiner program.
- All General Fund Departments reduce expenses to match any decreases in the revenue received into their department from department activities.
- Material & Service expense growth was limited to CPI growth of 1.6%.
- Car rental tax revenue returns to 76% to General Fund and 24% to Parks.

February 2013

On February 12, 2013, the Lane County Board of Commissioners referred a five-year local option levy to the voters of Lane County to Restore Jail Beds and Critical Youth Treatment Services. The measure, consisting of 0.55 cents per $1,000 assessed value, would levy $79.5 million in property taxes over the five years period. This referral is seen as the first step in restoring the County's public safety system to an adequate service level, as part of what the County is calling a 10-year public safety plan. The measure was scheduled to appear on the May 21, 2013, primary election ballot.

March 2013

The Budget Office and County Administrator met with each department after initial budget preparation to review service levels, anticipated changes in revenue and expenditures, and areas of concern or high need. Service reductions were submitted for the District Attorney's office due to the elimination of the one-time funds used in FY 12-13 to restore services slated for reduction; the Sheriff's Office in their Forestland Patrol deputies program following a change in the allowable use of Title III federal funds; and Public Works where the reducing Title III funds would reduce the Firewise Program and the Animal Services program was in danger of elimination with lower than anticipated license revenue. On the positive front, savings continued in departments as a result of the reorganizations and consolidations and Assessment &

Taxation functions was notified by the State that due to higher than anticipated recording fee revenue, the percentage of expense reimbursement through the CAFFA Grant would be slightly higher than recent years.

Just prior to the final proposed budget direction, the County received news that our health insurance increase will be higher than the original 8% projection due to higher usage and a few large claims. The new estimated increase is 12%. The Administrator directed that the Benefit reserves, the result of a more positive health insurance usage year in 2012, would be used to pay the increased premiums.

The County Administrator's final proposed budget direction included the following:

- Restore 24-hour patrol by transferring an additional $1.2 million from the timber dollars in the Road Fund to the Patrol function in the Sheriff's Office, as allowed by the Oregon Legislature.
- Increasing FTE by 1.0 in the County Clerk's office due to an increase in recording fees.
- Maintain Lane County Animal Services at 1 full time officer and one staff person, by transferring an additional $197,498 general fund over current year amounts.
- Allocating $175,000 from the Lane Events Center Transient Room Tax to Sheriff's Office Patrol.
- Reduction of Forestland deputies program previously funded by Title III funds.

After all services reductions and revenue changes were accounted for and the budget was balanced, the General Fund decreased in size by $8.5 million – the result of spending down reserves to maintain services, the movement of Youth Services to a Special Revenue Fund, and elimination of one-time funds in the District Attorney's office.

May 2013

The County Administrator delivered her budget message to the Budget Committee on the evening of May 2, 2013. The message was entitled "A Brighter Future" and focused on *Innovate Lane County*, the Strategic Plan, steps taken to address the County's fiscal situation and challenges that the organization would be facing in the future.

The Budget Committee held three worksessions in which they heard department presentations, and scheduled deliberations for the evening of May 23, 2013, while they waited for the election results on May 21, 2013, for the Jail and Youth Services levy on the May 21, 2013. Lane County voters ended up passing the levy with 57% supporting, signifying a new beginning for the County's public safety system.

In addition to appropriation of the levy funds, the Budget Committee made a few other changes to the Proposed Budget which included use of one-time funds to restore 5.0 FTE to the District Attorney's Office; removing the use of Transient Room Tax funds in Sheriff's Office patrol, which resulted in an increase of Road Fund transfer to cover the difference; and funded just over $42,000 to the Lane Regional Air Pollution Authority agency which had previously seen its dues completely zeroed out due to budget constraints. The Budget Committee approved the budget on the evening May 23, 2013.

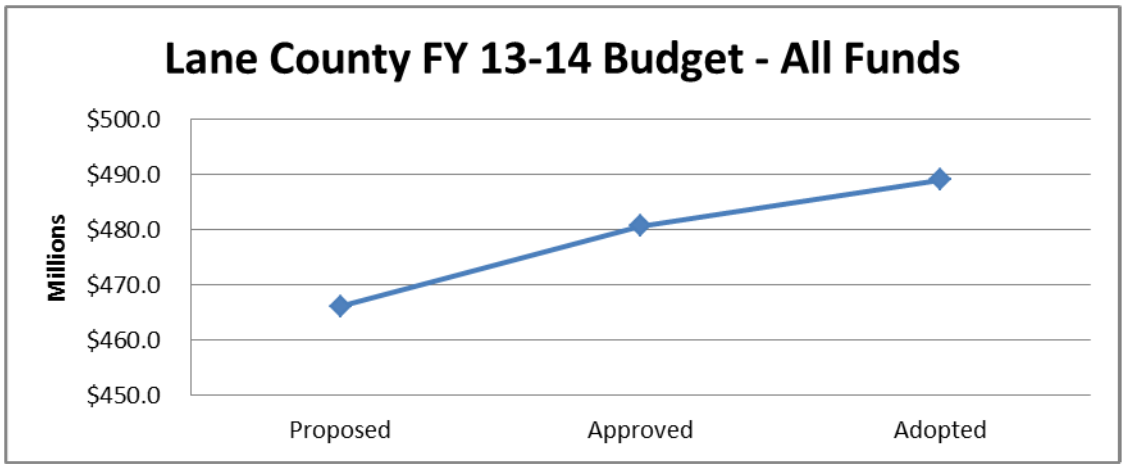
June 2013

The Board of Commissioners held a worksession on June 11, 2013, to discuss adoption of the budget. The Board members took that opportunity to discuss some details around administration of the new levy funds, including the plans for the audit and designation of the Special Revenue Fund as well as discussion around the continuation of General Fund funding to Jail operations.

On Tuesday, June 18, 2013, the Board of Commissioners adopted the FY 13-14 budget with changes requested from departments and technical adjustments needed as a result of changes in funding and/or FTE.

Financial & Planning Summary

LANE COUNTY - All Funds					
	PROPOSED BUDGET	Budget Committee Changes	APPROVED BUDGET	Technical & Other Adjustments	ADOPTED BUDGET
Resources	$466,056,549	$14,600,730	$480,657,279	$8,463,569	$489,120,848
Expenditures	$466,056,549	$14,600,730	$480,657,279	$8,463,569	$489,120,848
FTE	1274.62	53.7	1328.32	10	1338.32



SERVICE OPTION SHEET LIST

SOS #	Dept / Program Service Description	ADOPTED BUDGET	FTE	Mandate	Leverage
1.	A&T - Property Tax Assessment, Collection & Distribution	4,160,852	46.00	SHALL	HIGH
2.	CAO - Justice Courts	(214,953)	2.25	Related	HIGH
3.	CAO - BoPTA, Board of Property Tax Appeals	(2,195)	0.10	SHALL	Some
4.	CAO - Elections, Elections and Voter Registration	1,767,581	8.00	SHALL	Some
5.	CAO - Marriage License and Domestic Partnerships	(52,074)	0.30	SHALL	HIGH
6.	CAO - Records, Recording and Public Records Research	(1,352,499)	3.35	SHALL	HIGH
7.	DA - Family Law, Child Support Prosecution	452,988	13.70	SHALL	HIGH
8.	DA - Prosecution of Adult Defendants	5,646,451	45.30	SHALL	HIGH
9.	DA - Prosecution of Juvenile Defendants, Dependency Court.	127,093	1.00	SHALL	Some
10.	HHS - Children & Families, Resource Development and Prevention Prg.	81,163	0.80	None	HIGH
11.	HHS - Communicable Disease Control	855,557	8.44	SHALL	HIGH
12.	HHS - DD Adults, Basic Health and Safety for Adults w/Dev Disablilities	21,672	12.00	SHALL	HIGH
13.	HHS - DD Kids, At-Risk Children with Dev Disablilities	21,672	10.00	SHALL	HIGH
14.	HHS - Human Services	541,241	0.80	Related	HIGH
15.	HHS - MCH Health Services for High Risk Pregnant Woman & Infants	436,151	10.89	SHALL	Some
16.	HHS - Veterans Service Office	309,520	4.00	Related	HIGH
17.	HHS - WIC, Women, Infants & Children Services	392,310	14.95	SHALL	HIGH

18.	HHS - Youth Services Administration	757,305	4.70	SHALL	None
19.	HHS - Youth Services Food	488,035	3.50	SHALL	None
20.	HHS - Intake, Youth Intake and Supervision	2,941,597	22.70	SHALL	Some
21.	HHS - Youth Services, Secure Custody & Treatment for Youth	2,016,226	14.90	SHALL	Some
22.	PW - Animal Services	493,243	2.00	SHALL	Some
23.	PW - Property Mgmt	(217,173)	1.00	None	Some
24.	SO - Civil Process, Inmate Transports & Court Security	1,424,211	10.00	SHALL	None
25.	SO - Disaster Mgmt, Natural and Man-Made Disasters	69,732	1.00	SHALL	HIGH
26.	SO - Inmate Services, Mandatory & Evidence Based	484,821	5.50	SHALL	None
27.	SO - Investigations, Violent & Sex Crime	997,612	5.00	Related	None
28.	SO - Jail Capacity, Violent Offender Jail Capacity	13,435,361	110.30	SHALL	Some
29.	SO - Law Enforcement & 9-1-1 Response	5,914,130	67.00	SHALL	Some
30.	SO - Marine Patrol, Enforcement & Water Rescue	114,207	3.33	Related	HIGH
31.	SO - Offender Community Service	10,391	1.50	Related	Some
32.	SO - Resident Deputies	177,919	3.00	Related	HIGH
33.	SO - Search & Rescue	108,701	2.00	Related	HIGH
C1.	CAO - Auditor - Auditing and Consulting Services	0	1.00	None	None
C2.	CAO - Governance	(82,277)	12.61	Related	None

C3.	**CAO - IGR - Intergovernmental Relations**	**74,020**	1.00	None	None
C4.	**CAO - PIO - Public Information Office**	**33,873**	1.00	None	None
C5.	**CAO - Capital Program Mgmt, Project Mgmt/Capital Constructions and Renovations**	**0**	1.00	Related	None
C6.	**CAO - Budget & Planning, Annual Budget Process**	**(115,097)**	3.00	**SHALL**	None
C7.	**CAO - Archives, County Records Retention Mgmt**	**(774)**	0.25	**SHALL**	None
C8.	**CAO - Facilities, County Building Maintenance, Landscaping, and all Repairs.**	**1,222,532**	23.00	None	None
C9.	**CAO - Finance, Central Financial Services**	**(44,692)**	12.00	**SHALL**	None
C10.	**County Counsel, Legal Services**	**(159,018)**	8.00	None	None
C11.	**CAO - HR - Administration Support**	**46,664**	4.00	**SHALL**	None
C12.	**CAO - HR - Training**	**28,879**	7.00	**SHALL**	None
C13.	**CAO - HR - Wellness, Benefits & Safety**	**41,243**	6.00	**SHALL**	None
C14.	**GE - Reserves**	**6,935,099**	0.00	N/A	N/A
C15.	**GE - Debt Service**	**1,327,214**	0.00	N/A	N/A
C16.	**GE - Dues and Agreements**	**264,232**	0.00	N/A	N/A
	Totals:	**51,980,746**	**519.17**		

AT	Assessment & Taxation	**HHS**	Health & Human Services & YOUTH SERVICES
CAO	County Administration Office	**PW**	Public Works
CC	County Council	**SO**	Sheriff's Office
DA	District Attorney's Office	**GE**	General Expense

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Capital Budget

Overview

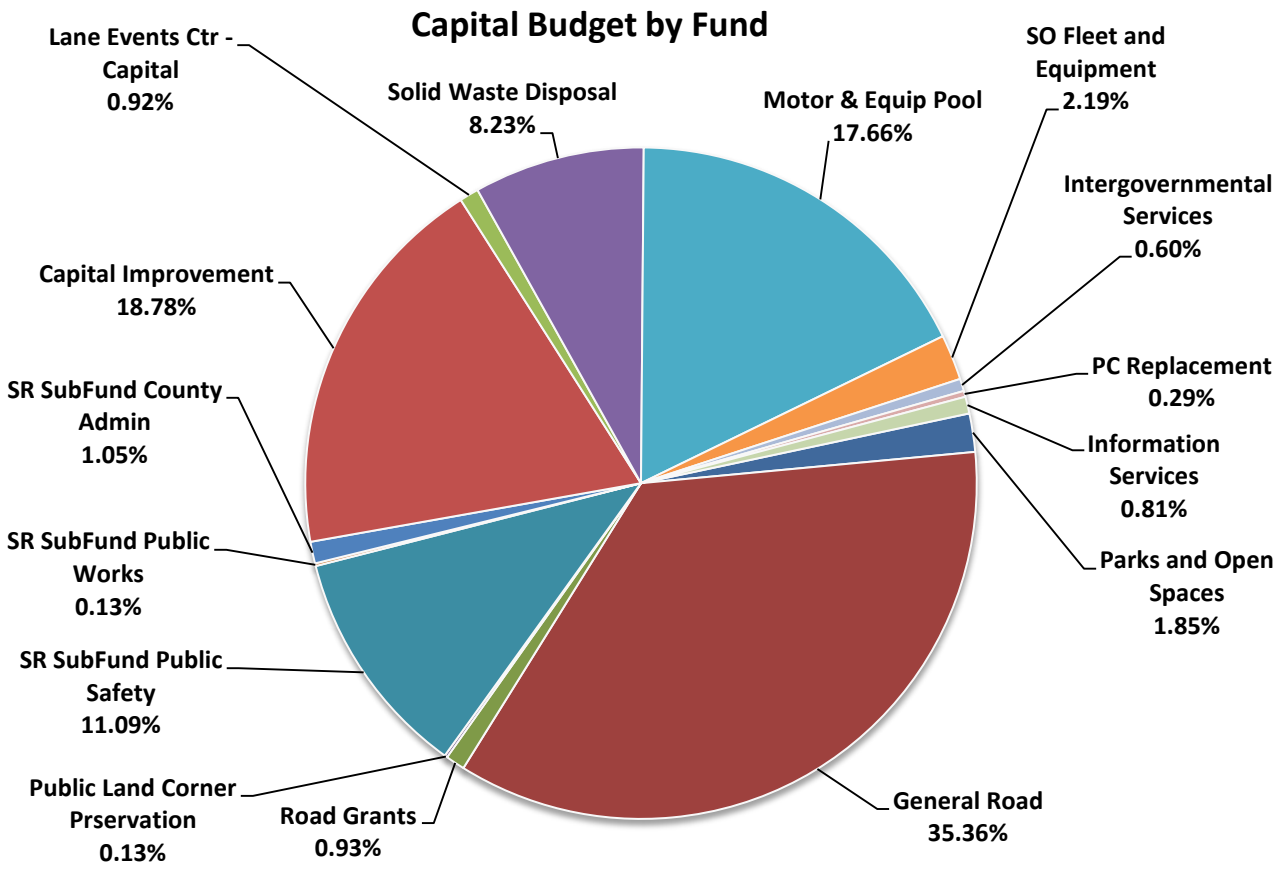
The capital expense budget is Lane County's financial plan for capital acquisition and capital improvements and construction. The capital budget for FY 13-14 totals $18.9 million.

Capital Outlay funds are allocated for the planned purchase and/or replacement of equipment, machinery, land, buildings, furniture or other items which generally have a useful life of more than one year and a value of at least $5,000. Capital Project funds are allocated for the enhancement, improvement, or renovations to the County's roads and bridges, waste management facilities, parks and open spaces, health facilities, and other County owned facilities.

The capital budget is distinct from the operating budget in several ways.

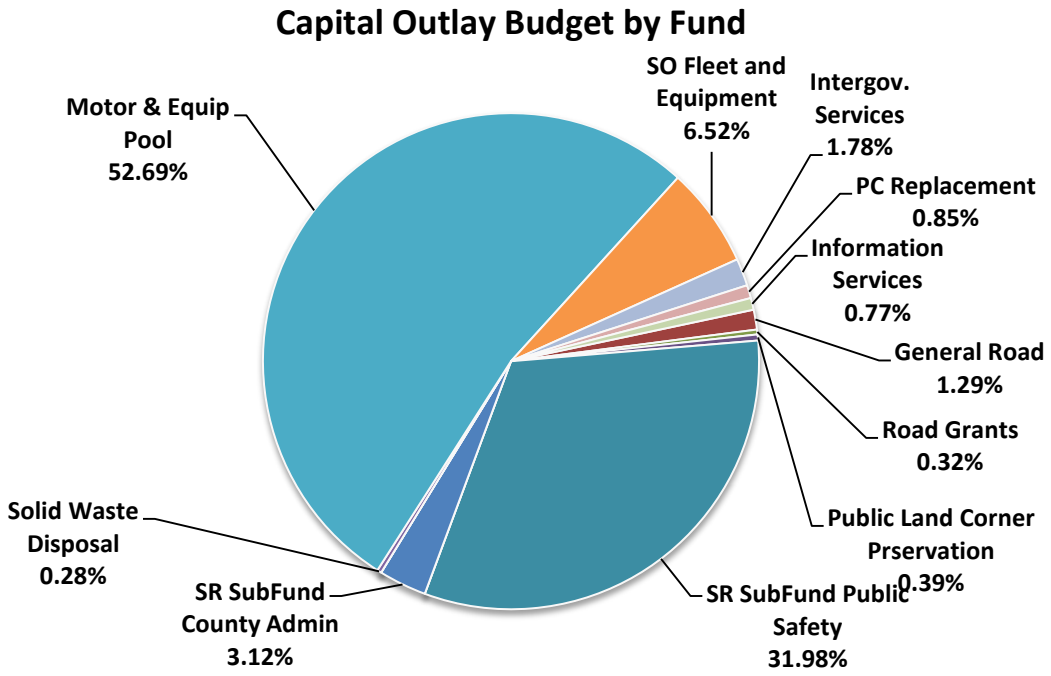
1) These expenditures reflect non-recurring improvements rather than ongoing expenses. When possible, capital projects are funded from one-time, non-recurring funding sources such as debt proceeds or grants which are not appropriate funding for recurring operating expenses.
2) Capital projects tend to be expensive, span more than one fiscal year, and require more stringent control and accountability.
3) Several of the sources of revenues to pay for capital expenses are constitutionally or statutorily restricted for use only on capital improvements.

Road Fund projects and purchases have long dominated the County's capital budget, making up 35% of the total capital budget for FY 13-14.

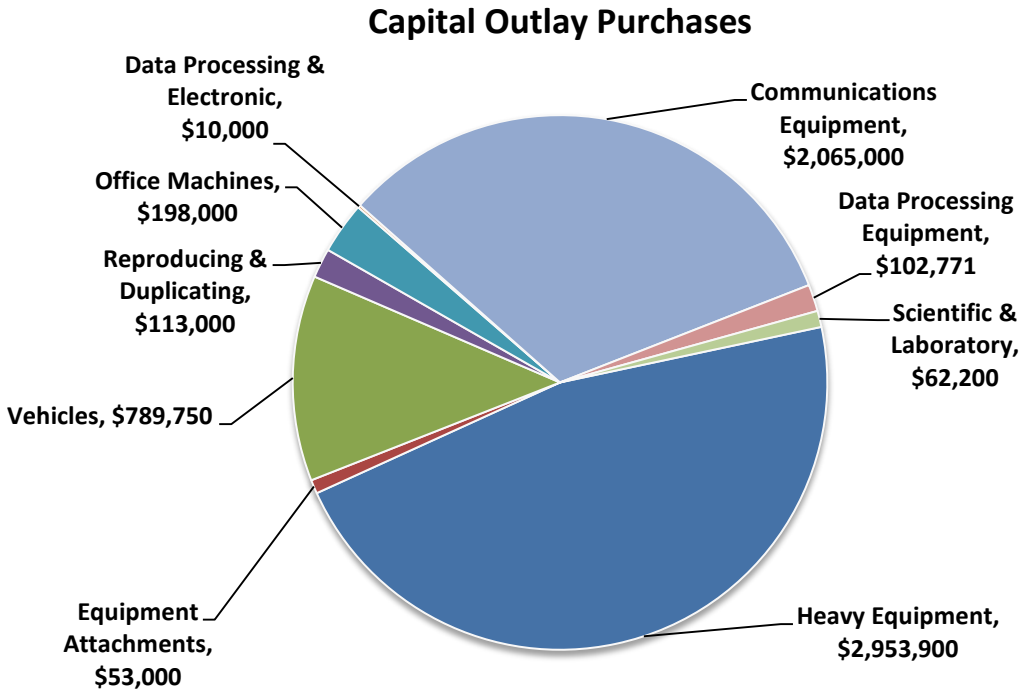


Capital Outlay

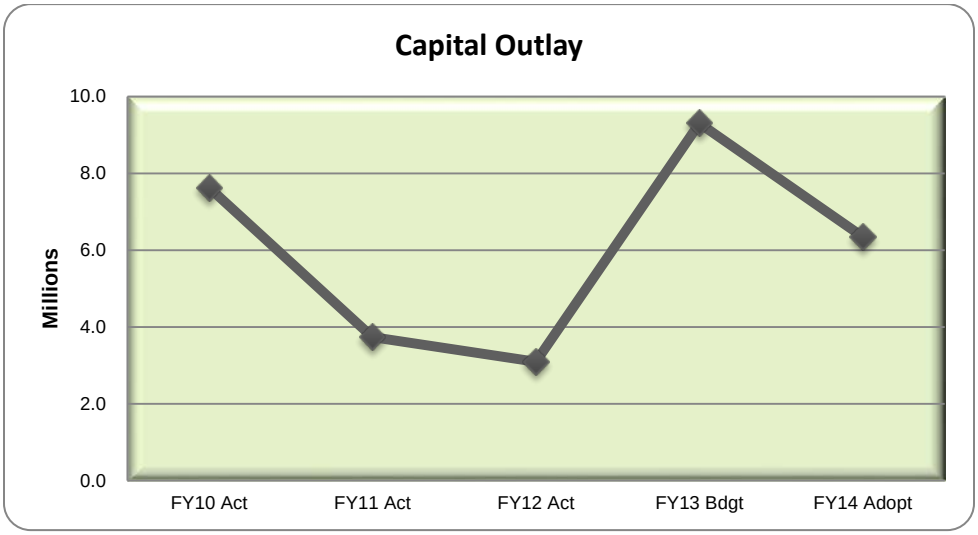
Dwarfed by the projects budget, Capital Outlay makes up 33.51% of the Capital Budget at $6.3 million. The Motor & Equipment Pool occupies the majority of the Capital Outlay Budget (52%).



Communications equipment and heavy equipment make up 79% of the proposed capital outlay purchases in FY 13-14.



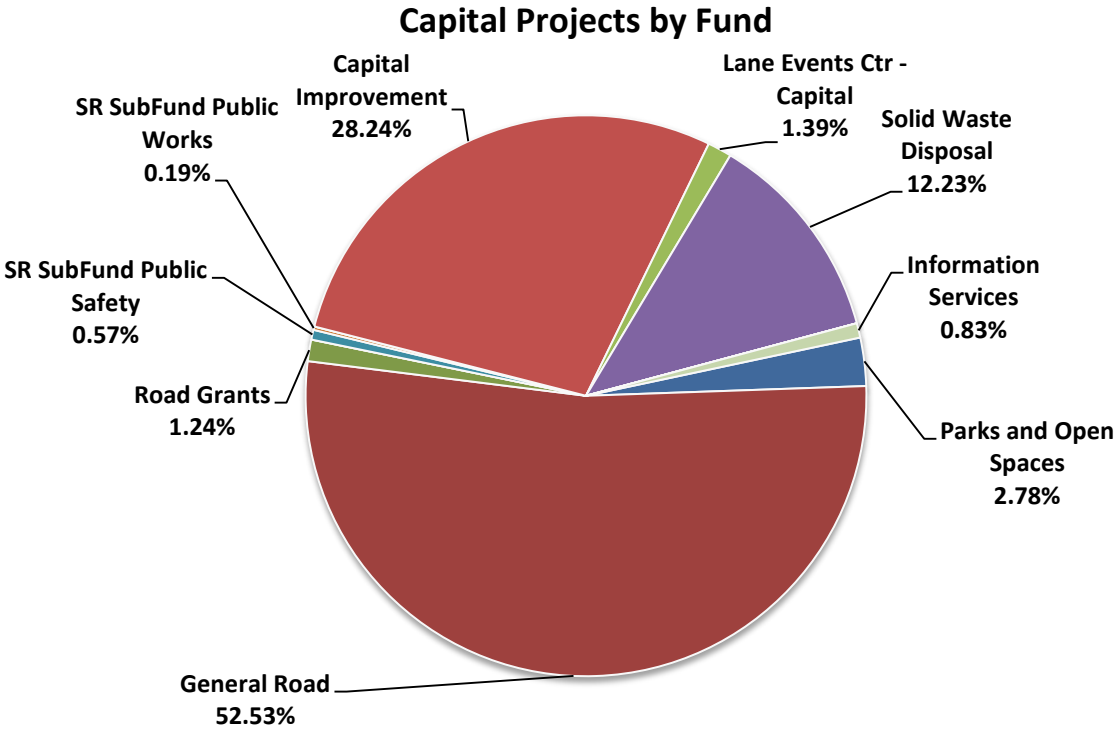
Capital outlay acquisitions are budgeted in various operating funds then transferred to replacement funds. All equipment is on a replacement schedule.



Capital Projects

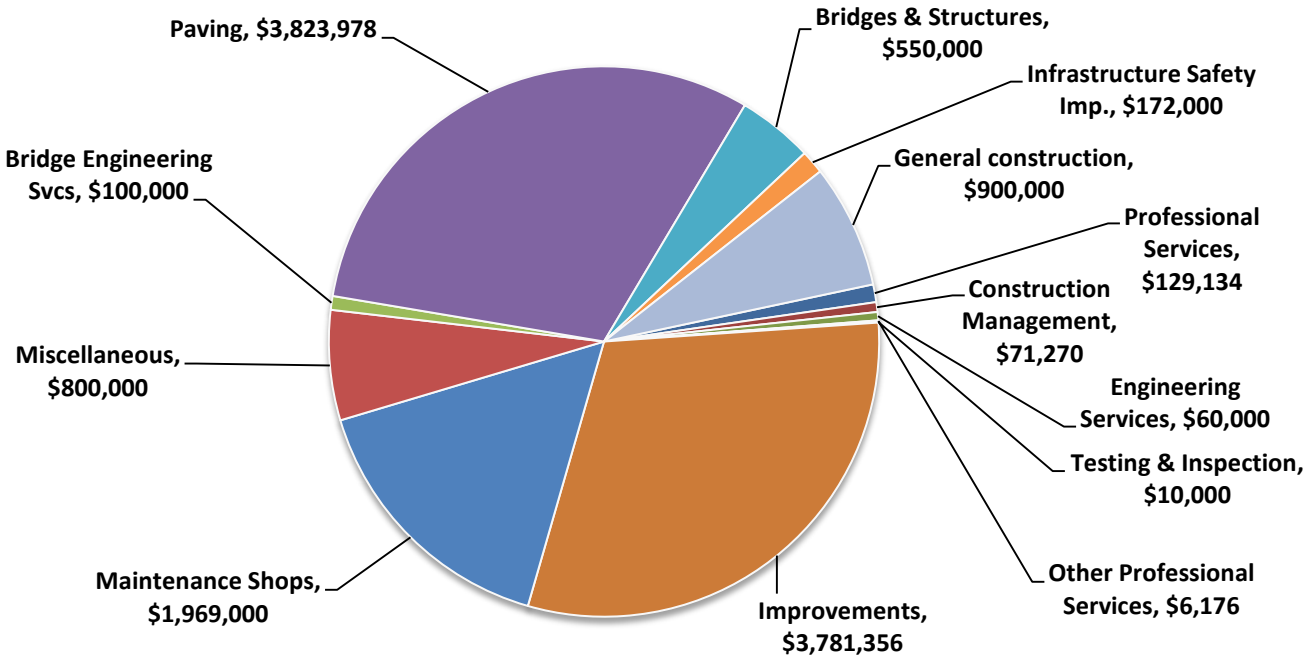
Capital Projects make up the majority (66%) of the Capital Budget at $18.9 million, most of which is dedicated to transportation projects. Lane County's major facilities projects and acquisitions have been limited for years to routine repairs or emergency projects. The recent facility construction and major renovations are a result of new construction for a Public Works Customer Service Center and replacement of the Richardson Marina.

The road fund's dominance of the overall Capital Budget is derivative of its dominance of the Capital Projects Budget.

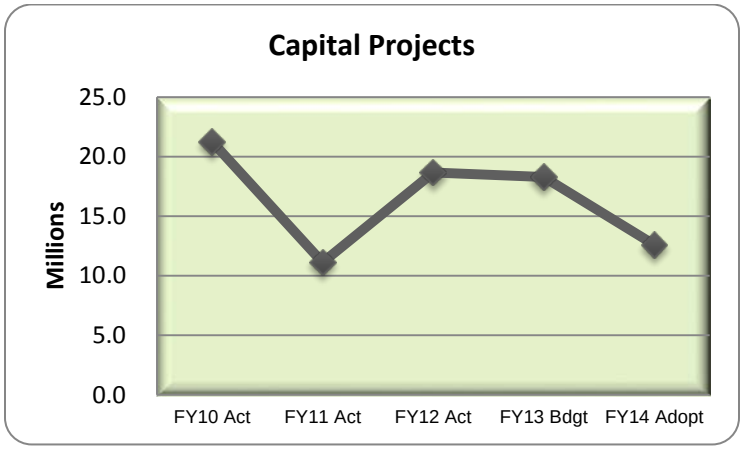


The two largest Capital Project expense categories in FY 13-14 are Paving and Improvements.

Capital Projects by Expense Category

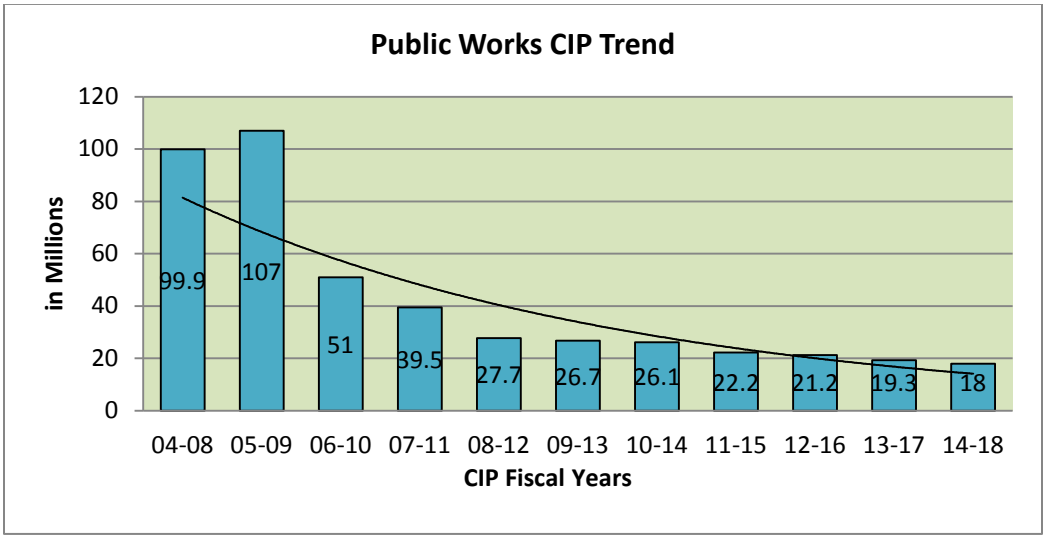


As a whole, the Capital Project budget experienced a 5-year low of $11.1 million in FY 10-11, compared to $12.6 million in FY 13-14.



Transportation & Infrastructure Projects

Lane County's five-year Capital Improvement Program (CIP) includes projects specific to the County's **transportation network**. Approved by the Roads Advisory Committee on March 30, 2011, the 12-16 CIP was adopted by the Lane County Board on March 27, 2013. At a total of $18.0 million, the CIP 14-18 is slightly less than the current plan. Funding has significantly diminished from a peak of $107 million in 2005 to $18 million in the current year.



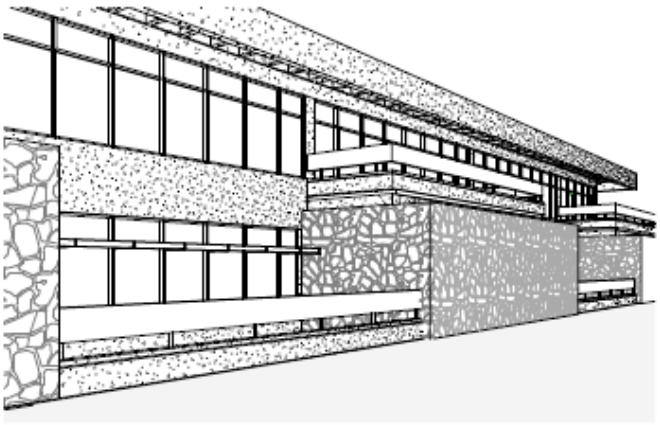
The focus of the current CIP is on Preservation/Rehabilitation projects, occupying all but $250,000 of the $18 million budget.

Program Totals by Category	CIP FY 13-17		CIP FY 14-18	
	Amount	*Percent*	*Amount*	*Percent*
Right-of-Way	$ 20,000	0.1%	$ 17,750,000	98.6%
Preservation/Rehabilitation	$ 18,950,000	98.3%	$ 250,000	1.4%
Safety Improvement	$ 250,000	1.3%	$ -	0.0%
Fish Passage Projects	$ 50,000	0.3%	$ -	0.0%
Total	**$ 19,270,000**	**100.0%**	**$ 18,000,000**	**100.0%**

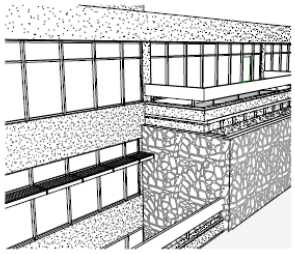
Non-routine Projects

Many projects planned in the Capital Budget are routine in nature, for example; road and bridge preservation, maintenance and construction of the landfill, repairs to facilities, roof replacements, purchase and replacement of data processing equipment and fleet vehicles, etc. Large scale major projects and purchases that may have an impact on operations are called out in this section.

Public Services Building Plaza Reconfiguration



In addition to housing staff, the Lane County Public Service Building interfaces with the public in numerous ways. In February 2013, relocation of a County division created a large vacancy in the southern, plaza level area of the Public Service Building. With the continued presence of County Administration, County Counsel, and the Board of County Commissioners in this area of the building, analysis demonstrated that relocation of Human Resources within the plaza is desirable due to the department's regular interaction with the remaining tenants. The plaza reconfiguration is designed to facilitate this beneficial tenancy while also addressing several long-standing facilities maintenance issues, including modernization of heating and cooling equipment, temperature control systems, and lighting controls. This work is expected to reduce annual operating expenditures through more efficient utility consumption. The project is expected to be completed in January 2014. A contract was awarded in September 2013 totaling $790,000 for the project.



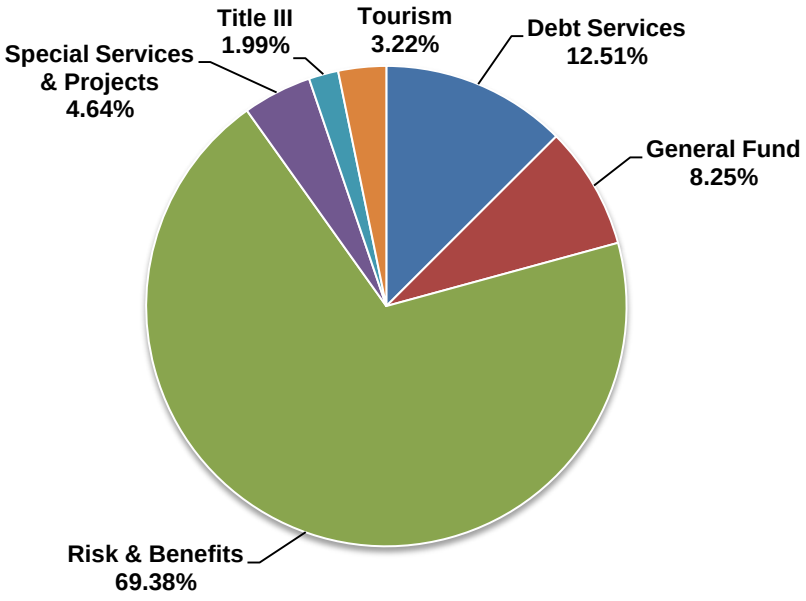
Public Service Building Roofing and Waterproofing

Recently completed reroofing work on the Public Services Building revealed ongoing water intrusion issues at four balconies at the south side of the building's plaza level. Combined with aging windows, the primary roofing contractor consulted with the county on potential work to address the water intrusion issues in order to promote better space and facilities conditions. Beginning in October 2013 and concluding in November 2013, the project is expected to cost $595,111.

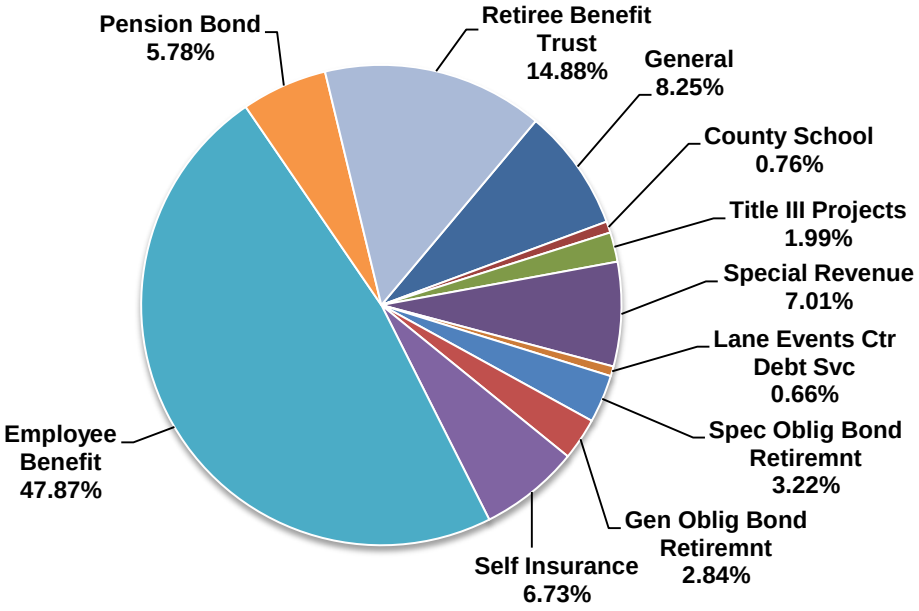
General Expense

FY 13-14 Adopted Expenditures: $109,846,437

FY 13-14 Expenditures by Service Area



FY 13-14 Budget by Fund

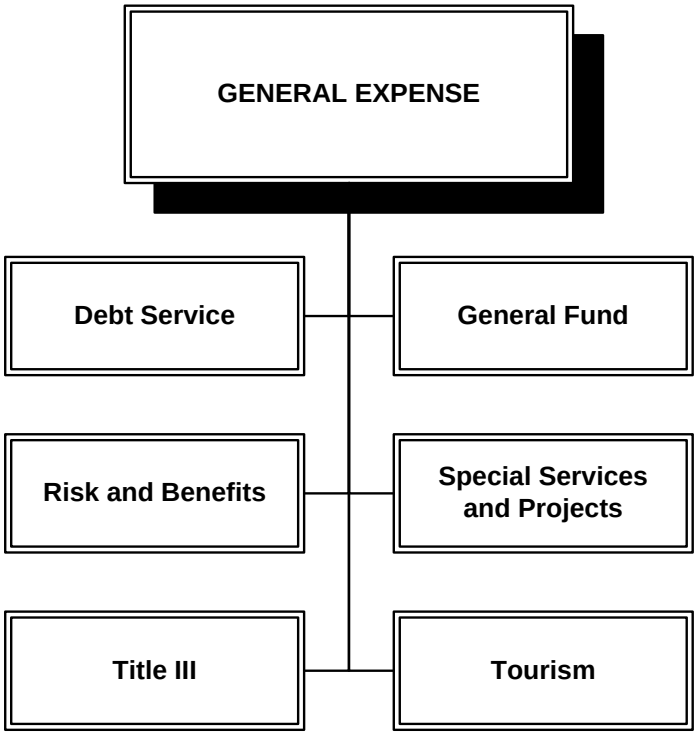


General Expense

Purpose & Overview

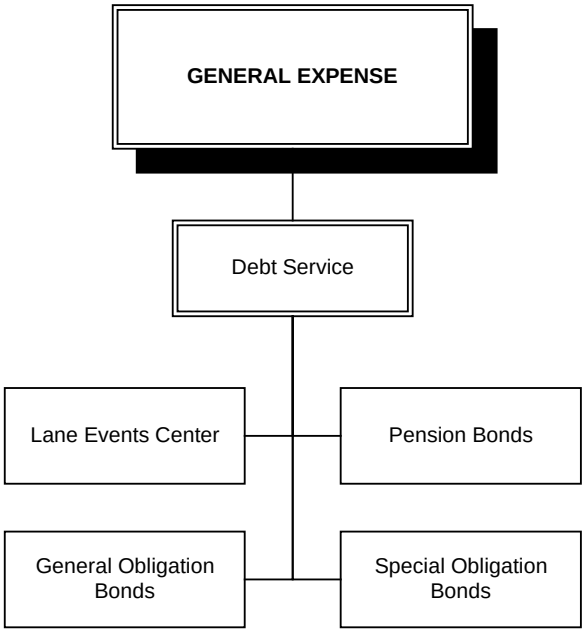
General Expense is a consolidation of non-departmental mandated and essential payments and services that cannot otherwise be allocated to individual departments.

The General Expense budget provides for mandated and essential payments and services that cannot otherwise be allocated to individual departments. These include payments for legal advertising, Metro Television, intergovernmental dues and payments. In addition to the General Fund, the General Expense portion of Lane County's budget also includes: the Self-Insurance and Employee Benefit Funds, a special revenue fund for tourism, economic development, affordable housing and state court security; capital funds for capital improvement; and debt service funds.



General Expense

FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	40,932,323	40,715,130	41,237,210	41,796,984	559,774	1.36%
Licenses and Permits	507,764	497,728	460,500	480,000	19,500	4.23%
Fines, Forf, and Penalties	603,821	500,026	316,000	330,316	14,316	4.53%
Property and Rentals	0	10,854	0	0	0	0.00%
Federal Revenues	19,852,849	8,603,934	8,332,479	1,450,895	(6,881,584)	-82.59%
State Revenues	4,612,345	4,934,851	5,040,491	4,814,500	(225,991)	-4.48%
Fees and Charges	57,364,589	57,984,861	55,190,836	64,800,341	9,609,505	17.41%
Administrative Charges	244,299	212,571	310,747	207,744	(103,003)	-33.15%
Interest Earnings	804,460	587,743	541,213	450,061	(91,152)	-16.84%
Total Revenue	124,922,450	114,047,699	111,429,476	114,330,841	2,901,365	2.60%
Resource Carryover	54,340,864	49,460,686	37,313,697	35,090,614	(2,223,083)	-5.96%
Interfund Loans	540,000	350,000	200,000	300,000	100,000	50.00%
Fund Transfers In	4,285,793	4,559,641	3,879,446	3,485,695	(393,751)	-10.15%
Other Financing	5,268,471	0	0	0	0	0.00%
TOTAL RESOURCES	**189,357,578**	**168,418,026**	**152,822,619**	**153,207,150**	**384,531**	**0.25%**
EXPENDITURES:						
Materials and Services	63,982,972	63,487,951	61,268,294	67,090,465	5,822,171	9.50%
Capital Expenses	4,135	1,899,972	855,848	0	(855,848)	-100.00%
Fiscal Transactions	23,655,191	16,062,440	18,290,391	16,852,401	(1,437,990)	-7.86%
Total Resrvs & Conting.	0	0	31,893,319	25,903,571	(5,989,748)	-18.78%
TOTAL EXPENDITURES	**87,642,297**	**81,450,363**	**112,307,852**	**109,846,437**	**(2,461,415)**	**-2.19%**
EXPENDITURES BY FUND						
General Fund	3,590,664	1,968,468	15,028,653	9,821,839	(5,206,814)	(34.65%)
County School Fund	5,949,008	3,371,854	3,389,075	836,060	(2,553,015)	(75.33%)
Title III Projects Fund	2,572,807	2,385,464	4,506,210	2,122,002	(2,384,208)	(52.91%)
Special Revenue Fund	6,690,922	4,491,962	6,578,974	7,431,617	852,643	12.96%
Industrial Revolving Fund	58,112	516	173,543	1,318	(172,225)	(99.24%)
Lane Events Ctr Debt Svc Fd	5,914,911	682,749	789,568	684,275	(105,293)	(13.34%)
Spec Oblig Bond Retiremnt Fd	2,734,902	3,418,865	3,424,051	3,410,695	(13,356)	(0.39%)
Gen Oblig Bond Retiremnt Fd	2,926,875	2,955,325	3,090,255	2,994,250	(96,005)	(3.11%)
Juv Just Ctr Construction Fd	149,311	2,163,825	958,767	14,911	(943,856)	(98.44%)
Self Insurance Fund	3,063,297	2,674,889	7,005,959	7,115,274	109,315	1.56%
Employee Benefit Fund	45,790,057	48,819,534	45,467,478	53,195,907	7,728,429	17.00%
Pension Bond Fund	5,014,999	5,279,598	5,577,894	6,395,207	817,313	14.65%
Retiree Benefit Trust Fund	3,186,433	3,237,314	16,317,425	15,823,082	(494,343)	(3.03%)
TOTAL FUNDS	**87,642,297**	**81,450,363**	**112,307,852**	**109,846,437**	**(2,461,415)**	**(2.19%)**



Service Area Purpose Statement

Provide for the payment of interest and principal on bonded debt, special obligations, notes and interfund loans used by Lane County.

Service Area Locator

General Expense

Debt Service
General Fund
Risk & Benefits
Special Services & Projects
Title III
Tourism

General Expense: Debt Service

SERVICE AREA FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	2,845,127	3,618,198	3,570,660	3,574,945	4,285	0.12%
State Revenues	18,257	23,958	0	0	0	0.00%
Fees and Charges	5,792,524	4,818,769	4,716,161	6,378,207	1,662,046	35.24%
Interest Earnings	50,638	49,106	30,263	27,711	(2,552)	-8.43%
Total Revenue	8,706,546	8,510,031	8,317,084	9,980,863	1,663,779	20.00%
Resource Carryover	705,443	1,474,204	1,066,562	92,869	(973,693)	-91.29%
Fund Transfers	3,385,430	3,418,865	3,498,122	3,410,695	(87,427)	-2.50%
Other Financing	5,268,471	0	0	0	0	0.00%
TOTAL RESOURCES	**18,065,890**	**13,403,099**	**12,881,768**	**13,484,427**	**602,659**	**4.68%**
EXPENDITURES:						
Materials & Services	3,434	13,033	4,045	4,204	159	3.93%
Fiscal Transactions	16,588,252	12,323,504	12,856,716	13,480,223	623,507	4.85%
Total Resrvs & Conting.	0	0	21,007	0	(21,007)	-100.00%
TOTAL EXPENDITURES	**16,591,686**	**12,336,537**	**12,881,768**	**13,484,427**	**602,659**	**4.68%**
EXPENDITURES BY FUND						
Lane Events Ctr Debt Svc	5,914,911	682,749	789,568	684,275	(105,293)	(13.34%)
Spec Oblig Bond Retiremnt Fd	2,734,902	3,418,865	3,424,051	3,410,695	(13,356)	(0.39%)
Gen Oblig Bond Retiremnt Fd	2,926,875	2,955,325	3,090,255	2,994,250	(96,005)	(3.11%)
Pension Bond Fund	5,014,999	5,279,598	5,577,894	6,395,207	817,313	14.65%
TOTAL FUNDS	**16,591,686**	**12,336,537**	**12,881,768**	**13,484,427**	**602,659**	**4.68%**

SERVICE AREA FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Fairboard Debt Retirement	650,528	428,905	193,528	95,575	(97,953)	-50.61%
General Oblig Bond Retiremnt	2,926,875	2,955,325	3,090,255	2,994,250	(96,005)	-3.11%
Special Oblig Bond Retiremnt	7,999,285	3,672,709	4,020,091	3,999,395	(20,696)	-0.51%
Pension Bond	5,014,999	5,279,598	5,577,894	6,395,207	817,313	14.65%
TOTAL EXPENDITURES	**16,591,686**	**12,336,537**	**12,881,768**	**13,484,427**	**602,659**	**4.68%**

General Expense: Debt Service

Service Area Overview

The County uses a variety of methods to fund long-term debt for many non-operating purposes, especially large construction and maintenance projects. The County is limited by ORS 287.053 to carry debt on limited tax full faith and credit bonds of no more than 1% of real market value of all taxable property within the county. ORS 287.054 similarly provides a debt limit on general obligation bonds of 2% of the real market value. Interfund loans allow the County to manage short-term debt for cash flow management and non-operating purposes.

Bonded Debt

Bonded debt is an agreement by the County to pay a specified sum of money at a specified date or dates at least once a year in the future.

CURRENT LANE COUNTY BONDED DEBT				6/30/2013 Budget		
Fund	Bond Series	County Project	Type	Principal	Interest	Remaining Principal
323	2002 A	Lane Events Center improvements (including refunded 1998)	Limited Tax	$ 55,000	$ 37,968	$ 740,000
323	2011 R	Lane Events Center Refunding (partial refunding of 2002A bonds)	Limited Tax	430,000	161,600	4,425,000
333	2003 B	Courthouse Plaza	Limited Tax	30,000	16,389	$ 380,000
333	2003 B	Elections	Limited Tax	110,000	59,759	$ 1,385,000
333	2003 B	HVAC II (refunded 1995A)	Limited Tax	115,000	12,725	$ 240,000
333	2009	Public Health Building	Limited Tax	615,000	731,182	$ 15,670,000
333	2009	AIRS Upgrade	Limited Tax	75,000	88,257	$ 1,890,000
333	2009	Jail HVAC	Limited Tax	90,000	104,264	$ 2,235,000
333	2009	Riverstone Health Clinic Building	Limited Tax	75,000	86,132	$ 1,845,000
333	2009	Mental Health Building (refunded 2000 A)	Limited Tax	142,104	138,733	$ 3,155,000
333	2009	AIRS Upgrade (refunded 2000 A)	Limited Tax	177,896	2,668	$ -
333	2011	Riverstone Health Clinic Improvements	Limited Tax	45,000	43,492	$ 1,150,000
333	2011	Richardson Park Marina	Limited Tax	40,000	34,675	$ 915,000
333	2011	Public Works Customer Service Center	Limited Tax	195,000	180,620	$ 4,760,000
333	2011	Lane Events Center Convention Center Roof	Limited Tax	55,000	52,113	$ 1,375,000
333	2011	Public Service Building/Courthouse HVAC	Limited Tax	55,000	52,113	$ 1,375,000
336	2003 A	Juvenile Justice Center (refunded 1995)	General Obligation	2,585,000	387,225	$ 5,585,000
615	2002	PERS	Limited Tax	1,029,949	4,501,617	$ 56,342,557
			TOTAL	**$5,919,949**	**$6,691,532**	**$ 103,467,557**

Lane Events Center Debt Fund (323)
Lane Events Center limited tax revenue bonds for the Convention Center and other improvements.

Special Obligation Fund (333)
Lane County limited tax revenue bonds for capital improvements to a variety of County facilities.

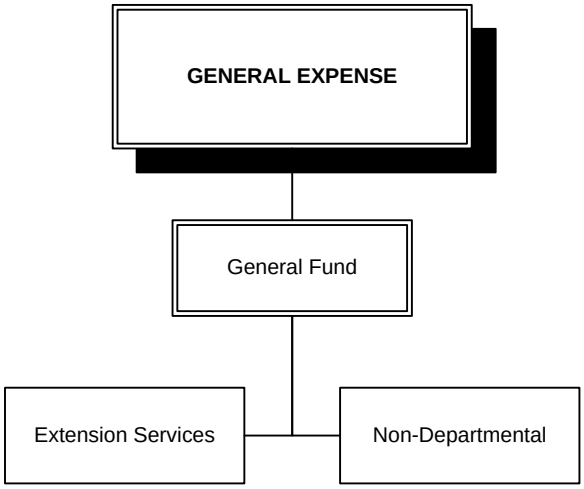
General Obligation Fund (336)
Bonds authorized by voters to fund a specific project and with repayment made through the assessment of a single purpose property tax.

Pension Bond Fund (615)
Limited Tax Pension Obligation Bonds finance $70 million in un-funded liability of employee retirement benefits through the Oregon Public Employees Retirement System.

InterFund Loans

Inter-fund loans represent loans made from one internal fund to another. Local budget law allows that loans appropriated for capital purposes may be made for up to five years and repaid with interest. Operating loans may be made for up to one year. Inter-fund loans are not contributions or transfers to the borrowing funds. Loans must be repaid with interest from the resources of the borrowing unit and are used as a cash management mechanism to ensure that sufficient cash is available in each fund to meet its obligations. All inter-fund loans are approved by the Board of Commissioners prior to the loan transaction.

Interfund Loans Granted	Department, Purpose	Remaining Amount to be Repaid	Due
Fund 124 to 260	County Administration; Property Management: Operations while waiting on land sale	$200,000	6/30/2013
Fund 124 to 283	Public Works; Animal Services: Operations due to lower than anticipated license revenue	$100,000	6/30/2013



Service Area Purpose Statement

Provide appropriation for expenses required to meet Countywide operating requirements within the General Fund, and that, as such, cannot be appropriately be charged to individual operating departments.

Service Area Locator

General Expense

Debt Services
General Fund
Risk & Benefits
Special Services & Projects
Title III
Tourism

General Expense: General Fund

SERVICE AREA FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	33,965,419	34,507,161	34,915,678	35,034,564	118,886	0.34%
Licenses and Permits	507,764	497,728	460,500	480,000	19,500	4.23%
Fines, Forf, and Penalties	479,346	275,125	116,000	115,000	(1,000)	-0.86%
Property and Rentals	0	10,854	0	0	0	0.00%
Federal Revenues	10,999,842	4,917,061	4,671,184	1,250,000	(3,421,184)	-73.24%
State Revenues	3,822,321	2,604,852	2,450,000	2,325,000	(125,000)	-5.10%
Fees and Charges	88,677	8,082	0	0	0	0.00%
Administrative Charges	244,299	212,571	310,747	207,744	(103,003)	-33.15%
Interest Earnings	366,793	304,010	261,500	206,000	(55,500)	-21.22%
Total Revenue	50,474,462	43,337,444	43,185,609	39,618,308	(3,567,301)	-8.26%
Resource Carryover	23,373,344	18,942,911	11,798,695	13,264,244	1,465,549	12.42%
Interfund Loans	40,000	100,000	200,000	300,000	100,000	50.00%
Fund Transfers	900,363	1,040,776	359,116	0	(359,116)	-100.00%
TOTAL RESOURCES	**74,788,169**	**63,421,130**	**55,543,420**	**53,182,552**	**(2,360,868)**	**-4.25%**
EXPENDITURES:						
Materials and Services	285,054	206,296	233,411	264,232	30,821	13.20%
Fiscal Transactions	3,305,609	1,762,172	4,338,290	2,622,508	(1,715,782)	-39.55%
Total Resrvs & Conting.	0	0	10,456,952	6,935,099	(3,521,853)	-33.68%
TOTAL EXPENDITURES	**3,590,664**	**1,968,468**	**15,028,653**	**9,821,839**	**(5,206,814)**	**-34.65%**
EXPENDITURES BY FUND						
General Fund	3,590,664	1,968,468	15,028,653	9,821,839	(5,206,814)	(34.65%)
TOTAL FUNDS	**3,590,664**	**1,968,468**	**15,028,653**	**9,821,839**	**(5,206,814)**	**(34.65%)**

SERVICE AREA FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Non Departmental	3,590,664	1,968,468	15,028,653	9,821,839	(5,206,814)	-34.65%
TOTAL EXPENDITURES	3,590,664	1,968,468	15,028,653	9,821,839	(5,206,814)	-34.65%

General Expense: General Fund

Service Area Overview

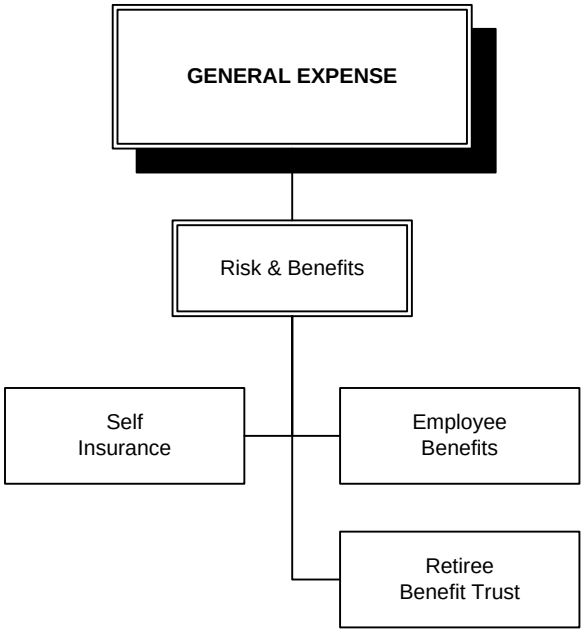
The General Expense budget for the General Fund provides for mandated and essential payments and services that cannot be allocated to individual departments. These payments include legal advertising, Metro Television, intergovernmental dues and payments, debt service payments, and the General Fund Reserves.

Changes Challenges & Opportunities

Like the General Fund departments, the cost of services in General Expense is increasing. Membership dues are often determined by the cost of providing the agency's services and those costs are rising.

Non-Departmental Expenses

- Federal lobbying contract.
- Legal advertising – General Fund Only.
- Metropolitan TV - Live cable broadcast and Web cast of Board of Commissioner and Lane County Budget Committee meetings.
- Various Association dues and agreements.
- Debt Payments.
- $20,000 Operational Contingency for unforeseen events.
- 10% Prudent Person Operational Reserve.
- Service Stabilization Reserve – additional reserve funds above the 10% General Fund Operational Reserve.



Service Area Purpose Statement

Provide strategies, coordination and accounting control for all purchased and self-insured programs for the County organization and employees to facilitate evaluation and cost containment.

Service Area Locator

General Expense

Debt Services
General Fund
Risk & Benefits
Special Services & Projects
Title III
Tourism

General Expense: Risk & Benefits

SERVICE AREA FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Federal Revenues	147,518	0	0	0	0	0.00%
Fees and Charges	51,483,388	53,158,010	50,474,675	58,422,134	7,947,459	15.75%
Interest Earnings	247,089	149,472	191,000	175,000	(16,000)	-8.38%
Total Revenue	51,877,995	53,307,483	50,665,675	58,597,134	7,931,459	15.65%
Resource Carryover	19,711,234	19,549,441	18,125,187	17,462,129	(663,058)	-3.66%
Fund Transfers	0	0	0	75,000	75,000	100.00%
TOTAL RESOURCES	**71,589,228**	**72,856,924**	**68,790,862**	**76,134,263**	**7,343,401**	**10.67%**
EXPENDITURES:						
Materials and Services	50,539,785	53,231,740	50,751,303	58,764,006	8,012,703	15.79%
Fiscal Transactions	1,500,002	1,499,998	828,595	723,183	(105,412)	-12.72%
Total Resrvs & Conting.	0	0	17,210,964	16,647,074	(563,890)	-3.28%
TOTAL EXPENDITURES	**52,039,787**	**54,731,738**	**68,790,862**	**76,134,263**	**7,343,401**	**10.67%**
EXPENDITURES BY FUND						
Self Insurance Fund	3,063,297	2,674,889	7,005,959	7,115,274	109,315	1.56%
Employee Benefit Fund	45,790,057	48,819,534	45,467,478	53,195,907	7,728,429	17.00%
Retiree Benefit Trust Fund	3,186,433	3,237,314	16,317,425	15,823,082	(494,343)	(3.03%)
TOTAL FUNDS	**52,039,787**	**54,731,738**	**68,790,862**	**76,134,263**	**7,343,401**	**10.67%**

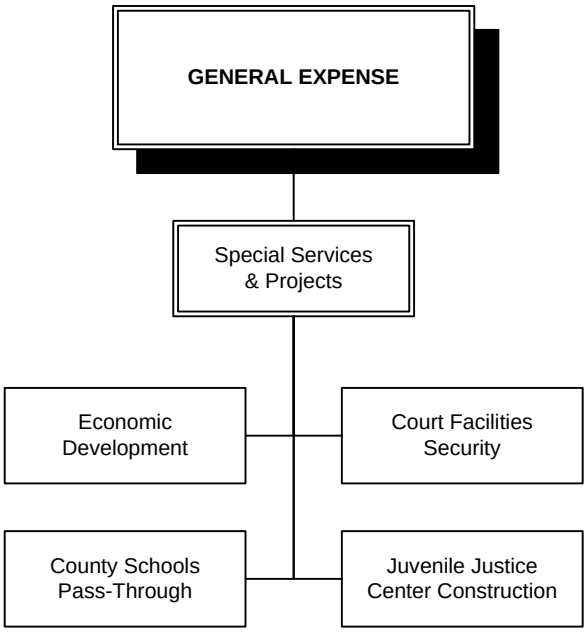
SERVICE AREA FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Employee Benefits	45,790,057	48,819,534	45,467,478	53,195,907	7,728,429	17.00%
Retiree Benefit Trust	3,186,433	3,237,314	16,317,425	15,823,082	(494,343)	-3.03%
Self Insurance	3,063,297	2,674,889	7,005,959	7,115,274	109,315	1.56%
TOTAL EXPENDITURES	52,039,787	54,731,738	68,790,862	76,134,263	7,343,401	10.67%

General Expense: Risk & Benefits

Service Area Overview

The three funds within the Risk & Benefits division of General Expense are non-departmental programs for administering the County's liability and employee benefit programs, which include but are not limited to: health and retirement benefits, unemployment insurance, workers compensation insurance, and self-insurance for general liability. These funds are internal service funds that are built upon the collection of revenues from departments and other funds. The Benefits fund is based on a combination of "per employee" and "percentage of payroll" costs. The Self-Insurance fund is based on a combination of each department's past claims experience and future risk exposure and a percentage of payroll costs. The Retiree Benefit trust is based on a percentage of payroll costs.

Risk Management and Employee Benefits programs are administered by the Human Resources Program within County Administration/Operations. Please see that section of the document for Objectives, Accomplishments, and Changes, Challenges & Opportunities for FY 13-14.



Service Area Purpose Statement

Special Projects is a collection of stand-alone programs that do not fit within other non-departmental divisions and are funded through non-general fund resources.

Service Area Locator

General Expense

Debt Services
General Fund
Risk & Benefits
Special Services & Projects
Title III
Tourism

General Expense: Special Services & Projects

SERVICE AREA FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	160,418	168,204	158,164	633,165	475,001	300.32%
Fines, Forf, And Penalties	124,475	224,901	200,000	215,316	15,316	7.66%
Federal Revenues	6,053,405	2,445,825	2,482,299	200,895	(2,281,404)	-91.91%
State Revenues	765,917	2,305,391	2,590,491	2,489,500	(100,991)	-3.90%
Interest Earnings	72,722	39,591	22,700	13,500	(9,200)	-40.53%
Total Revenue	7,176,937	5,183,913	5,453,654	3,552,376	(1,901,278)	-34.86%
Resource Carryover	5,250,881	4,240,879	2,287,102	1,320,370	(966,732)	-42.27%
Interfund Loans	400,000	150,000	0	0	0	0.00%
Fund Transfers	0	100,000	0	0	0	0.00%
TOTAL RESOURCES	12,827,817	9,674,792	7,740,756	4,872,746	(2,868,010)	-37.05%
EXPENDITURES:						
Materials and Services	8,179,489	5,235,038	5,436,693	3,841,118	(1,595,575)	-29.35%
Capital Expenses	4,135	1,899,972	855,848	0	(855,848)	-100.00%
Fiscal Transactions	403,314	252,681	195,208	1,200	(194,008)	-99.39%
Total Resrvs & Conting.	0	0	1,253,007	1,030,428	(222,579)	-17.76%
TOTAL EXPENDITURES	8,586,938	7,387,691	7,740,756	4,872,746	(2,868,010)	-37.05%
EXPENDITURES BY FUND						
County School Fund	5,949,008	3,371,854	3,389,075	836,060	(2,553,015)	(75.33%)
Special Revenue Fund	2,430,507	1,851,496	3,219,371	4,020,457	801,086	24.88%
Industrial Revolving Fund	58,112	516	173,543	1,318	(172,225)	(99.24%)
Juv Just Ctr Construction Fund	149,311	2,163,825	958,767	14,911	(943,856)	(98.44%)
TOTAL FUNDS	**8,586,938**	**7,387,691**	**7,740,756**	**4,872,746**	**(2,868,010)**	**(37.05%)**

SERVICE AREA FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Capital Construction	149,321	2,163,841	974,422	30,411	(944,011)	-96.88%
County School	5,949,008	3,371,854	3,389,075	836,060	(2,553,015)	-75.33%
Corrections Operations	0	0	0	475,000	475,000	100.00%
Economic Development	2,272,116	1,734,531	2,779,478	2,891,959	112,481	4.05%
Court Facilities Security	216,493	117,465	597,781	639,316	41,535	6.95%
TOTAL EXPENDITURES	8,586,938	7,387,691	7,740,756	4,872,746	(2,868,010)	-37.05%

Service Area Overview

The Division of Special Services and Projects is a conglomeration of services and projects funded through a variety of resources. This includes Community and Economic Development, Court Facility Security, Juvenile Justice Center Construction and the County School and 911 Pass-Through funds.

Community and Economic Development Special Projects is funded primarily with Video Lottery Revenue. Lane County receives revenue from the State of Oregon's 2.5% Video Lottery revenue distribution to counties and allocates it between two economic development categories defined by the County's Video Lottery allocation policy. Through the annual budget process, the Board of Commissioners appropriates a maximum of 50% of the annual receipts to general allocation programs and the remainder (50% minimum) of the annual receipts for economic development strategic investment projects. All unspent monies from previous years are appropriated for economic development strategic investment projects.

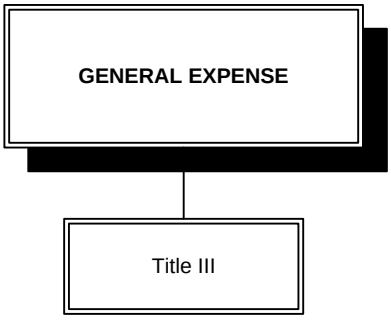
A small portion of funding comes to the County in the form of Community Development block grants. These funds are project specific and are earmarked for projects such as the Blue River Water District, Mapleton Floodwater Mitigation, and so forth.

The **Court Facilities Security** program was established for the purpose of providing security in buildings containing state court facilities located within the County. This program was expanded January 1, 2006 to include Justice Courts. Revenue is generated through court fines, fees and assessments. Expenditures by the County can only be made for developing or implementing the court security improvement plan developed and adopted by an Advisory Committee on Court Security appointed by the presiding district court judge. Monies expended under the security plan are to be in addition to any other monies expended by the County for court facilities security program and personnel. That is, a county may not reduce other expenditures on court security programs or personnel by reason of the additional monies provided by the Court Security Assessment.

Capital projects include the Juvenile Justice Center Construction Fund which contains the balance of the proceeds from the voter-approved $38.9 million in general obligation bonds. Funds have been used for land acquisition, and design and construction of a new Juvenile Justice Center. Remaining funds are for the finalizing of a remodel of the National Guard Armory on the Serbu Youth Campus.

The **County School Fund** is a non-operating program that provides accounting control for the collection and transfer of certain state & national forest timber funds to county schools as required by law.

Beginning in FY 13-14, the County is also budgeting for 911 funds that come to the County as a pass-through to the Lane Council of Governments. Those funds are reported under the **Corrections Operations program**.



Service Area Statement

The Secure Rural Schools and Community Self-Determination Act (SRS) provides federal funding for timber dependent counties in regions with substantial holdings of federal forests. SRS funding offsets the cost of essential law enforcement, educational, and infrastructure services provided by local government on these federal lands.

Service Area Locator

General Expense

Debt Services
General Fund
Risk & Benefits
Special Services & Projects
Title III
Tourism

General Expense: Title III

SERVICE AREA FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Federal Revenues	2,652,083	1,241,048	1,178,996	0	(1,178,996)	-100.00%
Interest Earnings	61,617	42,828	30,000	24,000	(6,000)	-20.00%
Total Revenue	2,713,701	1,283,876	1,208,996	24,000	(1,184,996)	-98.01%
Resource Carryover	4,257,907	4,398,801	3,297,214	2,098,002	(1,199,212)	-36.37%
TOTAL RESOURCES	**6,971,608**	**5,682,677**	**4,506,210**	**2,122,002**	**(2,384,208)**	**-52.91%**
EXPENDITURES:						
Materials and Services	2,572,807	2,385,464	2,492,691	1,663,400	(829,291)	-33.27%
Total Resrvs & Conting.	0	0	2,013,519	458,602	(1,554,917)	-77.22%
TOTAL EXPENDITURES	**2,572,807**	**2,385,464**	**4,506,210**	**2,122,002**	**(2,384,208)**	**-52.91%**
EXPENDITURES BY FUND						
Title III Projects Fund	2,572,807	2,385,464	4,506,210	2,122,002	(2,384,208)	(52.91%)
TOTAL FUNDS	**2,572,807**	**2,385,464**	**4,506,210**	**2,122,002**	**(2,384,208)**	**(52.91%)**

SERVICE AREA FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Title III Projects	19,755	3,619	837,563	848,110	10,547	1.26%
Title III SRS 2008	2,553,052	2,381,845	2,489,651	117,842	(2,371,809)	-95.27%
Title III SRS 2012	0	0	1,178,996	1,156,050	(22,946)	-1.95%
TOTAL EXPENDITURES	2,572,807	2,385,464	4,506,210	2,122,002	(2,384,208)	-52.91%

General Expense: Title III

Service Area Overview

The Secure Rural Schools and Community Self-Determination Act began in 2000 and provided funding for timber dependent counties in regions with substantial holdings of federal forests. The original act, in effect through 2006, was extended through 2007 in the Iraq Accountability Appropriations Act. A four year renewal of the SRS program was included in the Emergency Economic Stabilization Act of 2008 and in 2012 an additional one-year extension occurred as part of Public Law 112-141. Beginning with 2008, each renewal has been a decrease in the prior funding levels.

Title III of the SRS funding must be spent in three specific areas:

Firewise Communities program: The National Fire Protection Association's Firewise Communities program encourages local solutions for wildfire safety by involving homeowners, community leaders, planners, developers, firefighters, and others in the effort to protect people and property from the risk of wildfire.

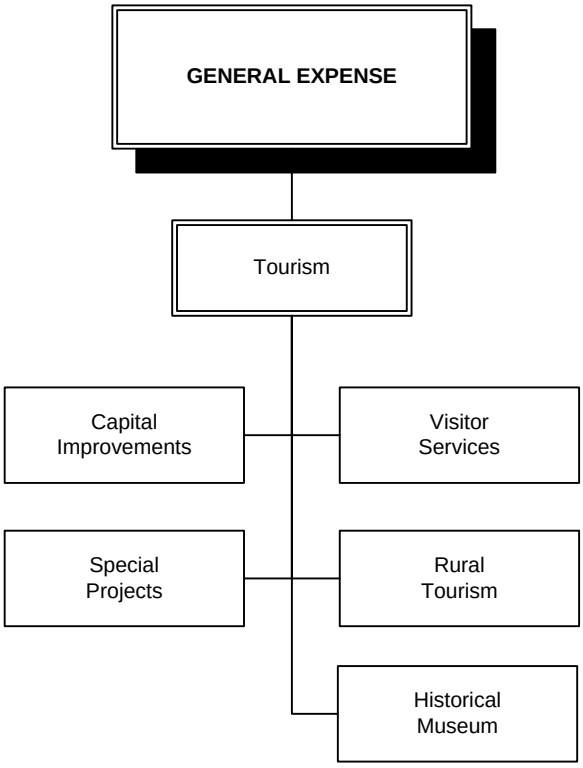
Search and Rescue and other emergency services on federal lands. For Lane County, this includes coordination and deputy back up for Search & Rescue, specialized law enforcement patrol and emergency services in the National Dunes, patrol and first response in federal forest areas, and improvements to communication towers on federal lands.

Development of community wildfire protection plans. Lane County did not receive any community wildfire protection plan project proposals for FY 10-11.

Following a nationwide audit of the Title III program by the Government Accountability Office, the Forest Service provided guidelines on the expenditure of Title III funds which severely limited the County's abilities to use SRS 2012 funds for Search and Rescue and eliminated the use of the funds for Emergency Services. In a nutshell, the guidelines specified that the funds can be used only for an emergency event, not for expenses of the initial funding of a program/officer to provide the emergency response. For Lane County, who has already cut services to a minimum level for law enforcement, there are no other funds available to fund the programs and/or officers to respond to the emergency events.

Lane County will spend all of its 2012 funds (approximately $1.1 million) on the Firewise Communities program within the Land Management Division of Public Works. We will also continue to work with Congress and provide feedback on how the continual limiting of the allowable uses of Title III funding decreases its effectiveness and puts additional strain on local public safety systems.

The County has limited funds remaining from the 2000 and 2008 Acts which will be spent in accordance with the guidelines for those Acts.



Service Area Purpose Statement

Transient Room Tax revenue administration for enhancement of the Visitor Industry which is in the business of attracting and providing services and accommodations for both the convention business and tourism.

Service Area Locator

General Expense

Debt Services
General Fund
Risk & Benefits
Special Services & Projects
Title III
Tourism

General Expense: Tourism

SERVICE AREA FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	3,961,359	2,421,568	2,592,708	2,554,310	(38,398)	-1.48%
State Revenues	5,850	650	0	0	0	0.00%
Interest Earnings	5,601	2,735	5,750	3,850	(1,900)	-33.04%
Total Revenue	3,972,810	2,424,953	2,598,458	2,558,160	(40,298)	-1.55%
Resource Carryover	1,042,055	854,451	738,937	853,000	114,063	15.44%
Interfund Loans	100,000	100,000	0	0	0	0.00%
Fund Transfers	0	0	22,208	0	(22,208)	-100.00%
TOTAL RESOURCES	**5,114,866**	**3,379,403**	**3,359,603**	**3,411,160**	**51,557**	**1.53%**
EXPENDITURES:						
Materials and Services	2,402,402	2,416,381	2,350,151	2,553,505	203,354	8.65%
Fiscal Transactions	1,858,013	224,085	71,582	25,287	(46,295)	-64.67%
Total Resrvs & Conting.	0	0	937,870	832,368	(105,502)	-11.25%
TOTAL EXPENDITURES	**4,260,415**	**2,640,466**	**3,359,603**	**3,411,160**	**51,557**	**1.53%**
EXPENDITURES BY FUND						
Special Revenue Fund	4,260,415	2,640,466	3,359,603	3,411,160	51,557	1.53%
TOTAL FUNDS	**4,260,415**	**2,640,466**	**3,359,603**	**3,411,160**	**51,557**	**1.53%**

SERVICE FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Special Projects	276,076	335,588	295,191	306,500	11,309	3.83%
Visitor Services	1,668,197	1,613,022	1,617,155	1,739,410	122,255	7.56%
Rural Tourism	378,824	298,698	396,052	384,750	(11,302)	-2.85%
Museum	220,210	202,835	260,607	255,000	(5,607)	-2.15%
Capital Improvements	1,717,108	190,324	790,598	725,500	(65,098)	-8.23%
TOTAL EXPENDITURES	**4,260,415**	**2,640,466**	**3,359,603**	**3,411,160**	**51,557**	**1.53%**

Service Area Overview

A Transient Room Tax is charged for the privilege of occupancy in any hotel or recreational vehicle park in Lane County. The revenue collected from the Transient Room Tax imposed by Lane Code 4.100 are to be used for administration of the tax, refunds or credits authorized by Lane Code 4.100, bond payments for the Fairgrounds Capital Improvement Bonds and enhancement of the Visitor Industry.

Visitor Industry is further defined as the business of attracting and providing services and accommodations for both convention business and tourism. Convention business includes attracting and providing services and accommodations to persons who are organizing gatherings of groups such as conventions, meetings and trade shows and to persons who are traveling for the purpose of attending such events for purposes related to their professional, trade, cultural, religious, and fraternal or other group activities.

A Recreational Vehicle Park is defined in Lane Code 4.105 as a development which is occupied or intended or designed for transient occupancy for thirty (30) days or less, on which travel trailers, pickup campers, tent trailers, tents, self-propelled motorized vehicles are parking or set up, the purpose of such development being to provide to the public temporary location for dwelling, lodging or sleeping purposes while traveling, vacationing or recreating, but excluding recreational vehicle parks operated by the federal government.

Lane County has five Tourism programs: Visitor Services, Rural Tourism, Tourism Special Projects, Historical Museum, and Capital Improvements. Each of these is administered with designated funding.

Transient Room Tax (TRT) of 5% imposed by LC 4.110 (1) is designated to Capital Improvements. This portion of the TRT is subject to Local Revenue Sharing (LC 4.111). Incorporated cities may request to share up to 60% of the 5% TRT collected within their city less collection and administration costs. Thus for the incorporated areas, Lane County receives 2% TRT and cities receive 3%. Lane Code 4.175(5) further designates that this revenue be used for the purpose of payment of debt issued for fairgrounds capital projects with remaining revenue used for future capital projects or as directed by the Board through the annual budget process for other tourism related activities.

An additional Transient Room Tax of 3% is imposed by LC 4.110(2). This portion of the TRT is designated specifically for the Visitor Industry. The funds are to be used for purposes which the Board determines bears a relationship to producing transient room tax revenues through the visitor industry. Through the annual budget process, the Board appropriated these funds as follows:

- Seventy percent (70%) shall be for marketing the visitor industry. This may include, but is not limited to: marketing for conventions, meetings and trade shows; a countywide tourism program; development and implementation of a visitor marketing plan and program; and advertising.
- Ten percent (10%) shall be for operation of the Lane County Historical Museum or other museums as determined by the Board through the annual budget process.
- Ten percent (10%) shall be for special projects and administration. These funds shall be used for select special projects to enhance tourism as chosen by the Board annually under its own criteria, for more long-term funding for cultural or recreational projects or activities which the Board finds have significant impact on tourism, for administering and contract monitoring of expenditures of the LC 4.110(2) tax revenue, and for staffing of the Tourism Council.
- Ten percent (10%) shall be for rural tourism.

The Board has also used Transient Room Tax Funds to support the County's tourist related parks. These funds come from each of the above designations (both the 5% and 3% tax) – except for the 70% designated to marketing the visitor industry. In FY 13-14, Lane County Parks will receive $400,000 in TRT funds.

General Expense

RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Payments In-Lieu Of Taxes	575,104	592,557	575,000	275,000	(300,000)	-52.17%
Current Year Property Tax	33,802,634	34,795,878	34,980,369	35,521,774	541,405	1.55%
Prior Years Property Taxes	1,172,335	769,680	788,691	828,382	39,691	5.03%
In Lieu Of Taxes	491,880	495,836	503,164	493,165	(9,999)	-1.99%
Severance Tax	3,380	7,854	6,000	6,000	0	0.00%
Transient Room Tax	3,964,775	3,103,400	3,270,508	3,234,935	(35,573)	-1.09%
Car Rental Tax	922,215	949,924	1,113,478	957,728	(155,750)	-13.99%
Miscellaneous Taxes	0	0	0	480,000	480,000	100.00%
TAXES AND ASSESSMENTS	**40,932,323**	**40,715,130**	**41,237,210**	**41,796,984**	**559,774**	**1.36%**
Metro Cable Franchise	393,854	388,475	360,500	375,000	14,500	4.02%
Rural Cable Franchise	113,910	109,252	100,000	105,000	5,000	5.00%
LICENSES AND PERMITS	**507,764**	**497,728**	**460,500**	**480,000**	**19,500**	**4.23%**
Circuit Court Fines	100,457	107,277	100,000	100,000	0	0.00%
State Court Facility & Security	124,475	224,901	200,000	215,316	15,316	7.66%
Local Fines	860	421	1,000	0	(1,000)	-100.00%
Court Fines	0	9,848	0	0	0	0.00%
Criminal Fine & Assessment	378,029	87,579	15,000	15,000	0	0.00%
County Infractions Forfeitures	0	70,000	0	0	0	0.00%
FINES, FORF, AND PENALTIES	**603,821**	**500,026**	**316,000**	**330,316**	**14,316**	**4.53%**
Miscellaneous Sales	0	10,854	0	0	0	0.00%
PROPERTY AND RENTALS	**0**	**10,854**	**0**	**0**	**0**	**0.00%**
National Forest Timber Sales	5,301,013	2,538,209	2,441,299	200,895	(2,240,404)	-91.77%
Department Of Energy	0	10,000	0	0	0	0.00%
Housing & Comm Development	661,954	(121,851)	0	0	0	0.00%
O & C Timber Sales	10,999,817	4,917,036	4,671,184	1,250,000	(3,421,184)	-73.24%
Flood Control Leases	5,499	4,861	0	0	0	0.00%
Taylor Graz	24	24	0	0	0	0.00%
Federal Title III Projects	2,652,083	1,241,048	1,178,996	0	(1,178,996)	-100.00%
Misc - Federal Revenue	232,458	14,606	41,000	0	(41,000)	-100.00%
FEDERAL REVENUES	**19,852,849**	**8,603,934**	**8,332,479**	**1,450,895**	**(6,881,584)**	**-82.59%**
Miscellaneous State	5,850	650	0	0	0	0.00%
STATE GRANT REVENUES	**5,850**	**650**	**0**	**0**	**0**	**0.00%**
Timber Sales	901,535	1,253,675	1,270,000	875,000	(395,000)	-31.10%
Department of Revenue	1,484,831	31,956	0	0	0	0.00%
Video Lottery Revenue	294,154	1,409,752	1,314,500	1,314,500	0	0.00%
Video Lottery Grant	0	230,000	500,991	700,000	199,009	39.72%
Liquor Tax	1,422,313	1,568,180	1,500,000	1,500,000	0	0.00%
Amusement Device Tax	131,912	81,481	75,000	75,000	0	0.00%
Cigarette Tax	371,750	359,157	380,000	350,000	(30,000)	-7.89%
OTHER STATE REVENUES	**4,606,495**	**4,934,201**	**5,040,491**	**4,814,500**	**(225,991)**	**-4.48%**
Misc. Fees/Reimbursement	8	4,882	130,000	0	(130,000)	-100.00%
Private Donations	0	3,200	0	0	0	0.00%
Refunds & Reimbursements	135,431	793,074	848,607	1,000,000	151,393	17.84%
Benefits	45,046,720	43,386,151	41,388,891	47,778,168	6,389,277	15.44%
Employer PERS	7,226,731	8,853,671	8,273,246	11,085,018	2,811,772	33.99%

General Expense

RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Employee PERS	4,955,699	4,943,883	4,550,092	4,937,155	387,063	8.51%
FEES AND CHARGES	**57,364,589**	**57,984,861**	**55,190,836**	**64,800,341**	**9,609,505**	**17.41%**
County Indirect Revenue	244,299	212,571	310,747	207,744	(103,003)	-33.15%
ADMINISTRATIVE CHARGES	**244,299**	**212,571**	**310,747**	**207,744**	**(103,003)**	**-33.15%**
Investment Earnings	800,746	583,993	537,213	444,061	(93,152)	-17.34%
Int Recd Interfund Loan	3,714	3,750	4,000	6,000	2,000	50.00%
INTEREST EARNINGS	**804,460**	**587,743**	**541,213**	**450,061**	**(91,152)**	**-16.84%**
Proceeds of Refunding Bond	4,945,000	0	0	0	0	0.00%
Premium - Debt issuance	323,471	0	0	0	0	0.00%
Fund Balance	53,990,138	49,460,686	37,313,697	35,090,614	(2,223,083)	-5.96%
Non Discretionary	350,726	0	0	0	0	0.00%
Interfund Loan Received	250,000	0	0	0	0	0.00%
Prin Recd Interfund Loan	290,000	350,000	200,000	300,000	100,000	50.00%
Transfer Fr General Fund (100)	512,298	705,366	1,711,991	1,518,777	(193,214)	-11.29%
Transfer Fr Sp Rev Funds (200)	1,085,259	1,552,731	1,302,965	1,347,069	44,104	3.38%
Transfer From CIP Funds (400)	1,940,278	1,486,739	323,261	438,836	115,575	35.75%
Transfer From Ent Funds (500)	0	0	107,113	106,013	(1,100)	-1.03%
Transfer Fr Int Svc Fnds (600)	747,958	714,805	434,116	75,000	(359,116)	-82.72%
Intrafund Transfer	0	100,000	0	0	0	0.00%
FISCAL TRANSACTIONS	**64,435,128**	**54,370,327**	**41,393,143**	**38,876,309**	**(2,516,834)**	**-6.08%**
TOTAL RESOURCES	**189,357,578**	**168,418,026**	**152,822,619**	**153,207,150**	**384,531**	**0.25%**

General Expense

EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Professional & Consulting	3,688,636	2,613,355	2,407,191	2,580,002	172,811	7.18%
Court Related Personal Service	818	668	149,953	5,000	(144,953)	-96.67%
Intergovernmental Agreements	3,288,823	2,971,650	3,011,711	2,529,657	(482,054)	-16.01%
Agency Payments	6,932,618	4,895,253	5,229,726	3,467,636	(1,762,090)	-33.69%
Light, Power & Water	8,784	39,365	0	0	0	0.00%
Telephone Services	4,278	804	750	500	(250)	-33.33%
General Liability	699,789	156,280	0	0	0	0.00%
SAIF Assessments	120,423	132,110	125,000	132,000	7,000	5.60%
ER PERS/OPSRP	6,744,181	8,936,075	8,273,246	11,085,018	2,811,772	33.99%
ER 6% Pickup	4,961,740	4,898,646	4,550,092	4,937,155	387,063	8.51%
Insurance Premiums	35,234,391	36,090,189	33,473,848	39,051,019	5,577,171	16.66%
Claims	1,864,895	2,169,621	3,300,000	2,645,000	(655,000)	-19.85%
Maintenance of Equipment	0	1,422	1,625	1,625	0	0.00%
Maintenance of Structures	0	12,628	0	0	0	0.00%
Operating Licenses & Permits	0	39,042	0	0	0	0.00%
Metro Cable Commission	51,852	73,284	73,284	74,500	1,216	1.66%
Fleet Services Rentals	35	27	0	0	0	0.00%
Interdepartmental Svcs - Misc	450	0	0	0	0	0.00%
Direct/Information Services	3,570	22,185	0	0	0	0.00%
County Indirect Charges	348,178	375,423	388,489	395,124	6,635	1.71%
Office Supplies & Expense	758	83	0	0	0	0.00%
Educational Materials	65	0	0	0	0	0.00%
Membrshp/Professionl Licenses	839	1,205	1,250	600	(650)	-52.00%
Printing & Binding	374	177	0	0	0	0.00%
Advertising & Publicity	6,689	15,343	20,500	35,500	15,000	73.17%
Postage	(44)	0	0	0	0	0.00%
Small Tools & Equipment	0	3,729	0	0	0	0.00%
Small Office Furniture	0	714	100,000	0	(100,000)	-100.00%
Miscellaneous Supplies	14,508	14,414	144,129	129,129	(15,000)	-10.41%
Special Supplies	0	600	0	0	0	0.00%
Business Expense & Travel	2,008	3,636	0	0	0	0.00%
Committee Stipends & Expense	0	449	2,500	1,000	(1,500)	-60.00%
Awards & Recognition	(2,978)	7,601	5,000	10,000	5,000	100.00%
Outside Education & Travel	6,993	6,437	10,000	10,000	0	0.00%
Miscellaneous Payments	300	5,535	0	0	0	0.00%
MATERIALS & SERVICES	**63,982,972**	**63,487,951**	**61,268,294**	**67,090,465**	**5,822,171**	**9.50%**
Improvements	4,135	1,899,972	855,848	0	(855,848)	-100.00%
CAPITAL PROJECTS	**4,135**	**1,899,972**	**855,848**	**0**	**(855,848)**	**-100.00%**
Bond Issuance Costs	64,702	0	0	0	0	0.00%
Other Fiscal Transactions	0	0	245,236	509,437	264,201	107.73%
Bond Principal Retirement	4,937,467	5,647,246	5,919,948	6,150,285	230,337	3.89%
Bond Interest Retirement	6,386,402	6,676,258	6,691,532	6,745,501	53,969	0.81%
Int Pd Interfund Loan	3,314	2,681	0	0	0	0.00%
Payment to Refunded Bond	5,199,681	0	0	0	0	0.00%
FISCAL TRANSACTIONS	**16,591,566**	**12,326,185**	**12,856,716**	**13,405,223**	**548,507**	**4.27%**
Transfer To General Fund (100)	747,958	714,805	359,116	209,583	(149,533)	-41.64%
Transfer To Special Rev. Funds	2,096,840	719,792	488,403	514,246	25,843	5.29%
Transfer To Debt Service Funds	1,112,114	462,766	1,517,728	1,327,214	(190,514)	-12.55%
Transfer To Capital Proj. Funds	1,500,000	1,049,406	0	0	0	0.00%

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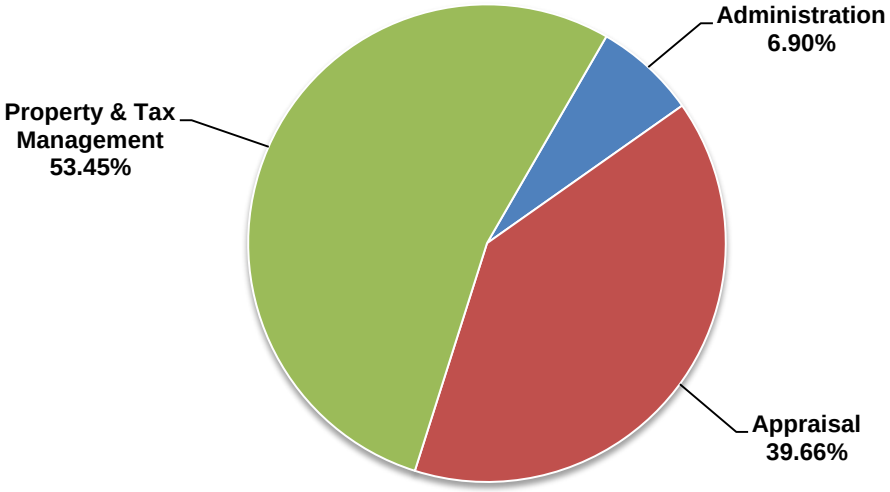
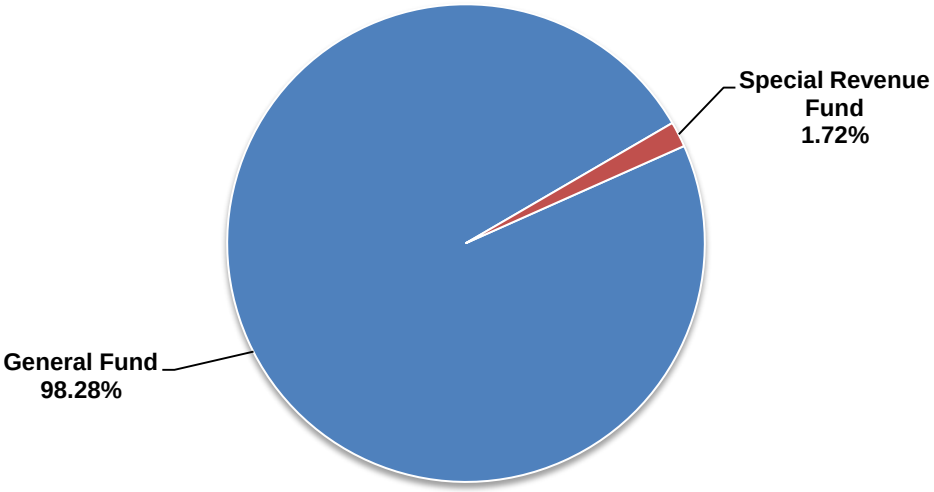
Department of Assessment and Taxation

FY 13-14 Adopted Expenditures: $ 5,960,906

FY 13-14 Expenditures by Division



FY 13-14 Budget by Fund



Mike Cowles, Assessor
541-682-6798

Assessment and Taxation

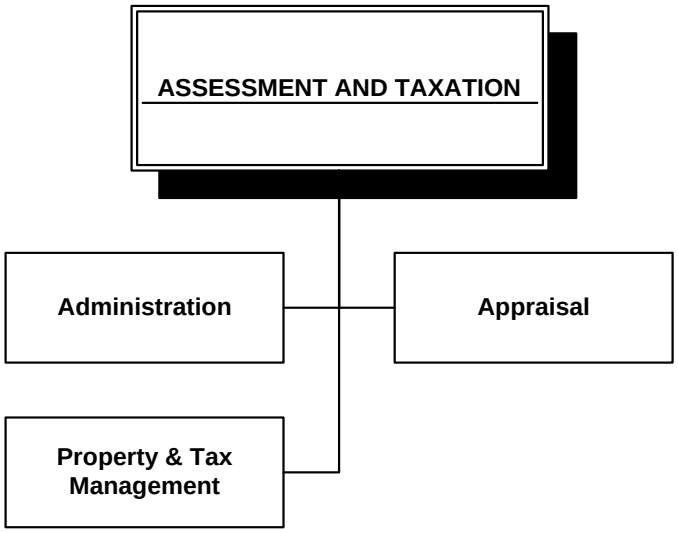
Department Purpose & Overview

To appraise property, to calculate, collect and distribute taxes and to provide related information to the public, in a manner that merits the highest degree of confidence in our integrity, efficiency and fairness. We are a broad service organization, mandated by the Oregon Constitution and Oregon law, which collects revenue for 83 local governments, schools and special districts that provide essential public services for the citizens of Lane County.

The Department of Assessment and Taxation administers the Oregon property tax system in Lane County. The department maintains an inventory of all real and personal property in Lane County; annually assesses all new construction values of real property; maintains the market value of real property through a sales analysis program; applies the appropriate tax exemptions or special assessments to property; and adds the reported value of personal property to the assessment and tax roll. There are approximately 173,000 taxable properties and in 2012 the grand total of property tax certified for collection on behalf of all local governments amounted to over $406 million. The department director is the Lane County Assessor who is elected to a four-year term by the voters of the county.

Property tax supports a wide range of services for Lane County citizens. The department is the collection agent for the tax levies of over 83 active taxing jurisdictions including cities, school districts, fire districts, urban renewal districts, and other special districts. Approximately 47% of tax collections are used for public education including K-12 and community colleges. About 34% goes to cities which provide services such as police, fire and recreation. About 4% is used by rural fire protection districts, and approximately 6% provides for services such as libraries, parks, water and lighting. Lane County receives approximately 9% of the revenue collected. Lane County uses most of its property tax monies to provide essential public safety services.

The Oregon property tax system is a result of several property tax limitation ballot measures approved by voters during the 1990's. Each tax district has a permanent authority rate that is applied against the assessed value of all property in its jurisdiction. The permanent authority rate cannot be increased. The combination of all rates a property is subject to cannot exceed $5.00 per thousand of real market value for education and $10.00 per thousand of real market value for general government purposes. Districts may go to voters for authorization of a local option levy. Additionally, the maximum assessed value of property is limited to the lesser of its real market value or its 1995 market value less 10% and then annually adjusted by 3%. There are numerous exceptions to these limitations, which have created a complex system to administer.



Assessment and Taxation

Major Milestones & Achievements in FY 12-13

- Certified a $406.6M tax roll on October 4, 2012, timely mailed 173,000 tax statements and collected over 86% of the taxes owed by November 15, 2012 and distributed taxes to 83 different tax districts.
- Provided public information to 34,000 customers via telephone and in person with 6 less customer service staff positions.
- Successfully transitioned the manufactured structure titling function as well as county road billings and collections function to Public Works.
- Updated our website to allow free public access to over 165,000 legal description cards and the ability to look up real time tax account balances online.
- Completed the decade-long project of converting 100% of tax maps from the CAD system to GIS.
- Achieved 100% of Real Market Value for all accounts as required by law and reported in the Assessor's Annual Ratio Study filed with the Department Revenue.
- Completed residential realignment studies and implemented new land tables for Springfield School District and Churchill High School area in the Eugene School District.
- Recalculated new market value for 155,500 accounts (90% of all accounts).
- Completed 1,375 tax lot changes and associated reappraisals (new subdivisions, partitions, etc.) for documents that were recorded through June 30, 2012 and placed on the October 2012 tax roll.
- All properties with new construction activity were valued and taxed in compliance with Measure 50.
- Responded to 855 Board of Property Tax Appeals and helped design a paperless BOPTA system with the county clerk's office to save time and money.
- Implemented Senate Bill 1529 for separating machinery and equipment from the building and structures on all county industrial and Department of Revenue industrial accounts. Created and valued machinery and equipment accounts for 262 County Industrial and 351 State Industrial accounts.

Major Service & Budget Changes for FY 13-14

- In FY 2012-2013, eleven positions were eliminated from the department (four appraisers, one data entry clerk, and six office assistants). The department expects to manage the current workload only by virtue of the slow real estate market. Once the pace of sales, building permit activities, and new land development increases the staff will be challenged to keep up and a new backlog may develop without additional staff resources. The department's ability to manage the work is being closely monitored by the Department of Revenue for compliance with CAFFA grant and state appraisal standards.
- Customer Service counter and phone hours will continue to be limited to 5 hours per day Monday through Thursday and we will continue to be closed to the public on Fridays.
- Only 100 Non-EFU zoned farms will be reviewed for continued eligibility in the deferral program due to staff reductions resulting in loss of potential additional taxes from disqualifications. We will only be able to do Farm/Forest rent study to set farmland values for 2013.
- Due to the loss of 4 appraisal positions in 2012 we are unable to convert our paper commercial appraisal records into the ProVal database. We have requested one-time project funds from the county to hire temporary staff to complete this project.
- As a result of SB1529 implementation, all County Industrial properties will need to be audited. Due to the volume and complexity of these accounts this project may take up to 5 years to complete. Our minimal staff level in appraisal will impact our ability to commence the project.
- We will finish our 6 year neighborhood realignment project of all residential properties in the county. For 2013, this will include implementation of new land bases for properties in the South Eugene and Sheldon High School areas.

Lane County Strategic Plan

- The department supports Lane County's Strategic Plan by ensuring that property tax revenues are billed and collected timely for use by the county in supporting the goals set forth in the Plan.

Innovate Lane County Phase 1 and 2

- In FY 2012-13 one GIS Specialist position was moved from our budget to the IS Department budget as part of the Innovate Phase 1 organizational consolidation effort that created a new centralized GIS team.

Assessment and Taxation

DEPARTMENT FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	316,067	302,788	294,000	275,000	(19,000)	-6.46%
Fines, Forf, and Penalties	35,502	91,087	45,000	60,000	15,000	33.33%
Property and Rentals	17,414	14,919	12,000	8,000	(4,000)	-33.33%
State Revenues	85,342	1,428,288	1,084,028	1,230,849	146,821	13.54%
Fees and Charges	3,133	2,495	2,000	2,000	0	0.00%
Total Revenue	457,459	1,839,577	1,437,028	1,575,849	138,821	9.66%
Fund Transfers In	0	0	280,000	267,693	(12,307)	-4.40%
TOTAL RESOURCES	**457,459**	**1,839,577**	**1,717,028**	**1,843,542**	**126,514**	**7.37%**
EXPENDITURES:						
Personnel Services	4,580,463	4,643,151	3,924,357	4,255,694	331,337	8.44%
Materials and Services	1,679,949	1,698,762	1,852,533	1,661,724	(190,809)	-10.30%
Total Resrvs & Conting.	0	0	0	43,488	43,488	100.00%
TOTAL EXPENDITURES	**6,260,412**	**6,341,913**	**5,776,890**	**5,960,906**	**184,016**	**3.19%**
Total FTE	60.00	58.00	46.00	46.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	6,260,412	6,341,913	5,776,890	5,917,418	140,528	2.43%
Special Revenue Fund	0	0	0	43,488	43,488	100.00%
TOTAL	**6,260,412**	**6,341,913**	**5,776,890**	**5,960,906**	**184,016**	**3.19%**

DEPARTMENT POSITION LISTING

Administration

1.00 Administrative Support Spec
1.00 Assessment & Taxation Director
2.00 Division FTE Total

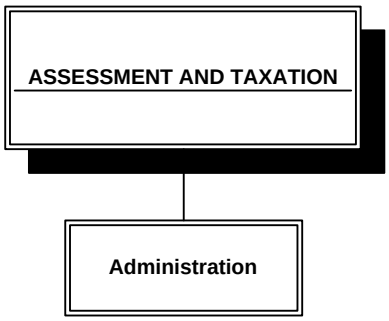
Appraisal

1.00 Manager
2.00 Office Assistant, Sr.
1.00 Prof/Tech Supervisor
6.00 Property Appraiser 2
7.00 Property Appraiser 3
1.00 Sales Data Analyst
1.00 Sr. Sales Data Analyst
19.00 Division FTE Total

Property & Tax

2.00 Accounting Clerk 2
3.00 Accounting Clerk, Sr.
1.00 Administrative Support Supv
4.00 Cartographer/GIS Technician
1.00 Manager
14.00 Office Assistant, Sr.
25.00 Division FTE Total

46.00 Department FTE Total



Division Purpose Statement

Administration oversees and directs the planning and organization of the department as mandated by Oregon law, the Lane County Strategic Plan, and departmental mission, vision, values and goals.

Division Locator

Assessment and Taxation

Administration
Appraisal
Property and Tax Management

Assessment and Taxation: Administration

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	24	0	0	0	0	0.00%
Property and Rentals	32	23	0	0	0	0.00%
State Revenues	0	0	0	1,230,849	1,230,849	100.00%
Total Revenue	56	23	0	1,230,849	1,230,849	100.00%
Fund Transfers In	0	0	0	44,478	44,478	100.00%
TOTAL RESOURCES	**56**	**23**	**0**	**1,275,327**	**1,275,327**	**100.00%**
EXPENDITURES:						
Personnel Services	284,012	301,117	256,874	268,532	11,658	4.54%
Materials and Services	106,427	92,353	101,870	88,877	(12,993)	-12.75%
Total Resrvs & Conting.	0	0	0	43,488	43,488	100.00%
TOTAL EXPENDITURES	**390,439**	**393,470**	**358,744**	**400,897**	**42,153**	**11.75%**
Total FTE	3.00	2.00	2.00	2.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	390,439	393,470	358,744	357,409	(1,335)	-0.37%
Special Revenue Fund	0	0	0	43,488	43,488	100.00%
TOTAL	**390,439**	**393,470**	**358,744**	**400,897**	**42,153**	**11.75%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
A & T Administration	390,439	393,470	358,744	357,409	(1,335)	-0.37%
Software Conversion Project	0	0	0	43,488	43,488	100.00%
TOTAL EXPENDITURES	**390,439**	**393,470**	**358,744**	**400,897**	**42,153**	**11.75%**

Assessment and Taxation: Administration

Division Overview

Administration oversees and directs the strategic planning and long term initiatives of the department to provide excellent service to taxpayers and ensure activities are in compliance with the Oregon Constitution, Oregon law, and the Lane County Strategic Plan. The Assessor participates in a number of intergovernmental partnerships to provide the public with easy access to tax records, parcel maps, and real estate sales data via the Internet and commercial subscriber services.

Division Reorganizations

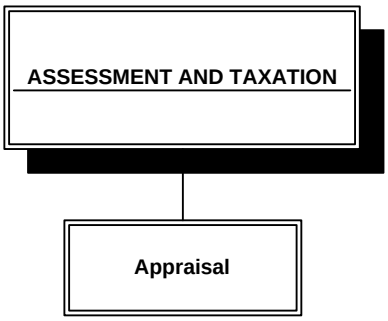
- The Assessor/Department Director position was vacated in early April and filled on May 14, 2013 by Mike Cowles.

Major Milestones & Achievements in FY 13-14

- A&T management staff participated in a task force created by Governor Kitzhaber focused on creating a continuum of collaborative efforts between local government offices providing Assessment and Taxation services.
- Assessment and Taxation's Diversity Committee worked to develop a training series for staff. The first training occurred in June with future trainings planned.
- Updated our website to allow free public access to over 165,000 legal description cards and the ability to look up real time tax account balances online.

Major Service & Budget Changes for FY 13-14

- The Assessor/Department Director position was vacated in early April and filled on May 14, 2013. In the interim, a department manager filled the position of Chief Deputy. These transitions have created several challenges for the department which have been met successfully in the short term. More challenges and opportunities are expected in the year ahead.
- The ability for the public to look up account balances online should result in substantially fewer requests received through the Assessor email.
- Several legislative changes passed in the 2013 session will create additional work in 2013-14.
- With the use of one-time funds, extra help will be brought in to work on projects throughout the department. These additional employees will require administrative work to get them set up and to track their hours so as to follow all applicable laws.



Division Purpose Statement

The purpose of the Appraisal division is to ensure that all tangible properties are equitably assessed in order to provide valuation information to accurately calculate taxes for the citizens and service districts of Lane County, as mandated by Oregon law, the Lane County Strategic Plan, and departmental mission, vision, values and goals.

Division Locator

Assessment and Taxation

Administration
Appraisal ◄
Property and Tax Management

Assessment and Taxation: Appraisal

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Property and Rentals	3,514	3,022	3,000	0	(3,000)	-100.00%
Fees and Charges	43	26	0	0	0	0.00%
Total Revenue	3,557	3,048	3,000	0	(3,000)	-100.00%
Fund Transfers In	0	0	140,000	142,663	2,663	1.90%
TOTAL RESOURCES	**3,557**	**3,048**	**143,000**	**142,663**	**(337)**	**-0.24%**
EXPENDITURES:						
Personnel Services	1,924,521	1,967,384	1,690,546	1,821,052	130,506	7.72%
Materials and Services	592,802	581,859	705,433	597,541	(107,892)	-15.29%
TOTAL EXPENDITURES	**2,517,323**	**2,549,244**	**2,395,979**	**2,418,593**	**22,614**	**0.94%**
Total FTE	24.00	24.00	19.00	19.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	2,517,323	2,549,244	2,395,979	2,418,593	22,614	0.94%
TOTAL	**2,517,323**	**2,549,244**	**2,395,979**	**2,418,593**	**22,614**	**0.94%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
APPRAISAL	2,517,323	2,549,244	2,395,979	2,418,593	22,614	0.94%
TOTAL EXPENDITURES	**2,517,323**	**2,549,244**	**2,395,979**	**2,418,593**	**22,614**	**0.94%**

Assessment and Taxation: Appraisal

Division Overview

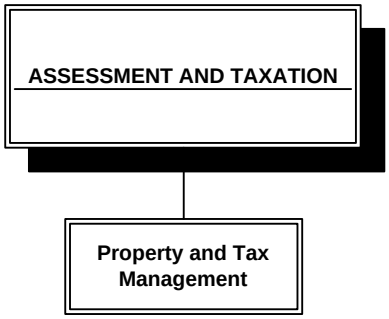
The Appraisal division ensures that all residential, commercial, and industrial property is equitably assessed. This entails appraisal of new construction, reappraisal of properties that do not meet appraisal standards, processing property divisions, processing appeals, sales analysis, administering special assessment programs, deferral programs, and annual adjustment of property values. The appraisal of property in Oregon is highly regulated. ORS 308.232 mandates that "All real or personal property within each county shall be valued and assessed at 100 percent of its real market value." The Oregon State Constitution, Article XI, section 11b defines Real Market Value; section 11g defines how the maximum assessed value was created and the allowable exceptions to maximum assessed values as a result of Ballot Measure 50. Oregon Revised Statues 308.005-308.990 established the standard methods and procedures for appraising property. Oregon Department of Revenue standards exist for different classes and types of property. ORS 308.210 and administrative rules describe the manner in which new construction is to be assessed. All property is to be assessed as of January 1 each year. Prior to 1996, the Assessor's office would physically reappraise all property every six years, ensuring an accurate inventory of all property and an accurate real market value. However, after the passage of Ballot Measure 50 in FY 96-97, the county eliminated the entire physical reappraisal unit (15 FTE) in order to balance the budget. Since that time, very limited physical reappraisal has occurred due to a shortage of property appraisers. The focus has shifted to neighborhood analysis, and in order to meet the mandates outlined above, the Appraisal division relies almost exclusively on statistical trending of the real estate market based on prior year property sales to calculate real market values of all properties. The market trends must stay within established Department of Revenue statistical standards to ensure that real market values are valid. Annual filing of the "ratio report" to the Department of Revenue (DOR) is the method by which to ensure compliance with the standards.

Major Milestones & Achievements in FY 12-13

- Completed a six year residential realignment studies and implemented new land tables for the remaining neighborhoods which included South Eugene, Churchill High School area, and Sheldon High School area. The realignment project is complete and will need to be maintained so neighborhoods do not get out of realignment.
- Completed, as required by law (ORS 309.200) the annual ratio study.
- Recalculated new market value for 155,500 accounts, either by physical appraisal or by trends as measured by the annual ratio study.
- Completed 1,550 tax lot changes and associated reappraisals (new subdivisions, partitions, etc.) for documents that were recorded through June 30, 2012 and placed on the October 2012 tax roll.
- All properties with new construction activity were valued and taxed in compliance with Measure 50.
- Responded to 855 Board of Property Tax Appeals and helped design a paperless BOPTA system with the county clerk's office to save time and money.
- Implemented Senate Bill 1529 for separating machinery and equipment from the building and structures on all county industrial and Department of Revenue industrial accounts. Created and valued machinery and equipment accounts for 262 County Industrial and 351 State Industrial accounts.

Major Service & Budget Changes for FY 13-14

- Projects on the list for this year include commercial and industrial property sketching in Pro-Val software for approximately 5,500 accounts. Once sketched the properties will be available electronically to the public. If time and funding allows, we will also sketch the remaining residential accounts into the software system.
- Review and inventory all of the County Industrial identified properties. There are approximately 262 County Industrial identified properties which report machinery, equipment, and personal property on Confidential Real Property Returns. Update neighborhoods in the realignment project starting with South Lane, Cottage Grove, Creswell, and Pleasant Hill. These neighborhoods were realigned initially six years ago, and will need to be updated.



Division Purpose Statement

The purpose of the Property and Tax Management division is to create and maintain accurate and current records of tangible property and associated ownership, to produce and update cadastral maps, apply special assessments, manage use assessments, administer state deferral and exemption programs, provide public information and bill, collect and distribute property tax monies for the citizens and service districts of Lane County, as mandated by Oregon law, the Lane County Strategic Plan, and departmental mission, vision, values and goal.

Division Locator

Assessment and Taxation

Administration
Appraisal
Property and Tax Management

Assessment and Taxation: Property & Tax Management

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	316,044	302,788	294,000	275,000	(19,000)	-6.46%
Fines, Forf, and Penalties	35,502	91,087	45,000	60,000	15,000	33.33%
Property and Rentals	13,869	11,874	9,000	8,000	(1,000)	-11.11%
State Revenues	85,342	1,428,288	1,084,028	0	(1,084,028)	-100.00%
Fees and Charges	3,090	2,469	2,000	2,000	0	0.00%
Total Revenue	453,846	1,836,507	1,434,028	345,000	(1,089,028)	-75.94%
Fund Transfers In	0	0	140,000	80,552	(59,448)	-42.46%
TOTAL RESOURCES	**453,846**	**1,836,507**	**1,574,028**	**425,552**	**(1,148,476)**	**-72.96%**
EXPENDITURES:						
Personnel Services	2,371,929	2,374,649	1,976,937	2,166,110	189,173	9.57%
Materials and Services	980,720	1,024,550	1,045,230	975,306	(69,924)	-6.69%
TOTAL EXPENDITURES	**3,352,650**	**3,399,199**	**3,022,167**	**3,141,416**	**119,249**	**3.95%**
Total FTE	33.00	32.00	25.00	25.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	3,352,650	3,399,199	3,022,167	3,141,416	119,249	3.95%
TOTAL	**3,352,650**	**3,399,199**	**3,022,167**	**3,141,416**	**119,249**	**3.95%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Property & Tax Management	3,352,650	3,399,199	3,022,167	3,141,416	119,249	3.95%
TOTAL EXPENDITURES	**3,352,650**	**3,399,199**	**3,022,167**	**3,141,416**	**119,249**	**3.95%**

Assessment and Taxation: Property & Tax Management

Division Overview

The Property and Tax Management division is responsible for maintaining the annual tax roll and the collection and distribution of taxes. $406.6 million was certified for FY 12-13 and on behalf of approximately 83 taxing districts. The division is also responsible for maintaining ownership records of all property tax accounts in Lane County (currently numbering 185,000), which includes mapping of tax parcels, maintaining property changes (such as divisions and lot line adjustments), managing exemption, deferral and special assessment programs and providing extensive public information. Those services are mandated by Oregon State Constitution, Oregon Revised Statutes, Oregon Department of Revenue Administrative Rules and Cadastral Map Standards.

Major Milestones & Achievements in FY 12-13

- Certified a $406.6M tax roll on October 4, 2012.
- All timely November payments were processed by November 30, 2012.
- Distributed collected tax revenue in a timely manner to 83 service districts.
- Provided public information to over 32,000 customers via telephone and in person.
- The loss of 6 FTE as of July 1, 2012 resulted in major work shifts. Remaining staff added public information, address changes and general department support to their already full plates.
- Completed 12,500 ownership changes resulting from deeds and manufactured structure title transfers.
- Updated 1,550 tax accounts with property changes (plats, divisions, lot line adjustments, etc.)
- April 2013 saw the completion of the decade-long project to convert our cadastral maps to GIS.
- As of July 1st, 2012, 165,000 legal description cards maintained by our office were made available to the public via the internet.
- As of July 1st, 2013, the general public will be able to look up their property tax account balances via a one-stop internet portal accessed through the A&T website.

Major Service & Budget Changes for FY 13-14

- The ability for the public to look up account balances online should result in substantially less telephone calls for assistance.
- With the use of one-time funds, a portion of the personal property accounts will be reviewed with the anticipated results of the discovery of additional businesses, an increase in collections and the removal of accounts representing businesses that have closed or moved.
- Transitioning to postcard notices for reminders and delinquent statements, an anticipated savings of approximately $10,000 is expected in 2013-14.
- Projects on the list for this year include a review of at least a portion of the exemption files to check for continued qualification. Another is to update the application used to calculate taxes for properties (wholly or partially) disqualified from special assessments.
  Several legislative changes passed in the 2013 session will create additional work in 2013-14.

Assessment and Taxation

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Miscellaneous Taxes	24	0	0	0	0	0.00%
Tax Penalties	315,824	302,758	294,000	275,000	(19,000)	-6.46%
Other Tax Revenue	220	30	0	0	0	0.00%
TAXES AND ASSESSMENTS	**316,067**	**302,788**	**294,000**	**275,000**	**(19,000)**	**-6.46%**
Foreclosure Penalty	25,493	70,766	25,000	40,000	15,000	60.00%
Late Filing Penalties	10,008	20,322	20,000	20,000	0	0.00%
FINES, FORF, AND PENALTIES	**35,502**	**91,087**	**45,000**	**60,000**	**15,000**	**33.33%**
Miscellaneous Sales	17,414	14,919	12,000	8,000	(4,000)	-33.33%
PROPERTY AND RENTALS	**17,414**	**14,919**	**12,000**	**8,000**	**(4,000)**	**-33.33%**
Department of Revenue	50,152	1,348,851	1,084,028	1,230,849	146,821	13.54%
DCBS Fee Revenue	30,630	33,360	0	0	0	0.00%
DCBS Misc Revenue	4,560	4,390	0	0	0	0.00%
Video Lottery Grant	0	41,687	0	0	0	0.00%
OTHER STATE REVENUES	**85,342**	**1,428,288**	**1,084,028**	**1,230,849**	**146,821**	**13.54%**
Miscellaneous Svc Charges	3,090	2,505	2,000	2,000	0	0.00%
Refunds & Reimbursements	43	26	0	0	0	0.00%
Cash Over & Under	0	(36)	0	0	0	0.00%
FEES AND CHARGES	**3,133**	**2,495**	**2,000**	**2,000**	0	**0.00%**
Transfer Fr General Fund (100)	0	0	0	43,488	43,488	100.00%
Transfer Fr Int Svc Fnds (600)	0	0	0	25,905	25,905	100.00%
Intrafund Transfer	0	0	280,000	198,300	(81,700)	-29.18%
FISCAL TRANSACTIONS	0	0	**280,000**	**267,693**	**(12,307)**	**-4.40%**
TOTAL RESOURCES	**457,459**	**1,839,577**	**1,717,028**	**1,843,542**	**126,514**	**7.37%**

Assessment and Taxation

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	2,595,352	2,657,948	2,228,278	2,230,371	2,093	0.09%
Extra Help	15,913	22,345	24,996	205,796	180,800	723.32%
Overtime	12,321	4,763	0	0	0	0.00%
Reduction Unfunded Vac Liab	26,371	40,205	20,521	9,229	(11,292)	-55.03%
Compensatory Time	2,116	6	6,000	6,000	0	0.00%
Risk Management Benefits	5,343	5,053	2,289	1,645	(644)	-28.13%
Social Security Expense	161,375	166,028	141,078	140,665	(413)	-0.29%
Medicare Insurance Expense	37,772	38,873	33,037	32,958	(79)	-0.24%
Unemployment Insurance (State)	25,351	24,465	21,604	24,011	2,407	11.14%
Workers Comp	9,339	9,133	6,840	6,784	(56)	-0.82%
Disability Insurance - Long-term	19,910	18,352	18,065	17,940	(125)	-0.69%
PERS - OPSRP Employer rate	213,857	274,756	236,686	287,793	51,107	21.59%
PERS Bond	186,335	151,313	135,071	175,117	40,046	29.65%
PERS - 6% Pickup	151,795	156,281	135,071	135,599	528	0.39%
Health Insurance	872,161	832,368	708,708	807,843	99,135	13.99%
Dental Insurance	73,426	68,674	61,356	64,472	3,116	5.08%
Vision Insurance	19,651	13,653	7,452	8,234	782	10.49%
EE Assistance Pgm - IBH	3,605	3,336	2,760	2,760	0	0.00%
Life Insurance	9,451	8,272	8,832	8,832	0	0.00%
Flexible Spending	863	799	552	552	0	0.00%
Disability Insurance - Short Term	1,371	1,269	1,104	1,104	0	0.00%
Defer. Comp Employer Contrib.	10,098	14,379	12,298	9,207	(3,091)	-25.13%
Retiree Medical	126,687	130,879	111,759	77,822	(33,937)	-30.37%
FMLA Administration	0	0	0	960	960	100.00%
PERSONNEL SERVICES	**4,580,463**	**4,643,151**	**3,924,357**	**4,255,694**	**331,337**	**8.44%**
Professional & Consulting	60,154	107,598	340,000	73,000	(267,000)	-78.53%
Telephone Services	19,370	18,887	16,960	15,210	(1,750)	-10.32%
General Liability	21,561	21,505	20,387	76,054	55,667	273.05%
Maintenance of Equipment	769	2,032	500	1,050	550	110.00%
Maintenance Agreements	14,418	8,812	14,000	14,000	0	0.00%
Fleet Services Rentals	38,527	34,090	34,259	33,802	(457)	-1.33%
Copier Charges	4,550	4,612	5,300	5,300	0	0.00%
Mail Room Charges	15,784	12,236	20,000	20,000	0	0.00%
Direct/Information Services	794,102	806,047	661,890	618,402	(43,488)	-6.57%
County Indirect Charges	491,595	490,751	520,606	551,946	31,340	6.02%
PC Replacement Services	45,905	39,325	28,420	29,210	790	2.78%
Office Supplies & Expense	29,498	23,531	24,000	31,500	7,500	31.25%
Membrshp/Professionl Licenses	3,113	904	2,600	12,600	10,000	384.62%
Printing & Binding	14,568	22,466	28,500	28,500	0	0.00%
Advertising & Publicity	0	443	0	0	0	0.00%
Microfilm Imaging Services	6,265	7,037	0	14,000	14,000	100.00%
Postage	95,188	83,376	100,261	100,000	(261)	-0.26%
DP Supplies And Access	1,024	1,323	2,000	2,000	0	0.00%
DP Equipment	769	0	0	0	0	0.00%
Business Expense & Travel	15,808	6,458	13,000	13,000	0	0.00%
Awards & Recognition	1,065	218	850	850	0	0.00%
Outside Education & Travel	5,220	6,230	17,000	17,000	0	0.00%
County Training Classes	697	881	2,000	4,300	2,300	115.00%
MATERIALS & SERVICES	**1,679,949**	**1,698,762**	**1,852,533**	**1,661,724**	**(190,809)**	**-10.30%**

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Reserves - Future Projects	0	0	0	43,488	43,488	100.00%
TOTAL RESERVES	**0**	**0**	**0**	**43,488**	**43,488**	**100.00%**
TOTAL EXPENDITURES	**6,260,412**	**6,341,913**	**5,776,890**	**5,960,906**	**184,016**	**3.19%**

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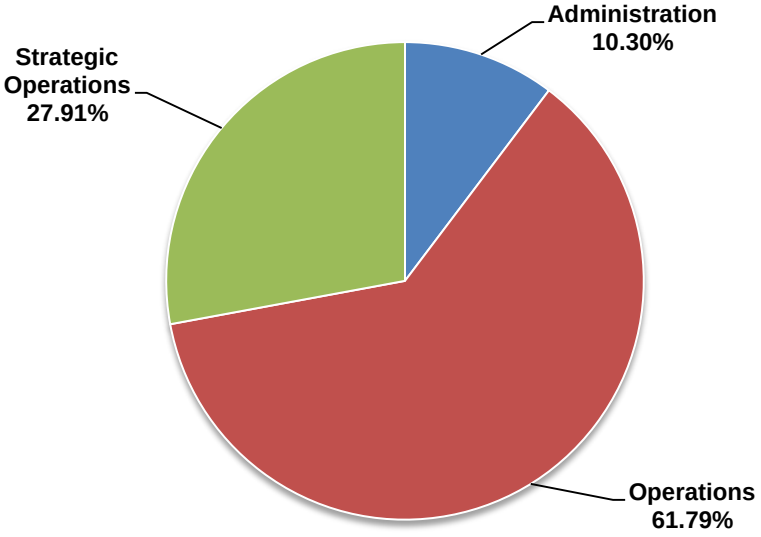
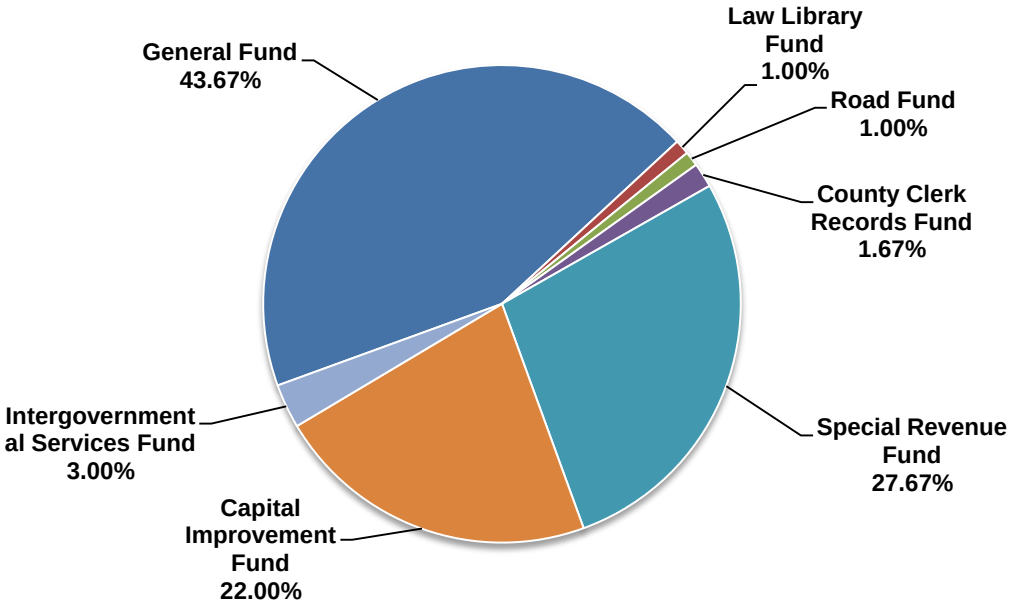
Office of County Administration

FY 13-14 Adopted Expenditures: $ 30,754,773

FY 13-14 Expenditures by Division



FY 13-14 Budget by Fund



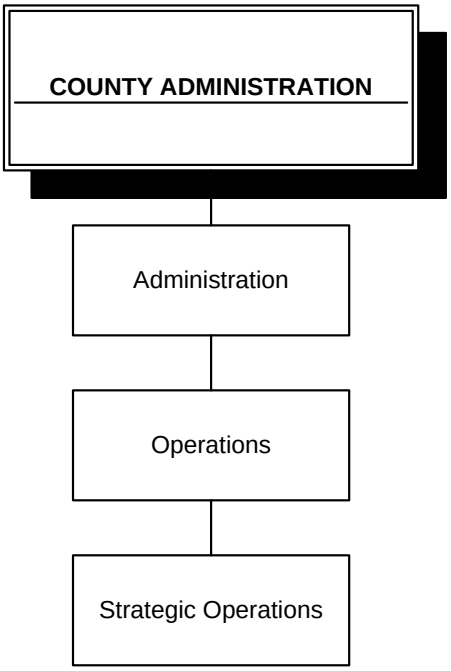
Liane Richardson
County Administrator
541-682-4203

County Administration

Department Purpose & Overview

County Administration provides a diverse array of services to the citizens of Lane County; as well as other County departments and political agencies. It is our responsibility to serve the citizens of Lane County in excellence, efficiency, and accuracy during the collaboration and guidance between the various departments of Lane County. Departmental responsibilities are detailed in Lane Manual, Sections 3.132 and 3.134.

This department contains the following divisions: Administration (Board of County Commissioners, County Administration, Justice Courts, and Risk Management), Operations (Capital Projects, County Clerk, Financial Services, Budget and Financial Planning, Facilities, and Human Resources), and Strategic Operations (Strategic Operations, Forest Work Camp, Public Information, Intergovernmental Relations, Economic Development, Parole & Probation, and Law Library).



Goals & Objectives

- Provide accurate, efficient, and timely customer service to the citizens of Lane County.
- Provide leadership direction and support to all Lane County departments.
- Explore ways to provide Law Library services to our residents that is sustainable given the reductions in funding from the State.
- Continue to optimize collection of past due fines from the previous Central Lane Justice Court while making a smooth transition to the current court accounting and docketing system.
- Develop a Capital Improvements Plan (CIP), promote energy conservation projects, and complete a comprehensive review of County contract documents and specifications for competitive bidding of construction projects.
- Acquire an effective employee wellness program and the examination strategies for employee recruitment and retention.
- Satisfy all statutory mandates to record documents, provide property records research, issue marriage licenses and domestic partnerships, and administer the Board of Property Tax Appeals accurately and completely, while providing exceptional customer service.
- Use existing resources to complete more project work for the Facilities division, thereby saving the County's cost of outside contractors. Upgrade lighting and mechanical systems for energy/cost savings. Implement preventative maintenance strategies.
- Execute the Accounts Receivable Billing Module in PeopleSoft and to expand the acceptance of credit cards as a form of payment for County services across all departments to enable the ability to be more efficient.
- Continue to prepare, implement, and monitor the County's annual budget while complying with federal, state, and local laws.

Major Milestones & Achievements in FY 12-13

- County Administration has streamlined the County's organization, consolidating administrative services - which in turn have created significant savings.
- Within Capital Management, there have been several remodeling projects to help the departments ensure the needs of the public are met while being as sufficient as possible. These remodels included the following centers: Developmental Disabilities, Mental Health, and Juvenile Justice.
- Human Resources worked collaboratively with collective bargaining units to design and move to more cost effective health insurance plans, including a Health Savings Account. We have been able to improve the service delivery using Human Resources technology and complete the program audits that resulted in cost reduction and containment.
- Law library staff continues to keep a close eye on ways to streamline the footprint of the facility by eliminating paper-based collection materials when electronic resources become available.
- The Oregon Legislature passed a measure during the February, 2012 session which provided limited local flexibility in the state appropriation for law library services. This reduced the level of funding available for the law library, and staff continues to closely monitor law library related legislation.
- Central Lane Justice Courts merged successfully with Florence Justice Courts, which created streamlined processes to help reduce the staff workload.
- The Facilities program has upgraded electrical systems, public elevators, lighting systems, while maintaining all maintenance duties. In addition, Facilities formed a strategic partnership with Information Services to provide a centralized call center and response system to more efficiently serve their customers.
- Financial Services worked to obtain the Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report (CAFR), for the tenth year. This

program also implemented the electronic bill-paying system, called “ePayables”. The new system reduces the cost of County Operations, increases bank float, and reduces the risk of check fraud.

- The Budget & Financial Planning Office, now part of Financial Services, managed a successful county-wide budget adoption process.
- The County Clerk’s office has processed over 31,000 registrations, 39,285 write-in ballots, and successfully administered the Board of Property Tax Appeals program with the adoption of a petition filing fee. Deeds and Records recorded approximately 70,000 documents and issued about 2,000 marriage licenses.

Major Service & Budget Changes for FY 13-14

- In January of 2013, the Parole and Probation program moved to County Administration. (Pursuant to Board Order numbers 08-3-12-8 & 12-12-11-09) With this transition, County Administration is working towards developing a strategic plan that allows for the most effective rehabilitation of offenders as well as the protection and safety of the community.

Lane County Strategic Plan

- County Administration is working towards the Board of Commissioner’s Strategic Plan with an alignment of Values, Innovation, and addressing the Board Goals of reducing Property crime in Lane County and promoting economic development in our community. Furthermore, we want to continue to work collaboratively with departments to uphold the mission, vision and values of the Lane County Strategic Plan.

Innovate Lane County Phase 1 and 2

- Finalize Phases 1 & 2 of Innovate Lane County; in addition, to initialize the roll out of Phase 3 in the fall of 2013.
- Pursuing opportunities to establish ongoing revenue sources by partnering in the long-term redevelopment of surplus county property.
- Collaborate to support the Lane County values of open and accountable government, pursuit of excellence through innovation, creativity, calculated risk-taking, continuous improvements, and stewardship in the allocation and efficient use of public resources.

County Administration

DEPARTMENT FINANCIAL SUMMARY	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	121,256	116,468	85,000	110,000	25,000	29.41%
Licenses and Permits	56,552	54,453	60,200	61,500	1,300	2.16%
Fines, Forf, and Penalties	1,703,960	962,832	915,786	604,667	(311,119)	-33.97%
Property and Rentals	777,637	566,498	5,000	78,000	73,000	1460.00%
Federal Revenues	800,660	51,569	14,981	204,783	189,802	1266.95%
State Revenues	842,368	694,341	608,285	6,810,617	6,202,332	1019.64%
Local Revenues	168,558	241,771	118,166	208,166	90,000	76.16%
Fees and Charges	2,776,605	2,807,410	2,315,215	3,030,124	714,909	30.88%
Administrative Charges	10,131,409	10,982,349	11,923,184	11,067,490	(855,694)	-7.18%
Interest Earnings	424,954	491,805	439,132	398,563	(40,569)	-9.24%
Total Revenue	17,803,960	16,969,495	16,484,949	22,573,910	6,088,961	36.94%
Resource Carryover	6,478,576	11,629,808	7,209,500	5,642,704	(1,566,796)	-21.73%
Interfund Loans	140,000	200,000	0	0	0	0.00%
Fund Transfers In	7,293,225	1,350,489	2,955,132	1,101,442	(1,853,690)	-62.73%
Other Financing	4,303,258	0	0	0	0	0.00%
TOTAL RESOURCES	**36,019,019**	**30,149,792**	**26,649,581**	**29,318,056**	**2,668,475**	**10.01%**
EXPENDITURES:						
Personnel Services	9,802,921	9,220,017	9,436,555	14,966,698	5,530,143	58.60%
Materials and Services	8,146,917	6,809,001	7,528,820	8,636,296	1,107,476	14.71%
Capital Expenses	4,849,680	4,862,837	5,259,651	3,867,356	(1,392,295)	-26.47%
Fiscal Transactions	2,089,525	1,834,571	996,761	519,155	(477,606)	-47.92%
Total Resrvs & Conting.	0	0	4,369,481	2,765,268	(1,604,213)	-36.71%
TOTAL EXPENDITURES	**24,889,044**	**22,726,426**	**27,591,268**	**30,754,773**	**3,163,505**	**11.47%**
Total FTE	111.95	103.42	92.38	140.36	47.98	51.94%

EXPENDITURES BY FUND						
General Fund	13,445,721	13,000,841	14,052,302	13,966,230	(86,072)	-0.61%
Law Library Fund	359,427	251,619	429,220	284,186	(145,034)	-33.79%
Road Fund	235,526	253,296	370,827	138,367	(232,460)	-62.69%
County Clerk Records Fund	52,045	51,580	396,328	455,697	59,369	14.98%
Special Revenue Fund	824,396	655,375	1,283,731	8,338,609	7,054,878	549.56%
Capital Improvement Fund	9,179,648	7,725,768	10,075,201	6,645,370	(3,429,831)	-34.04%
Intergovernmental Services Fund	792,281	787,945	983,659	926,314	(57,345)	-5.83%
TOTAL	**24,889,044**	**22,726,426**	**27,591,268**	**30,754,773**	**3,163,505**	**11.47%**

*FTE increase is due to the movement of Parole & Probation from the Sheriff's Office to County Admin.

DEPARTMENT POSITION LISTING

County Administration

1.00	Administrative Support Assist
0.11	Community Health Analyst 1
1.00	County Administrator
5.00	County Commissioner
1.50	Justice Court Clerk, Sr
0.75	Justice of the Peace
1.00	Mail Clerk
1.00	Management Analyst
1.00	Prof/Tech Supervisor
1.00	Program Manager
1.00	Program Supervisor
1.00	Stores Clerk
15.36	**Division FTE Total**

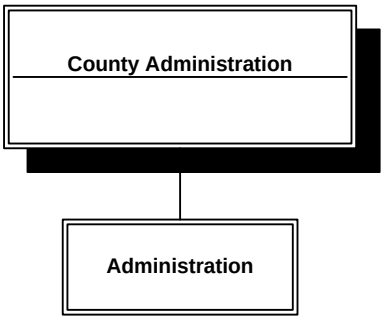
Strategic Operations

1.00	Administrative Support Supv
1.00	Associate Planner
1.00	Correctional Services Tech-Bil
1.00	Correctional Svcs Technician
1.00	Management Analyst
2.00	Manager
1.00	Manager, Sr
5.00	Office Assistant 2
1.00	Office Assistant 2-Bilingual
3.00	Parole/Probation Officer 1
32.00	Parole/Probation Officer 2
3.00	Prof/Tech Supervisor
2.00	Program Manager
1.00	Program Specialist
1.00	Program Supervisor
56.00	**Division FTE Total**

Operations

1.00	Accountant
2.00	Accounting Analyst
3.00	Accounting Clerk, Sr
1.00	Administrative Analyst
1.00	Administrative Support Spec
1.00	Administrative Support Tech
8.00	Custodian
1.00	Dentention Custodian
1.00	Landscape Technician
2.00	Maintenance Specialist 1
4.00	Maintenance Specialist 2
3.00	Maintenance Specialist 3
2.00	Maintenance/Trades Supervisor
1.00	Management Analyst
2.00	Manager
8.00	Office Assistant 2
1.00	Office Assistant 2-Bilingual
2.00	Payroll Specialist
1.00	Prof/Tech Supervisor
4.00	Program Manager
9.00	Program Specialist
3.00	Program Supervisor
6.00	Sr. Management Analyst
1.00	Manager, Sr
1.00	Program Specialist, Sr
69.00	**Division FTE Total**

140.36 Department Total FTE



Division Purpose Statement

Administration delivers high-quality, cost-effective services to Lane County community members.

Division Locator

County Administration

Administration
Operations
Strategic Operations

County Administration: Administration

Division Overview

The division of Administration consists of the Board of Commissioners, County Administration, Risk Management, and Justice Courts. The Administration delivers high-quality, cost-effective services to Lane County community members. This is accomplished by: implementing Lane County Board policy and the organization's Strategic Plan; efficient management of the organization; intergovernmental partnerships; pursuing measures to achieve financial stability; coordinating economic development; and communicating effectively with community members and employees. The Board of Commissioners works to create a prosperous community by providing collaborative leadership, fair and inclusive decision-making, and excellent sustainable local governmental services to its residents and guests.

Major Milestones & Achievements in FY 12-13

- Achieved one of our Strategic Goals, which was the establishment of a revolving loan fund for economic development.
- Implemented many Innovate Lane County ideas, resulting in more effective and efficient services being provided to our residents; in addition, we streamlined the County's organization, consolidating administrative services and saving significant amounts of money.
- Created a legislative agenda and legislative principles that were adopted by the Board of Commissioners in advance of the 2013 Oregon Legislature. Several important measures were passed that will provide additional resources to Lane County departments and programs, which will address key public safety and public health concerns.
- Provided leadership and a platform for collaboration as the County managed through significant public safety issues. This included bringing together an Executive Committee, gaining direction and funding from the Board of Commissioners for two voter surveys, and culmination in a Board decision to place a modest public safety levy in front of Lane County voters at the May election. The measure passed by a wide margin, becoming the first voter approved public safety measure to gain support in the past 15 years.

Major Service & Budget Changes for FY 13-14

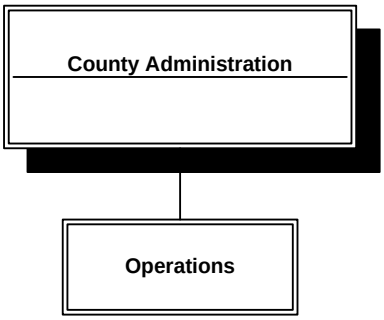
- Community and Economic Development established a revolving loan fund more than six-months prior to the date identified in the Strategic Plan and increased the amount available from $500,000 to $1,000,000.
- Workers' Comp (Risk Management Program) negotiated with a new third party administration and began training staff to process claims in an effort to reduce costs.

County Administration: Administration

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	129	0	0	0	0	0.00%
Fines, Forf, and Penalties	1,703,960	962,832	915,786	600,867	(314,919)	-34.39%
Property and Rentals	0	0	0	33,000	33,000	100.00%
Federal Revenues	12,000	23,741	14,981	14,981	0	0.00%
Local Revenues	18,166	18,166	18,166	18,166	0	0.00%
Fees and Charges	654,017	639,010	208,050	292,580	84,530	40.63%
Administrative Charges	1,831,319	2,048,140	2,507,108	2,274,246	(232,862)	-9.29%
Interest Earnings	212	132	0	0	0	0.00%
Total Revenue	4,219,803	3,692,020	3,664,091	3,233,840	(430,251)	-11.74%
Resource Carryover	187,742	131,248	134,929	132,851	(2,078)	-1.54%
Fund Transfers In	0	13,326	146,747	6,809	(139,938)	-95.36%
TOTAL RESOURCES	**4,407,545**	**3,836,594**	**3,945,767**	**3,373,500**	**(572,267)**	**-14.50%**
EXPENDITURES:						
Personnel Services	2,374,949	2,125,577	1,845,427	1,880,684	35,257	1.91%
Materials and Services	1,121,722	1,127,694	1,343,754	1,135,335	(208,419)	-15.51%
Fiscal Transactions	21,801	0	1,500	0	(1,500)	-100.00%
Total Resrvs & Conting.	0	0	66,006	67,437	1,431	2.17%
TOTAL EXPENDITURES	**3,518,471**	**3,253,271**	**3,256,687**	**3,083,456**	**(173,231)**	**-5.32%**
Total FTE	26.00	18.97	15.38	15.36	(0.02)	-0.13%

EXPENDITURES BY FUND						
General Fund	3,256,339	3,036,437	2,888,611	2,687,458	(201,153)	-6.96%
Special Revenue Fund	44,921	35,613	35,225	33,147	(2,078)	-5.90%
Intergovernmental Services Fund	217,212	181,222	332,851	362,851	30,000	9.01%
TOTAL	**3,518,471**	**3,253,271**	**3,256,687**	**3,083,456**	**(173,231)**	**-5.32%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Board of County Commissioners	922,976	836,772	965,189	1,107,447	142,258	14.74%
County Administration	993,279	834,386	1,017,715	845,439	(172,276)	-16.93%
Justice Courts	1,298,870	1,180,075	626,518	461,761	(164,757)	-26.30%
Risk Management	0	0	110,255	111,210	955	0.87%
Facilities Warehouse	0	134,576	116,823	150,155	33,332	28.53%
Mailroom	303,346	267,463	420,187	407,444	(12,743)	-3.03%
TOTAL EXPENDITURES	**3,518,471**	**3,253,272**	**3,256,687**	**3,083,456**	**(173,231)**	**-5.32%**



Division Purpose Statement

Operations purpose is to provide accurate, efficient, and timely support for other Lane County departments along with the citizens while complying with Federal, State, and Local Laws.

Division Locator

County Administration

Administration
Operations
Strategic Operations

County Administration: Operations

Division Overview

This division is composed of a wide array of services; to include, technical assistance in the use of financial and capital resources, to operate and maintain county facilities, provide elections, recordings, licenses, and appeals with the County Clerk's office, and to meet the County's management and the public needs pertaining to all aspects relating to Human Resources; in addition, prepare, implement, and monitor the County's annual budget.

Major Milestones & Achievements in FY 12-13

- For the tenth consecutive year, Financial Services worked to obtain the Certificate of Achievement for Excellence in Financial Reporting for its comprehensive Annual Financial Report (CAFR).
- Financial Services implemented the electronic bill-paying system call "ePayables". As a result, selected vendors are now paid electronically instead of using paper checks. The new system reduces the cost of County operations, increases bank float, and reduces the risk of check fraud.
- Processed over 31,000 new and updated registrations for the November 2012 General Election.
- Successfully administered the Board of Property Tax Appeals program with the adoption of a petition filing fee. This was due to the elimination of the general fund money for the program.
- Worked collaboratively with collective bargaining units to design and move to more cost effective health insurance plans, including a Health Savings Account.
- Completed program audits that resulted in cost reduction and containment.
- Formed a strategic partnership with Information Services to provide a centralized call center and response system to more efficiently serve facilities customers.
- Reduced maintenance costs by consolidating all County elevators on one maintenance agreement.
- Completion of 3 major remodels; such as, MLK Education Center, Mental Health Clinic, and Developmental Disabilities.
- Completion of several small scale energy saving projects resulting in tens of thousands of dollars in annual savings.
- Budget & Financial Planning managed a successful budget adoption process, assisted with financial planning for the May, 2013 public safety levy, help support the Transient Room Tax Task Force, and continues to review contracts for financial implications, Board of Commissioner agenda items for policy & financial impacts, and provide financial & budgetary assistance to departments as needed.

Major Service & Budget Changes for FY 13-14

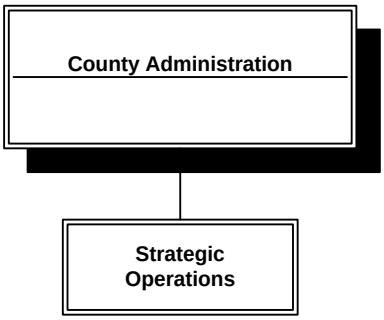
- Develop a Capital Improvements Plan (CIP), promote energy conservation projects, and complete a comprehensive review of County contract documents and specifications for competitive bidding of construction projects.
- Acquire an effective employee wellness program and the examine strategies for employee recruitment and retention.
- Satisfy all statutory mandates to record documents, provide property records research, issue marriage licenses and domestic partnerships, and administer the Board of Property Tax Appeals accurately and completely, while providing exceptional customer service.
- Use existing resources to complete more project work for the Facilities division, thereby saving the County's cost of outside contractors. Upgrade lighting and mechanical systems for energy/cost savings. Implement preventative maintenance strategies.
- Execute the Accounts Receivable Billing Module in PeopleSoft and to expand the acceptance of credit cards as a form of payment for County services across all departments to enable the ability to be more efficient.

County Administration: Operations

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	121,121	116,468	85,000	110,000	25,000	29.41%
Licenses and Permits	56,552	54,453	60,200	61,500	1,300	2.16%
Property and Rentals	776,741	566,498	5,000	45,000	40,000	800.00%
Federal Revenues	788,460	16,001	0	0	0	0.00%
State Revenues	0	60,980	0	0	0	0.00%
Local Revenues	150,392	223,605	100,000	190,000	90,000	90.00%
Fees and Charges	2,122,012	2,168,236	2,094,665	2,069,600	(25,065)	-1.20%
Administrative Charges	8,022,860	8,656,140	8,995,644	8,403,908	(591,736)	-6.58%
Interest Earnings	421,745	489,066	437,132	390,563	(46,569)	-10.65%
Total Revenue	12,459,884	12,351,447	11,777,641	11,270,571	(507,070)	-4.31%
Resource Carryover	6,082,199	11,205,539	6,746,308	5,353,070	(1,393,238)	-20.65%
Interfund Loans	140,000	200,000	0	0	0	0.00%
Fund Transfers In	7,287,865	1,332,844	2,786,803	1,044,030	(1,742,773)	-62.54%
Other Financing	4,303,258	0	0	0	0	0.00%
TOTAL RESOURCES	**30,273,206**	**25,089,830**	**21,310,752**	**17,667,671**	**(3,643,081)**	**-17.10%**
EXPENDITURES:						
Personnel Services	6,791,845	6,600,679	6,832,738	6,938,624	105,886	1.55%
Materials and Services	6,569,857	5,205,316	5,624,509	5,378,541	(245,968)	-4.37%
Capital Expenses	4,849,680	4,862,837	5,259,651	3,867,356	(1,392,295)	-26.47%
Fiscal Transactions	2,067,724	1,834,571	995,261	519,155	(476,106)	-47.84%
Total Resrvs & Conting.	0	0	4,146,692	2,590,049	(1,556,643)	-37.54%
TOTAL EXPENDITURES	**20,279,106**	**18,503,403**	**22,858,851**	**19,293,725**	**(3,565,126)**	**-15.60%**
Total FTE	78.45	77.95	71.00	69.00	(2.00)	-2.82%

EXPENDITURES BY FUND						
General Fund	9,865,932	9,608,603	10,660,591	10,787,233	126,642	1.19%
Road Fund	235,526	253,296	370,827	138,367	(232,460)	-62.69%
County Clerk Records Fund	52,045	51,580	396,328	455,697	59,369	14.98%
Special Revenue Fund	370,887	257,431	705,096	703,595	(1,501)	-0.21%
Capital Improvement Fund	9,179,648	7,725,768	10,075,201	6,645,370	(3,429,831)	-34.04%
Intergovernmental Services Fund	575,069	606,724	650,808	563,463	(87,345)	-13.42%
TOTAL	**20,279,106**	**18,503,403**	**22,858,851**	**19,293,725**	**(3,565,126)**	**-15.60%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Capital Projects	9,476,404	8,029,482	10,295,103	6,822,105	(3,472,998)	-33.73%
County Clerk	2,592,191	2,233,989	3,622,398	3,692,264	69,866	1.93%
Financial Services	2,632,770	2,517,618	2,431,882	2,419,306	(12,576)	-0.52%
Facilities	3,732,925	3,688,231	4,343,919	4,069,917	(274,002)	-6.31%
Human Resources	1,844,815	2,034,083	2,165,549	2,290,133	124,584	5.75%
TOTAL EXPENDITURES	**20,279,105**	**18,503,403**	**22,858,851**	**19,293,725**	**(3,565,126)**	**-15.60%**



Division Purpose Statement

The purpose of Strategic Operations is twofold. First, is to organize and implement functions and programs that have a Countywide focus such as Strategic Planning, Leadership Conferences, etc. Second, this division also oversees Community Corrections by operating Parole and Probation for Adult offenders and the Forest Work Camp.

Division Locator

County Administration

Administration
Operations
Strategic Operations

County Administration: Strategic Operations

Division Overview

The Division of Strategic Operations is to focus on Strategic Planning on a countywide level. A Strategic Plan including goals, vision, and a mission for Lane County was adopted in 2011. The Division is in charge of ensuring that the plan, goals, and vision are at the forefront of the County. Every two years a countywide survey is completed to get feedback from residents. The survey is administered by the National Research Center, an affiliate of International City/County Management Association (ICMA). The survey is used for program planning, budgeting, goal setting, and performance measurement. In addition to Strategic Planning, the division of Strategic Operations is in charge of Community Corrections, including Parole and Probation and the Forest Work Camp.

Parole and Probation transferred from the Sheriff's Office to County Administration in the winter of 2013. The mission of Parole and Probation is to protect the community and serve its clients by utilizing a continuum of evidence based practices for supervision, treatment and sanctions to promote social behavior by offenders. A Peer Review was conducted in the spring of 2013, with a final report that outlined steps to work towards further implementation of Evidence Based Practices to achieve the goals of the program. One of the goals is to create a Strategic Plan for Parole and Probation in the winter of 2014.

The Forest Work Camp was constructed as a residential complex located in a rural setting to provide alternative incarceration for low-risk offenders. It closed in 2008; however there are caretakers on sight that are supervised by the Strategic Operations Division Manager. In 2013, a planning application was completed that allowed for a use related to rehabilitation and forest management programs. The Lane County Facilities Committee wanted to pursue the possibility of finding someone to operate the property as a rehabilitation, forest management, or similar facility. Once the planning application was completed, a letter of interest was requested by the Lane County Contracts office. The next step is a Request for Proposal (RFP) that should take place in the Fall/Winter.

Division Reorganizations

The division of Strategic Operations is new to County Administration. It was created out of the Innovation process. Also, in December of 2012, the Sheriff had the option, due to a 2008 Board Order, to keep Parole and Probation or to give it back to the Board of County Commissioners. An evaluation was completed and it was determined that County Administration was the best fit due to a variety of reasons. Parole and Probation receives revenue from the State Department of Corrections and operates based on a Community Corrections plan. The Forest Work Camp was also moved into this division due to the Innovation process.

Major Milestones & Achievements in FY 12-13

- Some of the Lane County Strategic Plan Goals have been completed. Several others have had great action plans with continued achievements throughout the year.
- Lane County Strategic Plan goals were incorporated into several department plans.
- Parole and Probation has transitioned from the Sheriff's Office to County Administration.
- Parole and Probation has re-established relationships with the Oregon Association of Community Corrections Directors and has been moving in a positive direction to work towards using Evidence Based Practices with regard to supervising and treating adult offenders.
- The Forest Work Camp has been vacant and non-operational since budget reductions in 2008 following the loss of Secure Rural Schools funding. With the transition into County Administration, we have actively worked towards getting this property back into operational status.

Major Service & Budget Changes for FY 13-14

- The Board of Commissioners will look at the Strategic Plan in the Fall of 2013 and evaluate the existing goals. This could have impacts for future budget development.
- The 2013 Legislative Session ended and one bill had drastic impacts to public safety, specifically Community Corrections. With the passage of HB 3194 there is an increase in money for Community Corrections. There are many unknowns as to how this will be distributed but will have major impacts to Parole and Probation programs. Collaborations are underway to ensure a good plan is adopted that will allow for the most effective use of resources when it comes to supervising and treating adult offenders.

County Administration: Strategic Operations

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes and Assessments	7	0	0	0	0	0.00%
Fines, Forf, and Penalties	0	0	0	3,800	3,800	100.00%
Property and Rentals	896	0	0	0	0	0.00%
Federal Revenues	200	11,827	0	189,802	189,802	100.00%
State Revenues	842,368	633,361	608,285	6,810,617	6,202,332	1019.64%
Fees and Charges	575	164	12,500	667,944	655,444	5243.55%
Administrative Charges	277,231	278,069	420,432	389,336	(31,096)	-7.40%
Interest Earnings	2,997	2,607	2,000	8,000	6,000	300.00%
Total Revenue	1,124,273	926,028	1,043,217	8,069,499	7,026,282	673.52%
Resource Carryover	208,635	293,021	328,263	156,783	(171,480)	-52.24%
Fund Transfers In	5,360	4,319	21,582	50,603	29,021	134.47%
TOTAL RESOURCES	**1,338,268**	**1,223,369**	**1,393,062**	**8,276,885**	**6,883,823**	**494.15%**
EXPENDITURES:						
Personnel Services	636,128	493,761	758,390	6,147,390	5,389,000	710.58%
Materials and Services	455,338	475,991	560,557	2,122,420	1,561,863	278.63%
Total Resrvs & Conting.	0	0	156,783	107,782	(49,001)	-31.25%
TOTAL EXPENDITURES	**1,091,466**	**969,752**	**1,475,730**	**8,377,592**	**6,901,862**	**467.69%**
Total FTE	7.50	6.50	6.00	56.00	50.00	833.33%

EXPENDITURES BY FUND						
General Fund	323,451	355,801	503,100	491,539	(11,561)	(0.02)
Law Library Fund	359,427	251,619	429,220	284,186	(145,034)	(0.34)
Special Revenue Fund	408,588	362,332	543,410	7,601,867	7,058,457	12.99
TOTAL	**1,091,466**	**969,752**	**1,475,730**	**8,377,592**	**6,901,862**	**4.68**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Strategic Operations	0	0	141,486	93,056	(48,430)	-34.23%
Public Information	150,620	165,798	162,208	179,863	17,655	10.88%
Intergovernmental Relations	172,830	190,003	199,406	218,620	19,214	9.64%
Economic Development	408,588	362,332	543,410	555,510	12,100	2.23%
Parole & Probation	0	0	0	7,046,357	7,046,357	100.00%
Law Library	359,427	251,619	429,220	284,186	(145,034)	-33.79%
TOTAL EXPENDITURES	**1,091,465**	**969,752**	**1,475,730**	**8,377,592**	**6,901,862**	**467.69%**

County Administration

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Miscellaneous Taxes	170	0	0	0	0	0.00%
Other Assessment	121,086	116,468	85,000	110,000	25,000	29.41%
TAXES AND ASSESSMENTS	**121,256**	**116,468**	**85,000**	**110,000**	**25,000**	**29.41%**
Marriage	55,252	53,128	59,000	60,000	1,000	1.69%
Domestic Partnership Fee	1,300	1,325	1,200	1,500	300	25.00%
LICENSES AND PERMITS	**56,552**	**54,453**	**60,200**	**61,500**	**1,300**	**2.16%**
Local Fines	1,894	(530)	0	0	0	0.00%
Court Fines	609,856	67,198	0	206,500	206,500	100.00%
Collection Agency Receipts	962,612	772,420	800,000	317,195	(482,805)	-60.35%
Drivers License Suspension	75,042	61,320	60,000	24,600	(35,400)	-59.00%
Fines From Other Courts	54,556	62,424	55,786	56,372	586	1.05%
FINES, FORF, AND PENALTIES	**1,703,960**	**962,832**	**915,786**	**604,667**	**(311,119)**	**-33.97%**
Land Sales	87,530	46,659	0	0	0	0.00%
Miscellaneous Sales	896	19,899	5,000	78,000	73,000	1460.00%
Rental	189,385	52,954	0	0	0	0.00%
Parking	410,083	361,212	0	0	0	0.00%
Rent - Other Properties	87,827	85,774	0	0	0	0.00%
Convention Center Rental	1,917	0	0	0	0	0.00%
PROPERTY AND RENTALS	**777,637**	**566,498**	**5,000**	**78,000**	**73,000**	**1460.00%**
Department Of Justice	12,000	12,000	14,981	204,783	189,802	1266.95%
Reimbursements	788,660	39,569	0	0	0	0.00%
FEDERAL REVENUES	**800,660**	**51,569**	**14,981**	**204,783**	**189,802**	**1266.95%**
Help America Vote	0	23,475	0	0	0	0.00%
Community Corrections	0	0	0	6,015,982	6,015,982	100.00%
M57 Supp Trans Fds	0	0	0	62,798	62,798	100.00%
Release Subsidy Funds	0	0	0	29,963	29,963	100.00%
Misc - State Revenue	0	0	0	48,756	48,756	100.00%
STATE GRANT REVENUES	**0**	**23,475**	**0**	**6,157,499**	**6,157,499**	**100.00%**
Department of Revenue	0	37,505	0	0	0	0.00%
Video Lottery Revenue	442,756	0	0	0	0	0.00%
Video Lottery Grant	0	339,477	482,882	527,715	44,833	9.28%
Court Fees	399,612	293,884	125,403	125,403	0	0.00%
OTHER STATE REVENUES	**842,368**	**670,866**	**608,285**	**653,118**	**44,833**	**7.37%**
Miscellaneous Cities	18,166	18,166	18,166	18,166	0	0.00%
Other Local	132,787	33,000	0	0	0	0.00%
Special Elections	17,605	190,605	100,000	190,000	90,000	90.00%
LOCAL REVENUES	**168,558**	**241,771**	**118,166**	**208,166**	**90,000**	**76.16%**
Supervised Probationer Fees	0	0	0	622,844	622,844	100.00%
DOR - Probationer Fees	0	0	0	45,000	45,000	100.00%
Justice Court Fees	448,787	431,681	8,000	72,440	64,440	805.50%
Witness Fees	469	0	0	50	50	100.00%
Elections Fees	4,085	7,289	2,000	7,000	5,000	250.00%
Recording Fees	1,556,681	1,579,696	1,600,000	1,650,000	50,000	3.13%
Marriage Ceremonies	7,550	20,675	17,000	22,000	5,000	29.41%

County Administration

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
State Processing Fee	30,726	30,797	28,000	30,000	2,000	7.14%
BOPTA Filing Fee	0	0	27,125	35,000	7,875	29.03%
Maintenance Reimbursement	146,538	185,539	78,540	0	(78,540)	-100.00%
Misc. Fees/Reimbursement	2,013	18,240	0	20,000	20,000	100.00%
Miscellaneous Svc Charges	115,195	110,848	115,050	113,190	(1,860)	-1.62%
Refunds & Reimbursements	332	6,221	12,500	0	(12,500)	-100.00%
Cash Over & Under	37	1	0	0	0	0.00%
Training Revenues	26,416	13,972	20,000	20,000	0	0.00%
Mailroom Services	203,284	190,218	200,000	200,000	0	0.00%
Copier Services	206,744	212,233	207,000	192,600	(14,400)	-6.96%
Ready Stores	27,748	0	0	0	0	0.00%
FEES AND CHARGES	**2,776,605**	**2,807,410**	**2,315,215**	**3,030,124**	**714,909**	**30.88%**
County Indirect Revenue	10,109,614	10,971,394	11,922,784	11,065,345	(857,439)	-7.19%
Admin Charges Ext Source	19,420	9,543	0	0	0	0.00%
Departmental Administration	2,376	1,412	400	2,145	1,745	436.25%
ADMINISTRATIVE CHARGES	**10,131,409**	**10,982,349**	**11,923,184**	**11,067,490**	**(855,694)**	**-7.18%**
Investment Earnings	424,954	491,805	439,132	398,563	(40,569)	-9.24%
INTEREST EARNINGS	**424,954**	**491,805**	**439,132**	**398,563**	**(40,569)**	**-9.24%**
Proceeds from Issuance of Debt	4,210,000	0	0	0	0	0.00%
Premium - Debt issuance	93,258	0	0	0	0	0.00%
Fund Balance	6,478,576	11,629,808	7,209,500	5,642,704	(1,566,796)	-21.73%
Interfund Loan Received	140,000	200,000	0	0	0	0.00%
Transfer Fr General Fund (100)	2,549,486	1,099,406	50,000	50,000	0	0.00%
Transfer Fr Sp Rev Funds (200)	4,689,595	39,000	1,778,755	105,606	(1,673,149)	-94.06%
Transfer From Ent Funds (500)	46,740	0	0	0	0	0.00%
Transfer Fr Int Svc Fnds (600)	7,404	17,645	1,500	72,330	70,830	4722.00%
Intrafund Transfer	0	194,438	1,124,877	873,506	(251,371)	-22.35%
FISCAL TRANSACTIONS	**18,215,060**	**13,180,297**	**10,164,632**	**6,744,146**	**(3,420,486)**	**-33.65%**
TOTAL RESOURCES	**36,019,019**	**30,149,792**	**26,649,581**	**29,318,056**	**2,668,475**	**10.01%**

County Administration

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	5,247,812	5,035,075	4,913,048	7,996,284	3,083,236	62.76%
Extra Help	292,896	209,904	472,070	411,504	(60,566)	-12.83%
Unclassified Temporary	119,374	157,306	132,151	57,000	(75,151)	-56.87%
Overtime	27,472	9,107	42,000	46,200	4,200	10.00%
Reduction Unfunded Vac Liab	190,474	107,361	100,296	160,890	60,594	60.42%
Compensatory Time	22,813	18,007	14,244	15,744	1,500	10.53%
Risk Management Benefits	85,567	77,079	74,014	127,969	53,955	72.90%
Social Security Expense	352,117	333,090	337,471	538,620	201,149	59.60%
Medicare Insurance Expense	83,669	79,483	78,923	125,876	46,953	59.49%
Unemployment Insurance (State)	59,334	51,640	46,637	76,850	30,213	64.78%
Workers Comp	21,662	19,890	16,279	26,072	9,793	60.16%
Disability Insurance - Long-term	34,850	30,322	40,377	65,521	25,144	62.27%
PERS - OPSRP Employer rate	436,811	560,416	538,663	1,104,900	566,237	105.12%
PERS Bond	393,269	323,435	305,187	636,828	331,641	108.67%
PERS - 6% Pickup	314,337	312,842	304,274	493,162	188,888	62.08%
Optional ER IAP	0	0	0	2,121	2,121	100.00%
Health Insurance	1,587,144	1,395,923	1,381,825	2,476,790	1,094,965	79.24%
Dental Insurance	132,691	115,202	118,961	193,712	74,751	62.84%
Vision Insurance	35,648	23,046	13,495	23,528	10,033	74.35%
EE Assistance Pgm - IBH	6,607	5,707	5,420	8,436	3,016	55.65%
Life Insurance	18,667	15,756	17,288	26,736	9,448	54.65%
Flexible Spending	1,582	1,367	1,106	1,668	562	50.81%
Disability Insurance - Short Term	2,513	2,170	2,249	3,372	1,123	49.93%
Defer. Comp Employer Contrib.	68,862	73,720	64,893	67,567	2,674	4.12%
Retiree Medical	266,906	262,171	243,812	277,147	33,335	13.67%
FMLA Administration	0	0	11	2,316	2,305	20954.55%
Salary Offset	(156)	0	171,861	(115)	(171,976)	-100.07%
PERSONNEL SERVICES	**9,802,921**	**9,220,017**	**9,436,555**	**14,966,698**	**5,530,143**	**58.60%**
Professional & Consulting	1,486,322	1,260,421	997,623	853,523	(144,100)	-14.44%
Court Related Personal Service	38	0	0	0	0	0.00%
Data Processing Services	707,990	0	0	0	0	0.00%
Banking & Armored Car Svc	79,142	84,765	90,700	71,325	(19,375)	-21.36%
Construction Services	36,285	0	500	10,000	9,500	1900.00%
Subscriptions	2,367	1,596	2,322	2,482	160	6.89%
Intergovernmental Agreements	56,596	78,113	40,225	498,741	458,516	1139.88%
Agency Payments	15,688	13,983	0	501,825	501,825	100.00%
Release Subsidy - P & P	0	0	0	29,963	29,963	100.00%
Motor Fuel & Lubricants	163	74	700	3,700	3,000	428.57%
Machinery & Equipment Parts	35,091	39,043	31,749	18,999	(12,750)	-40.16%
Refuse & Garbage	38,634	47,332	47,900	48,100	200	0.42%
Spec Handling/Haz Waste Disp	0	0	500	500	0	0.00%
Light, Power & Water	752,382	736,535	824,110	874,592	50,482	6.13%
Telephone Services	70,544	63,551	53,008	90,697	37,689	71.10%
General Liability	50,697	72,755	311,317	365,641	54,324	17.45%
Vehicle Repair	0	0	0	1,900	1,900	100.00%
Maintenance of Equipment	61,864	85,616	103,587	103,997	410	0.40%
Maintenance of Structures	151,112	402,690	345,368	341,863	(3,505)	-1.01%
Maintenance of Grounds	29,059	20,567	16,000	21,300	5,300	33.13%
Maintenance Agreements	133,280	120,714	146,720	134,380	(12,340)	-8.41%
Operating Licenses & Permits	44,362	98,950	41,000	40,500	(500)	-1.22%
External Equipment Rental	88,235	56,188	32,200	27,200	(5,000)	-15.53%

County Administration

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
External Vehicle Rental	0	173	0	0	0	0.00%
Real Estate & Space Rentals	69,120	69,120	0	3,000	3,000	100.00%
Fleet Services Rentals	57,061	56,514	59,736	111,314	51,578	86.34%
Copier Charges	27,320	25,125	26,690	38,610	11,920	44.66%
Mail Room Charges	21,241	22,457	24,020	27,070	3,050	12.70%
Interdepartmental Svcs - Misc	208	822	145,247	0	(145,247)	-100.00%
Direct/Information Services	1,039,013	1,061,980	578,178	1,038,160	459,982	79.56%
County Indirect Charges	1,131,194	1,205,378	1,031,666	1,046,828	15,162	1.47%
Dept Support/Direct	0	0	0	20,000	20,000	100.00%
PC Replacement Services	80,180	80,000	56,175	74,435	18,260	32.51%
Office Supplies & Expense	71,266	57,124	75,132	69,622	(5,510)	-7.33%
Educational Materials	110	349	300	300	0	0.00%
Membrshp/Professionl Licenses	8,510	11,254	16,243	20,480	4,237	26.09%
Printing & Binding	156,976	181,693	295,944	199,275	(96,669)	-32.66%
Advertising & Publicity	29,708	10,901	55,796	42,650	(13,146)	-23.56%
Photo/Video Supplies & Svcs	1,475	0	250	250	0	0.00%
Postage	303,703	261,120	425,850	376,700	(49,150)	-11.54%
Radio/Comm. Supplies & Svcs	0	0	50	5,050	5,000	10000.00%
DP Supplies And Access	53,379	22,466	46,717	42,659	(4,058)	-8.69%
DP Equipment	50	8,554	0	800	800	100.00%
Small Tools & Equipment	84,689	33,599	44,250	42,250	(2,000)	-4.52%
Small Office Furniture	601,100	44,512	0	0	0	0.00%
Library - Serials & Conts	89,057	71,282	86,142	12,085	(74,057)	-85.97%
Food	10,150	8,001	10,000	10,350	350	3.50%
Kitchen & Dining Supplies	9	0	0	0	0	0.00%
Miscellaneous Supplies	0	23	100	15,200	15,100	15100.00%
Special Supplies	119,479	98,789	167,500	117,500	(50,000)	-29.85%
Clothing & Personal Supplies	0	0	0	3,800	3,800	100.00%
Safety Supplies	9,407	12,047	17,950	9,550	(8,400)	-46.80%
Janitorial Supplies	81,136	83,375	140,599	89,100	(51,499)	-36.63%
Building Materials Supplies	0	0	0	9,550	9,550	100.00%
Electrical Supplies	28,053	32,717	51,800	18,800	(33,000)	-63.71%
Medical Supplies	0	333	0	700	700	100.00%
Stores Inventory	21,377	1,895	0	30,000	30,000	100.00%
Business Expense & Travel	105,561	58,182	98,000	88,675	(9,325)	-9.52%
Committee Stipends & Expense	9,519	10,459	8,500	9,400	900	10.59%
Awards & Recognition	4,918	2,123	3,825	2,825	(1,000)	-26.14%
Outside Education & Travel	57,831	49,868	71,335	104,869	33,534	47.01%
County Training Classes	7,123	1,022	8,660	7,555	(1,105)	-12.76%
Training Services & Materials	23,908	14,366	21,750	32,150	10,400	47.82%
Miscellaneous Payments	3,237	28,483	874,886	873,506	(1,380)	-0.16%
MATERIALS & SERVICES	**8,146,917**	**6,809,001**	**7,528,820**	**8,636,296**	**1,107,476**	**14.71%**
Reproducing & Duplicating	55,828	80,246	120,122	113,000	(7,122)	-5.93%
Office Machines	207,690	0	198,000	198,000	0	0.00%
CAPITAL OUTLAY	**263,517**	**80,246**	**318,122**	**311,000**	**(7,122)**	**-2.24%**
Land Improvements	0	65,000	100,000	100,000	0	0.00%
Improvements	4,586,163	4,717,591	4,841,529	3,456,356	(1,385,173)	-28.61%
CAPITAL PROJECTS	**4,586,163**	**4,782,591**	**4,941,529**	**3,556,356**	**(1,385,173)**	**-28.03%**
Bond Issuance Costs	48,491	0	0	0	0	0.00%
Int Pd Interfund Loan	400	1,069	0	0	0	0.00%
FISCAL TRANSACTIONS	**48,891**	**1,069**	**0**	**0**	**0**	**0.00%**

County Administration

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Transfer To General Fund (100)	38,555	52,326	73,500	80,319	6,819	9.28%
Transfer To Special Rev. Funds	21,801	0	600,000	0	(600,000)	-100.00%
Transfer To Debt Service Funds	1,940,278	1,486,739	323,261	438,836	115,575	35.75%
Intrafund Transfer	0	194,438	0	0	0	0.00%
Prin Pd Interfund Loan	40,000	100,000	0	0	0	0.00%
FUND TRANSFERS	**2,040,634**	**1,833,503**	**996,761**	**519,155**	**(477,606)**	**-47.92%**
Operational Contingency	0	0	3,782,359	2,178,146	(1,604,213)	-42.41%
Reserves - Future Projects	0	0	587,122	587,122	0	0.00%
TOTAL RESERVES	**0**	**0**	**4,369,481**	**2,765,268**	**(1,604,213)**	**-36.71%**
TOTAL EXPENDITURES	**24,889,044**	**22,726,426**	**27,591,268**	**30,754,773**	**3,163,505**	**11.47%**

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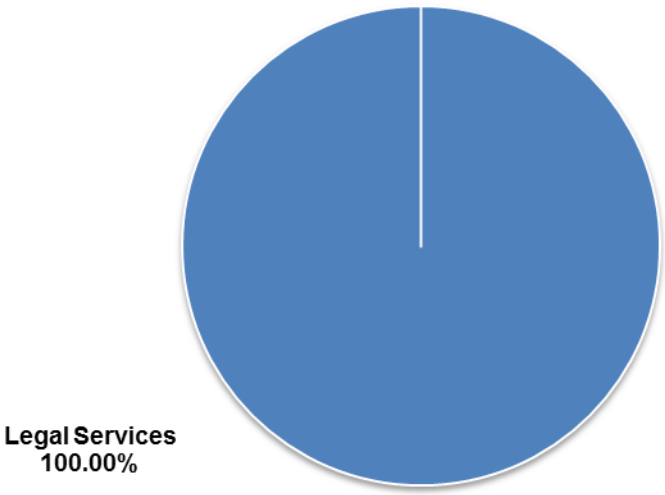
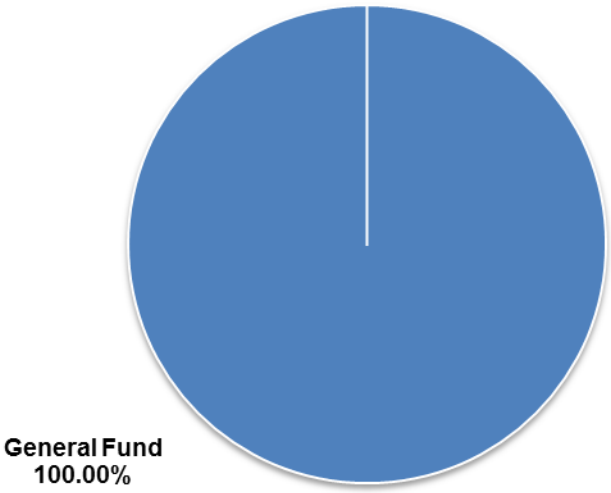
Department of County Counsel

FY 13-14 Adopted Expenditures: $ 1,274,898

FY 13-14 Expenditures by Division



FY 13-14 Budget by Fund



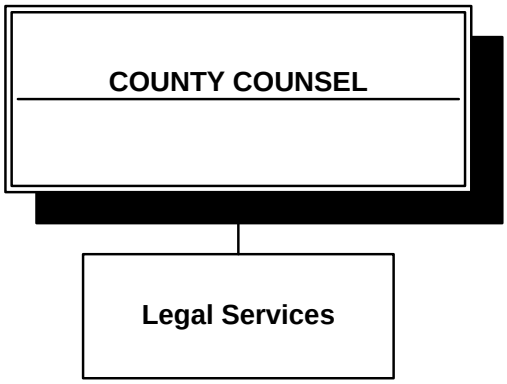
Steve Dingle
County Counsel
541-682-4442

County Counsel

Department Purpose & Overview

The Lane County Office of County Counsel is Lane County's legal representative in almost all legal matters involving the County, its departments, employees and elected officials. The staff of this office advises the Board of County Commissioners, all other elected officials, County departments, and other County employees governed by the Board of Commissioners. The office reviews and evaluates tort claims against the County. The County Counsel's office represents the legal interests of County in a wide range of civil actions including, tort actions, labor grievances and arbitrations, administrative actions, and land use matters. The staff provides day to day legal advice by reviewing County ordinances, Board orders, Lane Code amendments, resolutions, contracts, leases and other legal matters. This service includes the evaluation, review, drafting and assistance to staff in the preparation of legal documents. The office also provides training to County staff on a variety of topics designed to reduce the County's legal exposure to lawsuits. This support service includes five attorneys, two paralegals and a legal assistant as permanent staff.

The Department is funded through two mechanisms:
A. Fixed Legal-Every department with employees picks up a percentage (33%) of the cost. The use of fixed cost gives the departments an incentive to use the County Counsel in legal matters.
B. Legal Services-These allocations (67%) represent, proportionally, actual hours spent by the County Counsel attorneys and related support staff on behalf of the various departments and agencies of the County.



Goals & Objectives

Provide accurate and timely legal advice that is consistent with the Lane County mission and vision and minimizes the risk to taxpayers of unnecessary liability and the associated costs.

Major Milestones & Achievements in FY 12-13

The Office of Legal Counsel underwent a number of major changes in FY 12-13. The changes were designed to decrease the response time to clients, reduce the cost of litigation for Lane County by bringing all litigation in house and reduce the County's exposure to litigation and potential judgments through a variety of means. Those means included, but were not limited to, supervisor training in the high risk and high cost area of employment litigation and creation of a Worker's Compensation Committee in an effort to reduce the 1.5 million dollars spent by the County on Worker's Compensation last year.

The office added a document management system which assists in litigation management and permits searching for legacy opinions, decreasing response time and assuring consistency with previous legal opinions when the law has not changed.

Finally, the office added paralegals and a legal assistant. The addition of these positions permitted an office structure consistent with a modern law office. The addition of these positions permits the leveraging of the attorney time by allowing attorneys to focus on attorney work and allowing the non-lawyer services to be delivered in the most cost effective manner.

Innovate Lane County Phase 1 and 2

- Train Lane County employees to become state certified Workers Compensation adjusters. These Lane County employees will permit the County to reduce the cost of its contract with its Third Party Administrator (TPA) and more closely monitor claims and the associated medical costs and time loss.
- Bring the Public Records and Contracts Officer positions into the County Counsel for efficient and cost effective delivery of these services.
- Creation of an attorney billing system that allows attorney time to be tracked more accurately. The system was developed in conjunction with the Lane County IS Department and involved a modification of the PeopleSoft program and was done without purchasing an outside program.
- Seek attorney fees and costs on behalf of the County in appropriate cases and aggressively seek to collect costs and fees that have been awarded.

County Counsel

DEPARTMENT FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Property And Rentals	1,585	0	0	0	0	0.00%
Local revenues	1,599	307	0	0	0	0.00%
Fees And Charges	17,217	183,530	145,042	154,039	8,997	6.20%
Administrative Charges	1,099,536	1,156,009	963,915	1,276,379	312,464	32.42%
Total Revenue	1,119,937	1,339,845	1,108,957	1,430,418	321,461	28.99%
Fund Transfers	0	0	0	3,498	3,498	100.00%
TOTAL RESOURCES	**1,119,937**	**1,339,845**	**1,108,957**	**1,433,916**	**324,959**	**29.30%**
EXPENDITURES:						
Personnel Services	1,030,658	1,031,381	965,547	1,115,861	150,314	15.57%
Materials & Services	92,713	254,931	159,133	159,037	(96)	-0.06%
TOTAL EXPENDITURES	**1,123,371**	**1,286,312**	**1,124,680**	**1,274,898**	**150,218**	**13.36%**
Total FTE	8.00	9.00	7.00	8.00	1.00	14.29%

EXPENDITURES BY FUND						
General Fund	1,123,371	1,286,312	1,124,680	1,274,898	150,218	13.36%
TOTAL	**1,123,371**	**1,286,312**	**1,124,680**	**1,274,898**	**150,218**	**13.36%**

DEPARTMENT POSITION LISTING

Legal Services

3.00 Assistant County Counsel 2
1.00 County Counsel
2.00 Co Counsel Paralegal
1.00 Legal Secretary 2
1.00 Prof/Tech Supervisor
8.00 Department FTE Total

County Counsel

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Miscellaneous Sales	1,585	0	0	0	0	0.00%
PROPERTY AND RENTALS	**1,585**	**0**	**0**	**0**	**0**	**0.00%**
Other Local	1,599	307	0	0	0	0.00%
LOCAL REVENUES	**1,599**	**307**	**0**	**0**	**0**	**0.00%**
Miscellaneous Svc Charges	0	9,035	0	0	0	0.00%
Refunds & Reimbursements	2,253	138,998	135,042	146,539	11,497	8.51%
Cash Over & Under	0	1	0	0	0	0.00%
Legal Services	14,964	35,496	10,000	7,500	(2,500)	-25.00%
FEES AND CHARGES	**17,217**	**183,530**	**145,042**	**154,039**	**8,997**	**6.20%**
County Indirect Revenue	1,099,536	1,156,009	963,915	1,276,379	312,464	32.42%
ADMINISTRATIVE CHARGES	**1,099,536**	**1,156,009**	**963,915**	**1,276,379**	**312,464**	**32.42%**
Transfer Fr Int Svc Fnds (600)	0	0	0	3,498	3,498	100.00%
FISCAL TRANSACTIONS	**0**	**0**	**0**	**3,498**	**3,498**	**100.00%**
TOTAL RESOURCES	**1,119,937**	**1,339,845**	**1,108,957**	**1,433,916**	**324,959**	**29.30%**

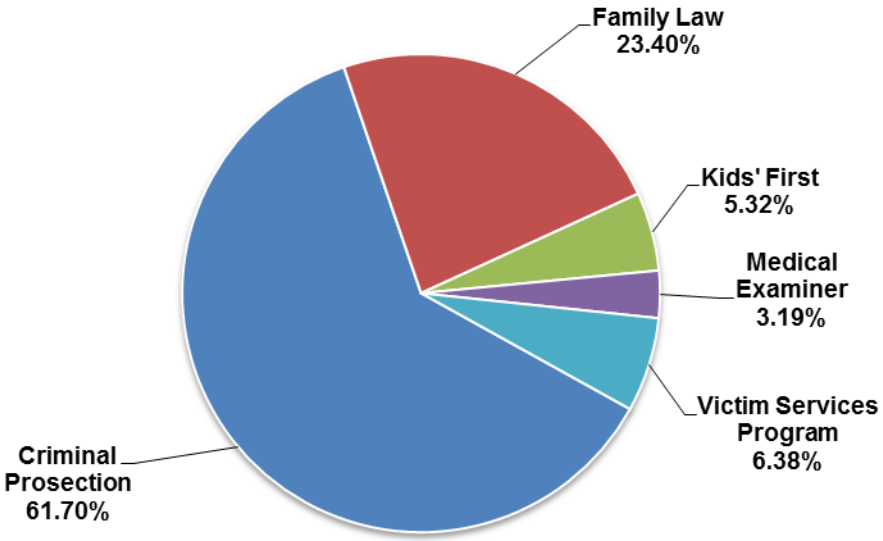
County Counsel

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	594,272	618,977	529,143	566,577	37,434	7.07%
Extra Help	30,967	36,896	24,847	75,996	51,149	205.86%
Unclassified Temporary	0	12,798	106,252	102,756	(3,496)	-3.29%
Reduction Unfunded Vac Liab	30,277	29,618	0	0	0	0.00%
Compensatory Time	711	0	0	0	0	0.00%
Social Security Expense	40,589	43,392	40,153	46,223	6,070	15.12%
Medicare Insurance Expense	9,674	10,292	9,382	10,811	1,429	15.23%
Unemployment Insurance (State)	4,096	3,655	4,336	5,590	1,254	28.92%
Workers Comp	2,459	2,196	1,923	2,230	307	15.96%
Disability Insurance - Long-term	2,649	1,913	4,229	4,531	302	7.14%
PERS - OPSRP Employer rate	50,945	61,979	50,648	65,503	14,855	29.33%
PERS Bond	47,774	44,141	31,759	43,897	12,138	38.22%
PERS - 6% Pickup	37,012	33,112	31,759	33,989	2,230	7.02%
Optional ER IAP	0	0	3,217	3,515	298	9.26%
Health Insurance	119,748	81,434	80,681	111,630	30,949	38.36%
Dental Insurance	9,868	7,550	8,996	10,911	1,915	21.29%
Vision Insurance	2,695	1,398	1,121	1,432	311	27.74%
EE Assistance Pgm - IBH	503	401	415	480	65	15.66%
Life Insurance	2,185	1,526	1,328	1,344	16	1.20%
Flexible Spending	120	96	83	96	13	15.66%
Disability Insurance - Short Term	191	153	166	192	26	15.66%
Defer. Comp Employer Contrib.	12,690	11,592	8,978	8,707	(271)	-3.02%
Retiree Medical	31,232	28,263	26,131	19,259	(6,872)	-26.30%
FMLA Administration	0	0	0	192	192	100.00%
PERSONNEL SERVICES	**1,030,658**	**1,031,381**	**965,547**	**1,115,861**	**150,314**	**15.57%**
Professional & Consulting	68	95,084	10,000	10,000	0	0.00%
Court Related Personal Service	0	1,366	0	5,000	5,000	100.00%
Telephone Services	2,929	2,801	2,000	3,750	1,750	87.50%
General Liability	4,495	5,166	5,112	4,845	(267)	-5.22%
Maintenance of Equipment	0	99	150	150	0	0.00%
External Equipment Rental	0	0	0	96	96	100.00%
Fleet Services Rentals	0	4,424	14,990	11,199	(3,791)	-25.29%
Copier Charges	2,579	1,754	2,400	2,400	0	0.00%
Mail Room Charges	571	643	650	650	0	0.00%
Direct/Information Services	39,927	39,446	29,407	57,320	27,913	94.92%
Dept Support/Direct	189	55,440	57,104	24,109	(32,995)	-57.78%
PC Replacement Services	7,078	7,972	5,120	6,430	1,310	25.59%
Office Supplies & Expense	11,918	6,017	6,000	6,000	0	0.00%
Membrshp/Professionl Licenses	5,259	3,635	4,500	4,500	0	0.00%
Printing & Binding	393	274	300	300	0	0.00%
Advertising & Publicity	326	3,398	100	100	0	0.00%
Postage	28	86	100	100	0	0.00%
DP Supplies And Access	81	12,976	400	1,288	888	222.00%
DP Equipment	17	0	200	200	0	0.00%
Small Office Furniture	0	6,307	0	0	0	0.00%
Special Supplies	3,517	4,017	7,500	7,500	0	0.00%
Business Expense & Travel	2,197	51	500	500	0	0.00%
Awards & Recognition	0	117	0	0	0	0.00%
Outside Education & Travel	10,922	3,856	12,000	12,000	0	0.00%
County Training Classes	220	0	500	500	0	0.00%
Training Services & Materials	0	0	100	100	0	0.00%
MATERIALS & SERVICES	**92,713**	**254,931**	**159,133**	**159,037**	**(96)**	**-0.06%**
TOTAL EXPENDITURES	**1,123,371**	**1,286,312**	**1,124,680**	**1,274,898**	**150,218**	**13.36%**

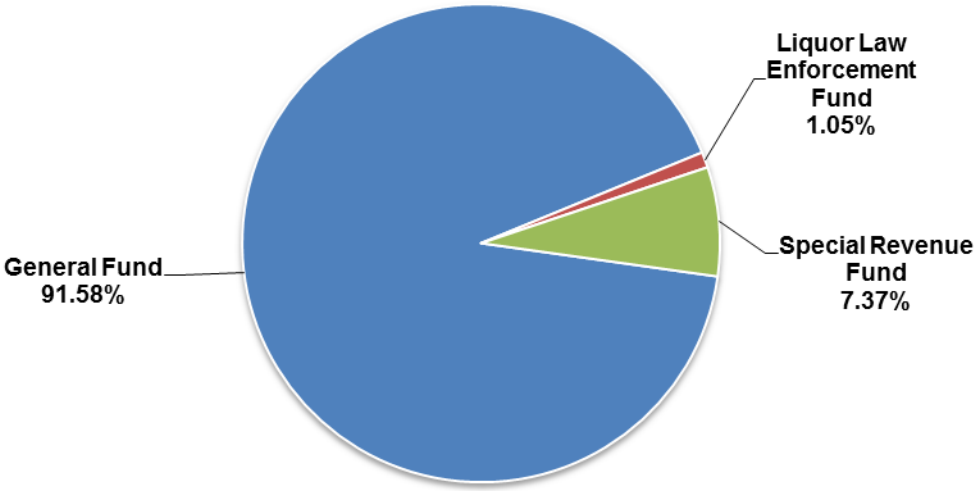
Department of District Attorney

FY 13-14 Adopted Expenditures: $9,892,275

FY 13-14 Expenditures by Division



FY 13-14 Budget by Fund

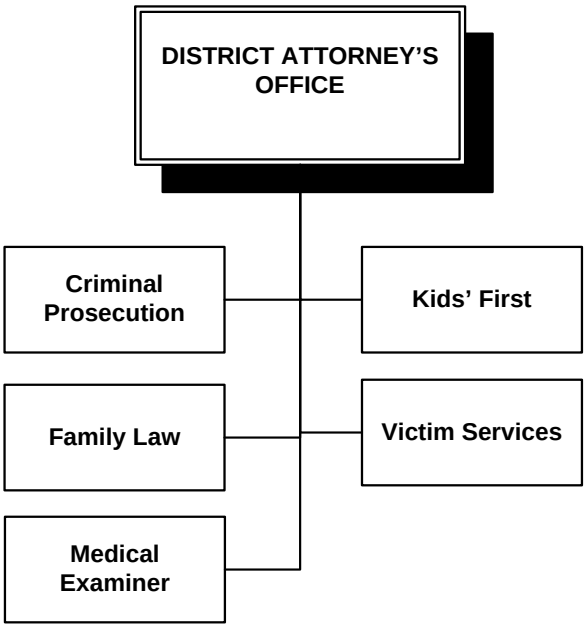


Alex Gardner
District Attorney
541-682-4261

Department Purpose & Overview

The Oregon Constitution, Article VII, Section 17 creates the elected office of the prosecuting attorney, "who shall be the law officers of the state, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of law, and general police as the legislative assembly may direct." In summary, the Legislative Assembly has directed the following:

- Investigate and prosecute violations of Oregon criminal statutes;
- Enforce child support obligations;
- Assist the juvenile court in delinquency and dependency matters;
- Assist crime victims as required by the Oregon Constitution and the statutes;
- Investigate homicide and other suspicions or unexplained death; and
- Perform other miscellaneous duties such as ruling on public records requests.



Goals & Objectives

The District Attorney's Office consists of five divisions. The Criminal Prosecution Division prosecutes adults for criminal misconduct. The Family Law Division assists with setting, modifying and enforcing child support orders. The Kids' FIRST Center provides services to child victims of crime, their families, and other law enforcement agencies. The Medical Examiner's Office investigates and determines the cause and manner of all suspicious or unattended deaths. The Victim Services Program provides support to adult victims of crime.

Major Milestones & Achievements in FY 12-13

- Kids' FIRST facilitated investigation and follow-up of over 700 child abuse allegiants.
- The Criminal Division investigated, reviewed and prosecuted over 5000 criminal cases.
- Victim Services provided services to 3625 victims.
- The Medical Examiner's Office investigated the cause and manner of death in 1006 cases, taking jurisdiction on 462 of those.

Major Service & Budget Changes for FY 13-14

- The County Administrator's proposed budget required the elimination of another five full-time equivalent positions in order to reduce spending by $529,000. The Budget Committee avoided these cuts by supporting the District Attorney's request to carry forward "excess" savings and authorizing the use of excess PC replacement funding and a small amount of reserves. Collectively, the actions recovered the $529,000 required to avoid additional staff reductions.
- Our work is essential to public safety; this funding will mitigate continuing degradation in service levels.
- Most felony case filings result in conviction and subsequent sentences of probation with local community supervision. Failing to convict and supervise large numbers of felony offenders creates a substantial and increasing community safety risk. It also sharply reduces state funding for Lane County under the Oregon CCA (Community Corrections Act). Lane County currently receives approximately $9 million in annual CCA funding. If our next corrections offender census drops by 50% as a result of staff reductions in the DA's office, Lane County should expect a proportionate and continuing reduction in CCA payments. Also, since the offender population census numbers and state payments are adjusted by biennium, it will take *years* to recover CCA revenue rate/flow. The revenue damage we're going to experience between 2014 and 2016 was caused by staff cuts between 2011 and 2013. As a result, a reduction of less than $2,000,000 per year in DA funding can translate into more than $4,000,000 in annual lost revenue that will continue or even worsen for several years after staffing in the District Attorney's office is restored.

Department Reorganization

In November 2011, the Office of County Counsel was incorporated into the District Attorney's Office and the District Attorney was appointed Acting County Counsel. In January 2013, after hiring new senior management and completing a comprehensive restructuring of the office of County Counsel, the District Attorney asked the Board of County Commissioners to recreate the independent office of County Counsel.

Lane County Strategic Plan

- The District Attorney's Office and community partners continue working together on strategies to reduce property crime, but effective crime reduction strategies require capacity to investigate arrest, prosecute, supervise, incarcerate and treat, and all of these functions require employees.

District Attorney

DEPARTMENT FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fines, Forf, And Penalties	51,601	36,434	22,000	1,000	(21,000)	-95.45%
Federal Revenues	1,416,737	1,352,440	1,464,617	1,408,769	(55,848)	-3.81%
State revenues	510,191	574,781	549,111	588,529	39,418	7.18%
Local revenues	397,958	0	320,834	120,000	(200,834)	-62.60%
Fees And Charges	475,411	806,870	616,036	905,040	289,004	46.91%
Administrative Charges	0	55,440	57,104	24,109	(32,995)	-57.78%
Interest Earnings	136	(486)	(835)	(390)	445	-53.29%
Total Revenue	2,852,034	2,825,479	3,028,867	3,047,057	18,190	0.60%
Resource Carryover	203,144	202,810	210,063	205,029	(5,034)	-2.40%
Fund Transfers	44,477	129,483	978,808	413,657	(565,151)	-57.74%
TOTAL RESOURCES	**3,099,655**	**3,157,772**	**4,217,738**	**3,665,743**	**(551,995)**	**-13.09%**
EXPENDITURES:						
Personnel Services	8,312,556	8,199,113	7,956,909	8,156,020	199,111	2.50%
Materials & Services	1,541,741	1,666,047	1,468,766	1,548,063	79,297	5.40%
Fiscal Transactions	55,189	180,195	191,500	112,014	(79,486)	-41.51%
Total Resrvs & Conting.	0	0	111,519	76,178	(35,341)	-31.69%
TOTAL EXPENDITURES	**9,909,486**	**10,045,355**	**9,728,694**	**9,892,275**	**163,581**	**1.68%**
Total FTE	75.00	76.00	66.00	65.00	-1.00	-1.52%

EXPENDITURES BY FUND						
General Fund	9,252,238	9,411,125	8,951,188	9,149,594	198,406	2.22%
Liquor Law Enforcement Fund	39,116	5,474	100,345	78,845	(21,500)	(21.43%)
Special Revenue Fund	618,132	628,756	677,161	663,836	(13,325)	(1.97%)
TOTAL	**9,909,486**	**10,045,355**	**9,728,694**	**9,892,275**	**163,581**	**1.68%**

DEPARTMENT POSITION LISTING

Criminal Prosection

0.25 Accountant
0.75 Accounting Analyst
1.00 Administrative Support Supv
3.00 Deputy District Attorney 1
1.00 Deputy District Attorney 2
7.40 Deputy District Attorney 3
1.00 District Attorney
1.00 Investigator
1.00 Legal Secretary 1
4.00 Legal Secretary 2
1.00 Management Analyst
2.00 Office Assistant 1
5.30 Office Assistant 2
1.00 Paralegal
1.00 Prof/Tech Supervisor
1.00 Program Manager
7.00 Sr Prosecutor
38.70 Division FTE Total

Kids' First

1.00 Investigator
1.00 Legal Secretary 2
1.00 Office Assistant, Sr
2.00 Victim Advocate
5.00 Division FTE Total

Family Law

3.00 Legal Secretary 2
1.00 Deputy District Attorney 2
2.60 Deputy District Attorney 3
1.00 Investigator
1.10 Office Assistant 2
2.00 Office Assistant, Sr
1.00 Paralegal
1.00 Program Supervisor
1.00 Sr Prosecutor
13.70 Division FTE Total

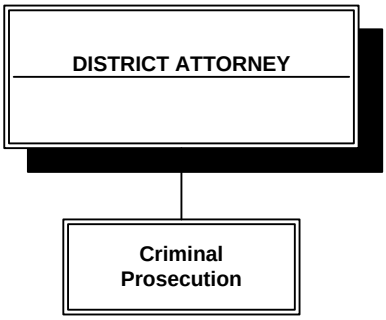
Medical Examiner

2.00 Deputy Medical Examiner
2.00 Division FTE Total

Victim Services Program

1.00 Program Supervisor
0.60 Office Assistant 2
4.00 Victim Advocate
5.60 Division FTE Total

65.00 Department FTE Total



Division Purpose Statement

The purpose of Criminal Prosecution is to maximize public safety for the people of Lane County by successfully investigating and prosecuting adults and juveniles for criminal conduct.

Division Locator

District Attorney

- *Criminal Prosecution*
- *Family Law*
- *Kids' FIRST Center*
- *Medical Examiner*
- *Victim Services Program*

District Attorney: Criminal Prosecution

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fines, Forf, And Penalties	51,601	36,434	22,000	1,000	(21,000)	-95.45%
Federal Revenues	120,312	57,110	0	0	0	0.00%
State revenues	170,711	161,728	83,969	83,969	0	0.00%
Local revenues	0	0	320,834	120,000	(200,834)	-62.60%
Fees And Charges	287,924	312,676	166,258	367,751	201,493	121.19%
Administrative Charges	0	55,440	57,104	24,109	(32,995)	-57.78%
Interest Earnings	9	3	0	0	0	0.00%
Total Revenue	630,556	623,391	650,165	596,829	(53,336)	-8.20%
Resource Carryover	70,264	63,361	81,742	78,595	(3,147)	-3.85%
Fund Transfers	0	0	515,308	287,376	(227,932)	-44.23%
TOTAL RESOURCES	**700,820**	**686,752**	**1,247,215**	**962,800**	**(284,415)**	**-22.80%**
EXPENDITURES:						
Personnel Services	5,730,746	5,381,172	5,118,551	5,298,001	179,450	3.51%
Materials & Services	960,492	1,098,855	829,336	869,639	40,303	4.86%
Fiscal Transactions	0	128,436	190,000	0	(190,000)	-100.00%
Total Resrvs & Conting.	0	0	5	76,178	76,173	1523460.00%
TOTAL EXPENDITURES	**6,691,237**	**6,608,463**	**6,137,892**	**6,243,818**	**105,926**	**1.73%**
Total FTE	48.00	47.30	39.00	39.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	6,648,308	6,602,726	6,033,650	6,164,473	130,823	2.17%
Liquor Law Enforcement Fund	39,116	5,474	100,345	78,845	(21,500)	(21.43%)
Special Revenue Fund	3,813	263	3,897	500	(3,397)	(87.17%)
TOTAL	6,691,237	6,608,463	6,137,892	6,243,818	105,926	1.73%

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Da Genfnd To Specfnd	0	128,436	100,000	0	(100,000)	-100.00%
Criminal Prosecution	6,648,308	6,474,290	5,933,650	6,164,473	230,823	3.89%
Liquor Law Enforcement	39,116	5,474	100,345	78,845	(21,500)	-21.43%
Da Employee Incentive Program	3,813	263	3,897	500	(3,397)	-87.17%
Total Expenditures	**6,691,237**	**6,608,463**	**6,137,892**	**6,243,818**	**105,926**	**1.73%**

District Attorney: Criminal Prosecution

Division Overview

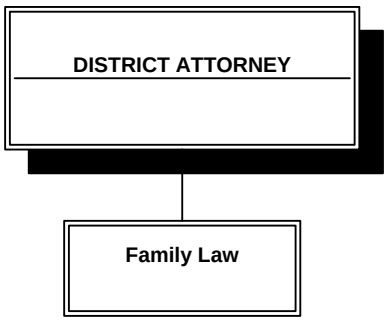
The Criminal division is comprised of a Major Crimes team, Domestic Violence team, two Felony Crime teams, and a Misdemeanor Crime team. The division assists the juvenile court with delinquency cases in which juveniles have engaged in criminal misconduct, and contracts with the City of Eugene to prosecute municipal court cases.

Major Milestones & Achievements in FY 12-13

- Successfully prosecuted over 5,000 criminal cases.
- Successfully prosecuted 1,877 probation violation filings.
- Successfully prosecuted 200 restraining order violations.
- Our Domestic Violence team continues to do great work, by improving both the way we manage domestic violence cases and the quality of the training we provide for partner law enforcement agencies. Collectively, these improvements continue to enhance community safety.

Major Service & Budget Changes for FY 13-14

- The Budget Committee averted the compounding staff reductions that were projected for this fiscal year, so any changes reflect only the adverse impact from prior reductions.
- Continuing low-percentage case filings continue to adversely affect discovery revenue.
- Most of the felony cases we're unable to file would have resulted in conviction with subsequent sentences to felony probation/supervision. Staff reductions over the last two years have left the office unable to file over 25% of our provable felony case volume. Lane County currently receives approximately $9 million in CCA funds. If our corrections offender census drops by 50% in fall 2014, the county should expect proportionate reductions in potential CCA payments. Also, because the census is not taken every year, it will take several years to recover the CCA revenue rate/flow even if prosecution staffing is fully restored.



Division Purpose Statement

Pursuant to ORS 25.080, Family Law obtains financial and medical support for children from both parents through establishment of paternity and child support and health care coverage orders, and enforcement and modification of existing child support and medical support orders.

Division Locator

District Attorney

Criminal Prosecution
Family Law
Kids' FIRST Center
Medical Examiner
Victim Services Program

District Attorney: Family Law

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Federal Revenues	1,296,425	1,295,330	1,464,617	1,408,769	(55,848)	-3.81%
State revenues	113,340	132,198	130,289	126,000	(4,289)	-3.29%
Fees And Charges	4,574	4,775	4,000	3,000	(1,000)	-25.00%
Interest Earnings	1,794	1,047	1,500	500	(1,000)	-66.67%
Total Revenue	1,416,133	1,433,350	1,600,406	1,538,269	(62,137)	-3.88%
Resource Carryover	114,197	111,514	111,514	111,514	0	0.00%
Fund Transfers	4,477	1,047	1,500	119,615	118,115	7874.33%
TOTAL RESOURCES	**1,534,807**	**1,545,912**	**1,713,420**	**1,769,398**	**55,978**	**3.27%**
EXPENDITURES:						
Personnel Services	1,379,554	1,587,272	1,661,343	1,736,368	75,025	4.52%
Materials & Services	260,725	251,332	349,469	374,004	24,535	7.02%
Fiscal Transactions	55,189	51,759	1,500	112,014	110,514	7367.60%
Total Resrvs & Conting.	0	0	111,514	0	(111,514)	-100.00%
TOTAL EXPENDITURES	**1,695,469**	**1,890,363**	**2,123,826**	**2,222,386**	**98,560**	**4.64%**
Total FTE	13.20	14.10	14.00	14.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	1,690,991	1,889,316	2,010,812	2,110,372	99,560	4.95%
Special Revenue Fund	4,477	1,047	113,014	112,014	(1,000)	(0.88%)
TOTAL	1,695,469	1,890,363	2,123,826	2,222,386	98,560	4.64%

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Family Law	1,695,469	1,890,363	2,123,826	2,222,386	98,560	4.64%
Total Expenditures	**1,695,469**	**1,890,363**	**2,123,826**	**2,222,386**	**98,560**	**4.64%**

District Attorney: Family Law

Division Overview

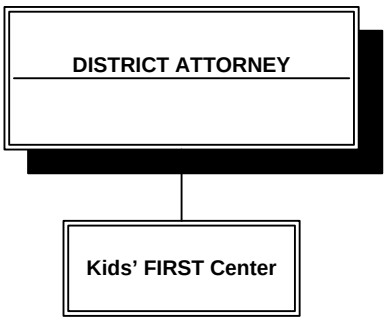
The Criminal division is comprised of a Major Crimes team, Domestic Violence team, two Felony Crime teams, and a Misdemeanor Crime team. The division assists the juvenile court with delinquency cases in which juveniles have engaged in criminal misconduct, and contracts with the City of Eugene to prosecute municipal court cases.

Major Milestones & Achievements in FY 12-13

- The Family Law Division collected almost $18.0 million support for Lane County children and families.
- Enhanced felony nonsupport prosecutions via the Senior Litigation attorney resulted in successful collections on identified hard-to-enforce Lane County cases. 6 such non-custodial parents are serving lengthy sentences in the State correctional system. A number of other charged defendants/obligors paid off all or a substantial part of their support arrears in exchange for favorable sentence recommendation or dismissal. This special prosecution effort netted approximately $150,000 collected from previously non-paying absent parents.
- The Division increased its performance percentage in collection of support in aging arrearage-only cases.

Major Service & Budget Changes for FY 13-14

- The Family Law Division's Senior Litigation Attorney retired and the Division does not anticipate filling that position at this time.
- Recent expansion of some additional local jail beds may improve the likelihood of being able to obtain approval from the Governor's office for extradition of non-custodial parents for prosecution of criminal non-support felonies. Previously, approval of extraditions was conditioned on the ability to jail the defendant long enough to compel his/her appearance at the first court appearance.



Division Purpose Statement

The Kids' FIRST Center provides services to child victims of crime, their families, and other law enforcement agencies.

Division Locator

District Attorney

Criminal Prosecution
Family Law
Kids' FIRST Center
Medical Examiner
Victim Services Program

District Attorney: Kids' FIRST

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Local revenues	397,958	0	0	0	0	0.00%
Fees And Charges	182,293	489,169	445,778	534,289	88,511	19.86%
Interest Earnings	(1,897)	(1,698)	(2,500)	(1,000)	1,500	-60.00%
Total Revenue	578,353	487,471	443,278	533,289	90,011	20.31%
Resource Carryover	50	10,040	340	0	(340)	-100.00%
Fund Transfers	40,000	128,436	100,000	3,003	(96,997)	-97.00%
TOTAL RESOURCES	**618,403**	**625,947**	**543,618**	**536,292**	**(7,326)**	**-1.35%**
EXPENDITURES:						
Personnel Services	494,108	511,197	445,013	440,288	(4,725)	-1.06%
Materials & Services	114,256	114,410	98,605	96,004	(2,601)	-2.64%
TOTAL EXPENDITURES	**608,363**	**625,607**	**543,618**	**536,292**	**(7,326)**	**-1.35%**
Total FTE	6.00	6.00	5.00	5.00	0.00	0.00%

EXPENDITURES BY FUND						
Special Revenue Fund	608,363	625,607	543,618	536,292	(7,326)	(1.35%)
TOTAL	608,363	625,607	543,618	536,292	(7,326)	(1.35%)

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Kids' First	608,363	625,607	543,618	536,292	(7,326)	-1.35%
Total Expenditures	**608,363**	**625,607**	**543,618**	**536,292**	**(7,326)**	**-1.35%**

District Attorney: Kids' FIRST

Division Overview

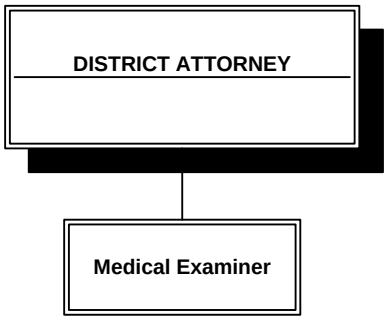
The Kids' FIRST Center provides services to child victims of crime, their families, and other law enforcement agencies.

Major Milestones & Achievements in FY 12-13

- Recruited and trained 21 new volunteers.
- Delivered "Giving Tree" gifts to 92 needy children.
- KF is the first in the nation to implement a DV Witness Project serving children and their victim parent in the aftermath of violence in the home. Training on the project was presented at the ODAA Summer Conference with very positive reviews.
- KF will continue to be a Regional Service Provider, covering Coos, Douglas and Lane MDTs.
- Over 700 victim-children and their families received services, including forensic interviews, medical assessments, crime victim assistance and treatment referral.
- Over 1,500 individuals from law enforcement, human services and other partners were trained on child abuse intervention, investigation, prosecution and protection.

Major Service & Budget Changes for FY 13-14

- Regional MDT funds were reduced by 11.3%. Further cuts to regional services FY 13-15 are likely.
- This year's Regional MDT grant application will be non-competitive.
- We have been awarded an OVC / Rural DV Child Victimization Grant that funds our DV Witness Project (although the grant has been reduced by an additional $50k a year for the next three years).
- The VOCA Project Grant was awarded for the next two years (funds our Volunteer Coordinator position).
- The executive director of Kid's FIRST is now an employee of the Friends of the Child Advocacy Center, Inc., at a substantial net cost reduction for KF.
- Secured funds from Department of Children and Families ($35k), Eugene Police Department ($20k) and Lane County Sheriff's Office ($30k) to assist child abuse investigations.
- KF is collecting a facilities fee averaging approximately $10k a year from PeaceHealth for medical examinations at our facility.
- KF was awarded $28k, through a grant from the National Child Advocacy Center, to fund the purchase and installation of a new video recording system.



Division Purpose Statement

The Medical Examiner provides for investigations of all traumatic and unattended deaths in Lane County.

Division Locator

District Attorney

Criminal Prosecution
Family Law
Kids' FIRST Center
Medical Examiner
Victim Services Program

District Attorney: Medical Examiner

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fees And Charges	111	0	0	0	0	0.00%
Total Revenue	111	0	0	0	0	0.00%
Fund Transfers	0	0	362,000	1,254	(360,746)	-99.65%
TOTAL RESOURCES	**111**	**0**	**362,000**	**1,254**	**(360,746)**	**-99.65%**
EXPENDITURES:						
Personnel Services	273,053	313,735	298,972	216,469	(82,503)	-27.60%
Materials & Services	77,260	69,428	64,681	82,557	17,876	27.64%
TOTAL EXPENDITURES	**350,313**	**383,163**	**363,653**	**299,026**	**(64,627)**	**-17.77%**
Total FTE	2.00	2.00	2.00	2.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	350,313	383,163	363,653	299,026	(64,627)	(17.77%)
TOTAL	350,313	383,163	363,653	299,026	(64,627)	(17.77%)

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Medical Examiner's Office	350,313	383,163	363,653	299,026	(64,627)	-17.77%
Total Expenditures	**350,313**	**383,163**	**363,653**	**299,026**	**(64,627)**	**-17.77%**

District Attorney: Medical Examiner

Division Overview

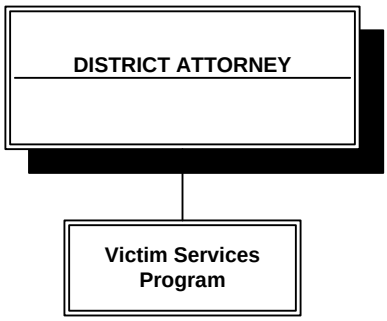
- Investigate deaths in Lane County that are apparently homicidal, suicidal, accidental, or occurring under suspicious or unknown circumstances as required by ORS Chapter 146.
- Investigate human remains to determine identity, cause of death, and manner of death.
- Investigate missing persons, particularly involving minor children.
- Investigate injuries to a person that occur under suspicious or unknown circumstances.

Major Milestones & Achievements in FY 12-13

- Jurisdictional cases increased from 413 in 2011 to 465 in 2012; an 11.3% increase. The total combined amount of jurisdictional and non-jurisdictional cases LCME investigated was a total of 1009 deaths.
- Of the 465 cases where jurisdiction was assumed, 139 of them were examined in the morgue and had an external exam, partial autopsy, or full autopsy. Many of the examined bodies had additional tests performed that included toxicology, histology, cultures, or radiology.
- Monthly training meetings for Deputy MEs via Go-To-Meeting. Discuss specific investigation topics, challenging cases, or protocol changes/suggestions.
- Annual meeting with funeral homes, SH-RB Hospital, and LCME to discuss current issues, concerns, or general feedback. Discuss protocol and ways to improve system.
- Annual meeting with local law enforcement in Lane County regarding current issues, concerns, or general feedback. Discuss protocol and ways to improve system.

Major Service & Budget Changes for FY 13-14

- Two full-time senior investigators retired from the office and the positions were filled with two full-time entry level investigators, saving money in the budget for other needs.
- The University District morgue was closed and LCME cases are examined at the SH-RB morgue, again sharing the location with the hospital for private autopsies.
- Cases that require radiology, specifically infant/children deaths, homicides, and questionable deaths are being performed with CT images instead of multiple standard x-rays. CT images provide LCME with quicker turn-around time, better quality for 3-D reconstruction, and are more economical than standard x-rays.



Division Purpose Statement

The purpose of the Victim Services Program is to provide comprehensive services to crime victims in order to guarantee that victims' constitutional and statutory rights are upheld.

Division Locator

District Attorney

Criminal Prosecution
Family Law
Kids' FIRST Center
Medical Examiner
Victim Services Program

District Attorney: Victim Services Program

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
State revenues	226,141	280,855	334,853	378,560	43,707	13.05%
Fees And Charges	510	250	0	0	0	0.00%
Interest Earnings	230	161	165	110	(55)	-33.33%
Total Revenue	226,881	281,266	335,018	378,670	43,652	13.03%
Resource Carryover	18,633	17,895	16,467	14,920	(1,547)	-9.39%
Fund Transfers	0	0	0	2,409	2,409	100.00%
TOTAL RESOURCES	**245,513**	**299,161**	**351,485**	**395,999**	**44,514**	**12.66%**
EXPENDITURES:						
Personnel Services	435,095	405,737	433,030	464,894	31,864	7.36%
Materials & Services	129,009	132,021	126,675	125,859	(816)	-0.64%
TOTAL EXPENDITURES	**564,104**	**537,758**	**559,705**	**590,753**	**31,048**	**5.55%**
Total FTE	5.80	6.60	6.00	6.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	562,626	535,920	543,073	575,723	32,650	6.01%
Special Revenue Fund	1,478	1,838	16,632	15,030	(1,602)	(9.63%)
TOTAL	564,104	537,758	559,705	590,753	31,048	5.55%

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Victim Assistance Library	925	1,506	15,554	14,250	(1,304)	-8.38%
Victim Emergency Services	553	332	1,078	780	(298)	-27.64%
Victim/witness Program	562,626	535,920	543,073	575,723	32,650	6.01%
Total Expenditures	**564,104**	**537,758**	**559,705**	**590,753**	**31,048**	**5.55%**

District Attorney: Victim Services Program

Division Overview

The purpose of the Victim Services Program is to provide comprehensive services to crime victims in order to guarantee that victims' constitutional and statutory rights are upheld. Services include: victim notification, restitution analysis and calculation, assisting victims with the emotional and psychological problems associated with being victims; referring victims to other community agencies; counseling referral as appropriate; and assisting victims with filing claims with the State of Oregon Crime Victims' Compensation program.

Major Milestones & Achievements in FY 12-13

The Restitution Pilot Project Grant expires on June 30, 2013. If this grant is not renewed, then Victim Services will suffer the loss of 1.0 FTE. If this loss occurs, Victim Services will be operating with 4.0 FTE. There may be reductions in the services we provide to petitioner's in the protective order clinic and crime victims to absorb the loss of an employee.

Major Service & Budget Changes for FY 13-14

- Victim Services Program staff and volunteers have provided services to 1,321 petitioners seeking orders of protection.
- Beyond the petitioners we have assisted, VSP staff and volunteers have provided 24,435 services to 2,530 crime victims in Lane County.
- Volunteers have donated 5865.5 hours to provide services to crime victims in Lane County.
- The Victim Service Program was awarded a pilot project grant for restitution collection. This grant funds a 1.0 FTE advocate from January 1, 2012 to June 30, 2013. This advocate works with crime victims to accumulate, investigate, compile, and prepare financial loss amounts to present to the court. In 2012, the advocate documented over 2.5 million dollars in restitution for crime victims.

District Attorney

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Court Fines	18,132	9,246	12,000	500	(11,500)	-95.83%
Fines From Other Courts	14,968	11,341	10,000	0	(10,000)	-100.00%
Forfeitures Other	18,500	15,847	0	500	500	100.00%
FINES, FORF, AND PENALTIES	**51,601**	**36,434**	**22,000**	**1,000**	**(21,000)**	**-95.45%**
Health & Human Services	1,296,112	1,295,330	1,464,617	1,408,769	(55,848)	-3.81%
Department Of Justice	120,625	57,110	0	0	0	0.00%
FEDERAL REVENUES	**1,416,737**	**1,352,440**	**1,464,617**	**1,408,769**	**(55,848)**	**-3.81%**
Miscellaneous State	83,969	83,969	83,969	83,969	0	0.00%
Victim - Witness Program	76,597	92,706	95,991	184,667	88,676	92.38%
Misc - State Revenue	349,626	398,106	369,151	319,893	(49,258)	-13.34%
STATE GRANT REVENUES	**510,191**	**574,781**	**549,111**	**588,529**	**39,418**	**7.18%**
Other Local	397,958	0	0	0	0	0.00%
Community Contracts	0	0	200,834	0	(200,834)	-100.00%
INET Drug Court Revenue	0	0	120,000	120,000	0	0.00%
LOCAL REVENUES	**397,958**	**0**	**320,834**	**120,000**	**(200,834)**	**-62.60%**
Misc. Fees/Reimbursement	0	126,397	0	0	0	0.00%
Miscellaneous Svc Charges	29,795	34,912	25,000	27,500	2,500	10.00%
Special Projects	2,917	3,528	500	250	(250)	-50.00%
Private Donations	510	0	0	0	0	0.00%
Discovery - Police Records	256,341	273,537	147,558	195,801	48,243	32.69%
Refunds & Reimbursements	185,848	368,166	442,978	531,489	88,511	19.98%
Legal Services	0	330	0	150,000	150,000	100.00%
FEES AND CHARGES	**475,411**	**806,870**	**616,036**	**905,040**	**289,004**	**46.91%**
Departmental Administration	0	55,440	57,104	24,109	(32,995)	-57.78%
ADMINISTRATIVE CHARGES	**0**	**55,440**	**57,104**	**24,109**	**(32,995)**	**-57.78%**
Investment Earnings	136	(486)	(835)	(390)	445	-53.29%
INTEREST EARNINGS	**136**	**(486)**	**(835)**	**(390)**	**445**	**-53.29%**
Fund Balance	203,144	202,810	210,063	205,029	(5,034)	-2.40%
Transfer Fr General Fund (100)	40,000	128,436	100,000	0	(100,000)	-100.00%
Transfer Fr Sp Rev Funds (200)	4,477	1,047	91,500	112,014	20,514	22.42%
Transfer From Ent Funds (500)	0	0	571,436	0	(571,436)	-100.00%
Transfer Fr Int Svc Fnds (600)	0	0	0	171,643	171,643	100.00%
Intrafund Transfer	0	0	215,872	130,000	(85,872)	-39.78%
FISCAL TRANSACTIONS	**247,621**	**332,293**	**1,188,871**	**618,686**	**(570,185)**	**-47.96%**
TOTAL RESOURCES	**3,099,655**	**3,157,772**	**4,217,738**	**3,665,743**	**(551,995)**	**-13.09%**

District Attorney

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	4,845,500	4,808,529	4,491,784	4,518,891	27,107	0.60%
Extra Help	82,183	109,136	205,994	122,965	(83,029)	-40.31%
Unclassified Temporary	80,276	77,043	185,963	123,972	(61,991)	-33.34%
Overtime	8,469	4,992	12,696	5,700	(6,996)	-55.10%
Reduction Unfunded Vac Liab	138,605	99,353	85,858	71,667	(14,191)	-16.53%
Compensatory Time	38	225	0	0	0	0.00%
Risk Management Benefits	5,061	5,461	3,886	8,553	4,667	120.10%
Social Security Expense	310,439	304,237	298,190	304,342	6,152	2.06%
Medicare Insurance Expense	74,548	73,380	69,792	71,196	1,404	2.01%
Unemployment Insurance (State)	36,374	35,888	33,470	37,000	3,530	10.55%
Workers Comp	16,964	16,712	14,398	14,734	336	2.33%
Disability Insurance - Long-term	26,898	23,972	36,721	36,571	(150)	-0.41%
PERS - OPSRP Employer rate	403,816	526,393	514,996	637,037	122,041	23.70%
PERS Bond	318,589	270,000	280,961	365,833	84,872	30.21%
PERS - 6% Pickup	293,043	289,253	281,165	281,782	617	0.22%
Optional ER IAP	108,347	101,972	100,657	101,031	374	0.37%
Health Insurance	1,152,407	1,059,756	981,467	1,154,345	172,878	17.61%
Dental Insurance	95,490	87,990	84,976	90,445	5,469	6.44%
Vision Insurance	25,833	17,281	10,651	11,657	1,006	9.45%
EE Assistance Pgm - IBH	4,714	4,310	3,957	3,912	(45)	-1.14%
Life Insurance	17,216	14,824	12,828	12,672	(156)	-1.22%
Flexible Spending	1,129	1,033	789	792	3	0.38%
Disability Insurance - Short Term	1,793	1,638	1,590	1,572	(18)	-1.13%
Defer. Comp Employer Contrib.	19,784	22,696	16,056	16,346	290	1.81%
Retiree Medical	245,039	243,038	228,064	161,481	(66,583)	-29.19%
FMLA Administration	0	0	0	1,524	1,524	100.00%
PERSONNEL SERVICES	**8,312,556**	**8,199,113**	**7,956,909**	**8,156,020**	**199,111**	**2.50%**
Professional & Consulting	57,062	32,609	49,800	80,280	30,480	61.20%
Court Related Personal Service	39,545	49,613	46,298	45,777	(521)	-1.13%
Relief & Assistance	584	332	1,078	780	(298)	-27.64%
Agency Payments	170,793	87,976	30,000	21,000	(9,000)	-30.00%
Light, Power & Water	16,150	15,600	16,800	8,100	(8,700)	-51.79%
Telephone Services	33,550	34,873	23,211	33,850	10,639	45.84%
General Liability	34,752	33,833	32,567	31,795	(772)	-2.37%
Maintenance of Equipment	716	236	416	450	34	8.17%
Maintenance Agreements	310	360	200	150	(50)	-25.00%
External Equipment Rental	1,226	1,156	1,100	1,300	200	18.18%
Real Estate & Space Rentals	12,312	14,721	113,932	135,314	21,382	18.77%
Fleet Services Rentals	58,813	52,701	56,539	54,079	(2,460)	-4.35%
Copier Charges	29,572	23,539	19,110	19,450	340	1.78%
Mail Room Charges	22,095	22,408	21,033	22,299	1,266	6.02%
Direct/Information Services	330,576	592,718	318,953	361,352	42,399	13.29%
County Indirect Charges	442,166	467,823	501,057	506,043	4,986	1.00%
PC Replacement Services	50,485	53,660	42,795	48,580	5,785	13.52%
Office Supplies & Expense	56,023	60,866	45,859	45,736	(123)	-0.27%
Membrshp/Professionl Licenses	23,783	19,391	16,891	16,575	(316)	-1.87%
Printing & Binding	12,333	11,692	11,125	11,900	775	6.97%
Advertising & Publicity	1,034	879	175	100	(75)	-42.86%
Postage	8,509	9,867	8,618	8,201	(417)	-4.84%
DP Supplies And Access	20,911	5,952	5,000	5,000	0	0.00%
DP Equipment	18,880	9,883	3,800	1,383	(2,417)	-63.61%

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Small Tools & Equipment	9,756	354	1,478	500	(978)	-66.17%
Small Office Furniture	3,410	466	740	500	(240)	-32.43%
Special Supplies	22,440	25,301	51,401	43,850	(7,551)	-14.69%
Medical Supplies	10,391	2,927	4,000	4,500	500	12.50%
Business Expense & Travel	4,530	5,555	4,320	4,046	(274)	-6.34%
Awards & Recognition	1,508	1,502	2,078	950	(1,128)	-54.28%
Outside Education & Travel	43,334	26,773	34,140	31,023	(3,117)	-9.13%
County Training Classes	190	0	2,187	2,200	13	0.59%
Training Services & Materials	4,003	479	2,065	1,000	(1,065)	-51.57%
MATERIALS & SERVICES	**1,541,741**	**1,666,047**	**1,468,766**	**1,548,063**	**79,297**	**5.40%**
Transfer To General Fund (100)	4,477	1,047	91,500	112,014	20,514	22.42%
Transfer To Special Rev. Funds	0	128,436	100,000	0	(100,000)	-100.00%
Transfer To Debt Service Funds	50,712	50,712	0	0	0	0.00%
FUND TRANSFERS	**55,189**	**180,195**	**191,500**	**112,014**	**(79,486)**	**-41.51%**
Operational Contingency	0	0	111,519	76,178	(35,341)	-31.69%
TOTAL RESERVES	**0**	**0**	**111,519**	**76,178**	**(35,341)**	**-31.69%**
TOTAL EXPENDITURES	**9,909,486**	**10,045,355**	**9,728,694**	**9,892,275**	**163,581**	**1.68%**

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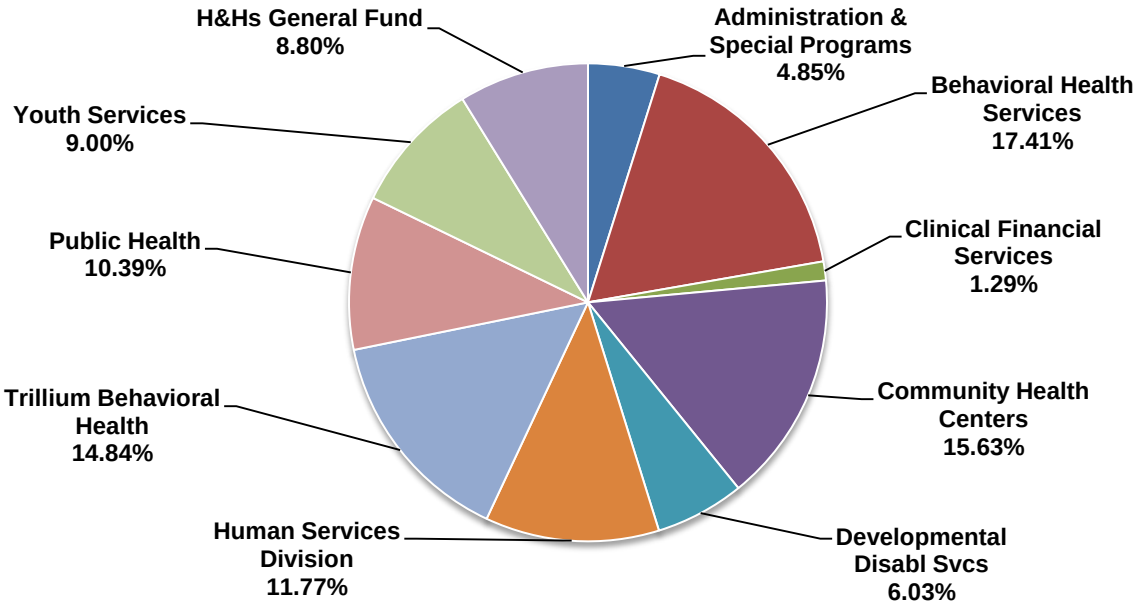
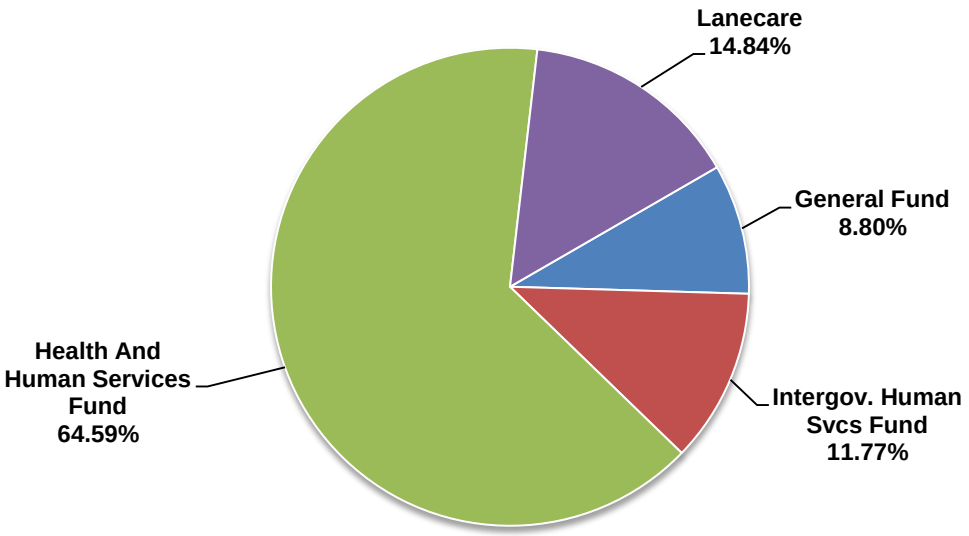
Department of Health and Human Services

FY 13-14 Adopted Expenditures: $ 104,269,158

FY 13-14 Expenditures by Division



Budget by Fund



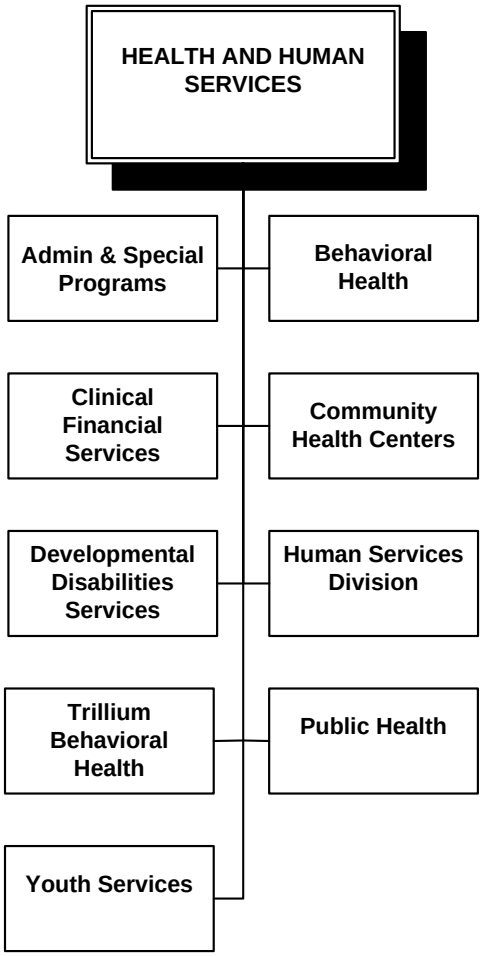
Alicia Hays Director
Health and Human Services
541-682-7492

Department Purpose & Overview

The purpose of Lane County Health and Human Services is to promote and protect the health, safety, and wellbeing of individuals, families and our communities.

Health and Human Services (H&HS) is a broad-based organization which provides system oversight and direct services for clinical and community health, behavioral health (mental health and substance abuse), developmental disabilities, youth services, and basic needs/social services in a largely subcontracted system. The subcontract providers are our community partners in a complex service delivery system.

The department's use of discretionary general fund is relatively small, given the size of the overall departmental budget. The general fund money from Lane County is central for maintaining a core service level and for leveraging of other resources. The H&HS budget is largely based on federal, state, and other funders.



Goals & Objectives

The department has grown significantly with the addition of Youth Services and Children & Families in July. The department strategic plan is built on four pillars necessary to achieving our mission in the community: 1) Improve and ensure equitable and timely access to services; 2) Focus on integrated care and prevention models; 3) Leverage and lead with quality information and analytics; and 4) Developing quality outcomes with a focus on efficiency and staff development. This is the foundation for priority outcomes identified at the department level, the specific division level, and those for which several divisions are accountable. The three priority department wide outcomes are: 1) Reduce smoking in Lane County; 2) Reduce Adverse Childhood Experiences; and 3) Improve fiscal sustainability.

Major Milestones & Achievements in FY 12-13

- Efforts continue to expand access to health care through the Community Health Centers. The County's designation as an FQHC has allowed for significant leveraging of federal dollars to provide access to primary care, mental health, chemical dependency, prenatal, and dental services. The department is on target to provide 94,000 individual patient encounters this year, and to provide care to more than 25,000 patients in FY14.
- The department continues to work with key partners in the community to operate Trillium Community Health Plans, the local Coordinated Care Organization. This is part of a nationwide effort to achieve the Triple Aim: Improved health in the community, higher quality health care delivery, and contained or decreased cost. Almost every division of H&HS is engaged in this transformation effort.
- The successful integration of three County departments (H&HS, Youth Services, and Children and Families) was a significant focus and achievement in FY 12-13. This included integration of financial, personnel, contracting, and other administration functions, as well as addressing issues of forming a common culture. The work continues to identify opportunities to leverage strengths from different areas in achieving success in other parts of the department.
- As part of the H&HS strategic plan, the department is focusing increased resources on both external and internal communication. This has resulted in increased information in the community about the valuable role of H&HS programs (particular work has focused on the role of Public Health), which will enable us to better work with the community to achieve positive health outcomes.

Major Service & Budget Changes for FY 13-14

- The most significant change is the integration of Youth Services into the H&HS budget.
- As part of the department reorganization, the Family Mediation Program was moved from being a stand-alone division to being a program within the Human Services Division. This also resulted in their budget moving from Fund 286 to Fund 285.
- The creation of the Coordinated Care Organization resulted in a shift of Medicaid dollars that previously flowed into LaneCare, now flowing through Trillium Community Health Plans. This resulted in a significant decrease in funds in Fund 287.

Lane County Strategic Plan

- The County strategic goal of reducing the rate of fetal and infant mortality in Lane County is a priority for H&HS and our Community and Public Health staff. We will continue to work with the Healthy Babies/Healthy Communities Coalition to address relevant risk factors in our community. Specific initiatives related to this goal include increased access to timely prenatal care, reduced tobacco use by pregnant women, and expanded use of home visiting programs.
- The County strategic goal of reducing substantiated child abuse in Lane County is important to much of the current prevention work in Lane County. The department focus on reducing the frequency and

impact of Adverse Childhood Experiences (which includes child maltreatment) specifically targets this goal. Additionally, the department supports parenting and other prevention initiatives through several divisions that are designed to reduce substantiated child abuse.

Innovate Lane County Phase 1 and 2

- The most significant focus on implementing ideas from the Innovate process is the successful integration of the three departments—Health & Human Services, Youth Services, and Children & Families. This has been a very large undertaking and has been yielding several positive outcomes. One example is the decision to have the Mental Health Specialist assigned to Youth Services split his time with the Mental Health Division, allowing some of his time and services to become billable services as part of the FQHC.
- The efforts to leverage additional federal funding are underway in H&HS to apply for Social Security funds, known as IV-E, for use in Youth Services. These funds have been used by other jurisdictions, and should also be available to support efforts in Lane County Youth Services.
- The reorganization within Public Health provided an opportunity to relocate the Vital Records program, which is now able to be open to the public for more hours each day, including through the lunch hour.

Health and Human Services

DEPARTMENT FINANCIAL SUMMARY	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	0	0	0	1,259,677	1,259,677	100.00%
Licenses And Permits	1,260,721	1,214,386	890,700	840,500	(50,200)	-5.64%
Fines, Forf, And Penalties	28,774	128,798	118,800	117,500	(1,300)	-1.09%
Property And Rentals	271,654	392,247	306,736	278,447	(28,289)	-9.22%
Federal Revenues	23,664,567	19,218,530	22,768,750	23,190,006	421,256	1.85%
State revenues	65,660,629	58,111,574	33,328,334	25,742,021	(7,586,313)	-22.76%
Local revenues	3,894,295	3,188,679	2,635,129	2,036,561	(598,568)	-22.71%
Fees And Charges	7,121,165	7,759,399	6,571,135	7,780,074	1,208,939	18.40%
Administrative Charges	0	0	229,439	0	(229,439)	-100.00%
Interest Earnings	245,293	204,285	15,978	7,300	(8,678)	-54.31%
Total Revenue	102,147,097	90,217,899	66,865,001	61,252,086	(5,612,915)	-8.39%
Resource Carryover	20,573,055	29,007,718	25,109,870	20,589,988	(4,519,882)	-18.00%
Interfund Loans	0	0	0	100,000	100,000	100.00%
Fund Transfers	9,085,613	7,751,986	7,236,588	13,464,635	6,228,047	86.06%
TOTAL RESOURCES	**131,805,765**	**126,977,603**	**99,211,459**	**95,406,709**	**(3,804,750)**	**-3.83%**
EXPENDITURES:						
Personnel Services	35,218,230	36,343,181	39,106,544	42,900,700	3,794,156	9.70%
Materials & Services	66,034,256	68,372,252	46,349,394	33,637,661	(12,711,733)	-27.43%
Capital Expenses	267,992	82,623	29,000	0	(29,000)	-100.00%
Fiscal Transactions	13,616,486	8,608,549	8,763,196	14,237,306	5,474,110	62.47%
Total Resrvs & Conting.	0	0	13,470,589	13,493,491	22,902	0.17%
TOTAL EXPENDITURES	**115,136,965**	**113,406,605**	**107,718,723**	**104,269,158**	**(3,449,565)**	**-3.20%**
Total FTE	410.14	411.78	398.10	402.95	4.85	1.22%

EXPENDITURES BY FUND						
General Fund	13,506,065	13,120,732	10,401,771	8,862,449	(1,539,322)	(14.80%)
Special Revenue Fund	4,946,392	3,310,496	3,430,241	0	(3,430,241)	(100.00%)
Animal Services Fund	1,952,263	1,934,884	0	0	0	0.00%
Intergov. Human Svcs Fund	14,352,022	12,297,877	11,404,846	11,927,516	522,670	4.58%
Health and Human Services Fund	52,231,397	48,124,030	60,800,798	66,902,641	6,101,843	10.04%
LaneCare	28,148,826	34,618,586	21,681,067	15,216,875	(6,464,192)	(29.81%)
Local Option Tax Levy Fund	0	0	0	1,359,677	1,359,677	100.00%
TOTAL	**115,136,965**	**113,406,605**	**107,718,723**	**104,269,158**	**(3,449,565)**	**(3.20%)**

DEPARTMENT POSITION LISTING

Administration Special Programs

2.00	Administrative Support Spec
2.00	Accounting Analyst
2.00	Accounting Clerk 2
1.00	Administrative Analyst
2.00	Administrative Assistant
2.00	Asst Dept Dir (H&HS)
1.00	Dept Director (C&F)
1.00	Manager
0.60	Office Assistant 2-Bilingual
1.55	Program Services Coord, Sr
0.58	Program Services Coordinator 1
2.00	Program Services Coordinator 2
1.00	Program Supervisor
1.00	Sr. Management Analyst
19.73	**Division FTE Total**

Behavioral Health Services

11.50	Office Assistant 2
2.00	Administrative Analyst
2.50	Administrative Assistant
1.00	Administrative Support Supv
1.00	Community Health Nurse
1.00	Management Analyst
1.00	Manager
1.90	Mental Health Nurse
1.50	Mental Health Spec 2-Bilingual
1.50	Mental Health Specialist 1
24.35	Mental Health Specialist 2
4.00	Mental Health Specialist, Sr
3.80	Nurse Practioner - Mental Hlth
3.00	Office Assistant, Sr
4.00	Prof/Tech Supervisor
4.05	Psychiatrist
0.90	Sr. Manager
69.00	**Division FTE Total**

Clinical Financial Services

2.00	Administrative Analyst
2.00	Accounting Analyst
1.00	Accounting Clerk 2
1.00	Accounting Clerk 2 - Bil
2.00	Accounting Clerk, Sr
1.00	Management Analyst
1.00	Prof/Tech Supervisor
1.00	Program Manager
11.00	**Division FTE Total**

Community Health Centers

16.40	Office Assistant 2-Bilingual
1.00	Administrative Analyst
1.00	Administrative Analyst, Sr
1.50	Administrative Assistant
5.00	Community Health Nurse
1.00	Community Health Nurse 1
1.00	Community Service Worker 2
3.00	Community Svc Wkr 2-Bilingual
0.50	Comunty Health Nurse-Bilingual
1.00	Data Entry Operator
2.00	Dental Hygienist
1.00	Dental Hygienist, Sr
13.00	Licensed Practical Nurse
1.00	Licensed Practical Nurse-Bil
2.00	Management Analyst
4.50	Manager
1.00	Medical Assistant 1
3.00	Medical Assistant 2
4.00	Medical Assistant 2-Bilingual
4.00	Mental Health Specialist 2
7.15	Nurse Practitioner
0.60	Nurse Practitioner-Bilingual
10.50	Office Assistant 2
1.00	Office Assistant, Sr
3.00	Patient Care Coordinator
5.60	Physician
1.00	Physician Assistant
4.00	Prof/Tech Supervisor
0.90	Program Manager
1.00	Program Svc Coord Bilingual
1.00	Stores Clerk
0.50	TEMP-Medical Assistant 2-Bilingual
103.15	**Division FTE Total**

Developmental Disabl Svcs

2.00	Developmental Dis Abuse Invtgr
0.80	Administrative Analyst
1.00	Administrative Assistant
1.00	Clerical Assistant
1.00	Developmental Dis Spec - Bil
24.75	Developmental Dis Specialist
1.00	Manager
2.00	Office Assistant 2
1.00	Office Assistant 2-Bilingual
1.00	Office Assistant, Sr
3.00	Prof/Tech Supervisor
1.00	Program Services Coord, Sr
39.55	**Division FTE Total**

DEPARTMENT POSITION LISTING

Human Services Division

2.50 Office Assistant 2
1.00 Accounting Analyst
0.75 Administrative Analyst
1.00 Administrative Assistant
2.00 Asst Veteran Svcs Coordinator
3.00 Community Service Worker 2
2.00 Family Mediator
1.00 Management Analyst
1.00 Office Assistant, Sr
1.00 Prof/Tech Supervisor
1.00 Program Services Coordinator 2
2.00 Program Supervisor
1.00 Sr. Manager
0.50 TEMP-Family Mediator
0.50 TEMP-Office Assistant 2 -
0.50 TEMP-Program Services Coordinator 2
20.75 Division FTE Total

Public Health

1.77 Community Health Analyst 1
4.00 Community Health Analyst 2
2.70 Community Health Analyst Sr
1.00 Community Health Analyst Sr - Bilingual
7.80 Community Health Nurse
1.00 Community Health Nurse 1
6.80 Community Service Worker 2
2.00 Community Svc Wkr 2-Bilingual
1.50 Comunty Health Nurse-Bilingual
1.00 Environmental Health Spec 1
5.80 Environmental Health Spec 2
0.50 Manager
6.00 Office Assistant 2
3.60 Office Assistant 2-Bilingual
2.35 Office Assistant, Sr
1.00 Office Assistant, Sr-Bil
0.20 Physician
4.00 Prof/Tech Supervisor
1.00 Program Services Coordinator 1
2.00 Program Services Coordinator 2
1.00 Program Supervisor
1.00 Sr Stores Clerk
1.00 Sr. Management Analyst
1.00 Sr. Manager
1.00 WIC Nutritionist/Dietitian
61.02 Division FTE Total

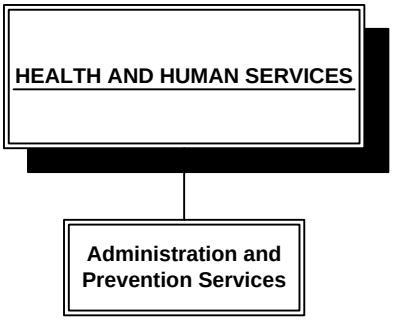
Trillium Behavioral Health

1.00 Office Assistant, Sr-Bil
1.00 Administrative Analyst
1.00 Administrative Analyst, Sr
1.00 Administrative Assistant
1.00 Mental Health Specialist, Sr
7.65 MHO Care Coord Specialist
2.50 Office Assistant 2
1.00 Office Assistant 2-Bilingual
1.00 Prof/Tech Supervisor
1.10 Sr. Manager
18.25 Division FTE Total

Youth Services

1.00 Office Assistant 2-Bilingual
1.00 Administrative Support Spec
1.00 Community Service Worker 2
2.00 Employment Specialist 2
12.70 Juvenile Counselor 2
16.80 Juvenile Group Worker
2.00 Juvenile Justice Specialst
0.50 Juvenile Justice System Nurse
2.00 Juvenille Counselor 1 - Bil
1.00 Lead Juvenile Cook
1.00 Maintenance/Trades Supv
0.50 Mental Health Specialist 2
1.00 Office Assistant 2
1.00 Office Assistant, Sr
4.00 Prof/Tech Supervisor
1.00 Program Manager
1.00 Program Supervisor
5.00 Sr Juvenile Counselor
3.00 Sr Juvenile Group Worker
1.00 Sr. Management Analyst
1.00 Sr. Manager
0.50 TEMP-Juvenile Cook
0.50 TEMP-Juvenile Justice System Nurse
60.50 Division FTE Total

402.95 Department FTE Total



Division Purpose Statement

To provide leadership and high-quality administrative support to assure the efficient, effective and legal operation of Health and Human Services.

Division Locator

Health and Human Services

Administration and Prevention Services ⮜
Behavioral Health
Clinical Financial Services
Community Health Centers
Developmental Disabilities
Human Services
Trillium Behavioral Health
Public Health
Youth Services

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
State revenues	0	23,119	0	0	0	0.00%
Fees And Charges	663	9,214	100,000	0	(100,000)	-100.00%
Administrative Charges	0	0	229,439	0	(229,439)	-100.00%
Interest Earnings	72,778	63,229	0	0	0	0.00%
Total Revenue	73,442	95,561	329,439	0	(329,439)	-100.00%
Resource Carryover	1,555,918	1,737,426	1,883,737	2,869,061	985,324	52.31%
Fund Transfers	2,157,710	2,315,672	3,137,935	2,721,692	(416,243)	-13.26%
TOTAL RESOURCES	**3,787,070**	**4,148,659**	**5,351,111**	**5,590,753**	**239,642**	**4.48%**
EXPENDITURES:						
Personnel Services	1,609,476	1,511,382	1,867,795	2,145,302	277,507	14.86%
Materials & Services	569,890	385,614	1,113,744	1,394,241	280,497	25.19%
Capital Expenses	2,074	0	0	0	0	0.00%
Fiscal Transactions	254,352	546,276	336,951	336,951	0	0.00%
Total Resrvs & Conting.	0	0	2,032,621	1,714,259	(318,362)	-15.66%
TOTAL EXPENDITURES	**2,435,791**	**2,443,272**	**5,351,111**	**5,590,753**	**239,642**	**4.48%**
Total FTE	15.66	14.66	18.78	19.73	0.95	5.06%

EXPENDITURES BY FUND						
Health and Human Services Fund	2,435,791	2,443,272	5,351,111	5,590,753	239,642	4.48%
TOTAL	2,435,791	2,443,272	5,351,111	5,590,753	239,642	4.48%

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Administration Services	2,435,791	2,443,272	5,351,111	5,590,753	239,642	4.48%
Total Expenditures	**2,435,791**	**2,443,272**	**5,351,111**	**5,590,753**	**239,642**	**4.48%**

Health and Human Services: Administration and Prevention Services

Division Overview

The Administration Division provides leadership and high-quality support to assure the efficient and legal operation of Health & Human Services. The division includes: Executive Management, Planning & Subcontracting, Fiscal Services, Analytics, Strategic Development and a Public Information Officer.

Division Purpose

This division plans and directs the services and activities of the department and provides operational support to all department divisions and programs. Executive management is responsible for overall leadership problem-solving, labor relations, workers' compensation, FMLA and personnel services. The direct program support unit is responsible for planning and monitoring H&HS' extensive in-house and subcontracted services system. Fiscal Services is responsible for grant accounting, payroll, budgeting, and payables and receivables functions. The Analytics unit provides data collection, analysis and presentation services. A primary focus of this unit is documenting program outcomes at the department, cluster and division levels. Strategic Development is a recent addition to the administration division and will be responsible for working with all our divisions in helping develop additional resources for county program and community services. The Public Information Officer is responsible to expand our communication efforts internally and community-wide.

Division Reorganizations

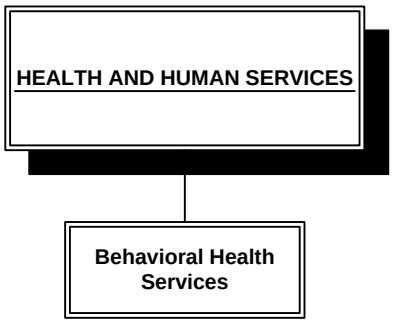
In FY13/14, the strategic development position formerly in Children & Families will become part of the Administration Division. This will allow more opportunities to work with all divisions and programs within the county and broaden the community base.

Major Milestones & Achievements in FY 12-13

- Successful transition of Youth Services and Children & Families into Health & Human Services
- Successful transition of Prevention team to Public Health
- Relocation of Vital Records and other Public Health functions to Admin office
- Co-Location of Vital Records with Admin resulted in increased public access hours
- Addition of a full-time Public Info Officer

Major Service & Budget Changes for FY 13-14

- Recruitment and hiring of a second Assistant Director position
- Implementation of the state's transition to a global budget
- Anticipated State budget reductions may result in loss of administrative and direct service funding



Division Purpose Statement

Lane County Behavioral Health provides mental health treatment services to eligible Lane County residents to stabilize consumers' mental health and maintain community safety.

Division Locator

Health and Human Services

Administration and Prevention Services
Behavioral Health ⮜
Clinical Financial Services
Community Health Centers
Developmental Disabilities
Human Services
Trillium Behavioral Health
Public Health
Youth Services

Health and Human Services: Behavioral Health Services

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fines, Forf, And Penalties	27,104	11,015	0	0	0	0.00%
Property And Rentals	76,991	124,212	89,166	72,166	(17,000)	-19.07%
Federal Revenues	3,981,610	4,237,617	3,834,411	4,962,582	1,128,171	29.42%
State revenues	13,335,313	12,941,123	11,690,167	8,400,303	(3,289,864)	-28.14%
Local revenues	100,000	159,000	236,253	82,900	(153,353)	-64.91%
Fees And Charges	1,980,748	1,968,621	1,623,700	1,499,029	(124,671)	-7.68%
Interest Earnings	75	76	0	0	0	0.00%
Total Revenue	19,501,840	19,441,665	17,473,697	15,016,980	(2,456,717)	-14.06%
Resource Carryover	1,653,464	3,220,343	3,786,978	2,754,518	(1,032,460)	-27.26%
Fund Transfers	1,060,817	123,995	0	40,205	40,205	100.00%
TOTAL RESOURCES	**22,216,121**	**22,786,003**	**21,260,675**	**17,811,703**	**(3,448,972)**	**-16.22%**
EXPENDITURES:						
Personnel Services	5,998,197	5,863,104	7,020,684	7,753,245	732,561	10.43%
Materials & Services	11,383,845	11,817,257	11,579,859	8,562,068	(3,017,791)	-26.06%
Capital Expenses	0	0	18,500	0	(18,500)	-100.00%
Fiscal Transactions	1,221,589	1,116,789	1,950,853	1,496,390	(454,463)	-23.30%
Total Resrvs & Conting.	0	0	690,779	0	(690,779)	-100.00%
TOTAL EXPENDITURES	**18,603,631**	**18,797,150**	**21,260,675**	**17,811,703**	**(3,448,972)**	**-16.22%**
Total FTE	61.88	62.95	69.50	69.00	-0.50	-0.72%

EXPENDITURES BY FUND						
Health and Human Services Fund	18,603,631	18,797,150	21,260,675	17,811,703	(3,448,972)	(16.22%)
TOTAL	18,603,631	18,797,150	21,260,675	17,811,703	(3,448,972)	(16.22%)

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Methadone Treatment	594,622	731,764	1,419,159	1,123,822	(295,337)	-20.81%
A&d Subcontracts	4,244,448	4,345,890	3,513,456	3,066,803	(446,653)	-12.71%
Med-adult Outpatient Services	6,012,643	5,705,239	7,254,041	7,011,073	(242,968)	-3.35%
Med-child Outpatient Services	1,835,201	1,915,843	2,125,857	2,373,929	248,072	11.67%
Unfit To Proceed	113,412	120,131	130,446	123,456	(6,990)	-5.36%
Mental Health Court	108,152	99,914	101,106	118,106	17,000	16.81%
Acute Care Services	1,898,655	2,107,499	2,731,094	2,146,649	(584,445)	-21.40%
Med Subcontracts	3,329,730	3,750,491	3,966,603	1,843,453	(2,123,150)	-53.53%
Mh Emergency Assist Fund	16,527	20,315	14,501	0	(14,501)	-100.00%
Mh-halvorsen Trust Fund	975	0	4,412	4,412	0	0.00%
Add. Prev & Trtmnt. Svcs	28,152	0	0	0	0	0.00%
Sex Offender Treatment	421,114	64	0	0	0	0.00%
Total Expenditures	**18,603,631**	**18,797,150**	**21,260,675**	**17,811,703**	**(3,448,972)**	**-16.22%**

Division Overview

Behavioral Health Division consists of outpatient mental health services for adults, outpatient and intensive community treatment services for children and families, acute care mental health services, methadone treatment, and contracted services. Behavioral Health Services meet the critical life health and safety needs of Lane County citizens, providing crisis services and outreach services, to individuals discharged from psychiatric hospitals, those under civil commitment or under the jurisdiction of the Psychiatric Security Review Board, opiate dependent individuals, those participating in Mental Health Court, and individuals deemed "unfit to proceed" on criminal charges due to mental illness.

Division Purpose

Lane County Behavioral Health provides mental health and methadone treatment services to eligible Lane County residents to enhance individual and family functioning, improve health and well-being, and maintain community safety.

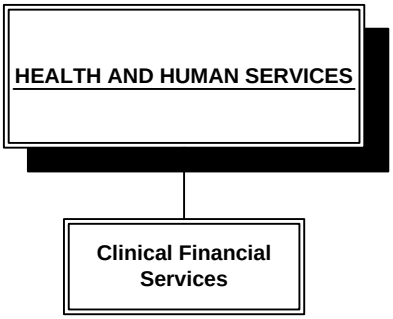
Major Milestones & Achievements in FY 12-13

- This year we finished our pilot and successfully implemented the clinical outcome measure, Feedback Informed Treatment (FIT) into behavioral health services and at the Methadone Treatment Program. FIT is an evidenced-based practice designed to measure and address individual functioning and engagement in services, ultimately promoting retention and more rapid recovery.
- Behavioral Health was honored as the State lead when awarded the National Council's Rapid Access grant which allowed our division to work collaboratively with six other behavioral health agencies in our community on an effort to improve access processes that will result in greater and more rapid access to behavioral health services in our community.
- The Behavioral Health clinic completed its building remodel which added much needed space for group services and allows greater capacity for primary care at the clinic.
- We completed a restructure of the Office Assistant (OA) team to promote workflow efficiency. OA's are now physically and systemically embedded in programs, and scheduling duties are becoming a more centralized OA duty, increasing provider availability for clinical services.
- The Child and Adolescent Program began on-site behavioral health screening at the Community Health Center primary care locations, thereby increasing access and encouraging shared clientele across divisions.
- The Methadone Treatment Program (MTP) realized a 7.5% increase in capacity this year and on target for plans to continue increasing capacity to services for our community. MTP also embraced a cognitive behavioral engagement service which is a new group service model designed to increase patient retention.
- The Behavioral Health division is proud we were *and are* active participants in Oregon Health Authority's implementation of the Coordinated Care Organization (CCO), Trillium, for our region. Our participation and influence reinforces the Lane County Federally Qualified Health Center's reputation as a primary resource for individual and community health services.

Major Service & Budget Changes for FY 13-14

- Legislation that will make it possible for an estimated 27,000 more Lane County residents to qualify for Oregon Health Plan (OHP) in 2014 will require behavioral health services to accommodate by increasing capacity and adjusting budget allocations. Efforts are underway in planning for the adjustment.
- The planned expansion of OHP eligibility has resulted in significantly diminished State funds available to serve the indigent population in our community, which in turn requires adjustment to behavioral health service contracts with community partners.

- Behavioral health team will continue progress on projects that increase staff efficiency including: improving scheduling processes, responding to clinical outcomes data, streamlining screening and access, and clarified productivity standards.
- Teams will implement a model that will allow community members to walk-in and receive same-day service or referral; this differs from the current standard which requires sometimes prolonged screening and triage.
- Expand hours of operation at the primary behavioral health clinic location to promote greater availability to Lane County citizens.
- With the recent hire of a supervisory staff dedicated to continuous development and maintenance of services for individuals with substance abuse concerns, we anticipate making progress towards integration of substance use services with mental health services.
- The transition of responsibility for some service oversight to the Coordinated Care Organization will result in a need to evaluate administrative roles and funding allocation within the division.
- In an effort to integrate systems, behavioral health and primary care services created a merged *Federally Qualified Health Center Quality Committee*, targeting shared outcomes and systems changes that promote shared workflow and processes.
- Behavioral Health division will enter the planning phase of adopting a new Electronic Medical Record (EMR) which is currently in place at Lane County's primary care locations. Adopting the same EMR is an essential feature of a health care delivery model that integrates behavioral health and physical health care.



Division Purpose Statement

To provide integrated, coordinated financial services support to the Community Health Centers of Lane County and to Lane County Behavioral Health.

Division Locator

Health and Human Services

Administration and Prevention Services
Behavioral Health
Clinical Financial Services ⮜
Community Health Centers
Developmental Disabilities
Human Services
Trillium Behavioral Health
Public Health
Youth Services

Health and Human Services: Clinical Financial Services

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Federal Revenues	7,072	0	0	0	0	0.00%
Fees And Charges	15,419	16,938	6,000	3,000	(3,000)	-50.00%
Interest Earnings	304	585	300	300	0	0.00%
Total Revenue	22,795	17,523	6,300	3,300	(3,000)	-47.62%
Resource Carryover	(518)	(4,474)	71,056	0	(71,056)	-100.00%
Fund Transfers	927,581	1,080,902	1,091,408	1,300,462	209,054	19.15%
TOTAL RESOURCES	**949,859**	**1,093,951**	**1,168,764**	**1,303,762**	**134,998**	**11.55%**
EXPENDITURES:						
Personnel Services	791,872	852,375	976,372	1,051,961	75,589	7.74%
Materials & Services	107,854	109,657	128,346	178,201	49,855	38.84%
Fiscal Transactions	54,606	60,863	64,046	73,600	9,554	14.92%
TOTAL EXPENDITURES	**954,332**	**1,022,895**	**1,168,764**	**1,303,762**	**134,998**	**11.55%**
Total FTE	9.00	10.00	11.00	11.00	0.00	0.00%

EXPENDITURES BY FUND						
Health and Human Services Fund	954,332	1,022,895	1,168,764	1,303,762	134,998	11.55%
TOTAL	954,332	1,022,895	1,168,764	1,303,762	134,998	11.55%

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Clinical Financial Services	954,332	1,022,895	1,168,764	1,303,762	134,998	11.55%
Total Expenditures	**954,332**	**1,022,895**	**1,168,764**	**1,303,762**	**134,998**	**11.55%**

Major Service & Budget Changes for FY 13-14

- We do not expect any substantive budget changes in CFS during the coming year.
- We are continuing to support the Community Health Center (CHC) in the implementation of its new electronic medical record system. We expect increased operational efficiencies as the CHC implements this system. For example, the new process will completely eliminate the necessity of providers to complete paper claim forms and of their support staff to manually enter all services/charges into claims/billing system.
- We will begin planning for conversion of the Lane County Behavioral Health (LCBH) programs to the same practice management and electronic health record system as the CHC. This will reduce cost and overhead related to operating two distinct systems for each of these programs. The consolidation of electronic health records will also facilitate clinical integration of services and improved care for the many community members who receive care in these programs.

Major Milestones & Achievements in FY 12-13

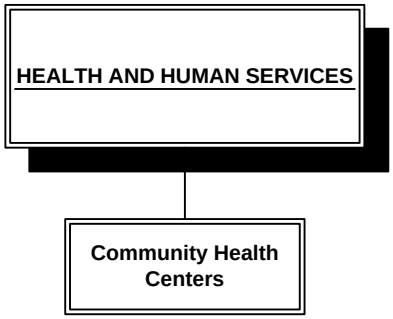
- CFS implemented a new practice management information system which provides registration, appointment scheduling, billing, and reporting as part of the CHC's implementation of the NextGen electronic health record.
- Days in Accounts Receivable consistently out-performed industry standards for both operating divisions supported by CFS, (i.e. the CHC and LCBH). We have consistently performed better than expected on targets for processing claims for the LCBH programs. However, as expected with the implementation of the new practice management system, we have not consistently hit our operational targets for processing CHC claims. We expect that we will consistently be meeting targets for the CHC program by the end of the calendar year.
- CFS staff worked closely with other County staff and with the Trillium Coordinated Care Organization (CCO) in support of Oregon's healthcare transformation initiatives.

Lane County Strategic Plan

- Public Safety – CFS staff are collaborating with Lane County Behavioral Health and H&HS management in reviewing options for the implementation of a substance abuse treatment program. There is a clear and demonstrable link between rates of property crime and incidence of individuals in the community with untreated mental health/substance abuse disorders. The availability of effective treatment options has a demonstrated impact on reducing property crime.
- Healthy Families - Staff from the CFS Division will be working with H&HS management and community partners to ensure the County's clinical entities are well-positioned for the operational and financial implications of Oregon's healthcare transformation initiatives, including the anticipated passage of Coordinated Care Organization (CCO) legislation. These efforts will directly support both of the County's Healthy Families strategic initiatives.

Innovate Lane County Improvements

- CFS continues to move to electronic processing of all transactions, where possible. We will be working with our largest insurance payors to implement electronic receipt and posting of claims payments. These changes will result in significantly reducing the staff time, cost, and inherent inaccuracies related to manual data entry. CFS is reducing printing and storage of paper records as major payors and vendors move to electronic transmissions.



Division Purpose Statement

To overcome economic and cultural barriers to primary health care by providing quality comprehensive services through an integrated network of community partners.

Division Locator

Health and Human Services

Administration and Prevention Services
Behavioral Health
Clinical Financial Services
Community Health Centers ◄
Developmental Disabilities
Human Services
Trillium Behavioral Health
Public Health
Youth Services

Health and Human Services: Community Health Centers

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Property And Rentals	2,420	10,110	9,600	9,600	0	0.00%
Federal Revenues	11,756,201	8,318,522	12,307,797	11,568,959	(738,838)	-6.00%
State revenues	380,322	693,483	258,228	160,310	(97,918)	-37.92%
Local revenues	96,640	65,859	89,425	38,000	(51,425)	-57.51%
Fees And Charges	2,101,880	2,816,423	2,880,010	4,098,099	1,218,089	42.29%
Interest Earnings	(19,473)	(22,850)	0	0	0	0.00%
Total Revenue	14,317,989	11,881,546	15,545,060	15,874,968	329,908	2.12%
Resource Carryover	482,893	570,121	(122,326)	0	122,326	-100.00%
Fund Transfers	54,223	49,852	0	63,492	63,492	100.00%
TOTAL RESOURCES	**14,855,105**	**12,501,519**	**15,422,734**	**15,938,460**	**515,726**	**3.34%**
EXPENDITURES:						
Personnel Services	6,569,880	8,191,284	10,628,610	11,496,063	867,453	8.16%
Materials & Services	2,312,719	3,227,567	2,684,476	3,070,144	385,668	14.37%
Capital Expenses	144,093	53,359	10,500	0	(10,500)	-100.00%
Fiscal Transactions	5,258,292	1,151,635	2,099,148	1,372,253	(726,895)	-34.63%
TOTAL EXPENDITURES	**14,284,985**	**12,623,845**	**15,422,734**	**15,938,460**	**515,726**	**3.34%**
Total FTE	96.05	100.40	105.20	103.15	-2.05	-1.95%

EXPENDITURES BY FUND						
Health and Human Services Fund	14,284,985	12,623,845	15,422,734	15,938,460	515,726	3.34%
TOTAL	14,284,985	12,623,845	15,422,734	15,938,460	515,726	3.34%

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Community Health Centers	14,284,985	12,623,845	15,422,734	15,938,460	515,726	3.34%
Total Expenditures	**14,284,985**	**12,623,845**	**15,422,734**	**15,938,460**	**515,726**	**3.34%**

Health and Human Services: Community Health Centers

Division Overview

The mission of the CHC is to improve the health and wellness of our community through access to affordable, holistic healthcare. Healthy people are the foundation of healthy communities. Each of our clinics provides superior, affordable primary care for the whole family. We offer compassionate care for infants, children, adolescents, adults and seniors. The values we aspire to reflect our mission and vision – Respect, Compassion, Excellence, and Empowerment.

The CHC is funded from a mix of sources. The largest is insurance, which comprises 78% of the revenue, of which 94% is Medicaid covered services. Grants, the largest from Health Resources and Services Administration (HRSA), comprise 13% of the resource base. The remainder comes from patient payments (3%), 340B prescription program (2%) and a miscellaneous category (4%).

Division Purpose

The CHC provides primary health care services to children, adolescents, and adults in four locations around the Eugene/Springfield area. Additionally, our holistic healthcare program offers dental prevention services in Head Start programs, local school districts and at WIC offices around the county. Finally, in collaboration with Peace Health Medical Group we offer prenatal care through delivery to pregnant women of Lane County.

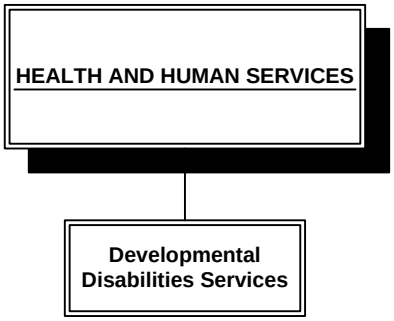
Through our primary health care, dental prevention and prenatal program the CHC served close to 25,000 individuals in 2012. Our care extended to individuals from Oakridge to Florence, and Junction City to Cottage Grove – our services reached individuals in all 12 zip codes in the county.

Major Milestones & Achievements in FY 12-13

- CHC joined other primary care providers (OMG, Peace Health, & LIPP) in the creation of the Coordinated Care Organization – Trillium. The CCO in Lane County is a state-wide leader in meeting expected health reform metrics.
- CHC received Patient Centered Primary Care Home state recognition at the highest level (Tier 3).
- Cervical Cancer grant awarded to the CHC from HRSA.
- Successfully moved from OCHIN practice management system to NextGen in preparation for full utilization of an Electronic Health Record (EHR) in September 2013.
- CHC was awarded a capital improvement grant from HRSA to remodel part of the Lane County Mental Health building to improve access to primary care at that location.

Major Service & Budget Changes for FY 13-14

- In preparation for new eligible enrollees in the Oregon Health Plan (Medicaid) the CHC has been invited to submit an application for funding to HRSA; August 2013.
- Roll-out of the NextGen EHR; September 2013.
- Re-application for Patient Centered Primary Care Home state recognition; October 2013.
- Attestation for Meaningful Use Year 2 measures; January 2014.
- Submittal of application for Patient Centered Medical Home national recognition through National Committee on Quality Assurance (NCQA); April 2014.



Division Purpose Statement

To promote the health, safety and quality of life for Lane County citizens with developmental disabilities.

Division Locator

Health and Human Services

Administration and Prevention Services
Behavioral Health
Clinical Financial Services
Community Health Centers
Developmental Disabilities ⮜
Human Services
Trillium Behavioral Health
Public Health
Youth Services

Health and Human Services: Developmental Disabilities

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
State revenues	6,257,174	4,511,927	5,030,699	4,935,911	(94,788)	-1.88%
Local revenues	463,101	402,428	405,553	389,271	(16,282)	-4.01%
Fees And Charges	236,918	680	0	200,000	200,000	100.00%
Total Revenue	6,957,193	4,915,035	5,436,252	5,525,182	88,930	1.64%
Resource Carryover	994,562	786,133	857,859	549,495	(308,364)	-35.95%
Fund Transfers	93,952	52,674	41,580	67,148	25,568	61.49%
TOTAL RESOURCES	**8,045,707**	**5,753,841**	**6,335,691**	**6,141,825**	**(193,866)**	**-3.06%**
EXPENDITURES:						
Personnel Services	3,016,606	2,987,206	3,448,951	3,633,605	184,654	5.35%
Materials & Services	3,985,794	1,593,530	2,318,664	1,904,967	(413,697)	-17.84%
Fiscal Transactions	200,132	181,888	169,563	204,740	35,177	20.75%
Total Resrvs & Conting.	0	0	398,513	398,513	0	0.00%
TOTAL EXPENDITURES	**7,202,532**	**4,762,624**	**6,335,691**	**6,141,825**	**(193,866)**	**-3.06%**
Total FTE	35.15	37.45	40.55	39.55	-1.00	-2.47%

EXPENDITURES BY FUND						
Health and Human Services Fund	7,202,532	4,762,624	6,335,691	6,141,825	(193,866)	(3.06%)
TOTAL	7,202,532	4,762,624	6,335,691	6,141,825	(193,866)	(3.06%)

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Developmental Disabilities	7,202,532	4,762,624	6,335,691	6,141,825	(193,866)	-3.06%
Total Expenditures	**7,202,532**	**4,762,624**	**6,335,691**	**6,141,825**	**(193,866)**	**-3.06%**

Division Overview

Developmental Disabilities Services (DDS) provides services and support for individuals with developmental disabilities who meet state eligibility guidelines. The core service is case management. Key functions include protective services for adults, information and referral, advocacy, service coordination and crisis resolution. DDS directly administers a family support program. During FY 12-13, DDS provided case management for nearly 2,200 individuals.

Division Reorganizations

- The DDS office relocated to the atrium level of the Public Service Building in March 2013.
- Eliminated Quality Assurance position due to the state defunding this position.
- Strategic transfer of personnel to increase ability to serve individuals involved with criminal justice system and other forensic caseload capacities.

Major Milestones & Achievements in FY 12-13

- Provided case management services to nearly 2,200 individuals with developmental disabilities, allowing them to access needed residential and vocational services.
- Created a DDS Management Plan which corresponds with the six Medicaid assurances and incorporates quality assurance at every level of the organization.
- Allocated more than $160,000 for crisis services for children and adults to prevent institutionalization and/or out-of-home placement.
- State audit in April 2013 was an overall success with noted improvements in areas of targeted case management and file documentation and organization.
- Provided access and case management to bilingual families, as well as developing a community support network.
- Developed and implemented over 75 process maps and corresponding policies for DDS.

Major Service & Budget Changes for FY 13-14

- Lane County continues to use all available local resources prior to considering requests for additional funding. In addition, there is increased usage of local staff to consult with individuals and families on behavioral issues, before funding behavioral specialists.
- CPPD Funding Model FY 13-14 was decreased by $213,390.
- State implementation of Community First Choice 1915 (K) plan state option starting July 1, 2013. This will have significant impact on how we provide services to individuals in the DD program. The K plan is so complex, it is expected it will take over five years to fully implement.
- DDS will need to replace current electronic records system to increase efficiency and cost-effectiveness.

Division Reorganizations

The Family Mediation program which was a separate division was merged into the Human Services Division during fiscal year 12-13.

Major Milestones & Achievements in FY 12-13

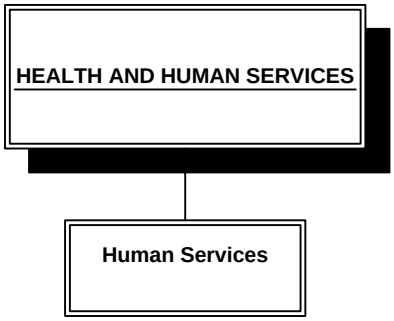
- Staff and non-profit partners designed a Coordinated Service Entry System for services and housing for low-income persons, those at risk, or who are homeless, including singles, youth, and families and will create one virtual central point through the use of the ServicePoint Management Information System. Potential program participants will be screened to determine their service needs, housing

status, and depending on their level of need, be referred to the most appropriate service, housing, or shelter provider. This coordinated design will strengthen the relationships that have been established between organizations and create greater efficiency avoiding unnecessary duplication of intakes and assessments of clients between agencies.

- During this year we have improved our access to veteran services. We converted to an "open access" system with three days of walk-in appointments, one day dedicated to appointments and outreach to local communities and one day for administrative and case development work. In the last quarter we have implemented an electronic claim system "VetraSpec" that allows us to file the claim and store records and creates efficiency in applying for veteran's benefits.
- Added a new family mediator position that will increase the capacity for custody and parenting time mediations. Increased the number of parent education classes offered per year allowing those mandated by the Court to attend the class more class times and days to choose from. Increased access to services by allowing Lane County parents without an active court case access to custody and parenting time mediation services.
- Maintained the service level for contracted human services despite a constrained funding environment.
- Successfully received an increase of $255,568 in the HUD Continuum of Care grant to provide longer term rental assistance for homeless persons transitioning to housing beginning in FY13-14.

Major Service & Budget Changes for FY 13-14

- Federal Community Service Block Grant budget reductions and implementation of health care reform have resulted in the elimination of funding of medical detoxification services by the division, shifting local revenue to support the maintenance of other services. Medical Detoxification Services will continue at the same level through the support of the State of Oregon and billing for services through Trillium the Lane County Coordinated Care Organization.
- Implementation of a pilot project for the Coordinated Entry System and expansion of the ServicePoint HMIS system to include the Eugene Mission.
- Hiring of an additional Family Mediator to increase the number of parents served with mediation and parenting services.
- Review service needs and grant requirements to develop and conduct a new "Request for Proposal" process for future service delivery.



Division Purpose Statement

To help people in need in Lane County by meeting their basic needs, increasing their self-reliance, building a safer community to live in by providing access to human services they critically need.

Division Locator

Health and Human Services

Administration and Prevention Services
Behavioral Health
Clinical Financial Services
Community Health Centers
Developmental Disabilities
Human Services ⮜
Trillium Behavioral Health
Public Health
Youth Services

Health and Human Services: Human Services

DIVISION FINANCIAL SUMMARY	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Federal Revenues	6,800,323	5,889,380	6,010,993	5,897,344	(113,649)	-1.89%
State revenues	2,818,549	2,316,061	1,367,688	1,807,296	439,608	32.14%
Local revenues	2,385,266	1,792,894	1,617,272	1,442,272	(175,000)	-10.82%
Fees And Charges	677,031	785,526	596,182	767,827	171,645	28.79%
Interest Earnings	9,993	7,004	0	0	0	0.00%
Total Revenue	12,691,162	10,790,866	9,592,135	9,914,739	322,604	3.36%
Resource Carryover	889,041	723,769	547,972	701,923	153,951	28.09%
Fund Transfers	1,495,587	1,331,214	1,264,739	1,310,854	46,115	3.65%
TOTAL RESOURCES	**15,075,791**	**12,845,849**	**11,404,846**	**11,927,516**	**522,670**	**4.58%**
EXPENDITURES:						
Personnel Services	1,749,519	1,549,490	1,458,217	2,087,152	628,935	43.13%
Materials & Services	11,723,673	10,046,463	8,966,697	8,701,566	(265,131)	-2.96%
Capital Expenses	5,350	0	0	0	0	0.00%
Fiscal Transactions	873,480	701,924	641,555	700,421	58,866	9.18%
Total Resrvs & Conting.	0	0	338,377	438,377	100,000	29.55%
TOTAL EXPENDITURES	**14,352,022**	**12,297,877**	**11,404,846**	**11,927,516**	**522,670**	**4.58%**
Total FTE	28.91	22.85	19.75	20.75	1.00	5.06%
EXPENDITURES BY FUND						
Intergov. Human Svcs Fund	14,352,022	12,297,877	11,404,846	11,927,516	522,670	4.58%
TOTAL	14,352,022	12,297,877	11,404,846	11,927,516	522,670	4.58%

DIVISION FINANCIAL SUMMARY BY PROGRAM PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Hmis	0	168,578	215,242	266,244	51,002	23.70%
Administration	606,608	453,197	448,595	450,116	1,521	0.34%
Community Action Program	360,513	273,370	273,371	263,772	(9,599)	-3.51%
Liheap	3,859,895	3,125,493	2,806,546	2,599,799	(206,747)	-7.37%
Home Tenant Based Assistance	215,542	205,477	171,797	160,922	(10,875)	-6.33%
Weatherization	2,148,487	2,067,831	1,296,101	1,296,178	77	0.01%
Liheap Reach	85,117	52,160	49,968	47,098	(2,870)	-5.74%
Customer Care	679,606	739,903	758,604	804,216	45,612	6.01%
Local-state Energy Assist	203,003	206,976	245,988	194,868	(51,120)	-20.78%
Energy Ed Workshops	102,509	67,630	0	0	0	0.00%
Hsc Contingency	0	0	338,377	338,377	0	0.00%
Intergov. Human Services	2,179,132	2,046,078	1,767,517	1,545,577	(221,940)	-12.56%
Hprp	909,335	29,344	0	0	0	0.00%
Community Dev Block Grant	449,488	432,890	417,878	417,878	0	0.00%
Special Projects	92,728	91,057	0	0	0	0.00%
Homeless Assistance Services	117,534	134,985	150,934	146,388	(4,546)	-3.01%
Hud Emerald	240,103	174,549	174,549	177,875	3,326	1.91%
Emergency Shelter Services	186,360	175,959	329,045	252,179	(76,866)	-23.36%
Eha/ea-emergency Assistance	130,562	92,565	100,038	96,303	(3,735)	-3.73%
Emergency Housing Account	334,005	292,076	337,467	320,060	(17,407)	-5.16%
Hud Amazon & Chronihomeless	197,444	162,540	162,541	0	(162,541)	-100.00%
Hud Safe Haven	560,867	527,904	527,903	537,958	10,055	1.90%
Hud Mckenzie	204,401	320,214	323,346	643,940	320,594	99.15%
Veteran's Services	488,781	457,102	509,039	529,608	20,569	4.04%
Family Mediation	0	0	0	838,160	838,160	100.00%
Total Expenditures	**14,352,022**	**12,297,877**	**11,404,846**	**11,927,516**	**522,670**	**4.58%**

Division Overview

The mission of the Human Services Division is to provide resources and promote opportunities for the improvement of the quality of life and success of children, families and individuals through a diverse array of programs and services made possible by local, state and federal funding sources in partnership with non-profit and government agencies. Core services within the Division are identified in four areas: Housing and Human Services; Energy and Conservation; Family Mediation and Parenting Services and Veterans Services. During calendar year 2012, we assisted 73,076 people of all ages. This was achieved through a mix of contracted services provided by non-profit social service organizations, direct services provided by county staff, and involvement in community initiatives. The Division provides the community with access to state and federal grants, leveraging local resources.

As the designated Community Action Agency for Lane County, the divisions' programs provide a safety net of services for the community by providing basic needs, preventing and alleviating homelessness, protecting families from domestic violence and child abuse, maintaining independent living and preparing children and families for success. The division's services help residents in times of need with food, housing, energy assistance, and help to preserve their self-sufficiency. We assist divorcing/separating parents in addressing the needs of minor children in developing parenting plans and provide parenting education on making effective family transitions. We assist veterans and their families in obtaining benefits.

The Division is the lead agency for the Homeless Continuum of Care administering a number of regional grants funded through the federal Department of Housing and Urban Development and the Oregon Department of Housing and Community Services. The grants fund a continuum of services from homeless prevention, rapid rehousing, supportive housing and emergency shelter.

The Division's consolidated regional approach to human services is governed by the HSC, policy oversight board for human services. The HSC is a seven member board comprised of Eugene, Springfield and Lane County elected and appointed public officials. The governing board is assisted by the Community Action Advisory Committee (CAAC), a 12-member citizen advisory committee, a Regional Homeless Continuum of Care Board and the FEMA Food and Shelter Board; as well as ad-hoc committees.

Division Purpose

To perform responsible and efficient management of regional human services programs with local, city, county, state and federal resources. To perform human service strategic planning, grant administration, data collection, analysis, and program operation and evaluation. To provide human services for community members. To staff the human services governing board, advisory committees, and task forces. To monitor contractors performance and adherence to grant requirements, completing grant reports to funding agencies, providing technical assistance to non-profits and community partnerships. To administrator the Regional Human Services Management Information system; collecting and analyzing program and client data to determine program effectiveness and to submit performance reports. Provide one-on-one technical assistance to provider agency fiscal and administrative staff as well as professional trainings for front line staff; and to educate the community on human services issues.

Division Reorganizations

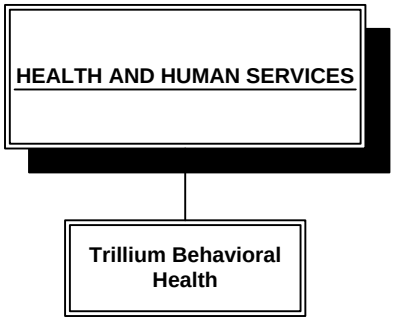
The Family Mediation program which was a separate division was merged into the Human Services Division during fiscal year 12-13.

Major Milestones & Achievements in FY 12-13

- Staff and non-profit partners designed a Coordinated Service Entry System for services and housing for low-income persons, those at risk, or who are homeless, including singles, youth, and families and will create one virtual central point through the use of the ServicePoint Management Information System. Potential program participants will be screened to determine their service needs, housing status, and depending on their level of need, be referred to the most appropriate service, housing, or shelter provider. This coordinated design will strengthen the relationships that have been established between organizations and create greater efficiency avoiding unnecessary duplication of intakes and assessments of clients between agencies.
- During this year we have improved our access to veteran services. We converted to an "open access" system with three days of walk-in appointments, one day dedicated to appointments and outreach to local communities and one day for administrative and case development work. In the last quarter we have implemented an electronic claim system "VetraSpec" that allows us to file the claim and store records and creates efficiency in applying for veteran's benefits.
- Added a new family mediator position that will increase the capacity for custody and parenting time mediations. Increased the number of parent education classes offered per year allowing those mandated by the Court to attend the class more class times and days to choose from. Increased access to services by allowing Lane County parents without an active court case access to custody and parenting time mediation services.
- Maintained the service level for contracted human services despite a constrained funding environment.
- Successfully received an increase of $255,568 in the HUD Continuum of Care grant to provide longer term rental assistance for homeless persons transitioning to housing beginning in FY13-14.

Major Service & Budget Changes for FY 13-14

- Federal Community Service Block Grant budget reductions and implementation of health care reform have resulted in the elimination of funding of medical detoxification services by the division, shifting local revenue to support the maintenance of other services. Medical Detoxification Services will continue at the same level through the support of the State of Oregon and billing for services through Trillium the Lane County Coordinated Care Organization.
- Implementation of a pilot project for the Coordinated Entry System and expansion of the ServicePoint HMIS system to include the Eugene Mission.
- Hiring of an additional Family Mediator to increase the number of parents served with mediation and parenting services.
- Review service needs and grant requirements to develop and conduct a new "Request for Proposal" process for future service delivery.



Division Purpose Statement

To administer mental health insurance to eligible Oregon Health Plan Members in Lane County in order to meet their mental health needs.

Division Locator

Health and Human Services

Administration and Prevention Services
Animal Services
Behavioral Health
Clinical Financial Services
Community Health Centers
Developmental Disabilities
Human Services
Trillium Behavioral Health ⮜
Public Health
Youth Services

Health and Human Services: Trillium Behavioral Health

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
State revenues	35,037,967	29,971,039	6,430,019	3,571,537	(2,858,482)	-44.46%
Fees And Charges	72,449	161,659	62,388	0	(62,388)	-100.00%
Interest Earnings	176,565	151,736	14,178	7,000	(7,178)	-50.63%
Total Revenue	35,286,980	30,284,434	6,506,585	3,578,537	(2,928,048)	-45.00%
Resource Carryover	12,349,934	19,498,280	15,174,482	11,630,000	(3,544,482)	-23.36%
Fund Transfers	10,191	10,355	0	8,338	8,338	100.00%
TOTAL RESOURCES	**47,647,105**	**49,793,068**	**21,681,067**	**15,216,875**	**(6,464,192)**	**-29.81%**
EXPENDITURES:						
Personnel Services	1,054,255	1,289,421	1,440,817	1,940,024	499,207	34.65%
Materials & Services	26,715,136	32,911,850	11,485,523	3,630,444	(7,855,079)	-68.39%
Capital Expenses	6,362	0	0	0	0	0.00%
Fiscal Transactions	373,073	417,314	492,749	346,407	(146,342)	-29.70%
Total Resrvs & Conting.	0	0	8,261,978	9,300,000	1,038,022	12.56%
TOTAL EXPENDITURES	**28,148,826**	**34,618,586**	**21,681,067**	**15,216,875**	**(6,464,192)**	**-29.81%**
Total FTE	12.17	13.75	17.75	18.25	0.50	2.82%
EXPENDITURES BY FUND						
LaneCare	28,148,826	34,618,586	21,681,067	15,216,875	(6,464,192)	(29.81%)
TOTAL	28,148,826	34,618,586	21,681,067	15,216,875	(6,464,192)	(29.81%)

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Pool A - Administration	2,187,166	2,440,726	3,233,101	2,676,714	(556,387)	-17.21%
Amhi Lanecare	118,853	627,584	928,175	1,040,161	111,986	12.07%
Pool C - Provider Services	24,410,694	27,984,710	6,926,815	2,200,000	(4,726,815)	-68.24%
Provider Tax	1,042,309	1,009,758	578,816	0	(578,816)	-100.00%
Restricted Reserve	389,804	2,555,808	5,014,160	4,300,000	(714,160)	-14.24%
Pool R3 Restricted Reserve	0	0	5,000,000	5,000,000	0	0.00%
Total Expenditures	**28,148,826**	**34,618,586**	**21,681,067**	**15,216,875**	**(6,464,192)**	**-29.81%**

Division Overview

Trillium Behavioral Health (TBH) represents a County partnership with Trillium Community Health Plan (TCHP), the Oregon Health Plan Coordinated Care Organization in Lane County. TCHP provides integrated health care for 56,000 county residents enrolled in the Oregon Health Plan (OHP). Lane County contracts with TCHP to manage the behavioral health system for OHP members through TBH. TBH is responsible for credentialing, certifying, and advising TCHP on contracting with local mental health providers. TBH authorizes care, monitors utilization, and works with Trillium Exceptional Needs Coordinators to coordinate behavioral and physical health care supports for members. TBH works in partnership with other public stakeholders, contracted providers, consumers, and family members to maintain an accountable and responsive behavioral health system.

Division Purpose

Trillium Behavioral Health (TBH) is the Lane County Health and Human Service partnership with Trillium Community Health Plan to provide a Coordinated Care Organization in Lane County. The purpose of the CCO is to provide better care to patients and improve health outcomes while containing or reducing costs of care. TBH participates in health care improvement discussions and assures that the behavioral health needs of members continues to be a focus of health care improvements.

Division Reorganizations

Trillium Behavioral Health was formerly known as LaneCare and managed a contract with the State as the County operated Mental Health Organization. In August 2012 we merged by contract with Trillium Community Health Plan. All staff remains County Employees. The LaneCare manager is now the Trillium Chief Behavioral Health Officer. Managing a governmental program in a private for-profit organization has required attention, advocacy and compromise.

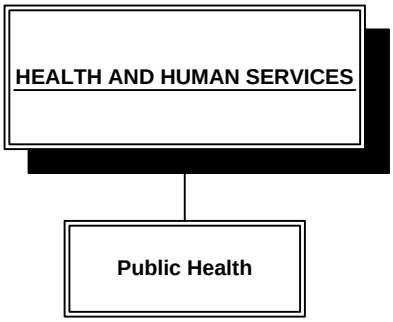
Major Milestones & Achievements in FY 12-13

- The State has integrated OHP through regional Coordinated Care Organizations.
- Lane County entered into a contract with Trillium Community Health Plan on September 1, 2012 to manage the Coordinated Care Organization's behavioral health system.
- The County contract with the State for the Mental Health Organization (LaneCare) ended August 31, 2012.
- Lane Care receives a negotiated percentage of behavioral health administrative fund allocation (6.9% of all behavioral health funds).
- In December 2012 TBH moved and collocated with Trillium Community Health Plan.
- TBH staff has successfully integrated into Trillium management, quality improvement, and member care management. Trillium has garnered state wide recognition as a model of successful CCO community development and the partnership with the County HHS prevention and public health is an example of the positive benefits of this partnership.
- Lane County representatives are actively and meaningfully engaged in Trillium leadership and committee structure.

Major Service & Budget Changes for FY 13-14

- The State has assigned additional behavioral health service responsibility and management to CCOs beginning July 2013, such as A&D residential and detox services. This has resulted in additional responsibilities and funds for TBH.
- Trillium is applying to NCQA credentialing which will require TBH to meet NCQA standards by January 2014. We have a staff dedicated to supporting this effort.

- Beginning January 2014, there will be a significant expansion of OHP with a projected increase in Trillium membership of 27,000 members. This will increase program funding and responsibilities.
- In January 2014, the State is planning on integrating residential mental health rehabilitation treatment funds into CCOs. This will require additional contracting and system oversight.
- There is state level discussion with an eventual plan to integrate AMHI contracts with CCOs.
- TBH and Lane County are responsible for implementing the 1915 I waiver in Lane County. There are no administrative funds to support this change.
- TBH is currently operating within budget. Trillium will add staff over the next year as additional contractual obligations are assigned. We will monitor that program costs remain within budget.
- Trillium is supporting the development of enhanced medical homes and TBH is actively participating in grant writing, provider education, and payment reform discussions.
- Trillium has a focused Transformation Plan to help the organization and the delivery system to make system improvements. There are 17 areas identified as metrics for success and there are incentive payments for meeting outcome standards. TBH is actively participating in support of efforts to meet these measures.



Division Purpose Statement

To preserve, protect and promote the health of all people in Lane County.

Division Locator

Health and Human Services

Administration and Prevention Services
Behavioral Health
Clinical Financial Services
Community Health Centers
Developmental Disabilities
Human Services
Trillium Behavioral Health
Public Health ⮜
Youth Services

Health and Human Services: Public Health

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Licenses And Permits	837,747	839,091	890,700	840,500	(50,200)	-5.64%
Fines, Forf, And Penalties	1,670	2,783	3,800	2,500	(1,300)	-34.21%
Property And Rentals	1,024	373	700	700	0	0.00%
Federal Revenues	298,477	457,567	292,598	365,000	72,402	24.74%
State revenues	3,520,135	3,723,227	4,495,259	5,280,467	785,208	17.47%
Local revenues	5,000	15,400	10,000	0	(10,000)	-100.00%
Fees And Charges	1,284,216	1,261,619	1,187,514	1,170,998	(16,516)	-1.39%
Total Revenue	5,948,269	6,300,060	6,880,571	7,660,165	779,594	11.33%
Resource Carryover	1,464,016	1,561,349	2,039,052	1,312,490	(726,562)	-35.63%
Fund Transfers	2,347,758	2,067,541	1,620,919	1,718,998	98,079	6.05%
TOTAL RESOURCES	**9,760,043**	**9,928,950**	**10,540,542**	**10,691,653**	**151,111**	**1.43%**
EXPENDITURES:						
Personnel Services	5,201,205	5,376,154	5,844,467	6,096,495	252,028	4.31%
Materials & Services	2,592,206	2,227,754	2,921,196	3,283,045	361,849	12.39%
Capital Expenses	44,437	16,073	0	0	0	0.00%
Fiscal Transactions	423,887	426,800	419,877	467,593	47,716	11.36%
Total Resrvs & Conting.	0	0	1,355,002	844,520	(510,482)	-37.67%
TOTAL EXPENDITURES	**8,261,735**	**8,046,781**	**10,540,542**	**10,691,653**	**151,111**	**1.43%**
Total FTE	56.97	61.57	61.07	61.02	-0.05	-0.08%

EXPENDITURES BY FUND						
Health and Human Services Fund	8,261,735	8,046,781	10,540,542	10,691,653	151,111	1.43%
TOTAL	8,261,735	8,046,781	10,540,542	10,691,653	151,111	1.43%

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Vital Records	171,907	196,029	236,980	259,386	22,406	9.45%
Prevention Coordination	570,727	679,827	1,255,772	1,329,098	73,326	5.84%
Comm. Disease Services	1,674,480	1,600,528	1,544,758	1,385,660	(159,098)	-10.30%
Ph Bio-terrorism	198,355	221,567	244,021	214,560	(29,461)	-12.07%
Mch-babies First	1,174,381	1,201,841	1,578,069	1,665,019	86,950	5.51%
Women Infants & Children (wic)	1,736,413	1,669,108	1,725,167	1,769,010	43,843	2.54%
Healthy Start	0	0	0	658,390	658,390	100.00%
Tobacco Prevention & Education	254,594	323,669	376,886	311,650	(65,236)	-17.31%
H.I.V. Services	118,818	116,045	130,084	59,933	(70,151)	-53.93%
Health Subcontracts	366,775	288,000	247,500	289,146	41,646	16.83%
Public Health Contingency	0	543	958,520	744,520	(214,000)	-22.33%
Environmental Health Services	1,995,285	1,749,625	2,242,785	2,005,281	(237,504)	-10.59%
Total Expenditures	**8,261,735**	**8,046,781**	**10,540,542**	**10,691,653**	**151,111**	**1.43%**

Division Overview

Public Health monitors community health status to identify health problems; diagnoses and investigates health problems and hazards; informs and educates about health issues; mobilizes community partnerships; develops policies and plans that support individual and community health; enforces laws and regulations that protect health; links individuals to needed health services; provides safety net services in specific public health areas; evaluates health care workforce service level competency and adequacy; evaluates the effectiveness, accessibility, and quality of personal and population based health services; and researches new and innovative solutions to health problems.

Division Purpose

To fulfill the statutory requirements as the delegated local Public Health Authority while providing effective and efficient public health services that achieve program goals and objectives that increase the health of the community and reduce the spread of disease.

Division Reorganizations

Prevention Staff, which had previously been in H&HS Administration, were merged with the Public Health Division prevention staff and the newly formed Coordinated Care Organization prevention staff.

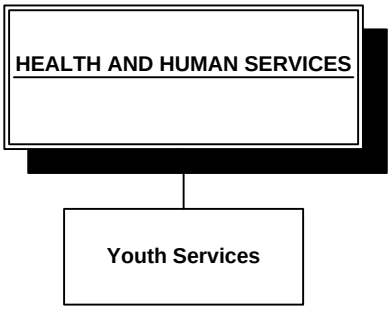
Major Milestones & Achievements in FY 12-13

- Attained two grants from the state Healthcare Preparedness Program: $23,381 for the Healthcare Preparedness Coalition coordination and $4,160 for Continuity of Operations Plan for Community Health Centers.
- Multiple outbreak responses included influenza in January and Hepatitis A product recall in June; participated in Olympic Trials event monitoring disease and accidents in coordination with local, state and university authorities.
- The high pertussis numbers compared to our neighboring counties has been significant and the Communicable Disease nurses have been stretched to respond to the number of cases as well as the other reportable illnesses in Lane County. Reportable communicable diseases totaled 2,386; pertussis cases were 45.
- The Prevention Program grew by more than five and one-half times in the past year. The program growth is attributed to two significant changes: the merger with the prevention program formerly located within H&HS Administration and the inclusion of three new prevention staff funded by Trillium Coordinated Care Organization (CCO).
- Amidst the evolving program, prevention staff was able to accomplish significant tasks noted below.
- Staff completed the 2013-2015 Biennial Mental Health and Addictions Plan, the Community Health Needs Assessment and the first every Community Health Improvement Plan.
- Staff developed a comprehensive tobacco prevention proposal for Trillium CCO patients which was adopted and is in process of being implemented. Staff continues to work with department leaders to move all H&HS properties to tobacco free. Staff also continues to work with local leaders in assessing the impact and developing evidence-based strategies to address high-risk drinking, underage drinking, prescription drug abuse, suicide, mental illness, problem gambling, and gangs in our community.
- Prevention staff continues to provide support to two advisory councils to the CCO, the Eugene Prevention Coalition, the addictions subcommittee of the Mental Health Advisory/Local Alcohol and Drug Planning Committee, the countywide suicide prevention and problem gambling steering committees, and technical support to several rural coalitions.

- Pregnant women at risk of poor birth outcomes, who were visited by Maternal Child Health (MCH) nurses, achieved almost the same percentage of births that were full term with an appropriate birth weight as the population in general.
- Continued evidence-based best practice Nurse Family Partnership Home Visiting Program.
- Finalized conversion of MCH client records to web-based electronic medical records.
- WIC Program implemented online nutrition education classes as an additional option for clients to fulfill their educational requirement.
- Breastfeeding drop-in support sessions have been implemented in WIC in order to provide timely access to breastfeeding support. This service is being provided in order to increase breastfeeding duration rates among WIC mothers.
- Work was completed on a special breastfeeding project, which targeted two of the most significant barriers new mothers and babies encounter: hospital and employer policies and practices. Public Health, WIC, and the Breastfeeding Coalition of Lane County sponsored a one day working conference to promote Baby-Friendly concepts among local hospitals and community lactation professionals. A cross section of local employers was surveyed regarding their workplace policies and readiness to comply with Breastfeeding Friendly Employer laws.
- Environmental Health staff responded to twelve nursing home noro-virus outbreaks this past year.
- Environmental Health has two staff members working with state-wide committees (Oregon Food Service Advisory Committee and Mobile Food Unit Rules Committee) and one national committee assignment (Conference for Food Protection).

Major Service & Budget Changes for FY 13-14

- Reduction in HIV Prevention funding necessitated elimination of a CSW 2 Bilingual position. The challenge will be to continue to provide HIV Counseling and Testing services within the Communicable Disease Team without the support staff.
- Reduction of 5% in the Preparedness program challenges us in maintaining updated plans, training and preparedness exercises.



Division Purpose Statement

The purpose of the Division of Youth Services is to reduce delinquency in Lane County in order to protect the public.

Division Locator

Health and Human Services

Administration and Prevention Services
Behavioral Health
Clinical Financial Services
Community Health Centers
Developmental Disabilities
Human Services
Trillium Behavioral Health
Public Health
Youth Services ⮜

Health and Human Services: Youth Services

DIVISION FINANCIAL SUMMARY	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	0	0	0	1,259,677	1,259,677	100.00%
Fines, Forf, And Penalties	0	115,000	115,000	115,000	0	0.00%
Property And Rentals	156,088	202,379	207,270	195,981	(11,289)	-5.45%
Federal Revenues	766,562	282,027	322,951	396,121	73,170	22.66%
State revenues	4,311,169	3,931,596	3,513,924	1,586,197	(1,927,727)	-54.86%
Local revenues	204,303	114,560	276,626	84,118	(192,508)	-69.59%
Fees And Charges	54,579	57,066	43,341	41,121	(2,220)	-5.12%
Interest Earnings	2,848	2,710	1,500	0	(1,500)	-100.00%
Total Revenue	5,495,549	4,705,339	4,480,612	3,678,215	(802,397)	-17.91%
Resource Carryover	1,023,835	729,458	764,129	772,501	8,372	1.10%
Interfund Loans	0	0	0	100,000	100,000	100.00%
Fund Transfers	323,613	158,534	80,007	6,233,446	6,153,439	7691.13%
TOTAL RESOURCES	**6,842,997**	**5,593,331**	**5,324,748**	**10,784,162**	**5,459,414**	**102.53%**
EXPENDITURES:						
Personnel Services	7,601,492	7,157,738	5,968,945	6,696,853	727,908	12.19%
Materials & Services	5,940,356	5,382,614	5,013,244	2,912,985	(2,100,259)	-41.89%
Capital Expenses	65,676	0	0	0	0	0.00%
Fiscal Transactions	62,109	222,692	77,861	376,502	298,641	383.56%
Total Resrvs & Conting.	0	0	293,319	797,822	504,503	172.00%
TOTAL EXPENDITURES	**13,669,633**	**12,763,045**	**11,353,369**	**10,784,162**	**(569,207)**	**-5.01%**
Total FTE	78.35	73.15	54.50	60.50	6.00	11.01%

EXPENDITURES BY FUND						
General Fund	8,723,241	9,452,549	7,923,128	0	(7,923,128)	(100.00%)
Special Revenue Fund	4,946,392	3,310,496	3,430,241	0	(3,430,241)	(100.00%)
Health and Human Services Fund	0	0	0	9,424,485	9,424,485	100.00%
Local Option Tax Levy Fund	0	0	0	1,359,677	1,359,677	100.00%
TOTAL	13,669,633	12,763,045	11,353,369	10,784,162	(569,207)	(5.01%)

DIVISION FINANCIAL SUMMARY BY PROGRAM PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Admin Youth Services	0	0	0	909,283	909,283	100.00%
Detention	0	0	0	2,808,955	2,808,955	100.00%
Food & Nutrition	0	0	0	658,509	658,509	100.00%
Supervision Services	0	0	0	3,678,915	3,678,915	100.00%
Community Service	0	0	0	309,812	309,812	100.00%
Mlk Jr Education Center	0	0	0	409,011	409,011	100.00%
Youth Services Contingency	0	0	0	650,000	650,000	100.00%
Local Option Secure Program	0	0	0	1,359,677	1,359,677	100.00%
Case Management	3,858,478	3,707,252	3,453,989	0	(3,453,989)	-100.00%
Detention	3,619,153	3,938,865	3,426,662	0	(3,426,662)	-100.00%
Treatment And Administration	3,801,164	2,932,204	2,201,294	0	(2,201,294)	-100.00%
Children And Families	2,390,839	2,184,724	2,271,424	0	(2,271,424)	-100.00%
Total Expenditures	**13,669,633**	**12,763,045**	**11,353,369**	**10,784,162**	**(569,207)**	**-5.01%**

Division Overview

The Division of Youth Services (YS) provides assessment, diversion, probation, training, counseling, restitution, and detention services for all youth, ages 12-17 years old, referred by local law enforcement because of criminal behavior. It is the branch of Lane County government and the Department of Health and Human Services responsible for services to youth accused of law violations or judged delinquent by the juvenile court. Youth Services focuses on a restorative justice approach, balancing community protection, restitution to victims, and issues around individual accountability, moving toward more healthy and pro-social interactions between youth and the community.

Division Purpose

The purpose of Youth Services is to guide youth toward healthy, crime free lives, and being positively engaged in the community.

Youth Services has several core values that guide our service to youth and families, which include:

- Employing high quality, diverse staff
- Using effective intervention strategies/programs for juvenile offenders and families
- Assisting juvenile offenders and families in identifying strengths and the development of new pro-social skills
- Providing culturally relevant and gender specific services
- Providing reparation and support to victims
- Promoting positive growth in juvenile offenders and families
- Fostering partnerships in the community
- Addressing over-representation of minority youth within the system

Division Reorganizations

As part of our transition from the Department of Youth Services to becoming a division under Health and Human Services (HHS), we were joined by the Commission on Children and Families.

Major Milestones and Achievements in FY 12-13

During FY 12-13, YS merged with Health and Human Services (HHS), becoming the Division of Youth Services as part of HHS. This merge was a part of Innovate Lane County, a county-wide project designed to improve efficiency and effectiveness while promoting cost-effectiveness for the citizens of Lane County.

During FY 12-13, the YS budget was reduced by 25%. This required reductions in all areas of YS. There was a primary focus during this process to keep core programming intact so that we would be poised to rebuild when the opportunity arose.

In May of 2013, the Local Option Levy was passed, which restored services to detention from 8 beds to 16; secure treatment beds from 8 to 16; and created the ability to staff the intake unit 24 hours a day, 7 days a week, at the beginning of July.
Strong efforts have been made to reduce disproportionate minority contact (DMC) at different decision points of the juvenile justice system at the local level. Efforts included instituting an objective screening tool for youth coming to intake, creating a program services matrix for youth on community supervision, ongoing data analysis and program evaluation, and the development of a contract with Oregon Community Programs to provide short term shelter beds as a diversion from detention for youth who cannot be released to their home.

A plan was developed and an RFP filled for services to assist YS in accessing Title IV-E money to compensate for services already being delivered.

We received grant funding and are working cooperatively with Marion County, Linn County, and other state partners to develop training and program materials and oversight for the Prison Rape Elimination Act (PREA).

The Martin Luther King, Jr. Education Center opened in the newly remodeled Armory Administration building. This building renovation was made possible through the final dollars from the bond levy that was passed to build the Juvenile Justice Center and create the Serbu Youth Campus.

We participated in a county-wide effort to educate and plan with the community to prevent youth gang activity. This effort culminated in 2 separate symposia in January and April. Tied to this effort was the award of a grant to continue prevention efforts from the state Juvenile Accountability Block Grants (JABG) fund, which we are collaborating with Lane County Prevention to carry forward.

The division worked to create outcome measures and performance indicators that will be tracked moving forward.

Major Service and Budget Changes for FY 13-14

As part of the Local Option Levy, we will be able to serve more youth, increase community safety and secure treatment, resulting in fewer youth being released to the community prematurely. As part of this work, the Phoenix secure treatment program will now assist youth in community re-entry with the aid of an aftercare specialist.

The Commission on Children and Families is sun-setting and transitioning to Early Learning and Youth Development Councils. This transition remains in the early stage as the Youth Development Council works with the legislature to continue to finalize a transition strategy. All the dollars that funneled locally from the Commission and the Juvenile Crime Prevention funds will now be coordinated by the Youth Development Council. This significant transition will occur over the next fiscal year.

With the assistance of Justice Benefits Inc., we will begin the process of billing for services under Title IV-E. This new funding stream will assist as a potential source of stabilizing funding for juvenile justice.

On July 1, 2013, the Youth Services campus became a tobacco free zone.

DEPARTMENT RESOURCE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Current Year Property Tax	0	0	0	1,259,677	1,259,677	100.00%
TAXES AND ASSESSMENTS	**0**	**0**	**0**	**1,259,677**	**1,259,677**	**100.00%**
Lane County Licenses	172,149	147,779	0	0	0	0.00%
Kennel Licenses	10,228	8,345	0	0	0	0.00%
Eugene Licenses	240,598	219,171	0	0	0	0.00%
Temp. Restaurant Licenses	72,490	59,293	65,500	65,500	0	0.00%
Mobile Unit Licenses	46,208	50,807	51,200	50,000	(1,200)	-2.34%
Swimming Pool Licenses	84,590	82,360	87,000	81,000	(6,000)	-6.90%
Restaurant Licenses	579,071	591,599	633,000	590,000	(43,000)	-6.79%
Recreation Park Licenses	23,829	24,072	23,000	24,000	1,000	4.35%
Motel/Hotel Licenses	31,560	30,961	31,000	30,000	(1,000)	-3.23%
LICENSES AND PERMITS	**1,260,721**	**1,214,386**	**890,700**	**840,500**	**(50,200)**	**-5.64%**
Criminal Fine & Assessment	0	115,000	115,000	115,000	0	0.00%
Forfeitures Other	27,104	11,015	0	0	0	0.00%
Late Filing Penalties	1,670	2,783	3,800	2,500	(1,300)	-34.21%
FINES, FORF, AND PENALTIES	**28,774**	**128,798**	**118,800**	**117,500**	**(1,300)**	**-1.09%**
Sale Of Capital Assets	0	22,000	0	0	0	0.00%
Miscellaneous Sales	26,877	24,806	700	700	0	0.00%
Catering	90,359	107,177	93,165	93,876	711	0.76%
Parking	108,730	191,067	177,231	148,231	(29,000)	-16.36%
Equipment Rental	0	(228)	0	0	0	0.00%
Rent - Other Properties	45,688	47,425	35,640	35,640	0	0.00%
PROPERTY AND RENTALS	**271,654**	**392,247**	**306,736**	**278,447**	**(28,289)**	**-9.22%**
Department Of Energy	653,778	415,254	782,350	794,922	12,572	1.61%
FEMA	0	960	0	0	0	0.00%
Health & Human Services	5,843,528	5,253,206	4,900,282	4,658,848	(241,434)	-4.93%
DMAP Open Card	1,286,837	1,786,489	1,712,440	1,841,091	128,651	7.51%
Medicaid Wrap	8,170,757	9,159,161	11,374,052	13,108,685	1,734,633	15.25%
Title XIX Babies First	174,218	196,647	125,000	125,000	0	0.00%
LIPA/OHP	234,647	310,592	362,367	244,372	(117,995)	-32.56%
FPEP Expansion Project	88,440	73,855	212,846	107,862	(104,984)	-49.32%
ARRA Direct Federal	4,684,835	(43,037)	974,267	0	(974,267)	-100.00%
Title IV-E	0	0	0	118,998	118,998	100.00%
Housing & Comm Development	1,567,879	1,634,298	1,818,692	1,873,905	55,213	3.04%
Department Of Justice	261	0	0	0	0	0.00%
Department Of Labor	478,185	0	0	0	0	0.00%
Misc - Federal Revenue	233,779	202,555	281,454	137,151	(144,303)	-51.27%
Federal Title II Reimbursements	193,100	195,134	225,000	179,172	(45,828)	-20.37%
Reimbursements	54,322	33,417	0	0	0	0.00%
FEDERAL REVENUES	**23,664,567**	**19,218,530**	**22,768,750**	**23,190,006**	**421,256**	**1.85%**
Bio-Terrorism	198,356	178,781	186,455	186,455	0	0.00%
Comm On Children & Families	12,313	73,594	63,750	63,750	0	0.00%
Title V Flexible Funds	88,857	88,985	89,038	89,038	0	0.00%
ARRA State Pass Through	1,595,662	1,165,791	12,572	0	(12,572)	-100.00%
Juvenile Justice Del. Prev.	28,247	27,076	29,871	46,371	16,500	55.24%
West Nile Virus	4,674	5,000	3,000	3,000	0	0.00%
Crisis Nursery	99,788	206,346	264,979	0	(264,979)	-100.00%

DEPARTMENT RESOURCE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Community Svcs Block Grant	460,297	433,879	437,539	442,994	5,455	1.25%
Crippled Childrens Div	48,517	48,517	48,517	48,517	0	0.00%
HIV Intervention	22,728	22,106	0	0	0	0.00%
Family Planning	120,914	133,733	112,310	134,310	22,000	19.59%
Family Preservation	96,300	72,065	72,240	0	(72,240)	-100.00%
IV Drug User Outreach	24,090	12,114	0	0	0	0.00%
HIV Block Grant Prevent-Federal	82,433	57,640	99,846	98,447	(1,399)	-1.40%
DHS Immunization	80,086	78,158	211,694	76,134	(135,560)	-64.04%
Mental Health Division	18,432,713	16,804,370	16,379,876	13,703,143	(2,676,733)	-16.34%
Child & Adolescent Health	62,314	62,390	62,053	62,053	0	0.00%
WIC Program	1,255,067	1,247,647	1,258,364	1,208,364	(50,000)	-3.97%
Title XIX	1,108,738	1,000,293	357,000	377,809	20,809	5.83%
Oregon Mothers Care	14,253	13,988	16,280	16,280	0	0.00%
Youth Investment	381,657	177,418	228,502	0	(228,502)	-100.00%
H1N1 Emerg Response	111,158	0	0	0	0	0.00%
Coor Care Org - CCO	0	0	2,822,166	3,086,219	264,053	9.36%
Miscellaneous State	80,704	409,120	473,478	549,478	76,000	16.05%
Prior Year Revenues	51,123	(53,059)	0	0	0	0.00%
Managed Care/Carve Out	35,431,732	30,472,297	3,984,859	153,784	(3,831,075)	-96.14%
Homeless Shelters	489,528	473,744	552,599	532,017	(20,582)	-3.72%
Childrens Services Division	419,930	327,983	385,094	385,094	0	0.00%
OHD State Support	394,833	394,875	393,763	393,763	0	0.00%
Immune Action & Babies 1st	40,889	40,925	40,317	40,925	608	1.51%
Perinatal	12,915	12,927	12,735	12,735	0	0.00%
School Based Clinic	310,418	228,660	205,500	205,000	(500)	-0.24%
TB Case Management	12,855	16,771	13,509	13,509	0	0.00%
Tobacco Prevention	170,301	216,241	196,971	216,241	19,270	9.78%
Healthy Communities	64,501	65,000	81,250	81,250	0	0.00%
DOC Grant-In-Aid	439,628	73,000	73,000	73,000	0	0.00%
CASA	67,428	70,838	0	0	0	0.00%
Comm On Children & Families	204,809	200,681	170,951	0	(170,951)	-100.00%
Crisis Nursery Development	165,121	311,062	320,386	0	(320,386)	-100.00%
Casey	0	7,773	0	0	0	0.00%
Great Start	69,093	55,669	47,421	0	(47,421)	-100.00%
Healthy Start	559,391	547,945	466,768	480,898	14,130	3.03%
SRI	71,994	56,499	48,129	0	(48,129)	-100.00%
Veterans Affairs	10,441	10,440	10,441	10,692	251	2.40%
Misc - State Revenue	1,647,695	1,638,407	2,017,602	1,954,515	(63,087)	-3.13%
Prior Year Revenues	115	41,292	17,340	0	(17,340)	-100.00%
STATE GRANT REVENUES	**65,044,606**	**57,528,980**	**32,268,165**	**24,745,785**	**(7,522,380)**	**-23.31%**
Drinking Water Program	124,688	127,775	154,000	125,000	(29,000)	-18.83%
Video Lottery Revenue	175,000	0	0	0	0	0.00%
Video Lottery Grant	0	150,400	154,000	154,000	0	0.00%
Liquor Tax - Local Programs	316,335	304,268	209,819	201,650	(8,169)	-3.89%
DUII Assessments	0	150	0	0	0	0.00%
Court Fees	0	0	542,350	515,586	(26,764)	-4.93%
OTHER STATE REVENUES	**616,023**	**582,593**	**1,060,169**	**996,236**	**(63,933)**	**-6.03%**
ARRA City Pass Through	354,385	10,610	0	0	0	0.00%
Eugene	1,882,999	1,662,666	1,479,332	1,295,999	(183,333)	-12.39%
Springfield	247,882	211,285	196,273	196,273	0	0.00%
Serbu Endowment Fund	134,278	57,508	221,376	39,118	(182,258)	-82.33%

DEPARTMENT RESOURCE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
LOCAL GRANTS	**2,619,544**	**1,942,069**	**1,896,981**	**1,531,390**	**(365,591)**	**-19.27%**
Eugene	587,429	635,000	78,960	32,900	(46,060)	-58.33%
Springfield	46,167	47,257	28,560	0	(28,560)	-100.00%
Miscellaneous Cities	6,389	6,282	0	0	0	0.00%
Counties	468,101	417,828	415,553	389,271	(26,282)	-6.32%
Other Local	120,689	83,192	170,075	38,000	(132,075)	-77.66%
Community Contracts	45,976	57,052	45,000	45,000	0	0.00%
LOCAL REVENUES	**1,274,751**	**1,246,611**	**738,148**	**505,171**	**(232,977)**	**-31.56%**
Site Reviews	0	0	100	100	0	0.00%
Daycare Inspection Fees	27,050	24,485	20,500	24,000	3,500	17.07%
School Inspections	37,440	37,760	40,000	35,000	(5,000)	-12.50%
Frat/Sor/Coops Inspections	3,360	3,680	3,000	3,500	500	16.67%
DUII Client Fees	445	270	0	0	0	0.00%
Food Handlers Fees	697,360	747,929	760,000	750,000	(10,000)	-1.32%
Clinic Fees	266,177	252,166	426,773	359,379	(67,394)	-15.79%
Birth Certificate Fees	41,441	42,726	39,980	40,000	20	0.05%
Childrens Trust Fund	2,339	2,422	2,000	2,500	500	25.00%
Mental Health Clinic Fees	116,915	53,576	100,000	100,000	0	0.00%
Death Certificate Fees	233,080	246,990	195,000	195,000	0	0.00%
Influenza Immunization	21,561	18,342	10,000	10,000	0	0.00%
Immunization Fees	59,194	48,058	76,134	77,098	964	1.27%
Gamma Globulin Immunization	155	0	0	0	0	0.00%
Tuberculin Test Fees	7,960	6,048	6,500	6,500	0	0.00%
Supervised Probationer Fees	22,377	21,308	29,000	29,000	0	0.00%
Dog Impoundment	31,139	24,055	0	0	0	0.00%
Adoption Fees	75,439	79,110	0	0	0	0.00%
Euthanasia Fees	1,683	1,715	0	0	0	0.00%
Domestic Partner Fees	530	530	0	0	0	0.00%
Other Clerk Fees	21,640	20,800	24,000	22,000	(2,000)	-8.33%
Restaurant Plan Reviews	14,840	19,757	15,000	20,000	5,000	33.33%
Medicare	637,938	727,444	855,421	849,951	(5,470)	-0.64%
Lane Care/OHP Fees	2,669,786	3,154,714	2,572,830	3,472,499	899,669	34.97%
Other Third Party Fees	144,840	174,136	233,071	267,462	34,391	14.76%
Misc. Fees/Reimbursement	7,885	2,815	3,900	202,000	198,100	5079.49%
Miscellaneous Svc Charges	1,131,638	1,186,619	598,885	697,530	98,645	16.47%
Admin Ser	0	90,000	0	0	0	0.00%
Special Projects	340,662	491,391	366,000	590,722	224,722	61.40%
Photocopies	308	80	100	0	(100)	-100.00%
Private Donations	109,744	125,068	15,712	13,712	(2,000)	-12.73%
Commissary & Vending Sales	210	0	0	0	0	0.00%
Refunds & Reimbursements	395,150	155,624	77,229	12,121	(65,108)	-84.31%
Cash Over & Under	752	(220)	0	0	0	0.00%
Training Revenues	126	0	0	0	0	0.00%
Miscellaneous Internal Services	0	0	100,000	0	(100,000)	-100.00%
FEES AND CHARGES	**7,121,165**	**7,759,399**	**6,571,135**	**7,780,074**	**1,208,939**	**18.40%**
Departmental Administration	0	0	229,439	0	(229,439)	-100.00%
ADMINISTRATIVE CHARGES	**0**	**0**	**229,439**	**0**	**(229,439)**	**-100.00%**
Investment Earnings	245,218	204,209	15,978	7,300	(8,678)	-54.31%
Miscellaneous Interest	75	76	0	0	0	0.00%

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
INTEREST EARNINGS	**245,293**	**204,285**	**15,978**	**7,300**	**(8,678)**	**-54.31%**
Fund Balance	20,555,095	29,007,718	25,109,870	20,589,988	(4,519,882)	-18.00%
Non Discretionary	17,960	0	0	0	0	0.00%
Interfund Loan Received	0	0	0	100,000	100,000	100.00%
Transfer Fr General Fund (100)	5,089,670	3,780,338	2,556,504	8,862,449	6,305,945	246.66%
Transfer Fr Sp Rev Funds (200)	651,442	683,730	627,364	598,560	(28,804)	-4.59%
Transfer From CIP Funds (400)	0	0	600,000	0	(600,000)	-100.00%
Transfer Fr Int Svc Fnds (600)	238,961	251,375	386,882	230,054	(156,828)	-40.54%
Intrafund Transfer	3,105,540	3,036,543	3,065,838	3,773,572	707,734	23.08%
FISCAL TRANSACTIONS	**29,658,668**	**36,759,704**	**32,346,458**	**34,154,623**	**1,808,165**	**5.59%**
TOTAL RESOURCES	**131,805,765**	**126,977,603**	**99,211,459**	**95,406,709**	**(3,804,750)**	**-3.83%**

DEPARTMENT EXPENSE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	19,626,385	20,351,131	21,851,907	23,037,687	1,185,780	5.43%
Extra Help	1,467,516	1,191,682	919,525	1,194,105	274,580	29.86%
Unclassified Temporary	130	117,019	241,692	553,997	312,305	129.22%
Overtime	64,631	94,469	29,008	20,988	(8,020)	-27.65%
Reduction Unfunded Vac Liab	338,655	260,016	99,619	178,706	79,087	79.39%
Compensatory Time	86,354	97,214	45,000	7,008	(37,992)	-84.43%
Personal Time	14,109	8,770	0	8,004	8,004	100.00%
Risk Management Benefits	127,153	138,008	105,136	104,374	(762)	-0.72%
Social Security Expense	1,309,386	1,342,868	1,465,052	1,549,099	84,047	5.74%
Medicare Insurance Expense	311,746	319,801	342,830	362,436	19,606	5.72%
Unemployment Insurance (State)	204,583	204,295	193,612	225,323	31,711	16.38%
Fed. Unemployment Insurance	0	0	274	0	(274)	-100.00%
Workers Comp	83,655	84,195	71,578	75,220	3,642	5.09%
Disability Insurance - Long-term	126,588	121,410	177,571	185,414	7,843	4.42%
PERS - OPSRP Employer rate	1,597,652	2,114,193	2,331,870	2,984,562	652,692	27.99%
PERS Bond	1,427,402	1,240,803	1,356,068	1,801,386	445,318	32.84%
PERS - 6% Pickup	1,138,560	1,206,281	1,354,784	1,394,734	39,950	2.95%
Health Insurance	5,538,111	5,656,088	6,387,369	7,500,672	1,113,303	17.43%
Dental Insurance	461,031	455,009	522,967	570,196	47,229	9.03%
Vision Insurance	123,595	91,777	64,110	73,575	9,465	14.76%
EE Assistance Pgm - IBH	22,868	22,268	23,868	24,892	1,024	4.29%
Life Insurance	71,846	65,668	75,654	78,530	2,876	3.80%
Flexible Spending	5,476	5,334	4,825	5,102	277	5.74%
Disability Insurance - Short Term	8,696	8,467	9,480	9,859	379	4.00%
Defer. Comp Employer Contrib.	108,875	131,893	124,585	127,229	2,644	2.12%
Retiree Medical	955,474	1,014,521	1,120,500	803,163	(317,337)	-28.32%
FMLA Administration	0	0	0	8,907	8,907	100.00%
Salary Offset	(2,248)	0	187,660	15,532	(172,128)	-91.72%
PERSONNEL SERVICES	**35,218,230**	**36,343,181**	**39,106,544**	**42,900,700**	**3,794,156**	**9.70%**
Professional & Consulting	1,814,705	2,005,101	2,281,516	1,470,305	(811,211)	-35.56%
Data Processing Services	18,630	21,036	0	0	0	0.00%
Laundry Services	0	0	200	200	0	0.00%
Construction Services	761	0	0	0	0	0.00%
On The Job Training	0	63,631	68,484	73,625	5,141	7.51%
Follow-Up Services	0	40	2,000	1,000	(1,000)	-50.00%
Support Services	461,071	288,544	494,874	253,871	(241,003)	-48.70%
Subscriptions	507	435	9,210	9,210	0	0.00%
On The Job Training - Services	0	0	487	0	(487)	-100.00%
Intergovernmental Agreements	1,186,660	984,310	824,082	666,524	(157,558)	-19.12%
Agency Payments	46,038,984	51,049,532	23,410,352	16,744,475	(6,665,877)	-28.47%
DD/PSRB Diversion Pmts	944,460	21,851	45,000	45,000	0	0.00%
Family Support Services	8,188	6,954	5,200	5,200	0	0.00%
Client Support Fund	3,510,903	2,932,128	2,672,838	2,394,580	(278,258)	-10.41%
Family Subsidy Payments	61,175	42,694	109,021	103,443	(5,578)	-5.12%
Agency Payments Prior Year	310,719	(1,895)	481,470	497,810	16,340	3.39%
State Payback	1,563,151	916,754	753,878	385,182	(368,696)	-48.91%
Motor Fuel & Lubricants	2,968	3,182	3,225	3,725	500	15.50%
Automotive Equipment Parts	0	20	0	0	0	0.00%
Tires	594	0	0	0	0	0.00%
Refuse & Garbage	16,553	14,933	7,824	11,810	3,986	50.95%
Spec Handling/Haz Waste Disp	0	0	100	100	0	0.00%

DEPARTMENT EXPENSE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Light, Power & Water	285,945	280,490	306,510	298,431	(8,079)	-2.64%
Telephone Services	242,655	242,893	205,251	219,239	13,988	6.82%
General Liability	235,889	315,667	346,059	405,951	59,892	17.31%
Claims	0	40,124	0	0	0	0.00%
Vehicle Preventive Maintenance	6	0	24	0	(24)	-100.00%
Vehicle Repair	(125)	661	0	4,000	4,000	100.00%
Maintenance of Equipment	24,761	18,424	22,939	20,100	(2,839)	-12.38%
Maintenance of Structures	26,415	28,287	19,454	17,754	(1,700)	-8.74%
Maintenance of Grounds	30,974	30,317	49,200	35,700	(13,500)	-27.44%
Maintenance Agreements	9,018	5,738	1,400	1,400	0	0.00%
Operating Licenses & Permits	0	50	100	100	0	0.00%
External Equipment Rental	2,179	2,931	1,464	1,664	200	13.66%
Real Estate & Space Rentals	282,712	171,351	156,340	246,840	90,500	57.89%
Fleet Services Rentals	250,214	249,649	251,947	212,505	(39,442)	-15.65%
Fleet Equipment Services	0	8,316	3,940	12,915	8,975	227.79%
Copier Charges	69,880	76,556	75,445	70,645	(4,800)	-6.36%
Mail Room Charges	51,155	54,213	42,770	37,039	(5,731)	-13.40%
Interdepartmental Svcs - Misc	0	0	262,197	0	(262,197)	-100.00%
Direct/Information Services	2,596,744	2,244,567	2,243,902	2,279,653	35,751	1.59%
County Indirect Charges	2,924,860	3,350,701	4,032,600	3,899,275	(133,325)	-3.31%
Dept Support/Direct	0	0	0	59,537	59,537	100.00%
PC Replacement Services	67,623	38,838	0	206,230	206,230	100.00%
Office Supplies & Expense	473,471	373,652	355,896	337,891	(18,005)	-5.06%
Educational Materials	19,569	15,858	12,517	11,000	(1,517)	-12.12%
Membrshp/Professionl Licenses	128,285	128,865	143,950	139,250	(4,700)	-3.27%
Printing & Binding	91,002	70,384	112,178	86,784	(25,394)	-22.64%
Advertising & Publicity	74,516	85,759	71,950	58,700	(13,250)	-18.42%
Microfilm Imaging Services	0	10	50	0	(50)	-100.00%
Photo/Video Supplies & Svcs	1,456	285	500	500	0	0.00%
Postage	28,307	33,106	44,663	44,956	293	0.66%
Radio/Comm. Supplies & Svcs	1,710	7,837	3,260	3,260	0	0.00%
DP Supplies And Access	146,312	149,562	118,923	154,921	35,998	30.27%
DP Equipment	10,869	8,191	27,820	24,462	(3,358)	-12.07%
Small Tools & Equipment	50,303	29,700	8,762	9,500	738	8.42%
Small Office Furniture	25,735	49,470	127,836	29,100	(98,736)	-77.24%
Institutional Supplies	25,306	24,448	4,000	2,000	(2,000)	-50.00%
Food	166,734	161,325	108,940	175,400	66,460	61.01%
Clothing	8,929	4,136	4,250	8,650	4,400	103.53%
Bedding & Linens	14,251	6,349	2,100	5,400	3,300	157.14%
Kitchen & Dining Supplies	15,436	11,652	4,000	6,500	2,500	62.50%
Miscellaneous Supplies	29,351	55,301	30,892	31,892	1,000	3.24%
Special Supplies	77,921	45,698	53,310	44,700	(8,610)	-16.15%
Safety Supplies	0	1,935	0	1,300	1,300	100.00%
Janitorial Supplies	32,042	18,905	7,500	13,500	6,000	80.00%
Agricultural Supplies	863	245	0	0	0	0.00%
Medical Supplies	394,529	585,598	411,694	541,179	129,485	31.45%
Dental Supplies	71,711	62,857	30,200	30,200	0	0.00%
Lab Supplies	14,253	3,678	4,358	2,358	(2,000)	-45.89%
Business Expense & Travel	85,573	82,691	96,548	88,376	(8,172)	-8.46%
Committee Stipends & Expense	27,823	33,951	18,300	20,900	2,600	14.21%
Awards & Recognition	344	1,885	31,250	750	(30,500)	-97.60%
Outside Education & Travel	193,087	202,106	175,500	183,250	7,750	4.42%
County Training Classes	15,550	18,630	23,653	24,402	749	3.17%

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Training Services & Materials	53,690	54,494	68,550	29,750	(38,800)	-56.60%
Miscellaneous Payments	781,608	862,010	5,054,741	831,792	(4,222,949)	-83.54%
Miscellaneous Interest	41	0	0	0	0	0.00%
M&S Adjustment	(67,257)	(327,339)	0	0	0	0.00%
MATERIALS & SERVICES	**66,034,256**	**68,372,252**	**46,349,394**	**33,637,661**	**(12,711,733)**	**-27.43%**
Vehicles	0	16,073	12,500	0	(12,500)	-100.00%
Reproducing & Duplicating	33,775	5,332	5,000	0	(5,000)	-100.00%
Communications Equipment	38,346	0	0	0	0	0.00%
Data Processing Equipment	5,350	0	0	0	0	0.00%
Institutional Furn & Equipment	65,676	0	0	0	0	0.00%
Machinery & Equipment	0	13,191	0	0	0	0.00%
Medical & Dental Equipment	124,845	5,219	5,500	0	(5,500)	-100.00%
CAPITAL OUTLAY	**267,992**	**39,815**	**23,000**	**0**	**(23,000)**	**-100.00%**
Improvements	0	42,572	6,000	0	(6,000)	-100.00%
Permits & System Development	0	235	0	0	0	0.00%
CAPITAL PROJECTS	**0**	**42,808**	**6,000**	**0**	**(6,000)**	**-100.00%**
Int Pd Interfund Loan	0	0	0	1,250	1,250	100.00%
FISCAL TRANSACTIONS	**0**	**0**	**0**	**1,250**	**1,250**	**100.00%**
Transfer To General Fund (100)	152,405	349,677	0	0	0	0.00%
Transfer To Special Rev. Funds	5,462,418	4,440,362	3,183,868	9,461,009	6,277,141	197.15%
Transfer To Debt Service Funds	245,083	781,967	830,463	901,475	71,012	8.55%
Transfer To Capital Proj. Funds	4,651,040	0	1,685,173	0	(1,685,173)	-100.00%
Intrafund Transfer	3,105,540	3,036,543	3,063,692	3,773,572	709,880	23.17%
Prin Pd Interfund Loan	0	0	0	100,000	100,000	100.00%
FUND TRANSFERS	**13,616,486**	**8,608,549**	**8,763,196**	**14,236,056**	**5,472,860**	**62.45%**
Operational Contingency	0	0	13,339,420	13,493,491	154,071	1.16%
Operational Reserves	0	0	131,169	0	(131,169)	-100.00%
TOTAL RESERVES	**0**	**0**	**13,470,589**	**13,493,491**	**22,902**	**0.17%**
TOTAL EXPENDITURES	**115,136,965**	**113,406,605**	**107,718,723**	**104,269,158**	**(3,449,565)**	**-3.20%**

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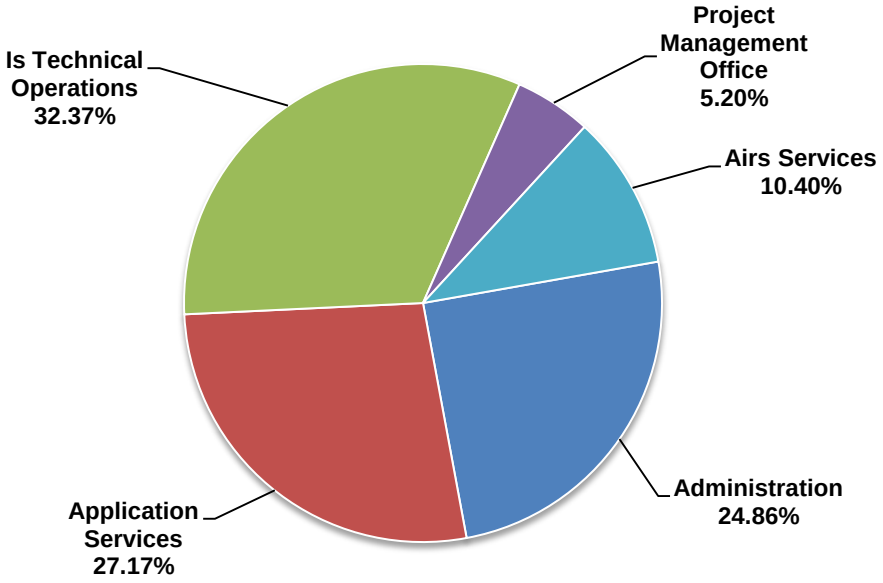
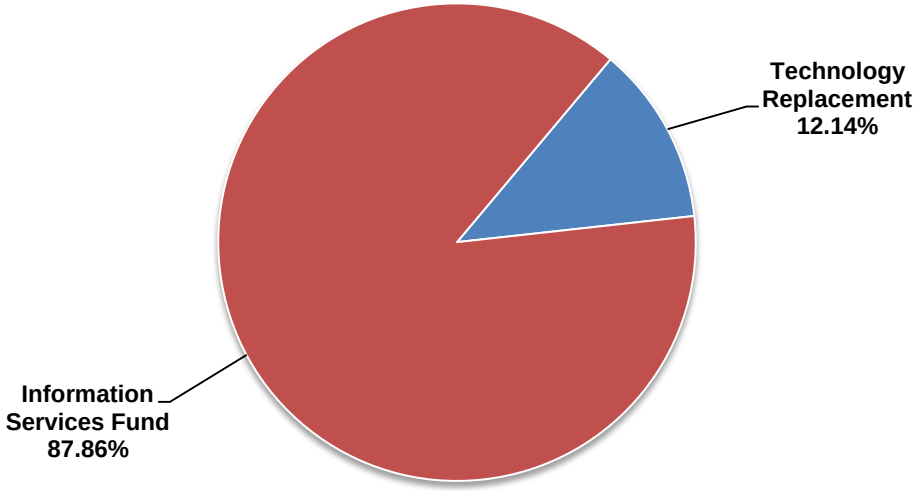
Department of Information Services

FY 13-14 Adopted Expenditures: $ 17,297,945

FY 13-14 Expenditures by Division



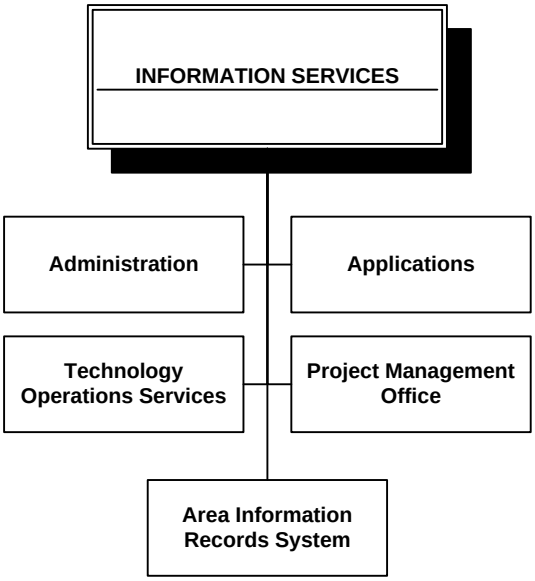
FY 13-14 Budget by Fund



Tony Black, Director
Information Services
541-682-4228

Department Purpose & Overview

The purpose of the Information Services (IS) Department is to provide solutions and services that create value for those we serve. This Department is made up of nine programs contained within five divisions. The Administration Division provides internal and external administrative support and manages the PC Replacement Fund, the Infrastructure Replacement Fund, and the County IT Projects & Reserves program. The Applications Division provides direct and shared programming and systems analysis services, database administration, and geographic information systems (GIS) services. The Project Management Office (PMO) provides project management and business analysis skills and resources to project and process improvement efforts. The Technology Operations Services (TechOps) Division manages the data center and provides systems and network infrastructure services. The Area Information Records System (AIRS) Division provides programming and systems support for the regional law enforcement agencies, fire/EMS crews, and courts.



Goals & Objectives

There is a new IS Department Strategic Plan that identifies three major elements as the basis for our goals. These elements are as follows:

- Align our services to customer business goals and processes.
- Maximize the value of our services.
- Capitalize on economies-of-scale and efficiencies in service delivery.

To address these over-arching principles in the delivery of our services, underlying goals were developed in the areas of business alignment, business process improvement and management, maximizing resource availability in addressing business goals, expanding the client base utilizing delivered solutions, and ensuring knowledge is managed through employee training, organizational development, and succession planning.

Major Milestones & Achievements in FY 12-13

With the rapid adoption of mobile devices and associated need to access internal resources with these devices, there has been significant work in the areas of mobile device management, mobile application/remote application deployment testing, upgrade of the County wireless infrastructure, and associated policy updates.

With the intended decommissioning of the AIRS law enforcement network at the end of FY13-14, there has been a significant amount of work completed in the design and implementation of a replacement public safety and justice network and implementation of vendor applications for Computer-Aided Dispatch, Law Enforcement and Courts Records, Corrections Management, and associated interfaces to other law enforcement systems.

Another large initiative that is currently underway is to implement an Electronic Records Management System. These new tools will provide the means for Lane County to quickly and easily respond to public records or electronic discovery requests and will ensure alignment between the County's retention of documents and records with that specified by the Secretary of State Archives Division.

Major Service & Budget Changes for FY 13-14

The PC Replacement Fund was split to accurately reflect PC replacement in one program and server and other infrastructure replacement from a separate program. The funding mechanism associated with these two programs is unchanged.

While the Information Services Department FY13-14 budget reflects a full year of AIRS law enforcement services, it is anticipated this program will be shut down late in the third quarter of the fiscal year pending successful implementation of replacement law enforcement systems regionally. It is also intended to further reduce back-shift Help Desk and on-call support to the law enforcement community upon completion of these implementations.

Lane County Strategic Plan

The IS Department Strategic Plan includes Lane County strategic and business goals and provides a frame-work for this department to complement achievement of these goals. For example, in the area of economic development, "Lane County will transform the industrial land in Goshen to support development resulting in jobs that pay no less than 150% of the median wage." IS Department services provided in support of this goal will include services such as GIS map development indicating developable land, accessibility, utilities, transportation, districts and boundaries, flood-plains, etc. There

may be a role for this department in the development of the communication and information infrastructure in this area and in the provision of remote access technologies to surveyors, field inspectors, and others involved in the project. In each of the County goals except the development of a revolving loan fund to promote rural business expansion, there is a need for the information or services managed or maintained within the IS Department.

Innovate Lane County Phase 1 and 2

From Innovate Lane County Phase 1, there were many business process improvement initiatives identified. Some of these have been addressed, such as an analysis and presentation of options for the provision of video services, particularly associated with Board of Commissioner meetings. What became apparent from this phase was that the Business Analyst role needed to be formalized and expanded to adequately address the large demand and need for these skills. This is a goal identified in our new department strategic plan.

Identified in both phases of Innovate Lane County is the need for more effective communications and marketing, both internally and externally. Work in this area is ongoing, particularly related to citizen engagement, public information, and communications associated with large projects and initiatives. Also identified in both phases of Innovate and subsequently included in our strategic plan is the continuation and growth of service provision to other government agencies throughout Oregon. GIS mapping services are now provided to three Oregon counties with ongoing dialog occurring in other agencies. There are also four Oregon counties that receive Assessment & Taxation services from Lane County with a high likelihood of adding another county in FY13-14. Additionally, a shared application development effort between Lane County and Deschutes County resulted in a 50% cost savings for each agency in the development and deployment of an application for our respective Youth Services Departments.

Information Services

DEPARTMENT FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fees and Charges	15,899,932	13,409,801	11,848,023	13,015,015	1,166,992	9.85%
Administrative Charges	767,936	850,653	671,191	651,941	(19,250)	-2.87%
Interest Earnings	96,223	71,263	8,091	18,000	9,909	122.47%
Total Revenue	16,764,091	14,331,717	12,527,305	13,684,956	1,157,651	9.24%
Resource Carryover	7,471,888	7,507,352	7,227,891	3,573,598	(3,654,293)	-50.56%
Interfund Loans	0	0	78,500	0	(78,500)	-100.00%
Fund Transfers In	122,176	3,992,830	0	39,391	39,391	100.00%
TOTAL RESOURCES	**24,358,155**	**25,831,898**	**19,833,696**	**17,297,945**	**(2,535,751)**	**-12.79%**
EXPENDITURES:						
Personnel Services	9,990,024	9,327,143	8,258,020	8,699,430	441,410	5.35%
Materials and Services	6,152,169	3,890,886	7,350,124	5,791,110	(1,559,014)	-21.21%
Capital Expenses	708,611	1,486,039	2,919,052	207,405	(2,711,647)	-92.89%
Fiscal Transactions	0	3,899,941	78,500	138,544	60,044	76.49%
Total Resrvs & Conting.	0	0	1,228,000	2,461,456	1,233,456	100.44%
TOTAL EXPENDITURES	**16,850,803**	**18,604,008**	**19,833,696**	**17,297,945**	**(2,535,751)**	**-12.79%**
Total FTE	87.75	74.75	67.50	66.50	(1.00)	-1.48%

EXPENDITURES BY FUND						
Reg. Info System Fund	7,565,448	3,899,941	0	0	0	0.00%
Technology Replacement	613,264	358,545	2,790,685	2,125,644	(665,041)	-23.83%
Information Services Fund	8,672,091	14,345,522	17,043,011	15,172,301	(1,870,710)	-10.98%
TOTAL	**16,850,803**	**18,604,008**	**19,833,696**	**17,297,945**	**(2,535,751)**	**-12.79%**

DEPARTMENT POSITION LISTING

Administration

1.00	Accounting Clerk, Sr
1.00	Dept Director (PW H&HS IS)
1.00	Management Analyst
0.50	Manager
1.00	Office Assistant, Sr
4.50	**Division FTE Total**

AIRS Services

0.50	Database Administrator
0.50	Manager
3.50	Programmer & System Analyst, Sr.
4.50	**Division FTE Total**

Application Services

1.00	Cartographer/GIS Specialist
1.50	Database Administrator
1.00	Engineering Analyst
1.00	Manager
3.00	Prof/Tech Supervisor
14.50	Programmer & System Analyst, Sr.
1.00	System Administrator, Sr.
1.00	Technical Specialist
24.00	**Division FTE Total**

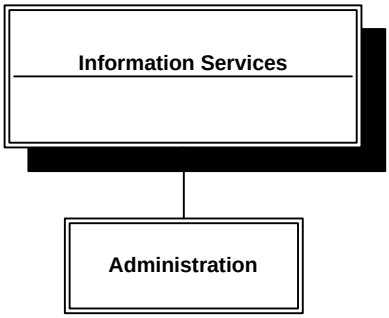
Technical Operations

4.00	Info Technology Specialist 1
8.50	Info Technology Specialist 2
1.50	Manager
4.00	Network Administrator, Sr.
1.00	Professional/Tech Supv
9.00	System Administrator, Sr.
28.00	**Division FTE Total**

Project Management Office

1.00	Info Services Project Manager
3.00	IS Project Manager, Sr
0.50	Manager
1.00	Programmer & System Analyst, Sr.
5.50	**Division FTE Total**

66.50 Department FTE Total



Division Purpose Statement

The Administration Division supports Information Services Department staff and the operation of the Department.

Division Locator

Information Services

Administration
Applications
Technology Operations Services
Project Management Office
Area Information Records System

Information Services: Administration

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fees and Charges	2,189,172	1,261,924	718,747	772,568	53,821	7.49%
Administrative Charges	767,936	850,653	671,191	651,941	(19,250)	-2.87%
Interest Earnings	50,699	71,263	8,091	18,000	9,909	122.47%
Total Revenue	3,007,807	2,183,840	1,398,029	1,442,509	44,480	3.18%
Resource Carryover	3,676,113	3,447,411	5,289,897	2,835,076	(2,454,821)	-46.41%
Interfund Loans	0	0	78,500	0	(78,500)	-100.00%
Fund Transfers In	73,347	57,205	0	2,695	2,695	100.00%
TOTAL RESOURCES	**6,757,267**	**5,688,456**	**6,766,426**	**4,280,280**	**(2,486,146)**	**-36.74%**
EXPENDITURES:						
Personnel Services	654,284	925,848	595,567	577,266	(18,301)	-3.07%
Materials and Services	2,343,761	593,775	3,798,587	1,648,958	(2,149,629)	-56.59%
Capital Expenses	438,148	41,496	1,293,772	54,056	(1,239,716)	-95.82%
Fiscal Transactions	0	0	78,500	138,544	60,044	76.49%
Total Resrvs & Conting.	0	0	1,000,000	1,861,456	861,456	86.15%
TOTAL EXPENDITURES	**3,436,194**	**1,561,119**	**6,766,426**	**4,280,280**	**(2,486,146)**	**-36.74%**
Total FTE	6.00	7.75	5.00	4.50	(0.50)	-10.00%

EXPENDITURES BY FUND						
Technology Replacement	613,264	358,545	2,790,685	2,125,644	(665,041)	-23.83%
Information Services Fund	2,822,930	1,202,573	3,975,741	2,154,636	(1,821,105)	-45.81%
TOTAL	**3,436,194**	**1,561,119**	**6,766,426**	**4,280,280**	**(2,486,146)**	**-36.74%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Administration	719,420	728,948	1,071,754	654,636	(417,118)	-38.92%
CIT Projects & Reserves	2,103,510	167,721	2,903,987	1,500,000	(1,403,987)	-48.35%
PC Replacement	613,264	358,545	2,790,685	1,909,421	(881,264)	-31.58%
Infrastructure Replacement	0	0	0	216,223	216,223	100.00%
Security and Audit	0	305,904	0	0	0	0.00%
TOTAL EXPENDITURES	**3,436,194**	**1,561,118**	**6,766,426**	**4,280,280**	**(2,486,146)**	**-36.74%**

Information Services: Administration

Division Overview

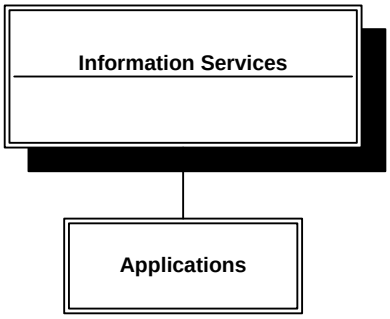
The Administration Division performs tasks and completes processes associated with budget, billing payroll, purchasing, inventory, facilities requests and reporting. The Administration Division communicates and coordinates this information both internally with IS Department staff, and externally with County and Regional customers and vendors.

Major Milestones & Achievements in FY 12-13

- Assumed the responsibility to be first point of contact for Operations - Facilities Division service requests.
- Continued migration of the Administrative Documents and Information into SharePoint for central organization.
- Created a SharePoint list to track the annual Software Maintenance Renewals.
- Effectively utilized XML Publisher in conjunction with PeopleSoft to display automated cost and employee data reports on SharePoint.
- Partnered with Operations – Financial Program to procure the Billing module for a complete Accounts Receivable Suite.

Major Service & Budget Changes for FY 13-14

- Administration will now track the PC Replacement and Infrastructure Replacement Funds separately although the funding mechanism associated with these two programs will not change.
- In an effort to streamline processes, Operations – Human Resources and IS Administration have agreed to transfer the responsibility of Access Control to the IS Administration Division. IS will increase by 1.0 FTE to assume this role.
  The IS Security Administration program will be moved to the Administration Division and the security resources will report to the CIO.



Division Purpose Statement

This division performs business analysis, research and application development, implementation of new applications, and a variety of GIS services.

Division Locator

Information Services

Administration
Applications
Technology Operations Services
Project Management Office
Area Information Records System

Information Services: Applications

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fees and Charges	2,979,279	4,000,634	3,985,124	4,730,136	745,012	18.69%
Total Revenue	2,979,279	4,000,634	3,985,124	4,730,136	745,012	18.69%
Resource Carryover	52,140	160,000	147,270	0	(147,270)	-100.00%
Fund Transfers In	0	0	0	13,662	13,662	100.00%
TOTAL RESOURCES	**3,031,419**	**4,160,634**	**4,132,394**	**4,743,798**	**611,404**	**14.80%**
EXPENDITURES:						
Personnel Services	2,878,691	3,060,140	3,131,408	3,166,257	34,849	1.11%
Materials and Services	120,602	930,657	1,000,986	1,577,541	576,555	57.60%
TOTAL EXPENDITURES	**2,999,292**	**3,990,796**	**4,132,394**	**4,743,798**	**611,404**	**14.80%**
Total FTE	24.00	24.00	25.00	24.00	(1.00)	-4.00%

EXPENDITURES BY FUND						
Information Services Fund	2,999,292	3,990,796	4,132,394	4,743,798	611,404	14.80%
TOTAL	**2,999,292**	**3,990,796**	**4,132,394**	**4,743,798**	**611,404**	**14.80%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Applications	2,999,292	3,990,796	4,132,394	4,743,798	611,404	14.80%
TOTAL EXPENDITURES	**2,999,292**	**3,990,796**	**4,132,394**	**4,743,798**	**611,404**	**14.80%**

Information Services: Applications

Division Overview

The Applications Division is responsible for over 100 computer applications, 500 databases, and 80 servers. This division also performs business analysis, research and application development, implementation of new applications, and a variety of GIS services.

Division Reorganization

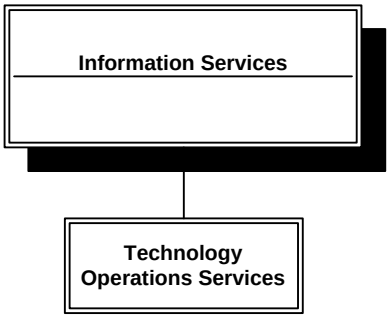
It is intended that the Applications Division will be split into three programs in FY13-14. These will be Enterprise Applications, Business Applications, and GIS Services.

Major Service & Budget Changes for FY 13-14

- Wasco County has joined the Eastern Oregon County Consortium. Lane County Applications will be providing services to this new partner according to contract terms.
- Increased demand for services has resulted in adding 2.7 FTE into the Application Division budget, including 1 database administrator and 1.7 programmer analysts.
- Retirement of the AIRS system and implementation of the Sherriff's new records, jail and dispatch system will shift responsibility of many of the Sheriff's application needs to the Applications Division.

Major Milestones & Achievements in FY 12-13

- PeopleSoft HR and Financials systems underwent successful tools upgrades.
- Kofax imaging systems were upgraded to the latest version.
- Acquisition of the PeopleSoft Billing module preparing Lane County for enterprise billing.
- Implementation for Assessment and Taxation of:
    - A new Tax Balance Online application for taxpayers
- Implementation for the Sheriff's office of:
    - A new inventory and asset/inventory tracking system.
    - Online citizen self-appointment scheduling for Concealed Handgun Permits applications and renewals.
    - Online citizen self-reporting for property crimes and misdemeanors.
- Implementation for Public Works of:
    - A new County Parks camping and moorage reservation system.
    - A new Fleet replacement fund system.
    - Major upgrades to the Surveyor's document management system.
- Began support for Health and Human Services new Electronic Health Records and Electronic Practice Management system.
- The GIS Program transitioned from providing GIS services primarily to Public Works to providing services to all major County departments as well as some external agencies.
- The Lane County GIS Steering Committee was formed to guide the direction of GIS in the County, including collaboration with other agencies. This committee will provide feedback to the Regional GIS Steering Committee, which Lane County helped reconvene after a multi-year hiatus.
- The GIS Program developed 19 web mapping applications for a variety of internal and external customers.
- A new GIS metadata application was implemented to better document and track information contained in GIS datasets.



Division Purpose Statement

The Technical Operations Division provides Lane County employees and our community partners, the infrastructure, peripherals, and network connectivity needed to conduct their business. The Technical Services Division also maintains the data center and operates a Help Desk for trouble call resolution and dispatch for both IS and RIS operations.

Division Locator

Information Services

Administration
Applications
Technology Operations Services
Project Management Office
Area Information Records System

Information Services: Technology Operations Services

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fees and Charges	5,537,859	5,575,911	4,459,113	5,113,789	654,676	14.68%
Interest Earnings	45,524	0	0	0	0	0.00%
Total Revenue	5,583,383	5,575,911	4,459,113	5,113,789	654,676	14.68%
Resource Carryover	1,255,219	1,413,361	1,383,086	449,596	(933,490)	-67.49%
Fund Transfers In	21,929	1,431,203	0	17,347	17,347	100.00%
TOTAL RESOURCES	**6,860,530**	**8,420,475**	**5,842,199**	**5,580,732**	**(261,467)**	**-4.48%**
EXPENDITURES:						
Personnel Services	3,643,596	3,525,715	3,333,185	3,532,337	199,152	5.97%
Materials and Services	1,377,920	1,360,519	1,125,928	1,395,046	269,118	23.90%
Capital Expenses	181,118	183,158	1,255,086	153,349	(1,101,737)	-87.78%
Fiscal Transactions	0	1,413,361	0	0	0	0.00%
Total Resrvs & Conting.	0	0	128,000	500,000	372,000	290.63%
TOTAL EXPENDITURES	**5,202,634**	**6,482,753**	**5,842,199**	**5,580,732**	**(261,467)**	**-4.48%**
Total FTE	33.00	28.00	28.50	28.00	(0.50)	-1.75%

EXPENDITURES BY FUND						
Reg. Info System Fund	3,130,421	1,413,361	0	0	0	0.00%
Information Services Fund	2,072,213	5,069,392	5,842,199	5,580,732	(261,467)	-4.48%
TOTAL	**5,202,634**	**6,482,753**	**5,842,199**	**5,580,732**	**(261,467)**	**-4.48%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Technology Operations Services	0	893,067	3,566,046	3,831,994	265,948	7.46%
Network and Server Infrastr. Svs	0	1,791,301	0	0	0	0.00%
Client System Services	0	1,204,889	0	0	0	0.00%
Service Desk Operations	0	1,180,135	0	0	0	0.00%
Technical Services	2,072,213	0	0	0	0	0.00%
RIS Services	1,751,477	950,932	0	0	0	0.00%
RIS Proj. & Reserves	1,378,944	462,429	0	0	0	0.00%
Client System Services	0	0	2,276,153	1,748,738	(527,415)	-23.17%
TOTAL EXPENDITURES	**5,202,634**	**6,482,753**	**5,842,199**	**5,580,732**	**(261,467)**	**-4.48%**

Information Services: Technology Operations Services

Division Overview

The Technology Operations Division consists of two programs; Client System Services (CSS) and Technology Operations Services. CSS provides user and desktop support services, including the maintenance and management of the County and Regional Help Desks. CSS also provides technical support for desktop computers, applications, and related technology. Technology Operations Services manages the data center and provides systems and network infrastructure services to Lane County and Regional Customers.

Division Reorganizations

CSS merged the Regional Help Desk and Lane County Help Desk resulting in increased efficiencies and cross training for staff. With reduction of services, the Technology Operations Services 24/7 support was reduced by eliminating the graveyard shift. During this transition they identified critical services in the law enforcement community. These critical services are now supported during the graveyard shift by on-call staff.

Major Milestones & Achievements in FY 12-13

Milestones for Client System Services

- Partnered with Operations - Facilities Division to engineer an improved solution for processing facilities requests.
- Implemented mobile device management policy and software to address the issue of the exponential growth of smart phones and tablets.
- Successfully reengineered the PC deployment process, which dramatically reduced the backlog of replacements due to customers.
- Deployed Microsoft Office 2010 to Lane County end-users.
- With the upgrade of the Netmotion Server, CSS was successful in upgrading all Lane County Sheriff's Office (LCSO) Netmotion PC's and Verizon Wireless devices.
- Successfully upgraded all Health and Human Services Centricity users to a new version of Centricity that connects through a direct Virtual Private Network (VPN) to Peace Health.
- Successfully installed the Outn' About Software for Health and Human Services.
- Upgraded the Lane County Sheriff's Office (LCSO) CAD Application on all LCSO CAD PC's.
- Successfully installed Cisco IronPort email encryption across Health and Human Services users for encryption of HIPAA email.
- Continued with the Security Patch Management and Antivirus Management of all County PC's.
- Migrated the County Desktops from McAfee Antivirus protection to Trend Antivirus.
- Completed the relocations and remodels of Mental Health, Developmental Disabilities, Family Law and the Riverstone Clinic.
- CSS responded to more than 20,000 requests for service.

Milestones for Technology Operations Services

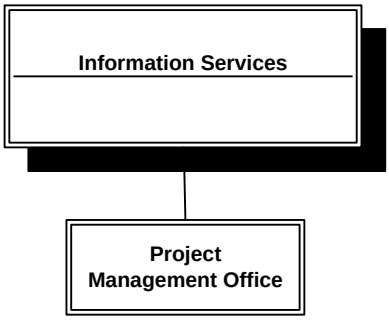
- 24 x 7 staff support for infrastructure services was dropped due to budget cuts. Our customers identified the critical systems and the team implemented alerting and monitoring tools for our systems and network. This was very successful and there was minimal disruption in service levels to our customers.
- Implemented a Mobile Device Management (MDM) tool which tracks and Support Lane County mobile devices.
- Began replacement of the County wireless infrastructure to support the influx of mobile devices in the organization.

- Provided architectural and network design and implementation support for the Sherriff's Office Jail Management, Record Management, and Computer-Aided Dispatch systems.
- Implemented a Security Information & Event Management (SIEM) solution to aggregate and report on significant network, systems, and security events.

Major Service & Budget Changes for FY 13-14

- The Area Information Records System (AIRS) law enforcement services will be shut down late in the third quarter of the fiscal year pending successful implementation of replacement law enforcement systems regionally.
- CSS is anticipating that the elimination of the AIRS System will result in reduced service to the AIRS constituency in the third quarter of FY 13-14.

Technology Operations Services will be moving law enforcement personnel and applications resources to a secure network domain to ensure compliance with security mandates.



Division Purpose Statement

The PMO was created in a strategic effort to transform the IS Department into a project-focused organization.

Division Locator

Information Services

Administration
Applications
Technology Operations Services
Project Management Office
Area Information Records System

Information Services: Project Management Office

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fees and Charges	819,877	688,104	834,119	858,427	24,308	2.91%
Total Revenue	819,877	688,104	834,119	858,427	24,308	2.91%
Resource Carryover	(32,545)	0	0	0	0	0.00%
Fund Transfers In	0	0	0	2,926	2,926	100.00%
TOTAL RESOURCES	**787,332**	**688,104**	**834,119**	**861,353**	**27,234**	**3.27%**
EXPENDITURES:						
Personnel Services	756,811	514,671	787,535	748,879	(38,656)	-4.91%
Materials and Services	20,844	133,700	46,584	112,474	65,890	141.44%
TOTAL EXPENDITURES	**777,656**	**648,371**	**834,119**	**861,353**	**27,234**	**3.27%**
Total FTE	6.00	6.00	5.00	5.50	0.50	10.00%

EXPENDITURES BY FUND						
Information Services Fund	777,656	648,371	834,119	861,353	27,234	3.27%
TOTAL	**777,656**	**648,371**	**834,119**	**861,353**	**27,234**	**3.27%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Project Management Office	777,656	648,371	834,119	861,353	27,234	3.27%
TOTAL EXPENDITURES	**777,656**	**648,371**	**834,119**	**861,353**	**27,234**	**3.27%**

Division Overview

The Division is currently staffed with one manager, four project managers and a business analyst. The project managers (PM's) apply the knowledge, skills, tools, and techniques of formal project management to the successful completion of technical projects. The PMO uses a project management methodology based on the Project Management Institute. In FY 12-13 the PMO took on formal business analyst duties. This has been a resounding success with the PMO's business analyst assisting several county departments with improved processes or recommendations for change.

Major Milestones & Achievements in FY 12-13

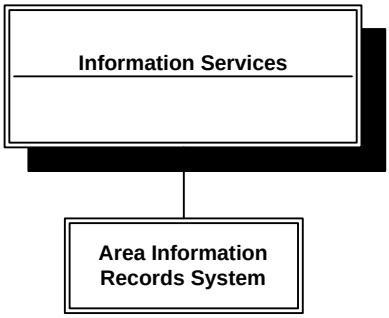
The following projects were completed during FY 12-13:

- CHC Centricity – This involved simplifying the connectivity method to Peacehealth's data system and providing increased functionality by allowing the transmission of images to the county providers.
- PeopleTools 8.52 Upgrade to both Human Resource and Finance Systems – This upgrade keeps the county's HRMS and Finance applications current for vendor support. It also brought new functionality to our departmental customers.
- NextGen Phase 1 – Implementation of a vendor hosted electronic healthcare records management system for the Community Health Center. Subsequent phases of this project will bring the CHC into compliance with Meaningful Use.
- Parks Reservation System – A new vendor hosted reservation for our Parks Division of Public Works. The new system allows the public to reserve and pay for all services provided by the Parks Division.
- Kofax Capture 10 Upgrade – This upgrade brought our image capturing system into compliance with our support agreement. It also keeps us current with changes to PC operating systems.
- MAJIC Implementation – This was an implementation of a vendor hosted court records management system for the Justice Court in Florence. Due to the pending dissolution of the AIRS partnership, a new Court system was necessary for the Justice Court. This system is the most widely used system in the state of Oregon.
- Regional Data Center Lights Out – This project brought major changes to the support provided to IS customers. It changed hours of support provided by the IS Service Desk and implemented major cost savings to our customers.
- SIDO 2013 Maps – This project upgraded the Surveyors' Internet site by providing expanded documents and upgrading the Geographic Information Systems (GIS) components used on the site.
- Livescan Addition – Due to the significant increase in the number of concealed handgun licenses, the Sheriff asked for a second LiveScan station. These workstations are integral to the fingerprinting and background checking that occurs with every license request.
- Mobile Device Management – As mobile devices have permeated the work place, the need to manage these devices has risen. Mobile Device Management (MDM) systems are designed to manage the devices and their access to internal network resources. Information Services used a Rapid process to select a MDM vendor and negotiate a price. Subsequently the MDM system has been implemented and the first steps to device management are underway.
- Office 2010 Rollout – This project involved upgrading nearly all PC's in the county to run Office 2010.
- STARs Replacement – This project upgraded the local version of the STARS risk management system to a vendor hosted version. The system is now able to run on current operating systems and is fully supported by the vendor.
- Restitution application for Youth Services - This project leveraged economies of scale by having Deschutes and Lane County H&HS partner together to have Information Services build them a new restitution system. Both parties are happy with the system and they both received it for about half of what it would have cost if they each would have had it build independently.

- Modified PC Installs Process – The PC build and installation process was changed both in location and in methodology based on recommendations from the business analysis done by the PMO Business Analyst. Also incorporated are new metrics reports allowing IS management to monitor PC installation performance.
- Implementation of Facilities calls to the IS Service Desk – Business analysis of the Facilities service request process resulted in a change to how Facilities work requests are handled. Facilities calls now are routed over the IS Service Desk infrastructure where calls are tracked as tickets within the ticketing system and assigned to appropriate Facilities staff. This change leverages economies of scale between Facilities and IS and provides a more consistent service experience for Facilities' customers.

Major Service & Budget Changes for FY 13-14

- There are no anticipated budget changes for FY 13-14
- Some of the known projects anticipated for FY 13-14 are:
    - Wireless Network Upgrade
    - Records Management education
    - SO Quartermaster inventory application
    - CHC NextGen Phase 2 Electronic Health Records
    - LCSO RMS/JMS/CAD Implementation
    - PW Fleet Manager Replacement Fund changes
    - Implementation of PeopleSoft Billing
    - Dekker Cost Accounting Replacement



Division Purpose Statement

Area Information Records System (AIRS) is a group of integrated computer systems for the storage, analysis, and retrieval of information by regional public safety and justice agencies.

Division Locator

Information Services

Administration
Applications
Technology Operations Services
Project Management Office
Area Information Records System

Information Services: Area Information Records System

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fees and Charges	4,373,746	1,883,228	1,850,920	1,540,095	(310,825)	-16.79%
Total Revenue	4,373,746	1,883,228	1,850,920	1,540,095	(310,825)	-16.79%
Resource Carryover	2,520,961	2,486,580	407,638	288,926	(118,712)	-29.12%
Fund Transfers In	26,900	2,504,422	0	2,761	2,761	100.00%
TOTAL RESOURCES	**6,921,607**	**6,874,229**	**2,258,558**	**1,831,782**	**(426,776)**	**-18.90%**
EXPENDITURES:						
Personnel Services	2,056,642	1,300,769	410,325	674,691	264,366	64.43%
Materials and Services	2,289,041	872,235	1,378,039	1,057,091	(320,948)	-23.29%
Capital Expenses	89,344	1,261,385	370,194	0	(370,194)	-100.00%
Fiscal Transactions	0	2,486,580	0	0	0	0.00%
Total Resrvs & Conting.	0	0	100,000	100,000	0	0.00%
TOTAL EXPENDITURES	**4,435,027**	**5,920,968**	**2,258,558**	**1,831,782**	**(426,776)**	**-18.90%**
Total FTE	18.75	9.00	4.00	4.50	0.50	12.50%

EXPENDITURES BY FUND						
Reg. Info System Fund	4,435,027	2,486,580	0	0	0	0.00
Information Services Fund	0	3,434,389	2,258,558	1,831,782	(426,776)	(0.19)
TOTAL	**4,435,027**	**5,920,968**	**2,258,558**	**1,831,782**	**(426,776)**	**(0.19)**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
AIRS Services	964,945	3,699,847	2,258,558	1,831,782	(426,776)	-18.90%
AIRS Projects & Reserves	1,446,325	848,327	0	0	0	0.00%
AIRS Conversion	2,023,757	1,372,794	0	0	0	0.00%
TOTAL EXPENDITURES	**4,435,027**	**5,920,968**	**2,258,558**	**1,831,782**	**(426,776)**	**-18.90%**

Information Services: Area Information Records System

Division Overview

Area Information Records System (AIRS) is a group of integrated computer systems for the storage, analysis, and retrieval of information by regional public safety and justice agencies. The business of law enforcement and criminal justice is enhanced through the effective use of the suite of AIRS applications. The AIRS applications include: police and sheriff Records Management Systems (RMS), Courts Records Management System, police and fire Computer Aided Dispatch (CAD), Jail Management System (JMS), mobile computing, and integration between these and several other disparate systems. In addition, AIRS staff maintains and enhances a web-based module for access to shared criminal justice information, the Sheriff's Office Defender/Offender Management Center (DOMC), and a system to access the State and National Criminal Information Center (NCIC) and Law Enforcement Data Systems (LEDS).

Division Reorganizations

There are no anticipated reorganizations in AIRS at this time. However, the AIRS staff has been reduced per the request of our customer base. Entering the new fiscal year AIRS will be down to 3.5 programmer analysts, a half-time database administrator, and a half-time manager.

Major Milestones & Achievements in FY 12-13

- Assistance to all of the Court partners in implementing their new vendor Justice Records Management Systems – This required a joint effort between the AIRS staff and the Agency staff to determine the data needed for conversion activities.
- Integration between the AIRS' CAD system and the new FireHouse system implemented by Eugene and Springfield Fire Departments
- Assistance to two non-partner agencies in migrating to their new Law Enforcement Records Management Systems. This also required a joint effort between the AIRS staff and the Agency staff to determine the data needed for conversion activities.
- Mitigated risks of hardware failure – several key servers were replaced during this last fiscal year. This also provided increased capacity for several key reporting processes.
- The AIRS team has been able to maintain the existing 40 year old mainframe system with a skeletal support staff.
- Performed an "LE Purge" for the first time in over three years. This allows the partner agencies to reduce the amount of work and convert a smaller amount of records for their coming LE RMS implementations.
- Major Upgrade to the Mainframe Operating System – this upgrade brought our application and our operating system into compliance with vendor support.
- Computer Aided Dispatch Upgrade – this upgrade resolved a major problem occurring at the Dispatch Centers for two of our three largest partners.

Major Service & Budget Changes for FY 13-14

- AIRS is scheduled to be decommissioned sometime during FY 13-14. The partner Agencies are all implementing their own vendor systems and have determined that they do not need a shared system support team like AIRS. Budgeting for these terminations present challenges for the Information Services Management Team, since the partner Agencies are not scheduled to terminate their AIRS services at the same time, nor is the exact date of each termination known. To respond to this uncertainty, AIRS has changed to a month-to-month billing model for all agencies using AIRS services.

Information Services

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Refunds & Reimbursements	70	23	0	0	0	0.00%
Telephone Services	30,000	0	0	0	0	0.00%
Data Processing Services	15,422,266	12,950,167	11,204,518	12,242,447	1,037,929	9.26%
Technology Replacement	447,596	459,611	643,505	772,568	129,063	20.06%
FEES AND CHARGES	**15,899,932**	**13,409,801**	**11,848,023**	**13,015,015**	**1,166,992**	**9.85%**
Departmental Administration	767,936	850,653	671,191	651,941	(19,250)	-2.87%
ADMINISTRATIVE CHARGES	**767,936**	**850,653**	**671,191**	**651,941**	**(19,250)**	**-2.87%**
Investment Earnings	96,223	71,263	8,091	18,000	9,909	122.47%
INTEREST EARNINGS	**96,223**	**71,263**	**8,091**	**18,000**	**9,909**	**122.47%**
Fund Balance	7,471,888	7,507,352	7,227,891	3,573,598	(3,654,293)	-50.56%
Prin Recd Interfund Loan	0	0	78,500	0	(78,500)	-100.00%
Transfer From Ent Funds (500)	0	3,899,941	0	0	0	0.00%
Transfer Fr Int Svc Fnds (600)	122,176	92,889	0	39,391	39,391	100.00%
FISCAL TRANSACTIONS	**7,594,064**	**11,500,181**	**7,306,391**	**3,612,989**	**(3,693,402)**	**-50.55%**
TOTAL RESOURCES	**24,358,155**	**25,831,898**	**19,833,696**	**17,297,945**	**(2,535,751)**	**-12.79%**

Information Services

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	5,981,301	5,637,134	5,021,145	5,078,796	57,651	1.15%
Extra Help	47,137	36,417	2,604	5,604	3,000	115.21%
Overtime	24,865	32,799	7,524	7,524	0	0.00%
Reduction Unfunded Vac Liab	169,199	105,679	67,381	97,970	30,589	45.40%
Compensatory Time	118,713	67,612	22,128	34,800	12,672	57.27%
Risk Management Benefits	13,802	8,184	7,448	5,643	(1,805)	-24.23%
Social Security Expense	389,495	359,095	317,468	323,941	6,473	2.04%
Medicare Insurance Expense	91,353	84,358	74,195	75,777	1,582	2.13%
Unemployment Insurance (State)	35,822	33,251	31,664	36,065	4,401	13.90%
Workers Comp	19,843	18,436	15,426	15,737	311	2.02%
Disability Insurance - Long-term	30,889	26,191	40,888	41,662	774	1.89%
PERS - OPSRP Employer rate	514,926	614,452	544,158	683,740	139,582	25.65%
PERS Bond	438,288	339,992	307,028	404,451	97,423	31.73%
PERS - 6% Pickup	370,039	343,064	307,028	313,126	6,098	1.99%
Health Insurance	1,251,919	1,167,042	1,101,684	1,249,441	147,757	13.41%
Dental Insurance	104,023	92,850	89,000	92,532	3,532	3.97%
Vision Insurance	28,056	18,861	13,715	12,037	(1,678)	-12.23%
EE Assistance Pgm - IBH	5,112	4,549	4,080	4,068	(12)	-0.29%
Life Insurance	21,282	17,636	13,056	12,864	(192)	-1.47%
Flexible Spending	1,224	1,090	816	852	36	4.41%
Disability Insurance - Short Term	1,944	1,730	1,632	1,608	(24)	-1.47%
Defer. Comp Employer Contrib.	18,700	28,051	19,472	21,768	2,296	11.79%
Retiree Medical	312,090	288,669	248,480	177,816	(70,664)	-28.44%
FMLA Administration	0	0	0	1,608	1,608	100.00%
PERSONNEL SERVICES	**9,990,024**	**9,327,143**	**8,258,020**	**8,699,430**	**441,410**	**5.35%**
Professional & Consulting	176,066	23,340	92,949	0	(92,949)	-100.00%
Data Processing Services	801,540	442,867	858,604	327,694	(530,910)	-61.83%
Intergovernmental Agreements	1,068,399	308,471	298,330	608,108	309,778	103.84%
Telephone Services	89,789	76,489	89,354	88,634	(720)	-0.81%
General Liability	47,544	45,462	36,080	36,222	142	0.39%
Maintenance Agreements	1,418,491	1,353,969	1,408,711	1,377,412	(31,299)	-2.22%
Fleet Services Rentals	8,779	6,149	7,050	8,978	1,928	27.35%
Copier Charges	6,886	5,077	5,000	5,000	0	0.00%
Mail Room Charges	101	214	500	500	0	0.00%
Interdepartmental Svcs - Misc	28,232	0	1,584,606	46,858	(1,537,748)	-97.04%
County Indirect Charges	762,302	769,368	789,087	821,956	32,869	4.17%
Dept Support/Direct	608,192	0	0	817,941	817,941	100.00%
PC Replacement Services	83,203	59,000	35,360	34,840	(520)	-1.47%
Office Supplies & Expense	22,777	16,970	20,000	15,000	(5,000)	-25.00%
Membrshp/Professionl Licenses	644	1,010	0	100	100	100.00%
Printing & Binding	0	0	500	500	0	0.00%
Advertising & Publicity	7,298	3,179	5,000	3,000	(2,000)	-40.00%
Postage	829	1,050	500	1,000	500	100.00%
DP Supplies And Access	741,784	553,962	1,579,248	1,409,643	(169,605)	-10.74%
DP Equipment	4,223	17,246	447,209	108,111	(339,098)	-75.83%
Small Tools & Equipment	3,187	3,065	14,318	14,773	455	3.18%
Business Expense & Travel	15,919	9,837	6,751	6,650	(101)	-1.50%
Outside Education & Travel	150,248	117,931	62,529	49,875	(12,654)	-20.24%
County Training Classes	9,530	250	1,688	1,665	(23)	-1.36%
Training Services & Materials	4,356	7,741	6,750	6,650	(100)	-1.48%
Reimbursable Expenses	91,850	68,241	0	0	0	0.00%
MATERIALS & SERVICES	**6,152,169**	**3,890,886**	**7,350,124**	**5,791,110**	**(1,559,014)**	**-21.21%**

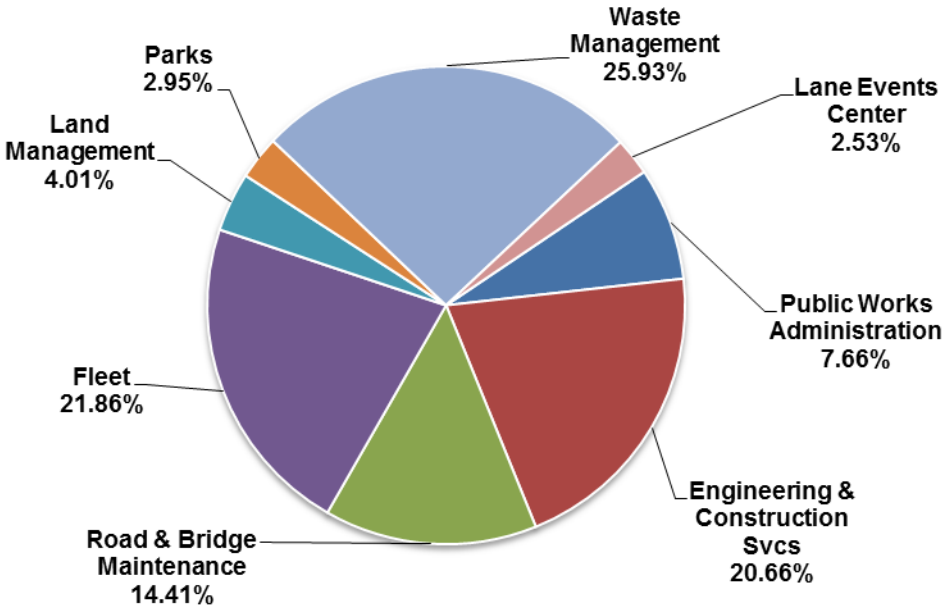
Information Services

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Data Processing Equipment	708,611	224,654	2,919,052	102,771	(2,816,281)	-96.48%
CAPITAL OUTLAY	**708,611**	**224,654**	**2,919,052**	**102,771**	**(2,816,281)**	**-96.48%**
Professional Services	0	1,261,385	0	104,634	104,634	100.00%
CAPITAL PROJECTS	**0**	**1,261,385**	**0**	**104,634**	**104,634**	**100.00%**
Transfer To General Fund (100)	0	0	0	138,544	138,544	100.00%
Transfer To Internal Svc Funds	0	3,899,941	0	0	0	0.00%
Interfund Loan Granted	0	0	78,500	0	(78,500)	-100.00%
FUND TRANSFERS	**0**	**3,899,941**	**0**	**138,544**	**138,544**	**100.00%**
Operational Contingency	0	0	739,000	636,456	(102,544)	-13.88%
Operational Reserves	0	0	489,000	1,825,000	1,336,000	273.21%
TOTAL RESERVES	**0**	**0**	**1,228,000**	**2,461,456**	**1,233,456**	**100.44%**
TOTAL EXPENDITURES	**16,850,803**	**18,604,008**	**19,833,696**	**17,297,945**	**(2,535,751)**	**-12.79%**

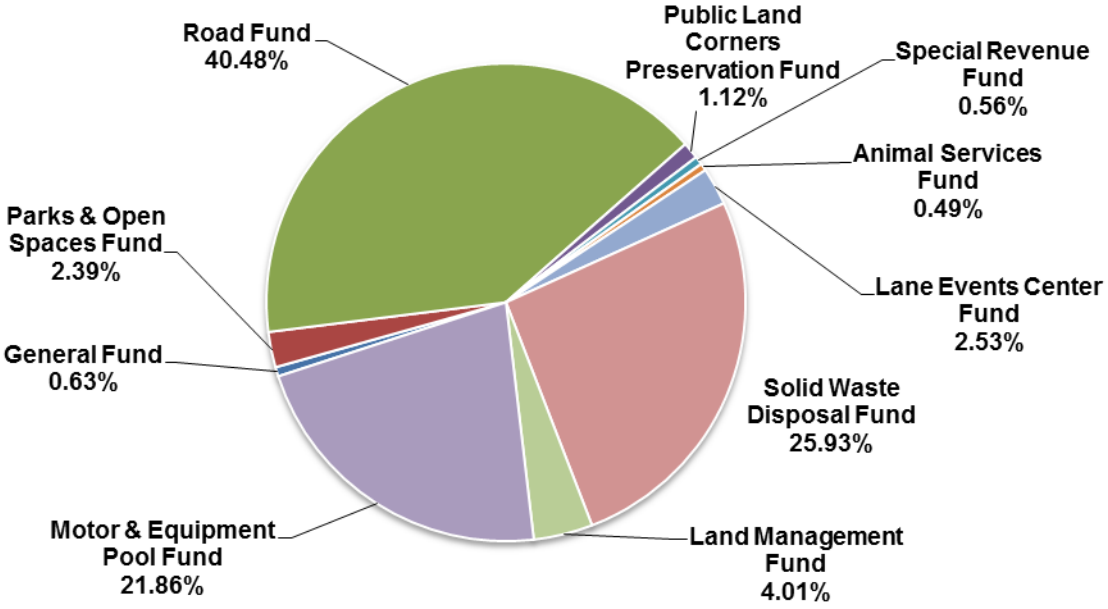
Department of Public Works

FY 13-14 Adopted Expenditures: $ 143,389,268

FY 13-14 Expenditures by Division



FY 13-14 Budget by Fund

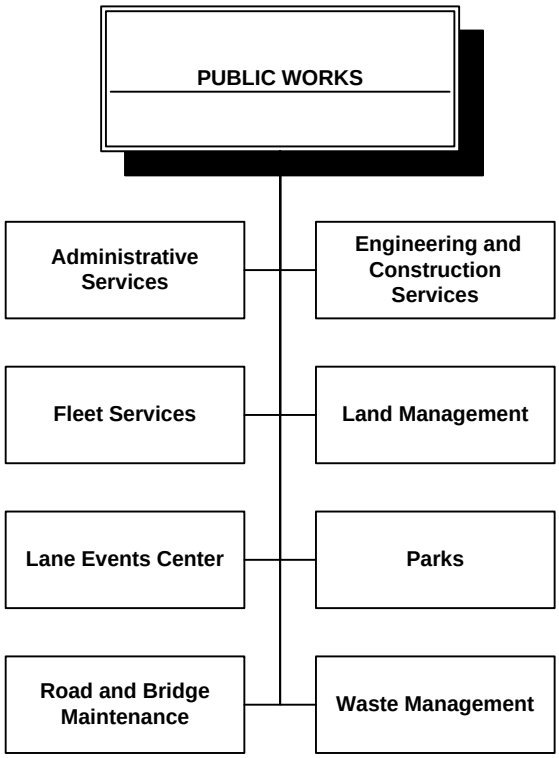


Marsha A. Miller, Director
Public Works
541-682-6910

Department Purpose & Overview

The Public Works Department mission is to maintain and enhance the livability and sustainability of Lane County's natural and built environments by providing safe and cost-effective public infrastructure and related services.

The FY 13-14 Public Works Budget consists of ten different funds and four sub-funds for eight divisions – Administrative Services, Engineering & Construction Services, Fleet Services, Land Management, Lane Events Center, Parks, Road & Bridge Maintenance, and Waste Management. The department receives general fund support for the Animal Services Program.



Goals & Objectives

- To provide efficient/effective, high quality services at competitive prices.
- To be good stewards of our resources to meet the needs of Lane County's future generations.
- To understand the needs of the public, customers and employees; to have the public, customers and employees understand and value the Department's services.
- To be flexible, strive to anticipate changing conditions and be well positioned to capitalize on opportunities consistent with the Department's mission.
- To understand and consistently apply the mission, goals and core values at all levels of the Department's operations.

Major Milestones & Achievements in FY 12-13

- Public Works Customer Service Center opened for Business in June 2012, bringing together four divisions that interface with the public and merging their customer service centers into one area. The concept of efficiency (consolidating as many services as possible) and stewardship (constructing a LEED Certified building) was at the heart of the project.
- Lane County reached and exceeded its waste recovery rate goal, achieving a 61.2% recovery rate, passing the state mandated goal of 54%. Lane County is #1 in the State of Oregon for recycling.
- Completed Phase 1 – Heating Water System upgrade at the Delta Campus recommend by the mechanical, electrical & plumbing (MEP) assessment, extending the life of mechanical systems.
- Lane Events Center has successfully transitioned into the Public Works Department as a result of the Innovate Lane County Process.
- Partnered with local government agencies in Regional Fleet Cooperative Agreement facilitating and encouraging resource sharing in Fleet services of vehicle maintenance, purchasing, rental and sales.
- The 2012 Lane County Fair was a success in spite of high heat wave during the week of the fair.
- Completion of major $5.2 million embankment repair project on Sweet Creek Road near Mapleton.
- Road Maintenance Services completed 88 miles of chip seal preservation and prepared 18 roadway miles for pavement overlays.

Major Service & Budget Changes for FY 13-14

- Animal Services struggles to balance revenue with the cost of service, the FY 13-14 program budget receives more than 50% of its revenue from the General Fund.
- Revenues are tight in all areas. Programs were balanced for FY 13-14; however it is unlikely that FY 14-15 will be balanced without a combination of new revenues and service reductions.
- Transient Room Tax revenue continues to come in at a lower rate decreasing money available for Lane Events Center Capital Improvements. Projects and improvements will be delayed.
- Reduction of $1.5 million, 30% in Pavement Preservation Asphalt Overlay budget of county roads.
- Public Works, Information Services and Central Finance will work together to review several billing and accounts receivable systems currently used with the goal of migrating multiple systems to one system for the department and possibly the county. The Fleet billing system, Waste Management Accounts Receivable and Engineering & Construction Services billing are included in this project.
- Road Maintenance service levels have been reduced by 20% due to budget and staff reductions.
- Budgets are tighter with little discretionary revenue, creating the need to increase monitoring tools and discussions during a time of reduced staffing. The department has looked for efficiencies and cost savings over the past five years. While there is always some room for improvement, there is less to gain by future efficiencies. In order to balance in the future, the department will need to seek new revenue or make further reductions.

Lane County Strategic Plan

- Lane County Public Works will be working together with the Board of County Commissioners, community partners and other departments to facilitate business growth in Lane County.
- Public Works commits to continuous improvement through innovation, creativity and calculated risk-taking.
- Lane County Public Works will be working with the Board of County Commissioners, community partners and other departments to support development of industrial land in Goshen.
- Stewardship of financial and infrastructure systems are important to Lane County. Public Works will work with employees, businesses, and community partners in the efficient use of our public resources.

Innovate Lane County Phase 1 and 2

- Innovate Lane County project reorganized the reporting and management of county programs and added several programs and services to the Public Works Department, these changes created a shift in Public Works away from an infrastructure department to a multi-purpose department:
    - Lane Events Center moved from a department to a division of Public Works.
    - The Weighmaster program moved to the Administrative Services Division.
    - Property Management and Tax Foreclosed Property programs to Administrative Services.
    - Animal Services program transferred from Health & Human Services to the Parks Division.
    - The manufactured home titling program moved from Assessment &Taxation to Public Works.
    - Geographical Information Services transferred to the Information Services Department.

- Public Works implemented a departmental reorganization to increasing efficiencies, consolidating similar services previously in multiple divisions, and adding depth and synergy in service areas.
    - Created a Grants and Special Projects position to facilitate revenue generation.
    - Reorganization in Road Fund services, consolidating from three divisions to two divisions; Transportation Planning program moved to Engineering and Construction Services Division,
    - Traffic Engineering, Sign Shop and Street Painting services transferred to Road and Bridge Maintenance and Preservation.
    - Surveyor services previously in two divisions merged within the Engineering and Construction Services Division.

Public Works

DEPARTMENT FINANCIAL SUMMARY	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	307,140	1,374,864	1,033,230	1,509,440	476,210	46.09%
Licenses And Permits	1,580,535	1,452,660	1,523,480	1,595,700	72,220	4.74%
Fines, Forf, And Penalties	73,713	70,938	115,400	75,400	(40,000)	-34.66%
Property And Rentals	4,479,491	4,651,064	5,442,999	6,351,523	908,524	16.69%
Federal Revenues	17,949,933	10,177,268	11,559,375	1,888,683	(9,670,692)	-83.66%
State revenues	18,035,407	20,176,701	20,980,926	21,518,776	537,850	2.56%
Local revenues	6,309	0	131,168	131,168	0	0.00%
Fees And Charges	28,424,190	26,791,059	25,500,984	26,667,423	1,166,439	4.57%
Administrative Charges	4,487,753	4,958,896	4,638,966	4,566,058	(72,908)	-1.57%
Interest Earnings	1,105,210	833,671	886,382	814,064	(72,318)	-8.16%
Total Revenue	76,449,683	70,487,123	71,812,910	65,118,235	(6,694,675)	-9.32%
Resource Carryover	90,090,555	96,635,860	85,141,148	75,789,664	(9,351,484)	-10.98%
Interfund Loans	500,000	0	328,500	600,000	271,500	82.65%
Fund Transfers	4,514,880	2,151,962	1,786,106	1,741,785	(44,321)	-2.48%
Other financing	6,272,921	5,000	0	0	0	0.00%
TOTAL RESOURCES	**177,828,039**	**169,279,944**	**159,068,664**	**143,249,684**	**(15,818,980)**	**-9.94%**
EXPENDITURES:						
Personnel Services	31,926,197	31,670,337	30,993,463	32,820,942	1,827,479	5.90%
Materials & Services	34,114,329	33,808,508	32,986,207	33,843,858	857,651	2.60%
Capital Expenses	8,672,363	12,642,346	17,030,900	12,350,504	(4,680,396)	-27.48%
Fiscal Transactions	5,835,143	5,265,883	6,527,453	7,501,977	974,524	14.93%
Total Resrvs & Conting.	0	0	70,900,339	56,871,987	(14,028,352)	-19.79%
TOTAL EXPENDITURES	**80,548,032**	**83,387,075**	**158,438,362**	**143,389,268**	**(15,049,094)**	**-9.50%**
Total FTE	365.81	367.31	315.96	319.51	3.55	1.12%

EXPENDITURES BY FUND						
General Fund	0	0	772,155	931,938	159,783	20.69%
Parks & Open Spaces Fund	2,553,777	3,760,080	3,125,352	3,409,120	283,768	9.08%
Road Fund	43,348,838	46,575,002	71,922,610	57,764,166	(14,158,444)	(19.69%)
Public Land Corners Pres. Fund	372,831	474,669	1,491,199	1,608,915	117,716	7.89%
Special Revenue Fund	23,194	16,683	569,209	842,364	273,155	47.99%
Animal Services Fund	0	0	604,422	731,197	126,775	20.97%
Lane Events Center Fund	3,437,748	3,397,115	3,724,031	3,824,798	100,767	2.71%
Solid Waste Disposal Fund	17,352,084	15,587,669	38,336,126	37,470,518	(865,608)	(2.26%)
Land Management Fund	5,559,372	5,629,224	5,734,861	5,704,290	(30,571)	(0.53%)
Motor & Equipment Pool Fund	7,900,188	7,946,635	32,158,397	31,101,962	(1,056,435)	(3.29%)
TOTAL	**80,548,032**	**83,387,075**	**158,438,362**	**143,389,268**	**(15,049,094)**	**(9.50%)**

DEPARTMENT POSITION LISTING

Public Works Administration

3.00 Custodian
2.00 Accounting Analyst
1.50 Accounting Clerk 2
2.00 Accounting Clerk, Sr
0.80 Administrative Secretary
1.00 Administrative Support Supv
1.00 Assistant Weighmaster
1.00 Asst Dept Dir (YS & PW)
1.00 Dept Director (PW H&HS IS)
1.58 Manager
2.00 Office Assistant 2
1.00 Park Maintenance 1
0.42 Program Supervisor
1.00 Property Management Officer 2
1.00 Public Safety Support Supv
5.00 Public Works Analyst
1.00 Public Works Assistant Analyst
2.00 Sr. Management Analyst
0.50 TEMP-General Laborer
28.80 Division FTE Total

Engineering & Construction Svcs

17.00 Engineering Analyst
1.00 Administrative Assistant
1.00 Associate Planner
2.00 Manager
0.50 Office Assistant 2
2.00 Office Assistant, Sr
1.00 Prof/Tech Supervisor
3.00 Public Works Analyst
1.00 Sr Planner
1.00 Sr. Manager
15.00 Technical Specialist
0.50 TEMP-Technical Specialist
45.00 Division FTE Total

Road & Bridge Maintenance

50.00 Road Maintenance 2
3.00 Engineering Analyst
4.00 Maintenance Specialist, Lead
7.00 Maintenance Supervisor
0.50 Office Assistant 2
1.00 Office Assistant, Sr
1.00 Prof/Tech Supervisor
18.00 Road Maintenance 3
1.00 Sr. Manager
1.00 Technical Specialist
6.00 TEMP-Road Maintenance 1
92.50 Division FTE Total

Fleet

1.00 Public Works Assistant Analyst
1.00 Accounting Clerk, Sr
2.00 Fleet Services Purchasing Spec
2.00 Maintenance Supervisor
1.00 Manager
1.00 Mechanic 1
7.00 Mechanic 2
1.00 Quality Assurance & Safety Specialist
1.00 Shop Utility Worker
1.00 Sr Fleet Svcs Purchasing Spec
2.00 Sr Mechanic
20.00 Division FTE Total

Land Management

2.00 Environmental Health Spec 2
3.00 Associate Planner
1.00 Buidling Safety Specialist 2
1.00 Building Safety Specialist, Sr.
1.00 Compliance Officer
1.00 Electrical Inspector
3.00 Land Management Technician
1.00 Manager
1.00 Office Assistant 2
2.00 Office Assistant, Sr
2.00 Planner
1.00 Plans Examiner 1
1.00 Plans Examiner 2
1.00 Sr Planner
1.00 Sr. Manager
22.00 Division FTE Total

Parks

4.00 Sr Park Maintenance
0.50 Accounting Clerk 2
0.50 Engineering Analyst
2.00 Maintenance Specialist, Lead
1.00 Maintenance Supervisor
1.00 Manager
2.00 Office Assistant 2
1.00 Public Works Analyst
1.00 Sr Animal Welfare Officer
2.50 TEMP-Park Maintenance 1
15.50 Division FTE Total

DEPARTMENT POSITION LISTING

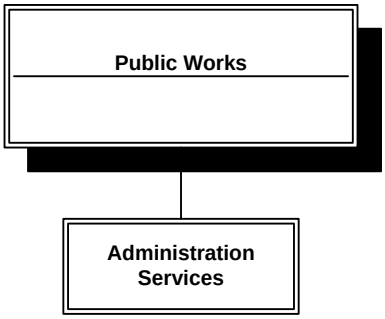
Waste Management

6.00	Engineering Analyst
1.00	Accounting Clerk, Sr
1.00	Administrative Support Supv
1.00	Community Service Worker 2
8.88	General Laborer
1.00	Maintenance Specialist 2
1.00	Maintenance Specialist, Lead
3.00	Maintenance Supervisor
1.00	Manager
5.00	Road Maintenance 2
23.00	Road Maintenance 3
2.00	Special Waste Specialist
2.00	Special Waste Technician
3.00	Sr Waste Mgmt Fee Collector
1.00	Sr. Manager
1.00	Technical Specialist
20.33	Waste Management Fee Collector
81.21	**Division FTE Total**

Lane Events Center

1.00	Dept Director (YS,HR,LEC)
2.00	Lane Events Center Events Coordinator
1.00	Lane Events Center Maintenance Specialist
1.00	Lane Events Center Sports Coordinator
0.51	Lane Events Ctr Marketing Asst
0.99	Office Assistant 2
2.00	Operations Event Worker
2.00	Operations Event Worker, Sr
1.00	Prof/Tech Supervisor
1.00	Program Supervisor
1.00	Security Guard
1.00	TEMP-Operations Event Worker
14.50	**Division FTE Total**

319.51 Department FTE Total



Division Purpose Statement

The purpose of Administrative Services is to provide quality support to public and internal customers in the areas of financial management, administrative services, management team support and facility services, in order to provide well-maintained roads and parks, solid waste disposal, and land use/building services for the citizens, tourists, and businesses of Lane County.

Division Locator

Public Works

Administrative Services
Engineering & Construction Services
Fleet Services
Land Management Parks
Lane Events Center
Parks
Road and Bridge Maintenance
Waste Management

Public Works: Administrative Services

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	20,670	21,074	25,000	22,000	(3,000)	-12.00%
Fines, Forf, And Penalties	0	0	500	500	0	0.00%
Property And Rentals	142,193	203,583	1,087,949	1,428,373	340,424	31.29%
Federal Revenues	15,921,442	7,629,275	6,862,475	602,683	(6,259,792)	-91.22%
State revenues	16,790,354	18,637,318	19,324,801	19,582,604	257,803	1.33%
Local revenues	0	0	131,168	131,168	0	0.00%
Fees And Charges	267,397	92,067	0	10,000	10,000	100.00%
Administrative Charges	4,322,642	4,779,074	4,451,903	4,495,948	44,045	0.99%
Interest Earnings	527,262	377,122	376,571	326,988	(49,583)	-13.17%
Total Revenue	37,991,959	31,739,513	32,260,367	26,600,264	(5,660,103)	-17.55%
Resource Carryover	44,022,414	42,794,850	35,083,406	29,575,882	(5,507,524)	-15.70%
Interfund Loans	0	0	150,000	0	(150,000)	-100.00%
Fund Transfers	3,505	40,901	20,000	35,147	15,147	75.74%
TOTAL RESOURCES	**82,017,878**	**74,575,264**	**67,513,773**	**56,211,293**	**(11,302,480)**	**-16.74%**
EXPENDITURES:						
Personnel Services	2,387,532	2,675,871	2,548,082	3,178,986	630,904	24.76%
Materials & Services	1,731,099	1,624,903	2,514,853	2,528,158	13,305	0.53%
Capital Expenses	131,801	356,415	52,000	0	(52,000)	-100.00%
Fiscal Transactions	1,635,240	3,203,397	3,643,686	5,150,089	1,506,403	41.34%
Total Resrvs & Conting.	0	0	134,870	431,817	296,947	220.17%
TOTAL EXPENDITURES	**5,885,672**	**7,860,586**	**8,893,491**	**11,289,050**	**2,395,559**	**26.94%**
Total FTE	27.00	30.50	23.00	28.80	5.80	25.22%

EXPENDITURES BY FUND						
General Fund	0	0	772,155	931,938	159,783	20.69%
Road Fund	5,885,672	7,860,586	7,638,668	9,624,048	1,985,380	25.99%
Special Revenue Fund	0	0	482,668	733,064	250,396	51.88%
TOTAL	**5,885,672**	**7,860,586**	**8,893,491**	**11,289,050**	**2,395,559**	**26.94%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Road Fund General Expense	2,151,802	3,777,497	3,823,778	5,089,362	1,265,584	33.10%
Facilities Services	492,882	481,091	451,807	699,062	247,255	54.73%
Public Works Administration	2,810,253	2,835,455	3,041,446	3,268,391	226,945	7.46%
Safety Program	180,004	182,107	161,733	192,213	30,480	18.85%
Digital Mapping/gis	250,732	584,435	0	0	0	0.00%
General Fund Transfer	0	0	295,745	493,243	197,498	66.78%
Weighmaster	0	0	159,904	375,020	215,116	134.53%
Property Management	0	0	476,410	438,695	(37,715)	-7.92%
Tax Foreclosed Property Sales	0	0	482,668	733,064	250,396	51.88%
Total Expenditures	**5,885,672**	**7,860,586**	**8,893,491**	**11,289,050**	**2,395,559**	**26.94%**

Public Works: Administrative Services

Division Overview

Administrative Services provides leadership, information, analysis and support to the department director, management team, staff, citizens and the Board of Commissioners to assist them in their efforts to make informed and quality decisions about the department and communities within Lane County. There are six major program areas:

- Financial management: accounting, billing, payroll, budgeting, financial analysis and planning.
- Administrative services: contracts, executive support, public information, and labor relations.
- Management Team support: safety programs, performance measure and strategic planning support, human resources, and employee training & development.
- Facilities management: maintenance and improvements of department facilities.
- Weighmasters: to ensure that commercial truck loads are safe, secure, and comply with legal weight limits, thereby enhancing public safety and the service life of paved road surfaces.
- County services for County General Fund property management and Tax Foreclosed Property programs.

Division Reorganizations

- Innovate Lane County project reorganized the reporting and management of county programs and added several programs and services to the Public Works Department, these changes created a shift in Public Works away from an infrastructure department to a multi-purpose department:
    - The Weighmaster program moved to the Administrative Services Division.
    - Property Management and Tax Foreclosed Property programs to Administrative Services.
    - Geographical Information Services transferred to the Information Services Department.

- Public Works implemented a departmental reorganization to increasing efficiencies, consolidating similar services previously in multiple divisions, and adding depth and synergy in service areas.
    - Created a Grants and Special Projects position to facilitate revenue generation.

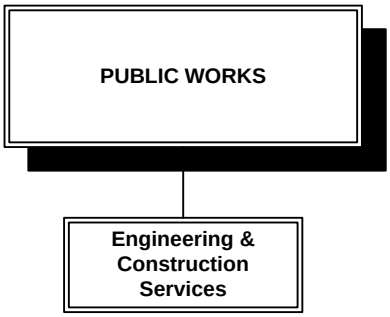
Major Milestones & Achievements in FY 12-13

- Received Julian Award for Sustainable Project for the LEED certified Customer Service Center building completed in FY 11-12.
- Completed Phase I heating water system upgrades at the Delta Campus.
- Made significant progress with the Business Systems Analysis of the Fleet Services Financials Systems.
- Facilitated an analysis and revision of Fleet Division rental rates.
- Successfully participated in the annual Lane County Audit with no findings.
- Received award notifications for more than $2,230,000 in federal, state and private grant funding for several department divisions due primarily to the department's grant position created in FY 11-12. These awards will span several fiscal years for multi-year projects.
- Completed implementation of the Proximity Access/ID Card Security System at the Delta Campus.
- 97% of regular and seasonal department employees completed specialized communication training to enhance workplace safety and productivity.

Major Service & Budget Changes for FY 13-14

- The FY 13-14 Budget reflects the change from the National Forest Timber receipts formula (SRS) to one based on actual timber harvests. This change creates a sharp decrease from $6,862,475 in the FY 12-13 Budget to $602,682 in the FY 13-14 Budget.
- The State Highway Fund allocation to Lane County is now the Road Fund's largest revenue source. Any growth in future years is uncertain at this point.

- Three custodial positions will transfer to the department from CAO-Facility Operations
- Begin implementation of Phase 2 – Central Plant Upgrades for the Delta Campus
- Finalize a strategic partnership with CAO-Facility Operations to join the county-wide facilities call center and response system to better serve customers and increase efficiencies.
- Establish an operator training program for Road Maintenance employees and deliver applicable workshops that will continue to build on the *Tools for Constructive Conversations* and *Basic Principles* trainings.



Division Purpose Statement

To provide engineering and construction services to support the maintenance, improvement, and development of the County road and bridge system, and pursue opportunities and partnerships with other Lane County departments, local agencies and governments.

Division Locator

Public Works

Administrative Services
Engineering & Construction Services ◄
Fleet Services
Land Management
Parks
Road and Bridge Maintenance
Waste Management

Public Works: Engineering & Construction Services

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Licenses And Permits	82,545	87,490	65,000	82,000	17,000	26.15%
Property And Rentals	10,010	4,933	4,000	1,000	(3,000)	-75.00%
Federal Revenues	844,823	1,731,019	3,870,000	15,000	(3,855,000)	-99.61%
State revenues	515,785	1,047,501	1,143,040	1,275,979	132,939	11.63%
Local revenues	6,309	0	0	0	0	0.00%
Fees And Charges	1,155,800	1,075,109	1,107,000	1,721,681	614,681	55.53%
Interest Earnings	16,262	32,818	13,897	13,676	(221)	-1.59%
Total Revenue	2,631,534	3,978,869	6,202,937	3,109,336	(3,093,601)	-49.87%
Resource Carryover	1,189,558	5,275,538	1,298,624	1,266,277	(32,347)	-2.49%
Fund Transfers	179,079	203,737	0	24,750	24,750	100.00%
Other financing	5,260,998	0	0	0	0	0.00%
TOTAL RESOURCES	**9,261,170**	**9,458,145**	**7,501,561**	**4,400,363**	**(3,101,198)**	**-41.34%**
EXPENDITURES:						
Personnel Services	6,186,393	5,663,996	5,366,113	5,383,621	17,508	0.33%
Materials & Services	2,696,773	2,967,455	2,677,898	2,533,934	(143,964)	-5.38%
Capital Expenses	6,125,389	8,840,087	11,235,409	6,840,354	(4,395,055)	-39.12%
Fiscal Transactions	566,148	0	0	0	0	0.00%
Total Resrvs & Conting.	0	0	26,530,900	14,473,283	(12,057,617)	-45.45%
TOTAL EXPENDITURES	**15,574,704**	**17,471,537**	**45,810,320**	**29,231,192**	**(16,579,128)**	**-36.19%**
Total FTE	59.50	55.50	46.40	45.00	-1.40	-3.02%

EXPENDITURES BY FUND						
Road Fund	15,201,873	16,996,869	44,319,121	27,622,277	(16,696,844)	(37.67%)
Public Land Corners Preservation Fund	372,831	474,669	1,491,199	1,608,915	117,716	7.89%
TOTAL	**15,574,704**	**17,471,537**	**45,810,320**	**29,231,192**	**(16,579,128)**	**(36.19%)**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
3636 Engineering Rollup	8,858,849	8,546,587	8,988,007	8,839,870	(148,137)	-1.65%
Roads Cip	6,715,855	8,924,951	36,822,313	20,391,322	(16,430,991)	-44.62%
Total Expenditures	**15,574,704**	**17,471,537**	**45,810,320**	**29,231,192**	**(16,579,128)**	**(36.19%)**

Public Works: Engineering & Construction Services

Division Overview

The Engineering & Construction Services Division **(**ECS) is comprised of four (4) distinct work sections that include Design Services, Construction & Right of Way Services, Transportation Planning, and the County Surveyor's Office. In general, ECS is responsible for planning, designing and providing construction oversight of road and bridge capital and maintenance improvement projects for the Lane County Department of Public Works. Road inventory maintenance, development proposal review, right of way appraisal and acquisition, and the filing/processing of all land divisions within Lane County is also included in the Divisions responsibility. The ECS Transportation Planning program provides short and long range transportation planning for the County and partners with other agencies in the Eugene-Springfield metro area.

The Government Corners program within the Engineering & Construction Services Division preserves over 17,000 government corners throughout Lane County. The Surveyor programs maintain the legal records for over 1,500 miles of county roads. In addition, ECS provides the same engineering and construction services to other Lane County departments and local government agencies through Intergovernmental Agreements (IGA's).

Division Reorganizations

- Innovate Lane County project reorganized the reporting and management of county programs and added several programs and services to the Public Works Department, these changes created a shift in Public Works away from an infrastructure department to a multi-purpose department:
    - The manufactured home titling program moved from Assessment &Taxation to Public Works, Engineering and Construction Services Division.

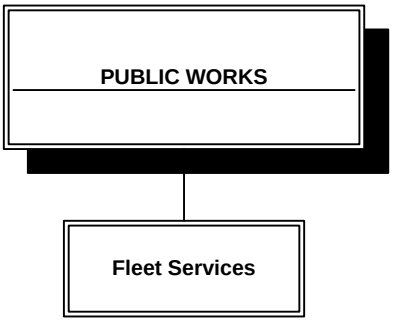
- Public Works implemented a departmental reorganization to increasing efficiencies, consolidating similar services previously in multiple divisions, and adding depth and synergy in service areas.
    - Reorganization in Road Fund services, consolidating from three divisions to two divisions; Transportation Planning program moved to Engineering and Construction Services Division,
    - Surveyor services previously in two divisions merged within the Engineering and Construction Services Division.

Major Milestones & Achievements in FY 12-13

- Completed over $3 million annual pavement preservation construction projects, which included slurry seal and asphalt concrete overlays.
- Completed construction of the $6 million Sweet Creek Road Bridge Project and the historic Goodpasture Covered Bridge Rehabilitation Project.
- Provided conceptual plans and began public process for the Row River Trail Crossing at MP 4 on Row River Road and secured $900,000 in federal funding for construction;.
- Secured funding through the NHCBP (National Historic Covered Bridge Program) for rehabilitation of 5 Lane County covered bridges.
- Secured $440,000 in funding from ODOT for planning and design engineering phase for improvements on Gillespie Corners/Territorial Highway.
- County Surveyor's office completed first full year at the new Customer Service Center.
- Implemented the updated SIDO (Surveyors Images & Documents Online) with many new mapping features.

Major Service & Budget Changes for FY 13-14

- Reduced the Capital Improvement Program (CIP) Pavement Preservation (overlay) budget approximately 10% due to road fund revenue reductions.



Division Purpose Statement

The purpose of the Fleet Services Division is to provide safe and reliable vehicular transportation and equipment to County departments, divisions, and agencies, as tools to provide quality services to the public.

Division Locator

Public Works

Administrative Services
Engineering & Construction Services
Fleet Services ◄
Land Management
Parks
Road and Bridge Maintenance
Transportation Planning
Waste Management

Public Works: Fleet Services

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Property And Rentals	161,829	139,189	100,150	505,150	405,000	404.39%
State revenues	37,878	16,171	9,000	9,000	0	0.00%
Fees And Charges	9,707,775	9,420,872	8,070,089	8,597,000	526,911	6.53%
Administrative Charges	44,794	50,695	40,110	40,110	0	0.00%
Interest Earnings	245,354	195,432	209,100	218,100	9,000	4.30%
Total Revenue	10,197,630	9,822,359	8,428,449	9,369,360	940,911	11.16%
Resource Carryover	19,512,955	21,830,726	23,729,948	21,720,854	(2,009,094)	-8.47%
Fund Transfers	20,329	23,498	0	11,748	11,748	100.00%
TOTAL RESOURCES	**29,730,914**	**31,676,583**	**32,158,397**	**31,101,962**	**(1,056,435)**	**-3.29%**
EXPENDITURES:						
Personnel Services	2,007,300	2,059,493	1,950,770	2,086,033	135,263	6.93%
Materials & Services	3,975,717	4,548,207	3,709,530	3,975,852	266,322	7.18%
Capital Expenses	1,477,543	1,017,635	3,917,000	3,344,650	(572,350)	-14.61%
Fiscal Transactions	439,628	321,300	960,243	400,000	(560,243)	-58.34%
Total Resrvs & Conting.	0	0	21,620,854	21,295,427	(325,427)	-1.51%
TOTAL EXPENDITURES	**7,900,188**	**7,946,635**	**32,158,397**	**31,101,962**	**(1,056,435)**	**-3.29%**
Total FTE	22.00	22.00	20.00	20.00	0.00	0.00%

EXPENDITURES BY FUND						
Motor & Equipment Pool Fund	7,900,188	7,946,635	32,158,397	31,101,962	(1,056,435)	(3.29%)
TOTAL	**7,900,188**	**7,946,635**	**32,158,397**	**31,101,962**	**(1,056,435)**	**(3.29%)**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Fleet Administration & Support	609,698	838,133	3,289,324	1,652,634	(1,636,690)	-49.76%
Equipment Maintenance & Repair	1,991,549	2,072,327	1,857,435	1,987,318	129,883	6.99%
Fleet Procurements	3,329,650	3,622,872	3,013,725	3,386,256	372,531	12.36%
Fleet Replacement	1,969,290	1,413,302	23,997,913	24,075,754	77,841	0.32%
Total Expenditures	**7,900,188**	**7,946,635**	**32,158,397**	**31,101,962**	**(1,056,435)**	**(3.29%)**

Division Overview

Fleet Services is responsible for providing a modern, well-equipped vehicle and equipment fleet that is maintained and utilized at the lowest reasonable cost while minimizing environmental impacts. The Fleet Fund is self-sustaining as all costs associated with procurement, maintenance, operation, and replacement of fleet assets are charged directly to the user department through rental rates. Fleet Services provides vehicles, equipment, maintenance services and fuel to County departments and several Federal, State and local agencies.

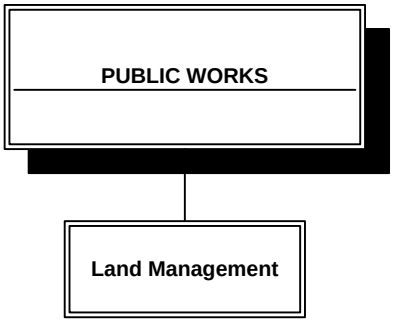
In FY12-13, Fleet Services provided maintenance and replacement program services to 385 light duty vehicles that traveled over 3,058,000 miles and 204 pieces of heavy equipment that operated over 210,000 hours. These light duty vehicles and heavy equipment were integral to providing such services as road and bridge maintenance, solid waste transportation and disposal, park maintenance, and other services throughout the County. Fleet Services also provides maintenance services to 382 County pieces of equipment and 123 outside-agency pieces of equipment that do not participate in the Fleet Services Replacement Program.

Major Milestones & Achievements in FY 12-13

- Fleet Services joined a Fleet Cooperation IGA with partner agencies (Eugene, Springfield, EWEB, Oregon Department of Administrative Services, and Oregon Department of Forestry) that promotes economically beneficial sharing of resources and capabilities.
- A new fuel management system (FuelFocus) was implemented that enhances the ability to track and analyze fuel usage and integrates seamlessly with fleet management system (FleetFocus).
- Installed two electrical vehicle charging stations at the Fleet Services facility, leveraging available grant opportunities and purchased the County's first plug-in hybrid electric vehicle.
- Auction of surplus equipment earned over one million dollars in proceeds for County and partner agency vehicles and equipment owners.
- Fleet Services procurement activities included 35 new vehicles and pieces of equipment for $3,457,116. Specialized procurements included:
    - a John Deere 6330 tractor with Tiger rear and side flail, and boom mounted brush mower for use by Road Maintenance Division for $136,694.
    - a Freightliner truck with Altec man lift and wood chip dump box to be used by Road Maintenance Division for $176,720.
    - Seven Volvo VHD64T transport trucks for Waste Management Div. for $112,246 per truck.

Major Service & Budget Changes for FY 13-14

- Fleet Services is working with Information Systems to develop and implement new software that will replace the aging Fleet Manager system to handle all internal billings. This new system will also eventually track the fleet replacement fund.
- Fleet Services is enrolling in the Oregon Safety and Health Achievement Recognition Program (SHARP) that will empower the division to become self-sufficient in managing occupational safety and health issues.
- Fleet Services will procure approximately $3.3 million worth of replacement vehicles and equipment.



Division Purpose Statement

The purpose of Land Management is to provide quality public service in land use planning, building, code compliance, surveying and subsurface sanitation systems.

Division Locator

Public Works

Administrative Services
Engineering & Construction Services
Fleet Services
Land Management
Parks
Road and Bridge Maintenance
Transportation Planning
Waste Management

Public Works: Land Management

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Licenses And Permits	1,459,465	1,329,781	1,332,000	1,297,000	(35,000)	-2.63%
Fines, Forf, And Penalties	56,485	25,201	60,000	20,000	(40,000)	-66.67%
Property And Rentals	0	89	0	0	0	0.00%
Federal Revenues	971,090	816,834	708,300	1,170,000	461,700	65.18%
Fees And Charges	1,772,595	1,532,635	1,512,500	1,418,000	(94,500)	-6.25%
Administrative Charges	120,317	129,127	146,953	30,000	(116,953)	-79.59%
Interest Earnings	10,899	8,802	10,000	8,000	(2,000)	-20.00%
Total Revenue	4,390,852	3,842,470	3,769,753	3,943,000	173,247	4.60%
Resource Carryover	1,048,537	1,194,273	765,108	698,387	(66,721)	-8.72%
Fund Transfers	1,314,256	1,357,589	1,200,000	1,062,903	(137,097)	-11.42%
TOTAL RESOURCES	**6,753,645**	**6,394,332**	**5,734,861**	**5,704,290**	**(30,571)**	**-0.53%**
EXPENDITURES:						
Personnel Services	2,800,452	2,830,001	2,244,434	2,359,315	114,881	5.12%
Materials & Services	2,608,920	2,590,540	2,296,876	2,397,805	100,929	4.39%
Capital Expenses	0	8,683	0	0	0	0.00%
Fiscal Transactions	150,000	200,000	50,000	0	(50,000)	-100.00%
Total Resrvs & Conting.	0	0	1,143,551	947,170	(196,381)	-17.17%
TOTAL EXPENDITURES	**5,559,372**	**5,629,224**	**5,734,861**	**5,704,290**	**(30,571)**	**-0.53%**
Total FTE	30.00	30.00	21.09	22.00	0.91	4.31%

EXPENDITURES BY FUND						
Land Management Fund	5,559,372	5,629,224	5,734,861	5,704,290	(30,571)	(0.53%)
TOTAL	**5,559,372**	**5,629,224**	**5,734,861**	**5,704,290**	**(30,571)**	**(0.53%)**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Land Management Services	1,752,407	1,943,021	2,727,664	2,414,302	(313,362)	-11.49%
Planning, Zoning, And Long Range Planning	2,114,704	2,026,810	1,536,927	1,871,411	334,484	21.76%
Building & Electrical	1,692,261	1,659,393	1,470,270	1,418,577	(51,693)	-3.52%
Total Expenditures	**5,559,372**	**5,629,224**	**5,734,861**	**5,704,290**	**(30,571)**	**(0.53%)**

Division Overview

Land Management provides quality land use planning, building, electrical, subsurface sanitation and code compliance services to the public.

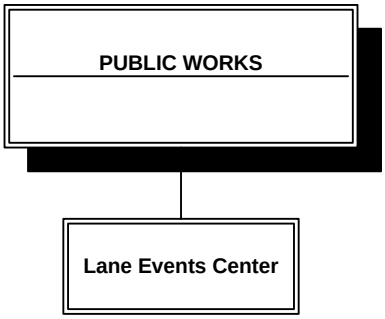
These programs implement and enforce the Lane County Rural Comprehensive Plan, portions of Lane Code, the Uniform Building Code, Oregon Electrical Code, and the Oregon Administrative Rules for On-Site Sewage Disposal.

Division Reorganizations

The office of the County Surveyor was moved from Land Management Division (LMD) to Engineering and Construction Services Division (ECS) in FY 12-13.

Major Milestones & Achievements in FY 12-13

- The Land Management Division continued to move forward with its goal of digital data management, converting 221,362 microfiche permit records into pdf format and adding them to the document viewing database.
- Successfully completed a multi-year effort to amend the boundaries of the Eugene-Springfield Metropolitan Area Plan east of Interstate Highway 5.
- Obtained recertification from the national Flood Insurance Program for the County's participation in the FEMA Community Rating System (CRS) program, enabling residents to receive discounts on flood insurance premiums.
- Participated in the Plan Amendment and Zone Change process to allow urban levels of development within the Rural Industrial area of Goshen.



Division Purpose Statement

The Lane Events Center provides enrichment in the lives of Lane County residents by providing programs that support family, youth and community values; support the visitor and convention industry; and provides a venue for community celebrations and events.

Division Locator

Public Works

Administrative Services
Engineering & Construction Services
Fleet Services
Land Management
Lane Events Center
Parks
Road and Bridge Maintenance
Waste Management

Public Works: Lane Events Center

DIVISION FINANCIAL SUMMARY	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	0	692,739	479,664	785,000	305,336	63.66%
Property And Rentals	2,182,088	2,055,491	2,169,600	2,231,100	61,500	2.83%
State revenues	36,031	50,002	49,000	45,000	(4,000)	-8.16%
Fees And Charges	327,991	285,807	309,200	322,200	13,000	4.20%
Interest Earnings	8,051	6,653	9,614	9,730	116	1.21%
Total Revenue	2,554,161	3,090,693	3,017,078	3,393,030	375,952	12.46%
Resource Carryover	336,942	523,726	533,953	422,054	(111,899)	-20.96%
Fund Transfers	1,070,371	311,648	173,000	9,714	(163,286)	-94.38%
Other financing	0	5,000	0	0	0	0.00%
TOTAL RESOURCES	**3,961,474**	**3,931,067**	**3,724,031**	**3,824,798**	**100,767**	**2.71%**
EXPENDITURES:						
Personnel Services	1,172,414	1,193,022	1,521,862	1,371,413	(150,449)	-9.89%
Materials & Services	1,684,661	1,745,907	1,764,185	1,916,276	152,091	8.62%
Capital Expenses	153,289	156,826	149,817	175,000	25,183	16.81%
Fiscal Transactions	427,384	301,360	107,113	106,013	(1,100)	-1.03%
Total Resrvs & Conting.	0	0	181,054	256,096	75,042	41.45%
TOTAL EXPENDITURES	**3,437,748**	**3,397,115**	**3,724,031**	**3,824,798**	**100,767**	**2.71%**
Total FTE	17.50	19.50	16.42	14.50	-1.92	-11.69%

EXPENDITURES BY FUND						
Lane Events Center Fund	3,437,748	3,397,115	3,724,031	3,824,798	100,767	2.71%
TOTAL	**3,437,748**	**3,397,115**	**3,724,031**	**3,824,798**	**100,767**	**2.71%**

DIVISION FINANCIAL SUMMARY BY PROGRAM **PROGRAMS**	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Administration	471,406	420,504	390,481	270,244	(120,237)	-30.79%
County Fair	801,626	899,292	914,048	980,000	65,952	7.22%
Convention & Event Ops	1,001,504	1,104,944	1,414,057	1,419,460	5,403	0.38%
Catering & Concessions	5,370	5,191	9,500	6,500	(3,000)	-31.58%
Ice Arena	328,211	123,124	110,375	116,790	6,415	5.81%
Sports Center	74,530	79,763	114,812	112,829	(1,983)	-1.73%
Sales & Marketing	219,993	256,260	231,745	236,260	4,515	1.95%
Capital Purchases - TRT	535,109	508,036	539,013	682,715	143,702	26.66%
Total Expenditures	**3,437,748**	**3,397,115**	**3,724,031**	**3,824,798**	**100,767**	**2.71%**

Public Works: Lane Events Center

Division Overview

The Lane County Fair's mission is to entertain and educate fair visitors and celebrate our communities' traditions, talents, diversity, and agricultural and urban heritage.

Lane County operates a split model operation of the Lane Events Center/Lane County Fair in which operational responsibility is vested in a Fair Board for the Fair, and in the County for the remainder of the operations and events. The Lane County Fair Board is created and appointed by the Lane County Board of County Commissioners. The Fair Board is responsible for planning, preparing and producing the Lane County Fair each year. The Fair Board also functions as advisory to the Lane Events Center related functions.

The Lane Events Center operates a 55 acre regional exhibition/convention facility; an arena which is currently restricted to ice related events only, including skating and hockey; and indoor sports facilities for venues including basketball and volleyball. The facilities comprise as many as 20 rentable spaces for various entertainment events, meetings, festivals, catered functions, and exhibitions year-round. Livestock facilities are available during the dry-weather period. In addition, the Lane Events Center hosts and manages the annual Lane County Fair.

The Lane Events Center hosts approximately 1,000 event days and welcomes approximately 750,000 visitors each year. The operations and capital investments are primarily financed by rentals, production of the Lane County Fair , and Transient Room Tax (TRT).

Division Reorganizations

In FY 12-13, the Lane Events Center was transitioned from a Department to a Division of the Public Works Department.

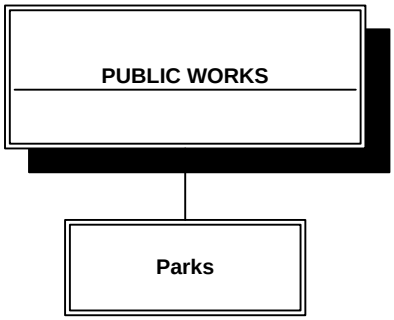
Major Milestones & Achievements in FY 12-13

- Painting projects have been a focus for facility maintenance and preservation and several projects have been completed in the last year and a half.
- The Convention Center has received a new coat of paint on the outside which has given the outside appearance new vitality.
- The Auditorium and front office exteriors have been painted.
- Landscaping has been improved and several areas have been converted to grass, enhancing the grounds and providing more user friendly rest areas for families.
- The Lane County Fair had a great recycling effort again last year. The 2012 Lane County Fair generated 1,295 total yards of material during the 5 day run of the Fair of this, 935 yards of material was recycled instead of going to the landfill. This equates to a 72-73% recycle rate for the event. If this material would have gone to the landfill it would have generated additional costs of up to $7,900.
- The Lane Events Center has finalized purchase of a piece of property that fronts the campus on 13th Ave. This property included a residential house which will be re-located to allow the Events Center to incorporate this property into the overall campus for future use.

Major Service & Budget Changes for FY 13-14

- The Lane Events Center has joined other departments and divisions in the County Capital Fund program. Participation in this program will allow the Lane Events Center save money over time for capital projects in the future.
- The new roof on the Convention Center was paid for through the County Capital Fund. Lane Events Center is repaying this program for the cost of the roof improvements.

- The allocation of TRT funds from Lane Events Center to the Sherriff's Department for a full time deputy has been discontinued. The $175,000 has been allocated back to the Lane Events Center in FY 13-14.
- The Board of Commissioners approved a rate increase effective July 1, 2013. This increase will generate approximately $45,000 in additional revenue during the fiscal year. The last increase occurred on July 1, 2007, which was six years between rate changes.



Division Purpose Statement

The purpose of the Parks Division is to provide safe, clean, and well-maintained parks and natural resource areas in order to provide recreational and leisure opportunities to improve mental and physical health, and enhance livability for Lane County residents and visitors.

Division Locator

Public Works

Administrative Services
Engineering & Construction Services
Fleet Services
Land Management
Lane Events Center
Parks ➢
Road and Bridge Maintenance
Waste Management

Public Works: Parks

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	286,470	661,050	528,566	702,440	173,874	32.90%
Licenses And Permits	0	0	91,480	181,700	90,220	98.62%
Fines, Forf, And Penalties	16,667	45,514	54,000	54,000	0	0.00%
Property And Rentals	1,229,324	1,327,463	1,371,300	1,625,900	254,600	18.57%
Federal Revenues	293	0	0	1,000	1,000	100.00%
State revenues	495,209	420,634	453,085	604,193	151,108	33.35%
Fees And Charges	143,637	90,211	99,568	145,915	46,347	46.55%
Interest Earnings	7,240	10,703	6,150	5,080	(1,070)	-17.40%
Total Revenue	2,178,841	2,555,574	2,604,149	3,320,228	716,079	27.50%
Resource Carryover	648,865	1,664,424	640,560	429,150	(211,410)	-33.00%
Interfund Loans	0	0	178,500	0	(178,500)	-100.00%
Fund Transfers	401,766	134,881	393,106	500,239	107,133	27.25%
Other financing	1,011,923	0	0	0	0	0.00%
TOTAL RESOURCES	**4,241,395**	**4,354,879**	**3,816,315**	**4,249,617**	**433,302**	**11.35%**
EXPENDITURES:						
Personnel Services	1,202,437	1,283,643	1,503,531	1,525,464	21,933	1.46%
Materials & Services	1,217,244	1,235,664	1,658,032	1,774,420	116,388	7.02%
Capital Expenses	139,894	1,187,080	138,674	374,500	235,826	170.06%
Fiscal Transactions	17,397	70,375	124,975	175,875	50,900	40.73%
Total Resrvs & Conting.	0	0	391,103	399,358	8,255	2.11%
TOTAL EXPENDITURES	**2,576,971**	**3,776,763**	**3,816,315**	**4,249,617**	**433,302**	**11.35%**
Total FTE	15.50	15.50	15.50	15.50	0.00	0.00%

EXPENDITURES BY FUND						
Parks & Open Spaces Fund	2,553,777	3,760,080	3,125,352	3,409,120	283,768	9.08%
Special Revenue Fund	23,194	16,683	86,541	109,300	22,759	26.30%
Animal Services Fund	0	0	604,422	731,197	126,775	20.97%
TOTAL	**2,576,971**	**3,776,763**	**3,816,315**	**4,249,617**	**433,302**	**11.35%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Parks Operations	2,405,739	2,564,587	3,428,467	3,606,594	178,127	5.20%
Parks Improvements	171,232	1,212,176	387,848	643,023	255,175	65.79%
Total Expenditures	**2,576,971**	**3,776,763**	**3,816,315**	**4,249,617**	**433,302**	**11.35%**

Division Overview

Lane County Parks strives to ensure public and animal health, safety, and quality of life within our community; and bringing about and maintaining an environment in which people and animals can live harmoniously.

The Lane County Parks Division manages and maintains 72 recreational sites throughout Lane County. Our mission is to preserve and enhance parks and open spaces within Lane County in a manner that provides visitors with outstanding customer service and a diverse, high-quality recreational experience that meets their needs and expectations. The diversity of the park system includes: lake access (11 sites), river access (38 sites), ocean beach access (3 sites), developed swim areas (5 sites), boat ramps (24 sites), moorage (400 slips at 3 locations), picnicking (15 group reservation areas at 5 locations), 18 miles of pedestrian/equestrian trails, and camping (212 campsites at 4 locations and Camp Lane organizational camp).

Lane County Animal Services is now a program within the Lane County Parks Division. Under this new service model we offer licensing and enforcement services for citizens that live in the unincorporated areas of Lane County.

Division Reorganizations

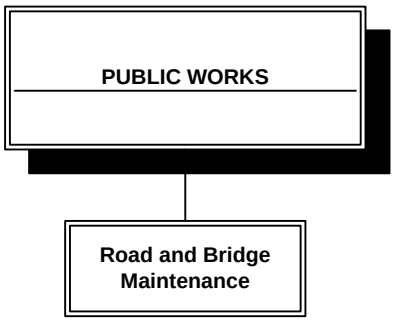
- Innovate Lane County project reorganized the reporting and management of county programs and added several programs and services to the Public Works Department, these changes created a shift in Public Works away from an infrastructure department to a multi-purpose department:
    - Animal Services program transferred from Health & Human Services to the Parks Division.

Major Milestones & Achievements in FY 12-13

- Parks launched its new campground and park reservation system, Camava by Art Street Interactive, which will bring significant improvements to the customer experience online and improve staff assistance. The project also updated much needed marketing materials and photos of our facilities.
- Animal Services staff processed 1,775 contacts for service, 43 citations, and mailed over 8,800 dog license requests or renewal reminders with only 2 full-time staff.

Major Service & Budget Changes for FY 13-14

- Shorten peak full service Park Maintenance by 8 weeks. Start seasonal positions in May rather than April and begin reducing staff in September.
- Recent transition of a vacant full time position to two seasonal positions.
- Parks continues to actively seek ways to increase revenues to sustain or increase services at its Parks. One way of increasing revenue is to increase large events at the Emerald Meadows venue at Mt. Pisgah.
- Armitage Campground Hilltop Restroom replacement is the priority Capital Project for the Parks Division in FY 13-14. This project would replace a current restroom with a new modern Campground style restroom that includes bathrooms, showers and laundry facilities. Parks has a grant for part of the project and will need to provide the match and balance through property sales.
- The FY 12-13 Budget for Dog License Sales revenue was originally estimated to increase significantly over the FY 11-12 actual revenue. Unfortunately, this increase has not been achievable with the current service and staffing levels. The FY 13-14 License Sales revenue was budgeted with a decrease from the FY 12-13 budget. However, the new budget does reflect a 4.7% increase over the FY 11-12 actual.



Division Purpose Statement

Provide quality professional road maintenance services to the citizens of Lane County to ensure safe and efficient travel throughout the county road and bridge system, to effectively use public resources, and proficiently maintain the public infrastructure assets.

Division Locator

Public Works

Administrative Services
Engineering & Construction Services
Fleet Services
Land Management
Lane Events Center
Parks
Road and Bridge Maintenance ➢
Waste Management

Public Works: Road and Bridge Maintenance

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Licenses And Permits	38,525	35,390	35,000	35,000	0	0.00%
Property And Rentals	23,838	7,321	20,000	20,000	0	0.00%
Federal Revenues	212,285	141	118,600	100,000	(18,600)	-15.68%
State revenues	158,347	2,915	0	0	0	0.00%
Fees And Charges	724,161	166,689	110,000	80,000	(30,000)	-27.27%
Total Revenue	1,157,157	212,456	283,600	235,000	(48,600)	-17.14%
Fund Transfers	0	0	0	51,843	51,843	100.00%
TOTAL RESOURCES	**1,157,157**	**212,456**	**283,600**	**286,843**	**3,243**	**1.14%**
EXPENDITURES:						
Personnel Services	9,233,410	8,836,430	8,428,145	8,907,842	479,697	5.69%
Materials & Services	12,912,237	12,644,024	11,266,676	11,551,999	285,323	2.53%
Capital Expenses	115,645	237,093	270,000	58,000	(212,000)	-78.52%
TOTAL EXPENDITURES	**22,261,292**	**21,717,547**	**19,964,821**	**20,517,841**	**553,020**	**2.77%**
Total FTE	114.00	114.00	93.24	92.50	-0.74	-0.79%

EXPENDITURES BY FUND						
Road Fund	22,261,292	21,717,547	19,964,821	20,517,841	553,020	2.77%
TOTAL	**22,261,292**	**21,717,547**	**19,964,821**	**20,517,841**	**553,020**	**2.77%**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Sign Shop	1,880,813	1,889,458	1,980,087	1,847,133	(132,954)	-6.71%
Electrical	220,578	224,341	288,601	327,919	39,318	13.62%
Traffic Engineering	566,661	514,422	337,906	329,087	(8,819)	-2.61%
Road And Bridge Maintenance	19,593,241	19,089,325	17,358,227	18,013,702	655,475	3.78%
Total Expenditures	**22,261,292**	**21,717,547**	**19,964,821**	**20,517,841**	**553,020**	**2.77%**

Public Works: Road and Bridge Maintenance

Division Overview

The Road and Bridge Maintenance Division is responsible for the maintenance and upkeep of the County road system consisting of approximately 1447 miles of road, 415 bridges, 24 traffic signals and related storm water systems. Maintenance of the County-wide system is accomplished through cooperative efforts of seven road maintenance units and one sign shop. Five regional zones are dispersed geographically throughout the County with the majority of equipment and employees based at the Delta Public Works Department campus. Satellite shops are located in Cottage Grove, Dexter, Veneta and Florence. Specific crews and equipment are assigned to each Road Maintenance Zone. The Bridge Projects crew, Sign Shop and Vegetation crew are headquartered at Delta and work throughout the County

The Division is responsible for issuing facility permits for work done in the County right-of-way. Facility Permit fees provide a source of revenue to the department that funds the staff and equipment expenses associated with issuing permits

The Division also provides the service of Traffic Engineering that is responsible for investigating traffic safety requests, fatal crashes, and to provide traffic engineering services to other sections, divisions and departments.

Division Reorganizations

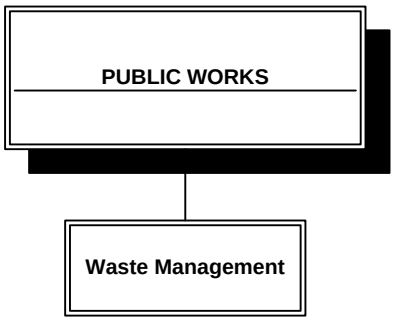
- Public Works implemented a departmental reorganization to increasing efficiencies, consolidating similar services previously in multiple divisions, and adding depth and synergy in service areas.
    - Reorganization in Road Fund services, consolidating from three divisions to two divisions; Traffic Engineering, Sign Shop and Street Painting services were transferred to Road and Bridge Maintenance and Preservation.

Major Milestones & Achievements in FY 12-13

- The Road Maintenance Division continues to operate and maintain a pavement management program that helps prioritize and identify the proper roads and techniques that enable the County to spend and stretch its preservation funds.
- Miles of roadway chip sealed – 79.6 miles
- Miles of roadway prepped for AC overlay – 19.1 miles
- Miles of gravel road bladed – 312.6 miles
- Lineal feet of culvert placed – 4,765.5 feet
- Miles of ditch line maintained – 122.2 miles
- Lane miles swept – 5,955 miles
- Lane miles grass mowed - 4,995 miles
- Miles of roadway brush mowed – 731.5 miles
- Lane miles striped – 2937.1 miles
- Facility Permits issued – 151 Permits

Major Service & Budget Changes for FY 13-14

- The Road Maintenance Division is committed to being innovative, creative and always pursues improvements in operational process for all road maintenance activities.
- No variation in services, revenue or expense is anticipated or planned for FY 13-14.



Division Purpose Statement

The purpose of Waste Management is to provide residents and businesses of Lane County with an integrated solid waste management system through waste prevention, reuse, and recycling, waste diversion and garbage disposal to enhance livability for all its citizens.

Division Locator

Public Works

Administrative Services
Engineering & Construction Services
Fleet Services
Land Management
Lane Events Center
Parks
Road and Bridge Maintenance
Waste Management

Public Works: Waste Management

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fines, Forf, And Penalties	561	222	900	900	0	0.00%
Property And Rentals	730,210	912,996	690,000	540,000	(150,000)	-21.74%
State revenues	1,804	2,160	2,000	2,000	0	0.00%
Fees And Charges	14,324,833	14,127,670	14,292,627	14,372,627	80,000	0.56%
Interest Earnings	290,141	202,140	261,050	232,490	(28,560)	-10.94%
Total Revenue	15,347,549	15,245,188	15,246,577	15,148,017	(98,560)	-0.65%
Resource Carryover	23,331,283	23,352,322	23,089,549	21,677,060	(1,412,489)	-6.12%
Interfund Loans	500,000	0	0	600,000	600,000	100.00%
Fund Transfers	1,525,574	79,708	0	45,441	45,441	100.00%
TOTAL RESOURCES	**40,704,407**	**38,677,218**	**38,336,126**	**37,470,518**	**(865,608)**	**-2.26%**
EXPENDITURES:						
Personnel Services	6,936,258	7,127,882	7,430,526	8,008,268	577,742	7.78%
Materials & Services	7,287,678	6,451,809	7,098,157	7,165,414	67,257	0.95%
Capital Expenses	528,804	838,526	1,268,000	1,558,000	290,000	22.87%
Fiscal Transactions	2,599,345	1,169,452	1,641,436	1,670,000	28,564	1.74%
Total Resrvs & Conting.	0	0	20,898,007	19,068,836	(1,829,171)	-8.75%
TOTAL EXPENDITURES	**17,352,084**	**15,587,669**	**38,336,126**	**37,470,518**	**(865,608)**	**-2.26%**
Total FTE	80.31	80.31	80.31	81.21	0.90	1.12%

EXPENDITURES BY FUND						
Solid Waste Disposal Fund	17,352,084	15,587,669	38,336,126	37,470,518	(865,608)	(2.26%)
TOTAL	**17,352,084**	**15,587,669**	**38,336,126**	**37,470,518**	**(865,608)**	**(2.26%)**

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Waste Management Services	7,769,052	6,113,982	10,213,018	8,325,075	(1,887,943)	-18.49%
Waste Disposal	8,792,441	8,760,525	10,867,923	10,303,041	(564,882)	-5.20%
Landfill Development & Closure	790,591	713,161	17,255,185	18,842,402	1,587,217	9.20%
Total Expenditures	**17,352,084**	**15,587,669**	**38,336,126**	**37,470,518**	**(865,608)**	**(2.26%)**

Division Overview

The Waste Management Division provides a countywide waste management system that is environmentally sound and socially acceptable while balancing convenience with economics.

The division works with local jurisdictions, the private and public sector, and individuals to effectively and efficiently deal with solid waste generated within Lane County. The division operates the Short Mountain Landfill and 16 outlying sites from which garbage is transferred to the landfill.

The division's goal is to reduce long-term per capita waste generation and to increase the amount of materials diverted through waste separation and prevention, recycling and reuse. The division provides local long-term solid waste disposal capacity and maintains and develops sound funding to respond to regulations and changing waste management technologies.

Major Milestones & Achievements in FY 12-13

- Lane County reached and exceeded its waste recovery rate goal, achieving a 61.5% recovery rate, passing the state mandated goal of 54%. Lane County is #1 in the State of Oregon for recycling.
- Installation of a large emergency backup generator at the landfill's leachate pumping station to ensure that Lane County's leachate management system is secure even when storm events result in power outages.
- The division maintains a healthy environment with regard to air quality, water quality and waste management by working with their partners at Department of Environmental Quality (DEQ), Lane Regional Air Pollution Association (LRAPA), Corp of Engineers and Department of State Lands.
- Lane County's Household Hazardous Waste facility celebrates its 15th year, just as their pounds of toxins diverted and safely disposed reached 5 million.

DEPARTMENT RESOURCE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Transient Room Tax	0	1,057,529	865,664	1,185,000	319,336	36.89%
Car Rental Tax	286,470	295,650	142,566	302,440	159,874	112.14%
Miscellaneous Taxes	0	610	0	0	0	0.00%
Road Assessments	20,670	21,074	25,000	22,000	(3,000)	-12.00%
TAXES AND ASSESSMENTS	**307,140**	**1,374,864**	**1,033,230**	**1,509,440**	**476,210**	**46.09%**
Lane County Licenses	0	0	86,756	175,000	88,244	101.72%
Kennel Licenses	0	0	4,724	6,700	1,976	41.83%
Structural	381,389	350,807	370,000	370,000	0	0.00%
Mechanical Permit	107,629	93,781	100,000	100,000	0	0.00%
Plumbing Permits	71,254	60,123	70,000	70,000	0	0.00%
Electrical Permit	198,498	211,633	220,000	200,000	(20,000)	-9.09%
Mobile Home Permits	34,976	31,051	30,000	30,000	0	0.00%
Mobile Home Electrical Permit	0	270	0	0	0	0.00%
Zoning Permits	531,485	460,823	415,000	400,000	(15,000)	-3.61%
Public Works Permits	29,368	31,552	30,000	32,000	2,000	6.67%
COVP-Continuous Op Permit	53,177	55,938	35,000	50,000	15,000	42.86%
Facility Access Permits	38,525	35,390	35,000	35,000	0	0.00%
State Construction Surtax Coll	131,804	119,163	125,000	125,000	0	0.00%
Mobile Home State Qtrly Srchrg	2,430	2,130	2,000	2,000	0	0.00%
LICENSES AND PERMITS	**1,580,535**	**1,452,660**	**1,523,480**	**1,595,700**	**72,220**	**4.74%**
Local Fines	73,713	70,938	114,500	74,500	(40,000)	-34.93%
Court Fines	0	0	400	400	0	0.00%
Foreclosure Penalty	0	0	500	500	0	0.00%
FINES, FORF, AND PENALTIES	**73,713**	**70,938**	**115,400**	**75,400**	**(40,000)**	**-34.66%**
Sale Of Capital Assets	172,881	127,394	115,000	520,000	405,000	352.17%
Land Sales	8,709	3,145	279,000	804,000	525,000	188.17%
Recycled Materials	197,525	284,185	160,100	110,100	(50,000)	-31.23%
Scrap Metal Sales	504,349	583,416	505,500	406,000	(99,500)	-19.68%
Royalties	29,503	40,454	30,000	30,000	0	0.00%
Map Sales	5,353	4,090	3,300	500	(2,800)	-84.85%
Commemorative Medal Sales	30,060	15,189	12,000	500	(11,500)	-95.83%
Commemorative Art Sales	75	0	300	50	(250)	-83.33%
Covered Bridge Memorabili	190	33	300	50	(250)	-83.33%
Miscellaneous Sales	19,610	28,803	3,550	3,050	(500)	-14.08%
Season Passses Parks	192,382	176,591	189,500	214,800	25,300	13.35%
Admissions	522,199	555,849	555,000	585,000	30,000	5.41%
Concessions	66,150	96,925	72,000	77,000	5,000	6.94%
Fair Food Booths	132,848	103,353	130,000	135,000	5,000	3.85%
Catering	27,961	36,253	46,000	46,000	0	0.00%
Amusements	58,770	604	107,000	164,000	57,000	53.27%
Fair Concert Tickets	0	0	40,000	100,000	60,000	150.00%
Fair Concert Merchdse Comm	120	1,495	2,000	5,000	3,000	150.00%
Fair Carnival Receipts	289,964	291,954	295,000	290,000	(5,000)	-1.69%
Attraction Commission	0	1,475	0	2,000	2,000	100.00%
Fair Entry Fees	4,614	6,036	6,000	7,000	1,000	16.67%
Parking	3,290	2,248	352,500	307,500	(45,000)	-12.77%
Equipment Rental	129,173	124,090	131,000	132,000	1,000	0.76%
Moorage	183,561	180,043	184,500	196,000	11,500	6.23%

DEPARTMENT RESOURCE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Picnic Reservations	37,086	43,892	36,000	36,000	0	0.00%
Camp Lane Reservations	37,963	64,372	40,000	43,500	3,500	8.75%
Camping	475,185	570,639	515,500	518,500	3,000	0.58%
Misc. Camping Revenue	20,802	46,066	53,000	53,000	0	0.00%
Rent - Other Properties	158,551	228,340	494,949	488,973	(5,976)	-1.21%
Fair Booth Space Rental	98,014	104,041	110,000	100,000	(10,000)	-9.09%
Convention Center Rental	581,398	536,671	550,000	550,000	0	0.00%
Livestock Arena/Stalls Rental	29,780	26,228	30,000	30,000	0	0.00%
Wheeler Pavillion Rental	36,810	29,879	40,000	40,000	0	0.00%
Auditorium Rental	25,286	25,560	27,000	27,000	0	0.00%
Expo Halls Rental	76,327	83,707	76,000	76,000	0	0.00%
Parking Lot Rental	45,827	47,765	46,000	48,000	2,000	4.35%
Ice Private Rental	50,470	0	0	0	0	0.00%
Miscellaneous Rent	8,801	180,280	205,000	205,000	0	0.00%
Hockey Revenue/Rental	217,906	0	0	0	0	0.00%
PROPERTY AND RENTALS	**4,479,491**	**4,651,064**	**5,442,999**	**6,351,523**	**908,524**	**16.69%**
National Forest Timber Sales	15,903,038	7,614,627	6,862,475	602,683	(6,259,792)	-91.22%
FEMA	0	0	118,600	100,000	(18,600)	-15.68%
Flood Control Leases	16,496	14,584	0	0	0	0.00%
BLM	252,116	1	0	15,000	15,000	100.00%
Department Of Transportation	807,193	1,727,654	3,870,000	0	(3,870,000)	-100.00%
Federal Title III Reimbursements	971,090	814,807	708,300	1,170,000	461,700	65.18%
Reimbursements	0	5,596	0	1,000	1,000	100.00%
FEDERAL REVENUES	**17,949,933**	**10,177,268**	**11,559,375**	**1,888,683**	**(9,670,692)**	**-83.66%**
ARRA State Pass Through	272,956	4,494	0	0	0	0.00%
ODOT Funds Exchange	160,156	833,728	842,628	868,979	26,351	3.13%
ODOT	125,285	212,194	275,000	325,500	50,500	18.36%
Miscellaneous State	0	0	11,100	11,100	0	0.00%
OWEB (Watershed)	137,500	0	0	0	0	0.00%
Campground Grant	0	0	0	150,000	150,000	100.00%
Misc - State Revenue	1,665	2,160	2,000	2,000	0	0.00%
STATE GRANT REVENUES	**697,562**	**1,052,576**	**1,130,728**	**1,357,579**	**226,851**	**20.06%**
Marine Board	73,577	0	0	0	0	0.00%
Department of Revenue	46,254	0	13,064	13,064	0	0.00%
DCBS Fee Revenue	0	0	34,000	136,000	102,000	300.00%
DCBS Misc Revenue	0	0	0	500	500	100.00%
Video Lottery Grant	0	0	25,412	0	(25,412)	-100.00%
Highway Funds/Gas Tax	16,168,934	18,008,614	18,711,737	18,929,540	217,803	1.16%
OTIA III Maint & Preservation	575,048	628,705	600,000	640,000	40,000	6.67%
Gasoline Tax Refund	85,595	85,396	85,985	87,093	1,108	1.29%
State ODA Funds	36,031	50,002	49,000	45,000	(4,000)	-8.16%
Recreational Vehicle Fee	352,407	351,409	365,000	365,000	0	0.00%
OTHER STATE REVENUES	**17,337,845**	**19,124,125**	**19,884,198**	**20,216,197**	**331,999**	**1.67%**
ARRA City Pass Through	6,309	0	0	0	0	0.00%
LOCAL GRANTS	**6,309**	**0**	**0**	**0**	**0**	**0.00%**
Other Local	0	0	131,168	131,168	0	0.00%
LOCAL REVENUES	**0**	**0**	**131,168**	**131,168**	**0**	**0.00%**

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Site Inspections	63,911	67,608	70,000	40,000	(30,000)	-42.86%
Waste System Inspections	264,109	237,503	250,000	220,000	(30,000)	-12.00%
School Inspections	(190)	0	0	0	0	0.00%
Dog Impoundment	0	0	6,682	0	(6,682)	-100.00%
Recording Fees	3,411	2,717	2,000	1,500	(500)	-25.00%
Public Land Corner Preservatn	511,860	502,978	480,000	525,000	45,000	9.38%
Zoning Certification Fee	175,701	159,997	160,000	160,000	0	0.00%
Technology Assessment	143,485	128,317	24,000	70,000	46,000	191.67%
LMD Permit Admin Fee	333,512	304,731	325,000	300,000	(25,000)	-7.69%
Long-Range Planning Surcharge	286,502	262,294	300,000	260,000	(40,000)	-13.33%
Subdivision Fees	80,350	58,725	70,000	59,000	(11,000)	-15.71%
Boundary Fees	8,379	8,379	0	0	0	0.00%
Rural Addressing Fees	13,110	13,044	10,000	8,000	(2,000)	-20.00%
Plan Check Fees	302,713	298,202	320,000	305,000	(15,000)	-4.69%
Land Vacation Fees	397	7,532	10,000	0	(10,000)	-100.00%
Land Survey Fees	24,100	25,500	30,000	26,000	(4,000)	-13.33%
Partition Plat Check Fees	37,900	24,500	40,000	30,000	(10,000)	-25.00%
Engineering	106,920	109,420	97,000	182,500	85,500	88.14%
Field Engineering	52,130	18,197	165,000	10,000	(155,000)	-93.94%
Materials Testing	190,306	211,721	110,000	200,000	90,000	81.82%
Surveying	35,203	14,633	0	0	0	0.00%
Striping	65,835	71,927	60,000	60,000	0	0.00%
Signage & Graphics	28,060	21,014	10,000	10,000	0	0.00%
Electricians	19,849	7,998	5,000	10,000	5,000	100.00%
Road Maintenance	632,526	88,826	79,000	44,000	(35,000)	-44.30%
Construction Reimbursement	0	48,976	50,000	405,000	355,000	710.00%
Miscellaneous PW	30,194	6,233	5,500	500	(5,000)	-90.91%
Cnst Excise Tax Collection Fee	2,192	0	0	0	0	0.00%
Cnst Excide Tax Admin Fee	1,096	3,315	1,000	3,000	2,000	200.00%
System Development Charge	20,604	20,200	21,000	42,000	21,000	100.00%
4H/FFA Youth Fair Revenue	11,500	0	0	0	0	0.00%
Sports-Recreation Revenue	40,870	56,173	42,000	45,000	3,000	7.14%
Other Income - Ice	6,570	5,000	11,000	11,000	0	0.00%
Electrical Revenue	71,366	89,906	84,000	84,000	0	0.00%
Garbage Fees	8,229,846	8,129,367	7,711,000	8,141,000	430,000	5.58%
Special Waste Fees	219,773	208,283	184,000	240,000	56,000	30.43%
Industrial Waste Fees	224,120	212,256	226,000	213,000	(13,000)	-5.75%
Other Solid Waste Fees	1,135,440	1,128,551	1,050,000	1,160,000	110,000	10.48%
Nuisance Abatement	(3,127)	(3,822)	0	0	0	0.00%
Community Cleanup	(8,746)	(6,376)	0	0	0	0.00%
System Benefit Fee	4,704,840	4,659,236	5,405,600	4,800,000	(605,600)	-11.20%
Discounts and Rebates	(280,481)	(292,096)	(330,000)	(307,400)	22,600	-6.85%
Mileage Equipment	42,769	40,510	44,500	40,000	(4,500)	-10.11%
Fleet Repairs	42,536	30,870	103,000	103,000	0	0.00%
Fuel Costs	28,960	31,669	30,000	45,000	15,000	50.00%
Misc. Fees/Reimbursement	23,842	24,864	27,500	32,500	5,000	18.18%
Bad Debt Contract Rev	(2,789)	(22,330)	0	0	0	0.00%
Miscellaneous Svc Charges	51,197	60,983	31,713	66,027	34,314	108.20%
Advertising	22,048	24,030	28,000	28,000	0	0.00%
Telephone Calls	226	0	0	0	0	0.00%
Photocopies	12	2	0	0	0	0.00%

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Private Donations	46,740	12,117	0	5,000	5,000	100.00%
Fair Sponsorship Income	83,500	89,886	100,000	100,000	0	0.00%
Fair Donor Income	2,636	1,733	1,700	1,700	0	0.00%
Mckenzie River Coop Maint	75,769	23,800	20,700	20,700	0	0.00%
Real Property Services	71,926	68,623	120,000	110,000	(10,000)	-8.33%
Refunds & Reimbursements	320,779	78,086	9,000	24,500	15,500	172.22%
Cash Over & Under	476	(991)	0	0	0	0.00%
Vehicle Rental	2,784,385	2,542,786	2,745,134	2,700,000	(45,134)	-1.64%
Fleet Repairs	369,662	393,338	370,000	370,000	0	0.00%
Fuel Costs	84,303	121,181	115,000	100,000	(15,000)	-13.04%
Fleet Hourly Equipment	6,337,770	6,246,051	4,658,955	5,200,000	541,045	11.61%
WMD Reimbursements	89,000	0	0	0	0	0.00%
Miscellaneous Internal Services	162,308	112,886	11,000	362,896	351,896	3199.05%
FEES AND CHARGES	**28,424,190**	**26,791,059**	**25,500,984**	**26,667,423**	**1,166,439**	**4.57%**
County Indirect Revenue	0	0	298,483	281,241	(17,242)	-5.78%
Departmental Administration	4,438,851	4,929,334	4,290,483	4,204,817	(85,666)	-2.00%
Admin Charges Clerical	48,902	29,562	50,000	80,000	30,000	60.00%
ADMINISTRATIVE CHARGES	**4,487,753**	**4,958,896**	**4,638,966**	**4,566,058**	**(72,908)**	**-1.57%**
Investment Earnings	1,087,528	824,743	876,282	798,464	(77,818)	-8.88%
Interest On Assessments	6,370	7,108	6,000	5,000	(1,000)	-16.67%
Miscellaneous Interest	4,424	1,821	4,100	3,100	(1,000)	-24.39%
Int Recd Interfund Loan	6,888	0	0	7,500	7,500	100.00%
INTEREST EARNINGS	**1,105,210**	**833,671**	**886,382**	**814,064**	**(72,318)**	**-8.16%**
Proceeds from Issuance of Debt	6,135,000	0	0	0	0	0.00%
Premium - Debt issuance	137,921	0	0	0	0	0.00%
Fund Balance	90,090,555	96,635,860	85,141,148	75,819,664	(9,321,484)	-10.95%
Interfund Loan Received	0	0	378,500	0	(378,500)	-100.00%
Prin Recd Interfund Loan	500,000	0	0	600,000	600,000	100.00%
Transfer Fr General Fund (100)	0	0	295,745	493,243	197,498	66.78%
Transfer Fr Sp Rev Funds (200)	1,107,485	124,085	223,000	1,200	(221,800)	-99.46%
Transfer From Ent Funds (500)	1,138,945	1,169,452	1,070,000	1,070,000	0	0.00%
Transfer Fr Int Svc Fnds (600)	317,524	360,571	147,361	177,342	29,981	20.35%
Intrafund Transfer	1,950,926	497,854	50,000	0	(50,000)	-100.00%
Capital Contributions	0	5,000	0	0	0	0.00%
FISCAL TRANSACTIONS	**101,378,356**	**98,792,822**	**87,305,754**	**78,161,449**	**(9,144,305)**	**-10.47%**
TOTAL RESOURCES	**177,828,039**	**169,279,944**	**159,152,664**	**143,334,684**	**(15,817,980)**	**-9.94%**

DEPARTMENT EXPENSE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	16,971,774	17,033,193	16,463,100	16,469,675	6,575	0.04%
Extra Help	896,233	915,744	967,041	965,444	(1,597)	-0.17%
Unclassified Temporary	400	2,862	0	306,545	306,545	100.00%
Overtime	347,036	330,858	359,332	368,808	9,476	2.64%
Reduction Unfunded Vac Liab	630,631	347,543	401,013	392,226	(8,787)	-2.19%
Compensatory Time	182,180	136,753	167,608	162,108	(5,500)	-3.28%
Personal Time	4,172	974	0	0	0	0.00%
Risk Management Benefits	429,099	464,986	354,734	485,514	130,780	36.87%
Social Security Expense	1,197,915	1,176,491	1,143,958	1,160,848	16,890	1.48%
Medicare Insurance Expense	280,512	276,004	267,750	271,667	3,917	1.46%
Unemployment Insurance (State)	175,765	171,624	161,536	178,945	17,409	10.78%
Workers Comp	65,444	64,999	55,537	56,167	630	1.13%
Disability Insurance - Long-term	115,696	104,513	134,536	136,410	1,874	1.39%
PERS - OPSRP Employer rate	1,445,702	1,915,993	1,879,088	2,401,124	522,036	27.78%
PERS Bond	1,239,635	1,056,501	1,049,133	1,348,113	298,980	28.50%
PERS - 6% Pickup	1,056,567	1,047,549	1,022,364	1,043,680	21,316	2.08%
Health Insurance	4,974,396	4,798,896	4,888,006	5,563,524	675,518	13.82%
Dental Insurance	415,967	383,637	392,241	420,391	28,150	7.18%
Vision Insurance	111,775	76,979	52,494	53,700	1,206	2.30%
EE Assistance Pgm - IBH	20,416	18,728	18,037	18,120	83	0.46%
Life Insurance	58,540	51,367	57,794	58,380	586	1.01%
Flexible Spending	4,892	4,485	3,617	3,624	7	0.19%
Disability Insurance - Short Term	7,763	7,120	7,234	7,248	14	0.19%
Defer. Comp Employer Contrib.	406,132	400,829	374,642	380,493	5,851	1.56%
Retiree Medical	887,554	881,708	824,300	586,781	(237,519)	-28.81%
FMLA Administration	0	0	2	7,224	7,222	########
PERSONNEL SERVICES	**31,926,197**	**31,670,337**	**31,045,097**	**32,846,759**	**1,801,662**	**5.80%**
Professional & Consulting	1,303,618	1,230,944	1,946,200	1,801,640	(144,560)	-7.43%
Surveyor's Services	0	0	0	259,181	259,181	100.00%
Land Management Services	209,317	129,127	146,953	30,000	(116,953)	-79.59%
Data Processing Services	0	0	500	0	(500)	-100.00%
Public Safety Services	239,133	250,287	235,100	338,686	103,586	44.06%
Laundry Services	0	144	0	0	0	0.00%
Banking & Armored Car Svc	49,278	52,230	51,705	52,855	1,150	2.22%
Construction Services	6,879	0	0	0	0	0.00%
Engineering Services	56,393	108,141	35,000	115,000	80,000	228.57%
Road Work Services	391,537	112,399	483,350	533,350	50,000	10.34%
Event Entertainers	195,700	280,546	300,000	375,896	75,896	25.30%
Litter Control	10,920	0	10,000	10,000	0	0.00%
Bridge Work Services	43,017	38,221	92,686	102,000	9,314	10.05%
Support Services	155,798	46,033	67,836	38,800	(29,036)	-42.80%
Subscriptions	183	1,664	500	1,275	775	155.00%
Homeowner Assistance	356,418	328,859	261,476	567,412	305,936	117.00%
Intergovernmental Agreements	380,421	174,851	319,619	334,040	14,421	4.51%
Agency Payments	475,006	102,612	14,000	22,000	8,000	57.14%
State Payback	124,812	108,825	125,000	125,000	0	0.00%
Motor Fuel & Lubricants	1,979,990	2,263,499	1,756,764	2,082,350	325,586	18.53%
Automotive Equipment Parts	613,208	636,756	488,494	502,300	13,806	2.83%
Tires	160,862	154,687	165,400	172,400	7,000	4.23%
Machinery & Equipment Parts	23,901	15,633	55,475	52,175	(3,300)	-5.95%

DEPARTMENT EXPENSE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Refuse & Garbage	139,017	123,960	133,850	152,600	18,750	14.01%
Spec Handling/Haz Waste Disp	145,096	151,591	172,500	202,250	29,750	17.25%
Light, Power & Water	978,252	1,005,808	932,787	1,053,559	120,772	12.95%
Telephone Services	179,356	166,649	173,820	169,941	(3,879)	-2.23%
General Liability	428,979	334,517	254,750	301,304	46,554	18.27%
Claims	39,131	32,689	50,000	50,000	0	0.00%
Vehicle Preventive Maintenance	82	0	0	0	0	0.00%
Vehicle Repair	188,747	182,754	120,000	120,000	0	0.00%
Maintenance of Equipment	433,027	469,942	358,109	353,250	(4,859)	-1.36%
Maintenance of Structures	98,495	147,201	303,200	260,800	(42,400)	-13.98%
Maintenance of Grounds	85,724	77,652	101,300	102,300	1,000	0.99%
Maintenance Agreements	285,823	297,126	271,622	246,842	(24,780)	-9.12%
Operating Licenses & Permits	304,427	299,207	332,300	338,300	6,000	1.81%
External Equipment Rental	182,215	186,854	201,150	188,350	(12,800)	-6.36%
External Vehicle Rental	4,332	6,935	5,500	2,300	(3,200)	-58.18%
Real Estate & Space Rentals	36,829	26,460	199,468	207,962	8,494	4.26%
Rural Cable Commission	1,484	1,039	1,000	1,000	0	0.00%
Fleet Services Rentals	7,441,818	7,245,082	6,073,742	6,364,299	290,557	4.78%
Copier Charges	35,338	36,392	32,501	39,150	6,649	20.46%
Mail Room Charges	16,911	16,766	26,450	15,400	(11,050)	-41.78%
Direct/Information Services	2,338,112	2,422,528	2,450,984	2,226,958	(224,026)	-9.14%
County Indirect Charges	2,679,637	2,880,927	3,259,634	2,940,396	(319,238)	-9.79%
Dept Support/Direct	220,037	144,597	392,687	171,215	(221,472)	-56.40%
PC Replacement Services	127,525	126,325	103,400	108,675	5,275	5.10%
Dept Support/Indirect	4,254,601	4,732,298	3,804,161	4,059,544	255,383	6.71%
Office Supplies & Expense	128,594	522,792	165,623	145,209	(20,414)	-12.33%
Educational Materials	1,894	401	33,500	67,100	33,600	100.30%
Membrshp/Professionl Licenses	24,994	22,266	27,220	26,500	(720)	-2.65%
Printing & Binding	91,377	54,364	109,188	97,850	(11,338)	-10.38%
Advertising & Publicity	295,330	288,953	309,140	340,869	31,729	10.26%
Microfilm Imaging Services	498	1,178	2,050	2,050	0	0.00%
Photo/Video Supplies & Svcs	10,636	8,472	17,450	12,250	(5,200)	-29.80%
Postage	21,891	20,265	37,833	41,133	3,300	8.72%
Radio/Comm. Supplies & Svcs	210,674	157,421	122,435	128,869	6,434	5.26%
DP Supplies And Access	204,818	148,250	114,999	118,099	3,100	2.70%
DP Equipment	19,458	18,269	38,350	32,750	(5,600)	-14.60%
Small Tools & Equipment	228,873	181,331	173,150	172,400	(750)	-0.43%
Small Office Furniture	0	406	0	250	250	100.00%
Library - Serials & Conts	0	0	25	25	0	0.00%
Institutional Supplies	500	521	500	500	0	0.00%
Food	9,349	14,081	12,550	14,700	2,150	17.13%
Clothing	3,961	1,814	4,000	3,000	(1,000)	-25.00%
Bedding & Linens	15,826	16,560	10,000	11,000	1,000	10.00%
Miscellaneous Supplies	11,482	9,767	13,586	11,700	(1,886)	-13.88%
Special Supplies	163,909	122,296	150,800	131,300	(19,500)	-12.93%
Clothing & Personal Supplies	14,171	18,102	42,153	43,253	1,100	2.61%
Safety Supplies	75,654	79,491	82,325	75,375	(6,950)	-8.44%
Campsite Supplies	0	8,141	0	11,000	11,000	100.00%
Janitorial Supplies	104,437	105,127	99,935	99,185	(750)	-0.75%
Traffic Supplies	619,109	660,003	668,190	666,190	(2,000)	-0.30%
Road Work Supplies	3,750,606	3,620,482	3,757,285	3,704,685	(52,600)	-1.40%
Agricultural Supplies	99,457	36,986	60,700	54,700	(6,000)	-9.88%

DEPARTMENT EXPENSE SUMMARY

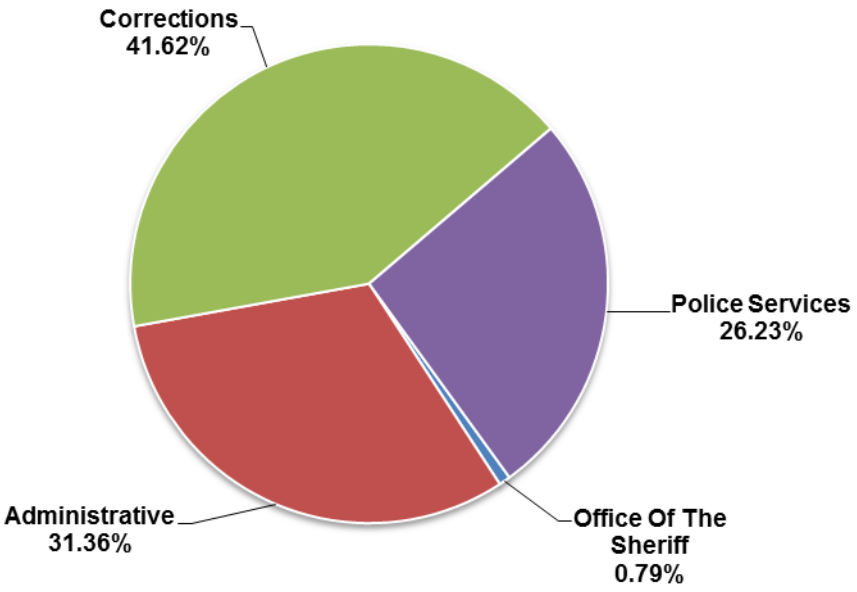
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Building Materials Supplies	50,843	59,060	103,497	102,976	(521)	-0.50%
Electrical Supplies	62,325	69,890	81,390	74,240	(7,150)	-8.78%
Bridge Work Supplies	97,720	99,866	110,000	110,000	0	0.00%
Engineering Supplies	12,089	10,513	22,600	23,600	1,000	4.42%
Medical Supplies	200	16	200	300	100	50.00%
Stores Inventory	(248)	0	0	0	0	0.00%
Business Expense & Travel	65,883	33,825	34,810	38,310	3,500	10.05%
Committee Stipends & Expense	5,624	7,629	5,750	6,050	300	5.22%
Awards & Recognition	52,413	45,382	52,550	47,800	(4,750)	-9.04%
Outside Education & Travel	153,242	128,671	148,846	149,868	1,022	0.69%
County Training Classes	4,556	8,579	10,200	15,050	4,850	47.55%
Training Services & Materials	11,989	11,398	20,250	23,850	3,600	17.78%
Tuition Reimbursement	0	0	900	900	0	0.00%
Miscellaneous Payments	21,411	10,830	15,070	9,050	(6,020)	-39.95%
Reimbursable Expenses	9,396	9,836	5,850	2,350	(3,500)	-59.83%
Room Tax	37,941	44,496	42,700	43,000	300	0.70%
Miscellaneous Interest	60	20	0	0	0	0.00%
MATERIALS & SERVICES	**34,114,329**	**33,808,508**	**33,018,573**	**33,852,041**	**833,468**	**2.52%**
Heavy Equipment	1,270,147	904,940	3,758,000	2,953,900	(804,100)	-21.40%
Equipment Attachments	159,960	131,969	230,000	53,000	(177,000)	-76.96%
Vehicles	318,194	398,809	432,000	390,750	(41,250)	-9.55%
Data Processing & Electronic	4,358	0	0	10,000	10,000	100.00%
Communications Equipment	131,801	387,583	0	20,000	20,000	100.00%
Data Processing Equipment	0	72,100	0	0	0	0.00%
Machinery & Equipment	99,076	205,997	52,850	0	(52,850)	-100.00%
Scientific & Laboratory	100,217	0	0	62,200	62,200	100.00%
Miscellaneous	110,441	86,792	149,817	0	(149,817)	-100.00%
CAPITAL OUTLAY	**2,194,194**	**2,188,190**	**4,622,667**	**3,489,850**	**(1,132,817)**	**-24.51%**
Professional Services	23,652	62,717	31,041	24,500	(6,541)	-21.07%
Architectural Services	663,995	131,978	0	0	0	0.00%
Engineering Services	31,696	49,400	5,000	60,000	55,000	1100.00%
Other Professional Services	5,870	29,398	0	6,176	6,176	100.00%
Land Acquisition	0	418,038	20,000	20,000	0	0.00%
Acquisition & Construction	35,652	4,492,519	292,559	100,000	(192,559)	-65.82%
Testing & Inspection	0	30,985	0	10,000	10,000	100.00%
Improvements	139,880	230,729	251,633	325,000	73,367	29.16%
Maintenance Shops	278,788	0	1,753,000	1,969,000	216,000	12.32%
Miscellaneous	0	0	800,000	800,000	0	0.00%
Bridge Engineering Svcs	0	0	100,000	100,000	0	0.00%
Permits & System Development	73,422	4,234	0	0	0	0.00%
Paving	4,163,014	2,670,781	4,250,000	3,823,978	(426,022)	-10.02%
Bridges & Structures	692,666	1,285,613	4,775,000	550,000	(4,225,000)	-88.48%
Rights of Way	21,897	16,392	72,000	0	(72,000)	-100.00%
Infrastructure Safety Improve.	269,466	32,373	50,000	172,000	122,000	244.00%
General Construction	2,500	999,000	0	900,000	900,000	100.00%
General and Miscellaneous	0	0	8,000	0	(8,000)	-100.00%
Assisted Housing Project Roads	75,673	0	0	0	0	0.00%
CAPITAL PROJECTS	**6,478,170**	**10,454,156**	**12,408,233**	**8,860,654**	**(3,547,579)**	**-28.59%**
Bond Issuance Costs	70,663	0	0	0	0	0.00%

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Bond Principal Retirement	38,829	3,475	0	0	0	0.00%
Bond Interest Retirement	1,289	30	0	0	0	0.00%
Int Pd Interfund Loan	6,888	0	4,300	6,000	1,700	39.53%
FISCAL TRANSACTIONS	**117,669**	**3,505**	**4,300**	**6,000**	**1,700**	**39.53%**
Transfer To General Fund (100)	0	0	571,436	0	(571,436)	-100.00%
Transfer To Special Rev. Funds	1,607,497	2,869,879	3,618,310	4,645,370	1,027,060	28.39%
Transfer To Debt Service Funds	37,243	444,794	557,407	551,607	(5,800)	-1.04%
Transfer To Capital Proj. Funds	46,740	0	0	0	0	0.00%
Transfer To Enterprise Funds (	1,135,440	1,128,551	1,050,000	1,050,000	0	0.00%
Transfer To Internal Svc Funds	439,628	321,300	426,000	400,000	(26,000)	-6.10%
Intrafund Transfer	1,950,926	497,854	50,000	0	(50,000)	-100.00%
Interfund Loan Granted	0	0	0	600,000	600,000	100.00%
Prin Pd Interfund Loan	500,000	0	250,000	300,000	50,000	20.00%
FUND TRANSFERS	**5,717,473**	**5,262,378**	**6,523,153**	**6,946,977**	**423,824**	**6.50%**
Operational Contingency	0	0	13,756,491	9,224,635	(4,531,856)	-32.94%
Operational Reserves	0	0	17,536,845	9,935,214	(7,601,631)	-43.35%
Unapprop. Ending Fund Balance	0	0	17,002,573	16,568,427	(434,146)	-2.55%
Reserves - Closure/Post Closure	0	0	14,047,112	13,919,817	(127,295)	-0.91%
Reserves - Future Projects	0	0	5,807,318	6,123,894	316,576	5.45%
Reserve for Comp Benefits	0	0	2,750,000	1,100,000	(1,650,000)	-60.00%
TOTAL RESERVES	**0**	**0**	**70,900,339**	**56,871,987**	**(14,028,352)**	**-19.79%**
TOTAL EXPENDITURES	**80,548,032**	**83,387,075**	**158,522,362**	**143,474,268**	**(15,048,094)**	**-9.49%**

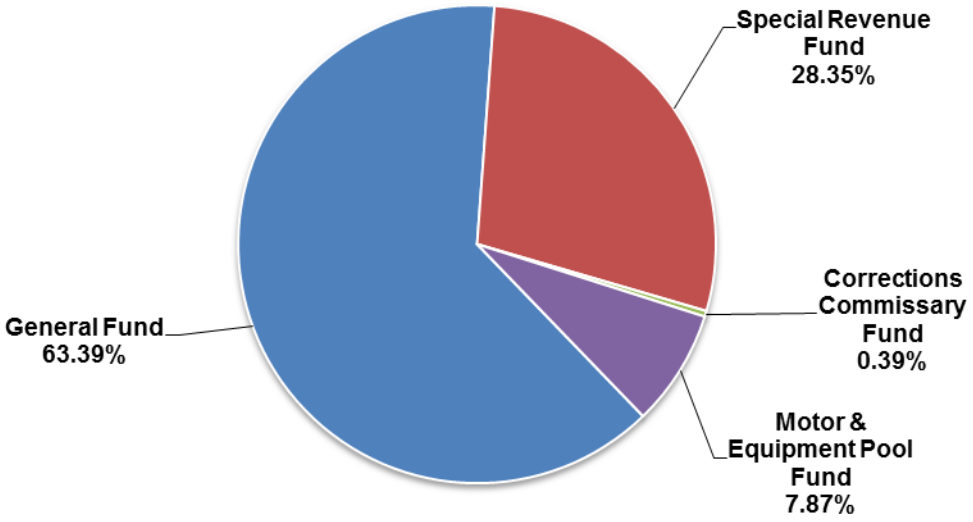
Department of Public Safety

FY 13-14 Adopted Expenditures: $ 63,945,149

FY 13-14 Expenditures by Division



FY 13-14 Budget by Fund

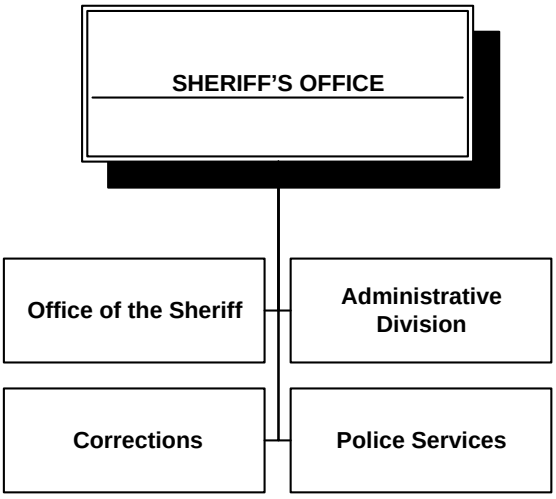


Thomas Turner, Sheriff
Public Safety
541-682-6790

Department Purpose & Overview

The mission of the Lane County Sheriff's Office is to conserve the peace. The Sheriff's Office is committed to justice and integrity; sworn to protect Lane County; and honored to serve. The Sheriff's Office is a multi-faceted public safety organization, encompassing both Police Services and Corrections programs.

Oregon Revised Statutes mandates that the Lane County Sheriff's Office provide law enforcement and corrections services to the citizens of Lane County. The Sheriff's Office works to protect the lives and property of Lane County residents by reducing or preventing victimization, responding to emergencies and calls for service, holding offenders accountable, and maintaining professional standards. Unstable funding for Lane County law enforcement continues to put numerous areas of service at risk.



Goals & Objectives

As compared to this current fiscal, the Lane County Sheriff's Office estimates an approximate shortage in revenue of $2.5 million in fiscal year 13/14 and $7.9 million in fiscal year 14/15. Due to this continuing reduction in funding, several programs and up to 20 positions will be affected in FY 13/14. The major goal of the Sheriff's Office is to secure stable funding for continued operation of the jail. A funding measure will be introduced for voter approval in the May 2013 election. If passed, funding will guarantee maintaining 255 local jail beds.

Major Milestones & Achievements in FY 12-13

- The Sheriff, joined by the Mid-Valley Rotary Club, will continue with the Annual Life Jacket Exchange. This year's event will take place in June. The event provides families an opportunity to exchange Personal Flotation Devices (PFD) that their children have outgrown for properly sized ones. Citizens unable to afford a PFD are able to receive a PFD free of charge.
- The Sheriff's Office Human Resource Section was eliminated (2 FTE) and County Human Resources is now involved in the recruitment and selection process, labor negotiation, benefit implementation and other functions.
- The Sheriff's Office continues to participate in the DEA National Drug Take Back Program. On average, the Sheriff's Office property/evidence officer is emptying an overflowing box every 8-10 days and the contents range from OTC products to liquid morphine and fentanyl patches. This service is heavily used by the public to remove unused drugs out of the community.
- A career development program was implemented to support employee skill development for future promotion opportunities.
- A new sergeant assignment overseeing public information, vendor contracts and volunteers was created resulting in an increase in volunteers, especially in assisting main office reception.
- The Sheriff's Office is currently engaged in implementing a new Windows-based Records Management/Jail Management/Computer Aided Dispatch system from vendor EIS. For the first time, the Sheriff's Office will have a system where all three components interface, meaning less redundant data entry and increased work efficiencies.
- The Sheriff's Office continues to apply for and administer multiple federal and state grants to provide transitional housing, treatment, and other services to those returning to Lane County from prison; substance abuse and mental health services to participants in Drug Court; and enhanced protection for victims of domestic violence. A recent grant award will help develop a Veteran's Treatment Court in addition to the existing Drug Court. Once established, this court will provide military veterans involved in the judicial system access to substance abuse treatment and mental health services under certain conditions.
- The Sheriff's Office largest union agreed to extend the labor contract one year and to migrate to the two County Health Plans offered to all employees.

Major Service & Budget Changes for FY 13-14

- The Lane County Jail has capacity for 507 beds. With the revenue from contracts with the City of Eugene and the US Marshal's Office for 65 beds and General Fund dollars, the jail will have, on average, 135 beds available for local offenders. According to past studies, a county the size of Lane County should have a jail with over 1000 funded beds for local offenders.
- The Bureau of Prisons (BOP) house federal inmates at the Community Corrections Center (CCC) as an intermediary step between release from federal prison and being placed on the Electronic Supervision Program (ESP). The BOP has notified the Sheriff's Office that they plan to start placing offenders directly on ESP and skip the step of placing them in the CCC. The primary source of revenue for the CCC is from BOP funding, as the BOP typically uses approximately 20 out of the 36

beds available. The revenue received for placing the offenders on ESP is roughly half as much as would be received for the CCC. The decrease in expected revenue is anticipated to be at least $330,000, which will result in the closure of the CCC.

- Due to reductions in Title III funding, the Forest Patrol Unit and Search and Rescue Unit will eliminate deputy positions.
- Parole and Probation reverted to County Administration on January 7, 2013, pursuant to the original Board of Commissioners' Order of April 9, 2008 which transferred Parole and Probation to the Sheriff's Office for the limited duration of one term of the then elected Sheriff.
- Funding for three resident deputies, who serve South Lane, West Lane, and the McKenzie/Mohawk area, will end in the spring of 2014.

Lane County Strategic Plan

Reaching the Lane County Strategic Plan Public Safety goal of reducing property crime in Lane County by 25% by 2017 is impossible with the lack of sufficient jail beds and patrol operating on a 16 hour a day schedule. As a result of the dwindling services and resources, and limited options available to public safety in Lane County, the crime rate is likely to increase, not decrease.

Innovate Lane County Phase 1 and 2

- The Sheriff's Office outsourced medical services provided in the jail to a private contractor in June 2012 as a cost saving measure.
- The Sheriff's Office no longer has an internal Human Resources section, but relies on the County for all recruitments, testing, benefit information, and all other Human Resource needs.
- To ensure the best use of budgeted funds, the Sheriff's Office will continue to review county provided services (such as Fleet, Information Services, County Counsel and Human Resources) versus private sector services.
- A volunteer position was created to assist citizens who have filed a Citizen's Self Report Form.
- Unused radios have been taken off line, saving a monthly fee of $35.00 per radio.
- The Sheriff's Office, to generate revenue and help offset dispatch center costs, will continue to pursue contracts to provide dispatch services to other law enforcement agencies.

Department of Public Safety

DEPARTMENT FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	0	0	173,000	12,700,000	12,527,000	7241.04%
Licenses And Permits	232,943	248,748	215,400	240,400	25,000	11.61%
Fines, Forf, And Penalties	79,826	169,406	232,000	211,000	(21,000)	-9.05%
Property And Rentals	222,376	172,258	191,550	181,050	(10,500)	-5.48%
Federal Revenues	8,468,652	8,712,594	7,733,512	4,851,817	(2,881,695)	-37.26%
State revenues	11,460,891	11,261,586	12,353,307	7,957,530	(4,395,777)	-35.58%
Local revenues	2,151,176	2,475,403	2,359,992	2,570,099	210,107	8.90%
Fees And Charges	1,950,371	1,923,342	1,473,814	784,438	(689,376)	-46.77%
Administrative Charges	554,470	712,480	592,331	87,884	(504,447)	-85.16%
Interest Earnings	55,523	39,137	41,410	48,500	7,090	17.12%
Total Revenue	25,176,229	25,714,954	25,366,316	29,632,718	4,266,402	16.82%
Resource Carryover	4,935,532	4,698,147	5,641,643	5,001,666	(639,977)	-11.34%
Interfund Loans	0	0	0	500,000	500,000	100.00%
Fund Transfers	3,168,799	6,090,709	5,373,472	6,073,680	700,208	13.03%
TOTAL RESOURCES	**33,280,561**	**36,503,810**	**36,381,431**	**41,208,064**	**4,826,633**	**13.27%**
EXPENDITURES:						
Personnel Services	38,532,496	38,554,784	32,855,085	33,415,660	560,575	1.71%
Materials & Services	15,697,513	15,865,286	19,433,021	16,447,143	(2,985,878)	-15.36%
Capital Expenses	360,110	777,224	1,494,779	2,515,270	1,020,491	68.27%
Fiscal Transactions	1,233,260	3,092,783	1,585,677	2,110,408	524,731	33.09%
Total Resrvs & Conting.	0	0	3,122,446	9,456,668	6,334,222	202.86%
TOTAL EXPENDITURES	**55,823,379**	**58,290,077**	**58,491,008**	**63,945,149**	**5,454,141**	**9.32%**
Total FTE	373.50	341.00	279.43	268.50	-10.93	-3.91%

EXPENDITURES BY FUND						
General Fund	39,575,522	37,215,194	31,910,133	32,200,980	290,847	0.91%
Road Fund	412,739	424,890	297,647	0	(297,647)	(100.00%)
Special Revenue Fund	15,017,572	19,679,614	22,213,526	14,382,477	(7,831,049)	(35.25%)
Local Option Tax Levy Fund	0	0	0	13,200,500	13,200,500	100.00%
Corrections Commissary Fund	260,802	255,742	322,712	209,182	(113,530)	(35.18%)
Motor & Equipment Pool Fund	556,745	714,638	3,746,990	3,952,010	205,020	5.47%
TOTAL	**55,823,379**	**58,290,077**	**58,491,008**	**63,945,149**	**5,454,141**	**9.32%**

- FTE decrease from FY 12-13 to FY 13-14 is due to movement of Parole & Probation out of the Department of Public Safety and into County Administration.

DEPARTMENT POSITION LISTING

Office Of The Sheriff

1.00	Administrative Support Spec
1.00	Public Safety Director
2.00	**Division FTE Total**

Administrative

19.67	Records Officer 2
1.00	Accounting Analyst
1.00	Accounting Clerk, Sr
1.00	Administrative Support Assist
1.00	Asst Dept Dir (Police & Fire)
0.67	Communications Officer 1
11.33	Communications Officer 2
2.00	Communications Specialist
1.00	Deputy Sheriff 2
1.00	Management Analyst
2.00	Manager
2.00	Program Supervisor
1.00	Public Safety Support Spec.
3.00	Public Safety Support Supv
1.33	Records Officer 1
5.00	Records Specialist
3.00	Sergeant
1.00	SO Communication Network Tech
1.00	Sr Stores Clerk
59.00	**Division FTE Total**

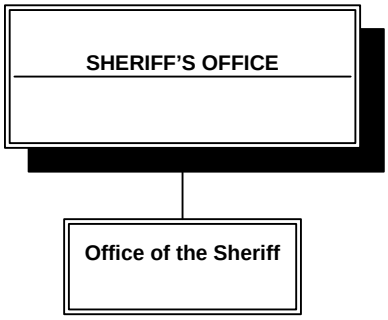
Corrections

2.00	Office Assistant 2
1.00	Accounting Clerk, Sr
1.00	Administrative Support Assist
0.58	Deputy Sheriff 1
108.92	Deputy Sheriff 2
0.58	Facility Security Officer 1
9.42	Facility Security Officer 2
2.00	Laundry Specialist
1.00	Maintenance Specialist 2
3.00	Maintenance Specialist 3
1.00	Maintenance/Trades Supervisor
2.00	Manager
1.00	Records Officer 2
11.00	Sergeant
1.00	Sr Manager (Captain)
2.00	Stores Clerk
147.50	**Division FTE Total**

Police Services

1.00	Administrative Assistant
48.00	Deputy Sheriff 2
1.00	Manager
1.00	Records Officer 2
8.00	Sergeant
1.00	Sr Manager (Captain)
60.00	**Division FTE Total**

268.50	**Department FTE Total**



Division Purpose Statement

The purpose of the Office of the Sheriff is to support all divisions and programs within the Sheriff's Office by providing training, fiscal management, human resources services, resource development, professional standards, labor relations, planning and emergency management coordination.

Division Locator

Sheriff's Office

Office of the Sheriff
Administrative Division
Community Corrections
Police Services

Department of Public Safety: Office of the Sheriff

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
State revenues	0	0	0	1,629	1,629	100.00%
Administrative Charges	9,092	9,149	15,556	814	(14,742)	-94.77%
Total Revenue	9,092	9,149	15,556	2,443	(13,113)	-84.30%
Fund Transfers	0	0	0	1,254	1,254	100.00%
TOTAL RESOURCES	**9,092**	**9,149**	**15,556**	**3,697**	**(11,859)**	**-76.23%**
EXPENDITURES:						
Personnel Services	284,434	277,632	293,370	301,063	7,693	2.62%
Materials & Services	229,722	275,378	125,750	110,102	(15,648)	-12.44%
TOTAL EXPENDITURES	**514,156**	**553,010**	**419,120**	**411,165**	**(7,955)**	**-1.90%**
Total FTE	2.00	2.00	2.00	2.00	0.00	0.00%

EXPENDITURES BY FUND						
General Fund	514,156	553,010	419,120	411,165	(7,955)	(1.90%)
TOTAL	514,156	553,010	419,120	411,165	(7,955)	(1.90%)

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Dept Administration	514,156	553,010	419,120	411,165	(7,955)	-1.90%
Total Expenditures	**514,156**	**553,010**	**419,120**	**411,165**	**(7,955)**	**-1.90%**

Department of Public Safety: Office of the Sheriff

Division Overview

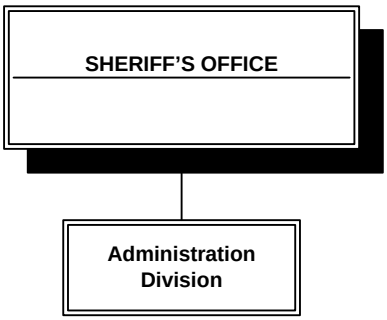
The Office of the Sheriff is made up of the elected Sheriff and an executive assistant. The Sheriff oversees the operations of all the Public Safety Department to ensure integrated and consistent application of all Public Safety programs. The Sheriff is responsible for working with Lane County elected officials, department managers, federal, state, and municipal governments and the citizens of Lane County regarding Public Safety issues.

Major Milestones & Achievements in FY 12-13

- Thomas Turner was elected as Sheriff for the term January 2013- December 2016, which has brought stability of management to the Sheriff's Office during a time of uncertainty and change.

Major Service & Budget Changes for FY 13-14

- The Office of the Sheriff encompasses two employees, the Sheriff and his executive assistant, who provides administrative support. The division will not experience any position cuts due to reduction in the budget.



Division Purpose Statement

The purpose of the Office of the Sheriff is to support all divisions and programs within the Sheriff's Office by providing training, fiscal management, human resources services, resource development, professional standards, labor relations, planning and emergency management coordination.

Division Locator

Sheriff's Office

Office of the Sheriff
Administrative Division
Community Corrections
Police Services

Department of Public Safety: Administrative Division

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	0	0	0	12,700,000	12,700,000	100.00%
Licenses And Permits	232,943	248,748	215,400	240,400	25,000	11.61%
Property And Rentals	55,011	53,945	54,850	54,350	(500)	-0.91%
Federal Revenues	668,767	525,300	544,892	583,613	38,721	7.11%
State revenues	329,369	291,511	1,458,361	3,014,363	1,556,002	106.70%
Local revenues	16,320	59,584	123,852	235,463	111,611	90.12%
Fees And Charges	375,304	484,814	157,350	173,468	16,118	10.24%
Administrative Charges	496,998	638,250	522,786	87,070	(435,716)	-83.35%
Interest Earnings	31,523	26,180	27,110	39,550	12,440	45.89%
Total Revenue	2,206,235	2,328,331	3,104,601	17,128,277	14,023,676	451.71%
Resource Carryover	2,896,558	3,227,751	3,344,950	3,530,360	185,410	5.54%
Interfund Loans	0	0	0	500,000	500,000	100.00%
Fund Transfers	446,024	431,467	507,710	528,890	21,180	4.17%
TOTAL RESOURCES	**5,548,817**	**5,987,549**	**6,957,261**	**21,687,527**	**14,730,266**	**211.73%**
EXPENDITURES:						
Personnel Services	6,873,669	7,274,121	6,364,112	6,772,526	408,414	6.42%
Materials & Services	3,076,597	3,196,286	3,428,784	4,040,273	611,489	17.83%
Capital Expenses	265,387	515,708	1,484,779	2,515,270	1,030,491	69.40%
Fiscal Transactions	0	0	1,481	506,250	504,769	34082.98%
Total Resrvs & Conting.	0	0	2,630,336	9,236,938	6,606,602	251.17%
TOTAL EXPENDITURES	**10,215,653**	**10,986,115**	**13,909,492**	**23,071,257**	**9,161,765**	**65.87%**
Total FTE	68.40	70.30	58.17	59.00	0.83	1.43%

EXPENDITURES BY FUND						
General Fund	9,174,872	9,802,130	8,553,921	8,976,192	422,271	4.94%
Special Revenue Fund	484,956	471,180	1,668,663	3,069,860	1,401,197	83.97%
Local Option Tax Levy Fund	0	0	0	7,131,945	7,131,945	100.00%
Motor & Equipment Pool Fund	555,825	712,805	3,686,908	3,893,260	206,352	5.60%
TOTAL	10,215,653	10,986,115	13,909,492	23,071,257	9,161,765	65.87%

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Department Administration	778,620	917,287	702,915	7,640,663	6,937,748	987.00%
Communications Network	595,156	506,122	1,882,071	3,325,912	1,443,841	76.72%
Support Services	6,674,581	6,907,229	5,648,083	6,271,786	623,703	11.04%
Fleet	240,323	493,589	3,274,505	3,645,260	370,755	11.32%
Training	369,011	301,491	843,791	736,501	(107,290)	-12.72%
Fiscal	635,579	724,087	707,080	714,350	7,270	1.03%
Human Resources	251,064	240,966	0	0	0	0.00%
Emergency Response Planning	331,092	422,976	436,807	300,727	(136,080)	-31.15%
Search & Rescue	340,227	472,368	414,240	436,058	21,818	5.27%
Total Expenditures	**10,215,653**	**10,986,115**	**13,909,492**	**23,071,257**	**9,161,765**	**65.87%**

Division Overview

The purpose of the Administrative Division is to support all divisions and programs within the Sheriff's Office by providing training, fiscal management, human resource services, resource development, professional standards, labor relations, planning and emergency management coordination.

Division Reorganizations

- The Corrections Records section was brought under the oversight of the Support Services Manager, allowing for processes to be streamlined and enabling better management of available resources.
- A sergeant position was moved to the administrative division to provide assistance with public information officer (PIO) duties within the Sheriff's Office. This position also oversees volunteers and some vendor contracts. The PIO has a major responsibility in organizing Community Awareness Meetings and maintaining a positive image for the Sheriff's Office. Last year, the PIO provided budget information during community meetings that was instrumental in educating citizens about the financial needs of the Sheriff's Office.

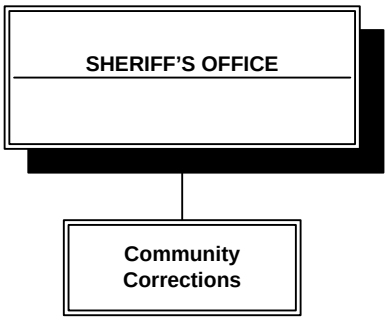
Major Milestones & Achievements in FY 12-13

- Five Sheriff's Office deputies that were previously laid off successfully competed for three vacancies in communications and two in jail records. All five trained quickly and were able to provide much needed staffing to relieve overtime and help catch up on workload issues in both units.
- The Sheriff's Office Support Services section contracted for dispatch services with Lane Community College, providing after-hours and weekend radio coverage for the security officers on three campuses.
- The Police Records Unit began a case purge of thousands of closed cases that were past their retention limits. This effort is in anticipation of a new records system.
- The Sheriff's Office transitioned from a first-come, first-serve CHL service to an appointment-based system, which has been well received by the public. This new scheduling system, coupled with the addition of a second LiveScan unit obtained by grant funding, has drastically reduced the number of customers waiting in the public hallway.
- The Property/Evidence Unit launched the first unclaimed property process since 2009. This process was an important step in not only returning property to rightful owners, but also to make room for incoming items since storage space is limited.
- Support Services supervisors and management devoted a large amount of time to the RJC Project, which will replace the current Records Management /Jail Management / Computer Aided Dispatch systems. Efforts included vendor selection, business process modeling, data conversion, and training preparation. This accomplishment occurred while continuing to provide day-to-day operational oversight.
- Fiscal Services worked with County Information Services (IS) staff to develop and implement a new inventory tracking system that will result in more efficient and effective tracking of inventory, supplies, and equipment purchases, as well as equipment purchased with grant funding. This prioritized project was a low cost solution making use of existing software resources and was operational on July 1, 2013.
- Fiscal Services staff continues to pursue grant funding opportunities to help support the work of the Sheriff's Office, as well as community services that support public safety. As a part of this effort, the Sheriff's Office submitted an application for a Justice and Mental Health Collaborative grant to provide mental health services for participants in the new Veteran's Treatment Court.
- The Lane County Emergency Operations Plan was updated and submitted to the state, and the Natural Hazards Mitigation Plan went through a comprehensive review and the restructuring was completed.
- The Emergency Manager conducted or attended over 100 hours of Emergency Management related training. She delivered numerous education and outreach preparedness trainings; launched a tsunami

emergency notification drill as part of a Tsunami Outreach campaign in partnership with Florence and Dunes City and the Department of Geology and Mineral Industries (DOGAMI); partnered with Public Works on the delivery of Continuity of Operations Planning workshop; planned and delivered a Public Works & Utilities Workshop in partnership with the National Weather Service; participated in an exercise with the US Army Corps of Engineers involving a dam compromise scenario; participated in an Active Shooter tabletop exercise followed by a full scale exercise using a local school scenario; and worked with the American Red Cross on refining emergency shelter locations throughout all of Lane County

Major Service & Budget Changes for FY 13-14

- In the first few months of this fiscal year, the Sheriff's Office will undergo a much needed remodel in the Central Reception area which houses Concealed Handgun Licensing and Civil Intake operations. The remodel will bring security enhancements for staff and a more streamlined service space for the public.
- In light of the jail levy passage, five deputies who filled vacancies in dispatch and jail records last fiscal year are being recalled to their former assignments resulting in an intense hiring process to fill these openings. A huge training effort and increased overtime for these work units will be required during this multi-month training phase.
- The long-time property and evidence technician will be retiring at the end of the calendar year. Because this is a one-person work unit, the upcoming hiring process is not only pivotal for finding the right person, but will also usher in an intense transition period.
- The biggest challenge and opportunity for Support Services is the implementation of a new RMS/JMS/CAD system. For the first time since computerized records became the norm several decades ago, the Sheriff's Office will have one data management system that will communicate and share information across all modules, thus providing a more efficient way for the Sheriff's Office to do business. The Sheriff's Office is working with other law enforcement agencies, county and other government partners, municipal courts, Circuit Court, pre-trial services, and others to develop a system that will continue to provide vital data services for the Sheriff's Office for years to come. The successful launch of this system represents hundreds of hours of planning, collaborating and training. The dedication of the Sheriff's Office Support Services staff to both the department and the community has been reflected in this project.
- Jail Records Section has worked diligently with jail security and pre-trial services concerning all the Capacity Based Releases, which numbered 2,259 as of the end of May 2013. The average monthly total has been approximately 450 inmates released. This type of release presents a different type of workload and documentation for jail records. In addition, in the past year, many processes and forms have had to change to meet the needs of the jail security section and pre-trial services. Jail records worked with both groups, first to understand the need and then to meet the desired outcome, remaining conscientious and professional about the accuracy of the work and the service provided.



Division Purpose Statement

The purpose of the Corrections Division is to provide a safe environment to incarcerate or supervise defendants and offenders in, and as funding allows, reduce recidivism through evidence based programming

Division Locator

Sheriff's Office

Office of the Sheriff
Administrative Division
Community Corrections ➢
Police Services

Department of Public Safety: Community Corrections

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fines, Forf, And Penalties	7,997	20,504	2,000	0	(2,000)	-100.00%
Property And Rentals	166,246	114,362	136,500	126,500	(10,000)	-7.33%
Federal Revenues	6,068,696	6,460,908	5,557,552	3,902,158	(1,655,394)	-29.79%
State revenues	10,237,544	10,179,701	10,210,408	4,305,853	(5,904,555)	-57.83%
Local revenues	1,026,867	1,214,199	1,019,096	1,079,875	60,779	5.96%
Fees And Charges	1,328,722	1,243,538	1,118,964	378,970	(739,994)	-66.13%
Administrative Charges	18,149	33,395	22,923	0	(22,923)	-100.00%
Interest Earnings	18,732	8,737	9,500	1,250	(8,250)	-86.84%
Total Revenue	18,872,953	19,275,344	18,076,943	9,794,606	(8,282,337)	-45.82%
Resource Carryover	1,367,580	487,674	800,261	631,942	(168,319)	-21.03%
Fund Transfers	668,343	108,764	344,613	64,410	(280,203)	-81.31%
TOTAL RESOURCES	**20,908,876**	**19,871,782**	**19,221,817**	**10,490,958**	**(8,730,859)**	**-45.42%**
EXPENDITURES:						
Personnel Services	22,122,431	21,781,161	18,022,593	17,843,254	(179,339)	-1.00%
Materials & Services	9,154,978	9,144,916	11,727,380	8,979,736	(2,747,644)	-23.43%
Capital Expenses	50,314	171,780	0	0	0	0.00%
Fiscal Transactions	877,932	191,887	194,263	191,563	(2,700)	-1.39%
Total Resrvs & Conting.	0	0	306,036	167,622	(138,414)	-45.23%
TOTAL EXPENDITURES	**32,205,656**	**31,289,744**	**30,250,272**	**27,182,175**	**(3,068,097)**	**-10.14%**
Total FTE	228.10	195.70	158.84	147.50	-11.34	-7.14%

EXPENDITURES BY FUND						
General Fund	22,344,051	20,089,012	18,158,243	17,683,405	(474,838)	(2.61%)
Special Revenue Fund	9,599,883	10,943,158	11,709,235	3,162,283	(8,546,952)	(72.99%)
Local Option Tax Levy Fund	0	0	0	6,068,555	6,068,555	100.00%
Corrections Commissary Fund	260,802	255,742	322,712	209,182	(113,530)	(35.18%)
Motor & Equipment Pool Fund	920	1,833	60,082	58,750	(1,332)	(2.22%)
TOTAL	32,205,656	31,289,744	30,250,272	27,182,175	(3,068,097)	(10.14%)

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Division Administration	1,588,350	955,836	530,583	823,722	293,139	55.25%
Jail Security	11,827,390	11,553,678	13,711,054	16,624,618	2,913,564	21.25%
Inmate Health Services	3,293,623	3,663,027	2,393,056	3,501,661	1,108,605	46.33%
Facility Maintenance	1,353,385	1,289,609	145,603	456,255	310,652	213.36%
Inmate Food & Laundry Services	1,660,298	1,379,814	852,599	1,187,430	334,831	39.27%
Community Corrections Center & Electronic Supervision	1,424,379	1,506,106	1,843,891	1,680,761	(163,130)	-8.85%
Community Service	223,222	230,399	200,136	194,404	(5,732)	-2.86%
Offender Management/inmate Prog	1,293,801	1,543,521	1,432,630	1,325,640	(106,990)	-7.47%
Treatment & Transition	8,472,274	8,210,224	8,584,133	510,649	(8,073,484)	-94.05%
Sheriff's Work Crew	1,068,933	957,530	556,587	877,035	320,448	57.57%
Total Expenditures	**32,205,656**	**31,289,744**	**30,250,272**	**27,182,175**	**(3,068,097)**	**-10.14%**

Department of Public Safety: Community Corrections

Division Overview

To protect the citizens of Lane County through full time control and supervision of pretrial criminal defendants and criminal offenders who are serving active sentences. The Correction Division further contributes to public safety by maintaining a balanced correctional system of institutional and community programs which provide a range of control and rehabilitation options for offenders.

Division Reorganizations

- Parole and Probation Services was moved from the Lane County Sheriff's Office to Lane County Administration.

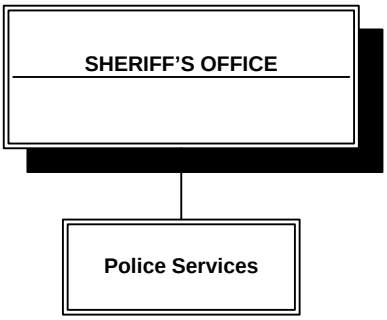
Major Milestones & Achievements in FY 12-13

- The Adult Corrections Division was able to continue to provide mandated medical / mental health services to offenders, and serve nutritious meals – while saving approximately $1,000,000 as compared to previous years through contract agreements made with Corizon Health, Inc. and ABL Management, Inc.
- The Bureau of Prisons (BOP) continues to contract with the Adult Corrections Division to house federal inmates at the Community Corrections Center (CCC) as an intermediate step between release from federal prison and being placed on the Electronic Supervision Program (ESP). The BOP and CCC have worked closely together to balance the placement of offenders in both the CCC and home confinement in order to maintain a primary source of revenue to keep the program functioning.
- The Sheriff's Work Crew (SWC) was able to secure funding for five deputies compared to the three originally budgeted by re-connecting with previous vendors and forming new partnerships. There are currently a total of 25 government agencies and non-profit organizations that hire the SWC.
- The Community Corrections Center (CCC) implemented a debt collection program to assist Lane County Parole and Probation with collecting unpaid supervision fees. Since the "lien program" was initiated, the CCC has collected $5,790 in past due supervision fees, as well as collecting $16,400 in fees and past due rent owed to the CCC.
- The jail, through a grant secured from the Department of Justice, purchased and installed new security cameras, monitors, and recording devices throughout the jail facility. The funding will also provide for additional security cameras to be installed at the Community Corrections Center.
- In order to execute all maintenance requirements within the correctional facility, the maintenance group at the jail has become fully certified and is participating in the Master Permit Program. In addition, the maintenance group has completed many internal repairs and has streamlined and balanced various systems to make all operational aspects of the facility run more cost effectively and efficiently.

Major Service & Budget Changes for FY 13-14

- The Lane County Jail has capacity for 507 beds. With the passage of the Public Safety Levy combined with revenue from the general fund, the State Community Corrections Act, and contracts with the City of Eugene and the US Marshal, the jail will expand the amount of open beds on July 8, 2013, from 220 to 351. This will, on average, allow for a minimum of 256 available beds for local offenders. According to past studies, a county the size of Lane County should have a jail with over 1,000 funded beds for local offenders.
- On or before July 1, 2014, the Lane County Jail will use additional funding from the Public Safety Levy to open an additional 84 jail beds; which will expand the amount of open beds from 351 to 435. This will, on average, allow for the number of available beds for local offenders to be increased from a minimum of 256 to 335.

- With the increase of jail beds, staffing needs are at a critical level. Multiple recruitments are being conducted to hire 38.5 full time equivalent new positions and to fill 8.5 vacant positions.
- The Electronic Surveillance Program was able to renegotiate a new contract for our GPS/ESP equipment that should reduce our rental cost by approximately 50%.
- Due to the Federal Budget Sequestration, the Sheriff's Work Crew (SWC) Title II funding to perform contract work in the Umpqua, Willamette and Siuslaw National Forests was placed on hold. Without this funding source, the SWC will be forced to reduce staffing by at least one deputy sheriff.
- The Adult Corrections Division is currently preparing Requests for Proposals (RFP) for the Inmate Telephone and Commissary contracts. This competitive bid process should enable the division to provide more enhanced services, as well as possibly increasing revenue to help subsidize costs for inmate services.



Division Purpose Statement

To serve professionally and to consistently earn public trust of county law enforcement, as we provide services commensurate with available resources.

Division Locator

Sheriff's Office

Office of the Sheriff
Administrative Division
Adult Corrections Custody
Community Corrections
Police Services

Department of Public Safety: Police Services

DIVISION FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Taxes And Assessments	0	0	173,000	0	(173,000)	-100.00%
Fines, Forf, And Penalties	71,828	148,901	230,000	211,000	(19,000)	-8.26%
Property And Rentals	1,120	3,951	200	200	0	0.00%
Federal Revenues	1,731,189	1,726,387	1,631,068	366,046	(1,265,022)	-77.56%
State revenues	893,979	790,374	684,538	635,685	(48,853)	-7.14%
Local revenues	1,107,990	1,201,620	1,217,044	1,254,761	37,717	3.10%
Fees And Charges	246,345	194,990	197,500	232,000	34,500	17.47%
Administrative Charges	30,231	31,686	31,066	0	(31,066)	-100.00%
Interest Earnings	5,268	4,221	4,800	7,700	2,900	60.42%
Total Revenue	4,087,950	4,102,131	4,169,216	2,707,392	(1,461,824)	-35.06%
Resource Carryover	671,394	982,722	1,496,432	839,364	(657,068)	-43.91%
Fund Transfers	2,054,432	5,550,479	4,521,149	5,479,126	957,977	21.19%
TOTAL RESOURCES	**6,813,776**	**10,635,331**	**10,186,797**	**9,025,882**	**(1,160,915)**	**-11.40%**
EXPENDITURES:						
Personnel Services	9,251,962	9,221,871	8,175,010	8,498,817	323,807	3.96%
Materials & Services	3,236,216	3,248,706	4,151,107	3,317,032	(834,075)	-20.09%
Capital Expenses	44,409	89,736	10,000	0	(10,000)	-100.00%
Fiscal Transactions	355,328	2,900,896	1,389,933	1,412,595	22,662	1.63%
Total Resrvs & Conting.	0	0	186,074	52,108	(133,966)	-72.00%
TOTAL EXPENDITURES	**12,887,915**	**15,461,208**	**13,912,124**	**13,280,552**	**(631,572)**	**-4.54%**
Total FTE	75.00	73.00	60.42	60.00	-0.42	-0.70%

EXPENDITURES BY FUND						
General Fund	7,542,443	6,771,042	4,778,849	5,130,218	351,369	7.35%
Road Fund	412,739	424,890	297,647	0	(297,647)	(100.00%)
Special Revenue Fund	4,932,733	8,265,277	8,835,628	8,150,334	(685,294)	(7.76%)
TOTAL	12,887,915	15,461,208	13,912,124	13,280,552	(631,572)	(4.54%)

DIVISION FINANCIAL SUMMARY BY PROGRAM						
PROGRAMS	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Division Administration	332,108	475,945	279,083	439,390	160,307	57.44%
Contract Policing	2,177,353	2,291,507	2,310,097	2,248,828	(61,269)	-2.65%
Civil Unit	323,013	332,494	320,333	325,080	4,747	1.48%
General Fund Transfer	0	2,781,901	1,224,832	1,317,431	92,599	7.56%
Patrol	4,113,180	4,644,270	4,546,376	5,156,789	610,413	13.43%
Investigations	962,920	1,425,206	1,693,430	2,006,951	313,521	18.51%
Federally Funded Law Enforcement	1,525,313	1,476,642	1,910,255	458,646	(1,451,609)	-75.99%
Court Security/prisoner Transport	1,203,108	1,340,907	1,290,429	1,327,437	37,008	2.87%
Crash Reduction Unit - Road Funded	1,838,181	267,447	39,642	0	(39,642)	-100.00%
Weighmaster	412,739	424,890	297,647	0	(297,647)	-100.00%
Total Expenditures	**12,887,915**	**15,461,208**	**13,912,124**	**13,280,552**	**(631,572)**	**-4.54%**

Division Overview

The Lane County Sheriff's Office Police Services Division provides law enforcement services to the citizens of Lane County. The Sheriff's Office works to protect the lives and property of Lane County residents by reducing or preventing victimization, responding to emergencies and calls for police service. The Police Services Division provides critical statutorily mandated services including court security, prisoner transport and civil process service.

Division Reorganizations

- As funding stabilized for the division, both the captain and lieutenant were promoted from acting in capacity to permanent positions.

Major Milestones & Achievements in FY 12-13

- Critical staffing in the Criminal Investigations Section (CIS) was maintained, providing direct supervision and detective staff to investigate the most serious felony person crimes. In FY 12-13 to date, CIS has investigated over 120 felony person crimes, including 5 homicides and 3 attempted murders. The four detectives carry an active case load of nearly 30 cases each. Approximately 85% of these cases are crimes against children. The cases handled by CIS detectives are complex and many require months to complete to a level sufficient for successful prosecution.

- The Sheriff's Office, in coordination with the Eugene Police Department, has all unincorporated pawn, second hand, and buy/sell stores compliant with Lane Code 3.600, to include reporting transactions via an automated electronic reporting system. This will greatly enhance the identification and recovery of stolen property with minimal resource demand from the Sheriff's Office.

Major Service & Budget Changes for FY 13-14

- Due to continued budget reductions in discretionary general funds, patrol services were reduced to 16 hours/day for FY 12-13 and the detective position assigned to the Lane County Interagency Narcotics Enforcement Team (INET) was eliminated. Due to near exhaustion of Secure Rural Schools Funds in Title III allocation to the Sheriff's Office the Forest Patrol team was eliminated at the end of FY 12-13. Additional road funds were allocated to the Sheriff's Office Patrol Section allowing for the preservation of the positions lost due to the reduction of the Forest Patrol team. This shift in staffing to patrol will provide the minimum necessary personnel to provide 24-hour patrol in FY 13-14.

Department of Public Safety

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Current Year Property Tax	0	0	0	12,700,000	12,700,000	100.00%
Transient Room Tax	0	0	173,000	0	(173,000)	-100.00%
TAXES AND ASSESSMENTS	**0**	**0**	**173,000**	**12,700,000**	**12,527,000**	**7241.04%**
Concealed Weapon Permit	232,468	248,323	215,000	240,000	25,000	11.63%
Fireworks Display Permit	475	425	400	400	0	0.00%
LICENSES AND PERMITS	**232,943**	**248,748**	**215,400**	**240,400**	**25,000**	**11.61%**
Collection Agency Receipts	7,997	4,544	2,000	0	(2,000)	-100.00%
Forfeitures Other	71,828	164,862	230,000	211,000	(19,000)	-8.26%
FINES, FORF, AND PENALTIES	**79,826**	**169,406**	**232,000**	**211,000**	**(21,000)**	**-9.05%**
Sale Of Capital Assets	48,968	48,330	50,000	50,000	0	0.00%
Miscellaneous Sales	86,080	79,543	77,050	67,050	(10,000)	-12.98%
Miscellaneous Rent	87,329	44,385	64,500	64,000	(500)	-0.78%
PROPERTY AND RENTALS	**222,376**	**172,258**	**191,550**	**181,050**	**(10,500)**	**-5.48%**
Civil Defense Grants	139,752	159,921	153,500	175,000	21,500	14.01%
Corp Of Engineers	83,414	39,168	42,720	48,060	5,340	12.50%
Child Support Enforcement	7,877	6,555	7,000	3,500	(3,500)	-50.00%
BLM	276,205	258,148	181,021	238,050	57,029	31.50%
Department Of Justice	1,511,897	2,467,026	2,256,908	459,871	(1,797,037)	-79.62%
US Marshall	3,443,271	2,929,149	2,494,163	2,360,217	(133,946)	-5.37%
Bureau of Prisons	1,113,573	1,157,163	1,022,500	990,000	(32,500)	-3.18%
Misc - Federal Revenue	41,200	25,200	25,000	20,000	(5,000)	-20.00%
Federal Title II Reimbursements	258,131	228,031	0	170,970	170,970	100.00%
Federal Title III Reimbursements	1,518,332	1,442,213	1,550,700	386,149	(1,164,551)	-75.10%
Reimbursements	75,000	20	0	0	0	0.00%
FEDERAL REVENUES	**8,468,652**	**8,712,594**	**7,733,512**	**4,851,817**	**(2,881,695)**	**-37.26%**
ODOT	301,029	144,075	1,244,720	2,782,720	1,538,000	123.56%
Dept Of State Police	285	590	0	0	0	0.00%
Mental Health Division	94,281	94,281	94,281	47,140	(47,141)	-50.00%
Miscellaneous State	126,452	249,691	204,688	72,000	(132,688)	-64.82%
Accident Prevention	53,468	57,924	0	0	0	0.00%
Community Corrections	4,327,753	9,090,699	9,090,699	3,587,276	(5,503,423)	-60.54%
M57 Supp Trans Fds	0	474,863	503,363	412,065	(91,298)	-18.14%
DOC Grant-In-Aid	5,337,943	0	0	0	0	0.00%
Release Subsidy Funds	27,687	29,963	29,963	0	(29,963)	-100.00%
Local Staff	61,715	45,000	45,000	233,992	188,992	419.98%
Misc - State Revenue	465,995	432,948	667,224	364,152	(303,072)	-45.42%
STATE GRANT REVENUES	**10,796,607**	**10,620,033**	**11,879,938**	**7,499,345**	**(4,380,593)**	**-36.87%**
Marine Board	461,799	464,067	467,869	454,885	(12,984)	-2.78%
Video Lottery Revenue	195,000	0	0	0	0	0.00%
Video Lottery Grant	0	169,600	0	0	0	0.00%
Court Fees	1,356	2,650	500	500	0	0.00%
Trans. Of Prisoners	6,128	5,235	5,000	2,800	(2,200)	-44.00%
OTHER STATE REVENUES	**664,284**	**641,553**	**473,369**	**458,185**	**(15,184)**	**-3.21%**

DEPARTMENT RESOURCE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Serbu Endowment Fund	38,351	36,145	25,000	25,000	0	0.00%
LOCAL GRANTS	**38,351**	**36,145**	**25,000**	**25,000**	**0**	**0.00%**
Eugene	844,776	1,087,015	854,575	854,327	(248)	-0.03%
Community Law Enforcement	1,082,010	1,133,336	1,182,044	1,220,009	37,965	3.21%
Springfield	5,000	5,000	5,000	5,000	0	0.00%
Counties	5,000	5,000	5,000	5,000	0	0.00%
Other Local	176,040	208,908	288,373	460,763	172,390	59.78%
LOCAL REVENUES	**2,112,825**	**2,439,258**	**2,334,992**	**2,545,099**	**210,107**	**9.00%**
Supervised Probationer Fees	658,682	630,143	622,844	0	(622,844)	-100.00%
DOR - Probationer Fees	71,586	64,148	45,000	0	(45,000)	-100.00%
Electronic Supervision Fees	261,995	243,018	250,000	200,000	(50,000)	-20.00%
Fingerprinting Fees	98,329	88,727	90,000	113,000	23,000	25.56%
OLCC Endorsements	3,550	3,810	3,500	3,500	0	0.00%
Vehicle Impound Fees	59,135	40,920	40,000	25,000	(15,000)	-37.50%
Civil Process	131,526	123,186	120,000	156,000	36,000	30.00%
Firearms Transfer Endorsements	3,500	4,472	3,500	6,100	2,600	74.29%
Witness Fees	1,402	664	350	300	(50)	-14.29%
Recording Fees	(50)	0	0	0	0	0.00%
Miscellaneous Svc Charges	135,438	117,743	71,870	77,138	5,268	7.33%
Special Projects	126,899	194,034	3,000	3,000	0	0.00%
Report Fees	16,747	26,222	16,000	15,900	(100)	-0.63%
Telephone Calls	138,539	130,750	82,000	67,000	(15,000)	-18.29%
Laundry Fees	981	605	900	500	(400)	-44.44%
Private Donations	16,707	17,356	18,200	9,200	(9,000)	-49.45%
Commissary & Vending Sales	61,463	53,891	36,550	34,500	(2,050)	-5.61%
Discovery - Police Records	286	140	200	100	(100)	-50.00%
Refunds & Reimbursements	103,663	64,814	69,900	73,200	3,300	4.72%
Cash Over & Under	(6)	1,944	0	0	0	0.00%
Fleet Services	60,000	80,782	0	0	0	0.00%
Miscellaneous Internal Services	0	35,974	0	0	0	0.00%
FEES AND CHARGES	**1,950,371**	**1,923,342**	**1,473,814**	**784,438**	**(689,376)**	**-46.77%**
Departmental Administration	430,570	442,701	512,331	7,884	(504,447)	-98.46%
Radio-Equip Replacement	123,900	269,778	80,000	80,000	0	0.00%
ADMINISTRATIVE CHARGES	**554,470**	**712,480**	**592,331**	**87,884**	**(504,447)**	**-85.16%**
Investment Earnings	55,523	39,137	41,410	48,500	7,090	17.12%
INTEREST EARNINGS	**55,523**	**39,137**	**41,410**	**48,500**	**7,090**	**17.12%**
Fund Balance	4,878,997	4,698,147	5,503,656	4,870,029	(633,627)	-11.51%
Non Discretionary	56,535	0	137,987	131,637	(6,350)	-4.60%
Interfund Loan Received	0	0	0	500,000	500,000	100.00%
Transfer Fr General Fund (100)	1,057,424	2,781,901	1,569,445	1,317,431	(252,014)	-16.06%
Transfer Fr Sp Rev Funds (200)	1,637,471	2,937,973	2,848,551	4,227,291	1,378,740	48.40%
Transfer Fr Int Svc Fnds (600)	473,904	360,836	426,000	528,958	102,958	24.17%
Intrafund Transfer	0	10,000	529,476	0	(529,476)	-100.00%
FISCAL TRANSACTIONS	**8,104,332**	**10,788,857**	**11,015,115**	**11,575,346**	**560,231**	**5.09%**
TOTAL RESOURCES	**33,280,561**	**36,503,810**	**36,381,431**	**41,208,064**	**4,826,633**	**13.27%**

Department of Public Safety

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	20,804,043	20,788,434	17,815,699	16,924,668	(891,031)	-5.00%
Extra Help	300,887	207,943	203,412	184,680	(18,732)	-9.21%
Unclassified Temporary	12,206	0	0	0	0	0.00%
Overtime	1,601,618	1,478,584	1,114,770	1,846,368	731,598	65.63%
Reduction Unfunded Vac Liab	654,907	577,530	338,860	339,768	908	0.27%
Compensatory Time	160,495	90,277	75,096	102,096	27,000	35.95%
Personal Time	114,639	249,009	98,976	138,396	39,420	39.83%
Risk Management Benefits	240,728	276,849	308,619	398,611	89,992	29.16%
Social Security Expense	1,466,731	1,442,781	1,219,727	1,210,994	(8,733)	-0.72%
Medicare Insurance Expense	344,174	339,197	282,712	283,252	540	0.19%
Unemployment Insurance (State)	161,520	152,778	138,477	163,084	24,607	17.77%
Workers Comp	71,490	69,088	58,620	58,880	260	0.44%
Disability Insurance - Long-term	129,117	114,568	154,099	154,974	875	0.57%
PERS - OPSRP Employer rate	1,935,250	2,625,090	2,230,087	2,734,095	504,008	22.60%
PERS Bond	1,614,194	1,311,503	1,167,760	1,499,613	331,853	28.42%
PERS - 6% Pickup	1,377,527	1,369,064	1,158,769	1,161,377	2,608	0.23%
Optional ER IAP	0	0	2,002	0	(2,002)	-100.00%
Health Insurance	5,572,629	5,546,147	4,938,402	4,984,533	46,131	0.93%
Dental Insurance	443,414	412,570	374,176	374,076	(100)	-0.03%
Vision Insurance	119,858	110,678	75,622	47,725	(27,897)	-36.89%
EE Assistance Pgm - IBH	22,010	20,012	16,897	16,146	(751)	-4.44%
Life Insurance	119,139	103,311	89,852	93,864	4,012	4.47%
Flexible Spending	5,271	4,794	3,444	3,246	(198)	-5.75%
Disability Insurance - Short Term	8,370	7,609	6,836	6,480	(356)	-5.21%
Defer. Comp Employer Contrib.	101,052	106,459	67,284	67,437	153	0.23%
Retiree Medical	1,151,227	1,150,507	894,529	644,600	(249,929)	-27.94%
FMLA Administration	0	0	0	6,360	6,360	100.00%
Salary Offset	0	0	20,358	(29,663)	(50,021)	-245.71%
PERSONNEL SERVICES	**38,532,496**	**38,554,784**	**32,855,085**	**33,415,660**	**560,575**	**1.71%**
Professional & Consulting	824,095	1,376,217	3,601,030	5,186,986	1,585,956	44.04%
Data Processing Services	118,179	193,054	0	0	0	0.00%
Public Safety Services	157,259	338,527	0	10,000	10,000	100.00%
Relief & Assistance	0	0	6,921	2,000	(4,921)	-71.10%
Training Services	0	0	2,000	2,000	0	0.00%
Intergovernmental Agreements	413,615	570,638	741,615	133,356	(608,259)	-82.02%
Agency Payments	1,731,209	2,058,720	2,105,590	638,435	(1,467,155)	-69.68%
Release Subsidy - P & P	27,690	20,990	29,963	0	(29,963)	-100.00%
Motor Fuel & Lubricants	31,194	36,972	36,300	28,672	(7,628)	-21.01%
Automotive Equipment Parts	31,791	5,736	6,950	2,265	(4,685)	-67.41%
Tires	2,259	1,210	1,300	2,315	1,015	78.08%
Machinery & Equipment Parts	13,944	22,713	27,300	38,100	10,800	39.56%
Helicopter Expense	113,840	161,780	0	4,200	4,200	100.00%
Refuse & Garbage	30,422	30,736	41,500	49,400	7,900	19.04%
Spec Handling/Haz Waste Disp	0	146	0	0	0	0.00%
Light, Power & Water	463,914	442,442	507,050	451,550	(55,500)	-10.95%
Telephone Services	195,524	195,028	175,488	145,089	(30,399)	-17.32%
General Liability	613,502	673,321	364,805	390,897	26,092	7.15%
Claims	0	36	200	0	(200)	-100.00%
Vehicle Preventive Maintenance	5,830	6,162	2,300	3,355	1,055	45.87%

DEPARTMENT EXPENSE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Vehicle Repair	108,767	71,831	56,473	35,150	(21,323)	-37.76%
Maintenance of Equipment	83,722	57,979	85,500	107,079	21,579	25.24%
Maintenance of Structures	71,854	126,302	153,700	95,422	(58,278)	-37.92%
Maintenance of Grounds	6,606	3,593	8,250	5,750	(2,500)	-30.30%
Maintenance Agreements	120,875	72,879	116,400	133,180	16,780	14.42%
Operating Licenses & Permits	4,840	3,444	3,500	2,900	(600)	-17.14%
External Equipment Rental	137,480	153,686	201,296	125,512	(75,784)	-37.65%
External Vehicle Rental	54	0	0	0	0	0.00%
Real Estate & Space Rentals	706,008	135,091	361,576	198,325	(163,251)	-45.15%
Fleet Services Rentals	1,266,864	1,137,651	1,085,981	1,203,343	117,362	10.81%
Copier Charges	38,507	46,467	33,250	33,050	(200)	-0.60%
Mail Room Charges	17,491	16,360	21,500	23,200	1,700	7.91%
Direct/Information Services	2,601,389	2,568,092	1,960,378	1,715,498	(244,880)	-12.49%
County Indirect Charges	2,586,139	2,715,843	2,891,674	2,604,295	(287,379)	-9.94%
Dept Support/Direct	430,570	442,701	675,204	7,885	(667,319)	-98.83%
PC Replacement Services	0	148,550	122,245	90,240	(32,005)	-26.18%
Office Supplies & Expense	38,193	39,214	44,765	35,374	(9,391)	-20.98%
Educational Materials	0	260	100	100	0	0.00%
Membrshp/Professionl Licenses	13,131	11,567	11,925	13,000	1,075	9.01%
Printing & Binding	29,913	38,672	39,800	33,025	(6,775)	-17.02%
Advertising & Publicity	16,609	7,215	20,600	21,750	1,150	5.58%
Photo/Video Supplies & Svcs	18,630	23,117	249,099	68,620	(180,479)	-72.45%
Postage	6,885	5,680	3,350	2,550	(800)	-23.88%
Radio/Comm. Supplies & Svcs	548,239	527,459	502,272	949,253	446,981	88.99%
DP Supplies And Access	145,985	120,116	490,175	47,810	(442,365)	-90.25%
DP Equipment	16,590	23,245	17,600	16,040	(1,560)	-8.86%
Small Tools & Equipment	127,748	125,836	476,858	254,428	(222,430)	-46.64%
Library - Serials & Conts	9,471	13,581	12,925	11,250	(1,675)	-12.96%
Institutional Supplies	50,788	49,469	46,046	41,907	(4,139)	-8.99%
Food	475,345	197,432	80,700	94,100	13,400	16.60%
Clothing	20,830	15,552	21,000	25,000	4,000	19.05%
Bedding & Linens	3,721	1,564	4,500	17,000	12,500	277.78%
Kitchen & Dining Supplies	30,401	15,089	1,150	12,250	11,100	965.22%
Miscellaneous Supplies	72	0	0	0	0	0.00%
Clothing & Personal Supplies	99,381	58,312	83,057	168,946	85,889	103.41%
Search & Rescue Supplies	3,106	3,977	4,300	4,000	(300)	-6.98%
Safety Supplies	57,826	43,076	43,850	53,370	9,520	21.71%
Janitorial Supplies	82,702	62,236	82,875	54,851	(28,024)	-33.81%
Agricultural Supplies	77	4	900	1,000	100	11.11%
Building Materials Supplies	11,423	21,144	14,750	31,850	17,100	115.93%
Electrical Supplies	21,169	8,372	20,350	25,201	4,851	23.84%
Medical Supplies	381,449	279,774	7,450	11,050	3,600	48.32%
Stores Inventory	7,471	14,384	17,500	17,500	0	0.00%
Business Expense & Travel	14,142	22,682	16,450	18,450	2,000	12.16%
Awards & Recognition	15,757	13,578	33,550	38,300	4,750	14.16%
Outside Education & Travel	116,642	131,385	538,176	182,300	(355,876)	-66.13%
County Training Classes	814	3,127	4,700	12,500	7,800	165.96%
Training Services & Materials	37,813	8,905	82,159	660,050	577,891	703.38%
Tuition Reimbursement	4,415	4,060	2,500	2,000	(500)	-20.00%
Miscellaneous Payments	19,004	140,305	372,448	52,869	(319,579)	-85.80%
Mortgage Reserves	316,335	0	0	0	0	0.00%

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
M&S Adjustment	0	0	657,902	0	(657,902)	-100.00%
MATERIALS & SERVICES	**15,697,513**	**15,865,286**	**19,433,021**	**16,447,143**	**(2,985,878)**	**-15.36%**
Vehicles	239,660	481,051	235,000	399,000	164,000	69.79%
Law Enforcement Equipment	44,652	62,640	22,867	0	(22,867)	-100.00%
Communications Equipment	15,300	20,000	1,150,000	2,045,000	895,000	77.83%
Data Processing Equipment	0	0	15,312	0	(15,312)	-100.00%
CAPITAL OUTLAY	**299,612**	**563,691**	**1,423,179**	**2,444,000**	**1,020,821**	**71.73%**
Construction Management	10,184	0	71,600	71,270	(330)	-0.46%
Land Improvements	50,314	171,780	0	0	0	0.00%
Improvements	0	41,753	0	0	0	0.00%
CAPITAL PROJECTS	**60,498**	**213,533**	**71,600**	**71,270**	**(330)**	**-0.46%**
Int Pd Interfund Loan	0	0	0	6,250	6,250	100.00%
FISCAL TRANSACTIONS	**0**	**0**	**0**	**6,250**	**6,250**	**100.00%**
Transfer To General Fund (100)	5,328	108,995	140,160	95,164	(44,996)	-32.10%
Transfer To Special Rev. Funds	978,446	2,781,901	1,224,832	1,317,431	92,599	7.56%
Transfer To Debt Service Funds	0	191,887	194,263	191,563	(2,700)	-1.39%
Transfer To Capital Proj. Funds	249,486	0	0	0	0	0.00%
Intrafund Transfer	0	10,000	26,422	0	(26,422)	-100.00%
Prin Pd Interfund Loan	0	0	0	500,000	500,000	100.00%
FUND TRANSFERS	**1,233,260**	**3,092,783**	**1,585,677**	**2,104,158**	**518,481**	**32.70%**
Operational Contingency	0	0	605,467	6,981,519	6,376,052	1053.08%
Operational Reserves	0	0	164,060	100,000	(64,060)	-39.05%
Unapprop. Ending Fund Balance	0	0	2,229,045	2,284,449	55,404	2.49%
Reserves - Future Projects	0	0	123,874	90,700	(33,174)	-26.78%
TOTAL RESERVES	**0**	**0**	**3,122,446**	**9,456,668**	**6,334,222**	**202.86%**
TOTAL EXPENDITURES	**55,823,379**	**58,290,077**	**58,491,008**	**63,945,149**	**5,454,141**	**9.32%**

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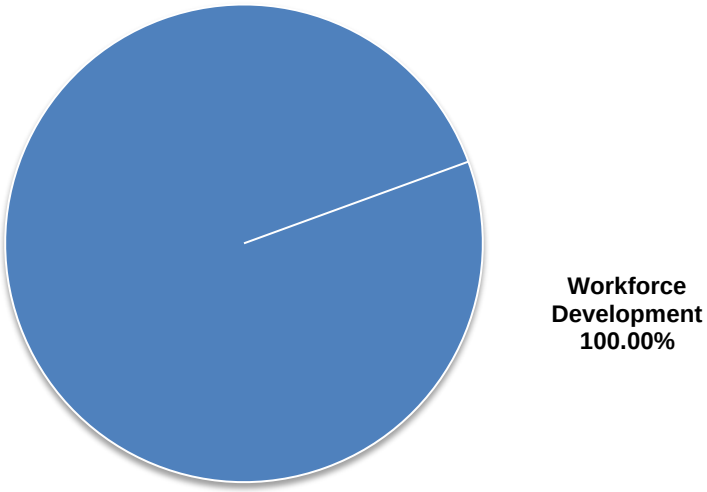
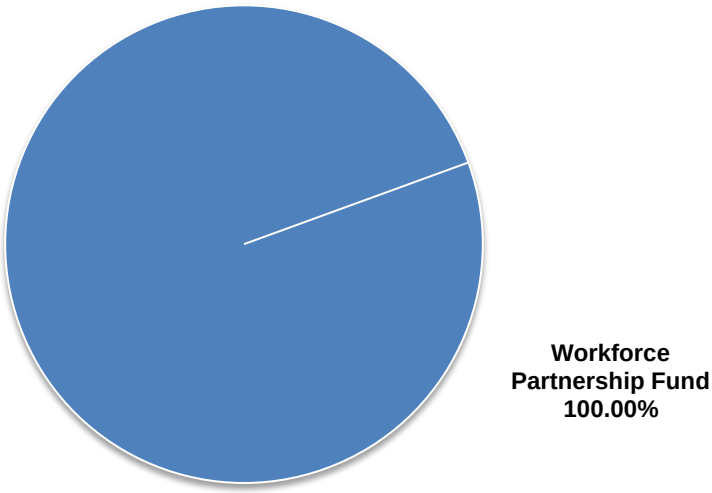
Workforce Partnership Department

FY 13-14 Adopted Expenditures: $ 2,405,039.00

FY 13-14 Expenditures by Division



FY 13-14 Budget by Fund



Chuck Forster, Director
Workforce Partnership
541-682-7227

Workforce Partnership

Department Purpose & Overview

The purpose of the Workforce Partnership Department is to implement policy and resource allocation decisions of the Lane Workforce Partnership board of directors. The board's mission is: To meet the workforce needs of employers and individuals through partnerships and innovation.

The Lane Workforce Partnership is a business-led workforce development organization dedicated to meeting the workforce needs of employers and individuals throughout Lane County. A 39 member board of directors is comprised of a majority from business, as well as local elected officials, representatives from community-based organizations, organized labor, economic development, and educational and state institutions.

The board of directors has been designated by the Lane County Board of Commissioners, and cities of Eugene and Springfield, as the local workforce investment board under the federal Workforce Investment Act (WIA) of 1998. WIA boards are charged with establishing an employer-driven system of service delivery for federally funded workforce programs operating in a local area. The Lane Workforce Partnership board's focus is to create workforce solutions that make local businesses stronger to compete in a global economy and ensure that people are prepared for jobs that will be available now and in the future. To this end, the Workforce Partnership serves as both a convener of businesses and an investor in workforce development.

Lane Workforce Partnership (LWP) is financially responsible for all federal and state granted employment and training funds which include receipt, expenditure and compliance audit requirements. The current budget reflects those funds paid for services actually purchased by LWP from the Lane County. This purchase of services is limited to Human Resources/Personnel administration which includes payroll. The Lane Workforce Partnership receives approximately 4 million dollars annually. This budget reflects only those costs associated with reimbursement of payroll expenses and associated costs.

Lane Workforce Partnership develops its own budget just prior to the beginning of the fiscal year. More information is available about the programs and operations of Lane Workforce Partnership on the web at www.laneworkforce.org.

Goals & Objectives

Goal 1: To build a pipeline of higher skilled workers to meet employers' demand

Strategic Objectives

- Increase academic skills, workforce readiness and occupational skills of the emerging workforce
- Increase work experience, internship and pre-apprenticeship opportunities for the emerging workforce
- Increase training and employment opportunities for transitional and current workers in high wage, high demand occupations and careers in targeted sectors
- Offer targeted services to meet the training and employment needs of people with disabilities, veterans, 50+ and minorities

Goal II: To promote workforce system innovation and service delivery integration

Strategic Objectives

- Increase opportunities for individuals to skill-up in the WorkSource Lane Centers and increase access to on-line learning
- Expand employer engagement within the workforce system

Goal III: To invest, oversee, and promote a workforce system that meets the needs of employers and job seekers to advance economic development

Strategic Objectives

- Review the effectiveness of training investments and job placement services
- Monitor local unified plan implementation
- Regularly inform the community on the effectiveness of the workforce system
- Implement customer satisfaction measure in collaboration with the Oregon Workforce Investment Board

Goal IV: To align employers, workforce, education, human services and economic development policies and programs to increase business competiveness

Strategic Objectives

- To implement sector strategies in manufacturing and health care
- Establish Lane County as a certified Work Ready Community
- Align with community and economic development initiatives that foster the board's mission
- Promote initiatives with K-12 and community college to align curricula to workforce opportunities and needs

Goal V: Increase federal and non-federal resources for board initiatives

Strategic Objectives

- Support statewide and regional initiatives to increase funding for workforce development
- Pursue grant opportunities and new partnerships

Major Milestones & Achievements in FY 12-13

The primary vehicle for the delivery of workforce development services to Lane County businesses and individuals is *WorkSource Lane.*

Following are projected milestones and achievements for the year ending June 30, 2013.

- More than 650 employers will access job recruitment and retention services.
- Over 20,000 individuals will receive job and career services annually.
- More than 6,000 people will be placed in jobs.
- Occupational training scholarships will be awarded to more than 65 adults.
- More than 80 individuals will be placed in On-the-Job Training with local businesses.
- Over 700 individuals will earn a National Career Readiness Certificate (NCRC) documenting work ready skills in math, reading and locating information. One hundred employers will indicate a preference for job applicants with an NCRC.

Lane County Strategic Plan

The Executive Director of the Lane Workforce Partnership served as the co-lead for the task team charged with developing the economic development goals for Lane County's strategic plan. To accomplish these goals, a detailed action plan is under development.

Innovate Lane County Phase 1 & 2

Phase I of Innovate Lane County included co-location of the Community and Economic Development Division at the Lane Workforce Partnership administrative. On March 1, 2013, staff returned to the Public Service Building and now is housed within County Administration.

Workforce Partnership

DEPARTMENT FINANCIAL SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCES:						
Fees and Charges	3,220,387	2,496,856	2,541,283	2,392,433	(148,850)	-5.86%
Total Revenue	3,220,387	2,496,856	2,541,283	2,392,433	(148,850)	-5.86%
Fund Transfers In	31,703	36,503	0	12,606	12,606	100.00%
TOTAL RESOURCES	**3,252,090**	**2,533,359**	**2,541,283**	**2,405,039**	**(136,244)**	**-5.36%**
EXPENDITURES:						
Personnel Services	3,134,299	2,427,068	2,440,497	2,322,149	(118,348)	-4.85%
Materials and Services	117,790	106,291	100,786	82,890	(17,896)	-17.76%
TOTAL EXPENDITURES	**3,252,090**	**2,533,359**	**2,541,283**	**2,405,039**	**(136,244)**	**-5.36%**
Total FTE	36.00	25.00	24.10	21.50	(2.60)	-10.79%

EXPENDITURES BY FUND						
Workforce Partnership Fund	3,252,090	2,533,359	2,541,283	2,405,039	(136,244)	-5.36%
TOTAL	**3,252,090**	**2,533,359**	**2,541,283**	**2,405,039**	**(136,244)**	**-5.36%**

DEPARTMENT POSITION LISTING

Workforce Development

1.00 Accountant
1.00 Administrative Support Supv
8.00 Employment Specialist 2
2.00 Employment Specialist 2 - Bilingual
1.00 Executive Director - LWP
0.70 Office Assistant 2
1.00 Office Assistant, Sr
1.00 Prof/Tech Supervisor
1.00 Program Services Coord, Sr
1.00 Program Services Coordinator 2
1.80 Program Supervisor
1.00 Secretary 2
1.00 Sr. System Administrator
21.50 Department FTE Total

Workforce Partnership

DEPARTMENT RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
LWP Reimbursements	3,220,387	2,496,856	2,541,283	2,392,433	(148,850)	(0.06)
FEES AND CHARGES	**3,220,387**	**2,496,856**	**2,541,283**	**2,392,433**	**(148,850)**	**(0.06)**
Transfer Fr Int Svc Fnds (600)	31,703	36,503	0	12,606	12,606	1.00
FISCAL TRANSACTIONS	**31,703**	**36,503**	**0**	**12,606**	**12,606**	**1.00**
TOTAL RESOURCES	**3,252,090**	**2,533,359**	**2,541,283**	**2,405,039**	**(136,244)**	**(0.05)**

DEPARTMENT EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	1,809,075	1,411,863	1,404,588	1,291,413	(113,175)	(0.08)
Reduction Unfunded Vac Liab	62,060	41,552	32,631	37,151	4,520	0.14
Compensatory Time	1,142	2,048	0	0	0	0.00
Risk Management Benefits	16,882	17,362	15,407	14,369	(1,038)	(0.07)
Social Security Expense	113,803	88,886	89,111	82,355	(6,756)	(0.08)
Medicare Insurance Expense	26,956	20,936	20,850	19,292	(1,558)	(0.07)
Unemployment Insurance (State)	14,505	10,568	11,078	11,170	92	0.01
Workers Comp	6,163	4,738	4,345	4,003	(342)	(0.08)
Disability Insurance - Long-term	12,014	8,368	11,524	10,631	(893)	(0.08)
PERS - OPSRP Employer rate	147,847	159,876	161,169	186,264	25,095	0.16
PERS Bond	127,038	81,080	88,122	102,969	14,847	0.17
PERS - 6% Pickup	109,969	84,512	86,248	79,706	(6,542)	(0.08)
Health Insurance	520,560	372,192	393,408	388,233	(5,175)	(0.01)
Dental Insurance	43,256	29,816	32,328	30,314	(2,014)	(0.06)
Vision Insurance	11,672	5,934	4,050	3,759	(291)	(0.07)
EE Assistance Pgm - IBH	2,121	1,478	1,500	1,320	(180)	(0.12)
Life Insurance	6,579	4,479	4,800	4,224	(576)	(0.12)
Flexible Spending	508	354	300	264	(36)	(0.12)
Disability Insurance - Short Term	807	562	600	528	(72)	(0.12)
Defer. Comp Employer Contrib.	9,483	9,915	8,430	8,643	213	0.03
Retiree Medical	91,861	70,548	70,008	45,013	(24,995)	(0.36)
FMLA Administration	0	0	0	528	528	1.00
PERSONNEL SERVICES	**3,134,299**	**2,427,068**	**2,440,497**	**2,322,149**	**(118,348)**	**(0.05)**
Telephone Services	12,667	7,443	5,040	6,650	1,610	0.32
General Liability	11,648	9,127	9,130	8,394	(736)	(0.08)
Direct/Information Services	5,414	5,514	5,500	3,000	(2,500)	(0.45)
County Indirect Charges	87,378	83,760	81,116	64,846	(16,270)	(0.20)
Office Supplies & Expense	258	10	0	0	0	0.00
Advertising & Publicity	0	363	0	0	0	0.00
Awards & Recognition	0	74	0	0	0	0.00
Outside Education & Travel	375	0	0	0	0	0.00
County Training Classes	50	0	0	0	0	0.00
MATERIALS & SERVICES	**117,790**	**106,291**	**100,786**	**82,890**	**(17,896)**	**(0.18)**
TOTAL EXPENDITURES	**3,252,090**	**2,533,359**	**2,541,283**	**2,405,039**	**(136,244)**	**(0.05)**

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Lane County Goals and Strategic Planning

The Board of Commissioners adopted the Lane County Strategic Plan in 2011.

The Vision of Lane County Government is that it will be a prosperous community through wise stewardship of its human and natural resources. It is a community that is ambitious in its hopes, creative in its leadership, and accountable for the health and welfare of its current and future generation of residents.

The Board of Commissioners identified the following areas for goal development; Public safety, public health, economic development, and the County's financial stability. The County's Management Team divided in Goal Teams to review data, consult advisors, and identify the most impactful possible goals.

Lane County Goals

- By 2017, reduce property crime in Lane County by 25%.
- By 2017, reduce the rate of Lane County fetal/infant mortality by 16%
- By 2017, reduce the rate of substantiated child maltreatment by 20%
- By 2017, Lane County will transform the existing industrial land in Goshen to support increased levels of development resulting in jobs that pay no less than 150% of the median wage
- By December 2013, Lane County will create a revolving loan fund of at least $500,000 to help promote rural business expansion, workforce development, and job creation and retention.

There has been a lot of work done on these goals, such as action plans, and work that focuses on these goals. In 2014, the Lane County Commissioners will come together and revisit the Goals. A couple of these goals have either been met, or are very close.

Resident Survey

Getting input from residents helps the commissioners, the management team, and other County stakeholders identify challenges, and plans for improvement. In 2013, a countywide survey was completed by the National Research Center, an affiliate of the International City/County Management Association (ICMA). This latest data will help the goal area focus teams, the Management team, and the Board of Commissioners is more informed of how the residents feel about services, and the needs of our community. This data will also be used to help revisit the goals and ensure that we are on the right track to achieve our mission of making Lane County a prosperous community by providing collaborative leadership, fair and inclusive decision making, and excellent sustainable local governmental services to our residents and guests.

Net Operating Budget

Oregon Local Budget Law requires interfund activity be recorded in more than one fund. As a result, the County's total operating budget is less than the total budget. The County budget also includes non-county funds, un-appropriated funds (non-spendable); debt service & capital expenditures, which are not part of the 'operating' budget. The chart below provides the actual dollars being budgeted after removing interfund activity, as well as the Net Operating Budget figure for FY 13-14.

Adjustments	Budgeted Expenditures	Explanation of Elimination
FY 13-14 Adopted Budget	**489,120,848**	
STEP #1 - Removal of interfund activity (same expense occurs in more than one fund)		
Inter-Fund Activity		
	(1,556,149)	Title III Reimbursements to departments
	(1,381,715)	Video Lottery Awards to departments
	(20,000)	Training reimbursement (Depts to HR)
	(2,793,082)	Retiree Medical benefits assessed to departments
	(3,027,608)	Benefits assessed to departments for self-insurance pool
	(35,504,506)	Benefits assessed to departments for employee benefits
	(22,507,047)	PERS benefits assessed to departments
	(29,665,427)	County Fleet vehicle use, maintenance, and fuel
	(359,763)	Mailroom and copier services paid by departments
	(598,640)	Budgeted in depts for equipment replacement
	(8,300,343)	Information Services charges paid by departments
	(26,604,082)	Inter & Intra fund transfers - between funds & subfunds
	(12,830,709)	Central services paid by direct service depts
	(5,160,231)	Intradepartment direct/indirect charges
Subtotal	(150,309,302)	
ACTUAL BUDGETED DOLLARS	**338,811,546**	
Step #2 - Removal of unappropriated reserves, debt service, capital and non-county funds		
Non-County Funds		
	(836,060)	Collected for and paid to Lane Education Service District.
	(900,000)	Regional Partner Funds held in Reserve
Subtotal	(1,736,060)	
Debt Service Payments		
	(12,895,786)	Bond principal & interest payments
Subtotal	(12,895,786)	
Capital Expenditures		
	(18,940,535)	Capital outlay and expenditures
	(21,295,427)	Reserve for Fleet Vehicles
Subtotal	(40,235,962)	
Unappropriated Fund Balance		
	(18,852,876)	Unappropriated Ending Fund Balance - not appropriated
Subtotal	(18,852,876)	
NET OPERATING BUDGET	**265,090,862**	

2011-2012 RATE AND VALUE INFORMATION FOR OREGON COUNTIES
Sorted by Tax Comparable Rate (Including O&C Revenue)

Rank curr 2011-12	Rank last yr	Up or Down?	COUNTY	2012 Est. POPULATION [1]	2012 MEDIAN FAMILY INCOME [2]	2012 Net Assessed Value - NAV (In Thousands) [3]	O&C Revenue (less Title III)	OTHER FUNDING ie. Income, Business, Prop. Tnsfr Taxes	PERM. RATE	LOCAL OPTION *	PERM RT OTHER (Vector, Library, Transit) **	PERM. RT. COUNTY EXT **	PERM RATE LAW ENF. **	LOCAL OPTION LAW ENF. *	TOTAL RATE	EQUIV O&C/ OTHER RATE	TOTAL COMP RATE
1	1	-	WHEELER	1,424	43,700	109,369			8.5266		1.0084	0.5584			10.0934	-	10.0934
2	2	-	SHERMAN	1,732	45,300	410,153			8.7141		0.4780				9.1921	-	9.1921
3	3	-	LAKE	7,771	44,800	828,340			3.7619		2.4856	0.2392			6.4867	-	6.4867
4	4	-	MULTNOMAH*	759,256	73,000	57,541,485	232,904	48,825,000	4.3434	0.9400					5.2834	0.8526	6.1360
5	9	U	JEFFERSON	21,749	48,500	1,410,911			3.5662		0.4349			0.9900	4.9911	-	4.9911
6	5	D	MORROW	11,244	52,000	1,423,030			4.1347	0.3900	0.2899				4.8146	-	4.8146
7	8	U	CLACKAMAS (RURAL)	383,857	73,000	36,352,511	1,034,571		2.9766		0.9421	0.0500	0.7198		4.6885	0.0285	4.7170
8	10	U	WASCO	25,487	53,600	1,804,541			4.2523			0.2500			4.5023	-	4.5023
9	6	D	HARNEY	7,212	49,800	447,152			4.5016						4.5016	-	4.5016
10	7	D	BAKER	15,909	52,000	1,207,339			3.7286	0.0745	0.5965				4.3996	-	4.3996
11	13	U	LINN	118,360	58,700	7,701,081	1,140,553		1.2736	2.7700		0.0520			4.0956	0.1481	4.2437
12	15	U	CLACKAMAS (CITY)	383,857	73,000	36,362,511	1,034,571		2.4042		0.7198	0.0500	0.7198	0.2480	4.1418	0.0285	4.1703
13	14	U	WASHINGTON*	547,672	73,000	48,018,884	146,631	2,300,000	2.2484	0.5900			0.6365	0.6112	4.0861	0.0510	4.1371
14	11	D	HOOD RIVER*	22,584	60,000	1,830,667		3,795,678	1.4171		0.0723		0.5644		2.0538	2.0734	4.1272
15	16	U	CROOK	20,729	56,300	1,541,856			3.8702			0.1207			3.9909	-	3.9909
16	17	U	GILLIAM	1,953	54,600	1,007,455			3.8450						3.8450	-	3.8450
17	18	U	WALLOWA	6,821	54,200	648,654			2.5366		1.1064	0.1625			3.8055	-	3.8055
18	12	D	DESCHUTES (RURAL)	162,277	66,400	17,344,951			1.2783		0.5500	0.0224	1.5618	0.2300	3.6425	-	3.6425
19	30	U	BENTON	86,430	74,200	6,811,922	708,732	968,905	2.2052	0.6800	0.3947				3.2799	0.2463	3.5262
20	21	U	CLATSOP (CITY)	37,301	56,700	4,974,849			1.5338	0.0700	1.0175	0.0534	0.7195		3.3942	-	3.3942
21	22	U	CLATSOP (RURAL)	37,301	56,700	4,974,849			1.5338	0.0700	1.0175	0.0534	0.7195		3.3942	-	3.3942
22	25	U	COOS	62,534	49,600	4,386,230	1,935,750	4,084,019	1.0799		0.7289	0.0888			1.8976	1.3724	3.2700
23	23	-	UMATILLA	76,820	55,100	4,476,221			2.8487		0.3682				3.2169	-	3.2169
24	24	-	UNION	25,759	57,100	1,480,818			2.9668		0.0239	0.1619			3.1526	-	3.1526
25	26	U	GRANT	7,317	46,800	469,662			2.8819			0.2598			3.1417	-	3.1417
26	19	D	MARION	319,985	60,000	19,196,147	485,169		3.0252						3.0252	0.0253	3.0505
27	32	U	LINCOLN	46,151	56,000	6,206,795	115,867		2.8202	0.1100		0.0451			2.9753	0.0187	2.9940
28	27	D	MALHEUR	30,630	49,900	1,638,499			2.5823		0.2000				2.7823	-	2.7823
29	31	U	DESCHUTES (CITY)	162,277	66,400	17,344,951			1.2783		0.5500	0.0224	0.9200		2.7707	-	2.7707
30	20	D	YAMHILL	100,255	73,000	6,823,878	257,088		2.5775			0.0449			2.6224	0.0377	2.6601
31	28	D	DOUGLAS	107,164	51,900	7,514,159	9,153,203		1.1124			0.0600			1.1724	1.2181	2.3905
32	33	U	JACKSON	206,412	58,500	16,178,756	4,901,992	404,000	2.0099						2.0099	0.3280	2.3379
33	34	U	TILLAMOOK	25,287	55,300	3,998,532	211,541		1.4986	0.6800		0.0690			2.2476	0.0529	2.3005
34	29	D	KLAMATH	65,912	54,400	5,124,383	986,141		1.7326	0.0500			0.1541		1.9367	0.1924	2.1291
35	36	U	POLK	76,353	60,000	4,653,358	868,165		1.7160			0.0750			1.7910	0.1866	1.9776
36	37	U	COLUMBIA	49,286	73,000	4,042,161	652,115		1.3956			0.0571			1.4527	0.1613	1.6140
37	39	U	LANE	354,542	59,200	26,386,153	4,917,036		1.2793						1.2793	0.1863	1.4656
38	35	D	JOSEPHINE	82,930	49,400	6,182,933	4,910,825		0.5867			0.0459			0.6326	0.7943	1.4269
39	38	D	CURRY	22,248	54,400	2,518,284	1,079,058		0.5996			0.1021			0.7017	0.4285	1.1302

1. Population is a 2012 Population Estimate - Source: United States Census Reports, QuickFacts
2. Family Median Income is gross income from HUD and Census sur Tax Rates (Perm - Local Op Law Enf) represent 2012. Location: www.huduser.org - Data Sets
Median income figure is based on Metro area within that county, i.e. Lane County = Eug-Springfield; Multnomah, Washington, Yamhill, Clackamas, Columbia = Portland-Vancouver, Beaverton; Deschutes = Bend.
3. Net Assessed Value (NAV) includes nonprofit housing, state fish & wildlife value, but excludes urban renewal excess value. Average countywide rate for local governments including special levies and GO bonds outside Measure
* Source: www.oregon.gov/dor - Propery Tax Statistics 2012 Report - Stat Reports - *The information in this publication is presented primarily by county or district type. Property values reported within this publication are based*
** Source: www.oregon.gov/dor - Propery Tax Statistics 2012 Report - 2011-12 SUPPLEMENTAL REPORT - *The information in this publication is presented primarily by county or district type.*
Note: three counties have a separate rate within incorporated city limits.
NOTE: Multnomah enacted a personal income tax of 1.25 percent of OR taxable income less an exemption. Also has a Business Income tax. Washington County has enacted a Real Property Transfer Tax.
Hood River owns and manages 30,000 acres of forestland. Coos County has County Owned timber revenue.Jackson County is White City Enhanced Law Enf. Benton County is landfill surcharge (funds used in general fund).

COMPARATIVE SUMMARY OF PROPERTY TAX LEVIES AND RATES

LANE COUNTY LEVIES	FY 10-11 ACTUAL	RATE	FY 11-12 ACTUAL	RATE	FY 12-13 ACTUAL	RATE	FY 13-14 ADOPTED	RATE
General Fund Tax Base	$32,920,785	1.2793	$33,754,743	1.2793	$34,407,778	1.2793	$35,443,990	1.2793
Local Option Tax Levy							$15,238,173	0.5500

SPECIAL LEVIES	FY 10-11 ACTUAL	RATE	FY 11-12 ACTUAL	RATE	FY 12-13 ACTUAL	RATE	FY 13-14 ADOPTED	RATE
Juv. Just. Cntr G. O. Bond	2,904,153	0.1128	3,033,969	0.1149	3,001,857	0.1115	2,987,588	0.0108
GRAND TOTAL	**$35,824,937**	**1.3921**	**$36,788,712**	**1.3942**	**$37,409,635**	**1.3908**	**$38,431,578**	**1.8401**

LANE COUNTY VALUE TO COMPUTE	FY 10-11 ACTUAL	FY 11-12 ACTUAL	FY 12-13 ACTUAL	FY 13-14 ESTIMATE
	$26,898,804,876	$26,386,153,499	$26,898,804,876	$27,705,769,022

NOTES:

General Fund Tax Base will be assessed at the permanent rate of $1.2793 per $1,000 Assessed Value, as provided by Measure 50.
Value to Compute is the Assessed Value minus Excess Urban Renewal Value (provided by Dept. of Assessment & Taxation).
Table excludes Western Oregon Severance Tax Offset and Measure 5 Compression.

Comparative Summary of Positions

By Department/Division and Service - All Funds Combined

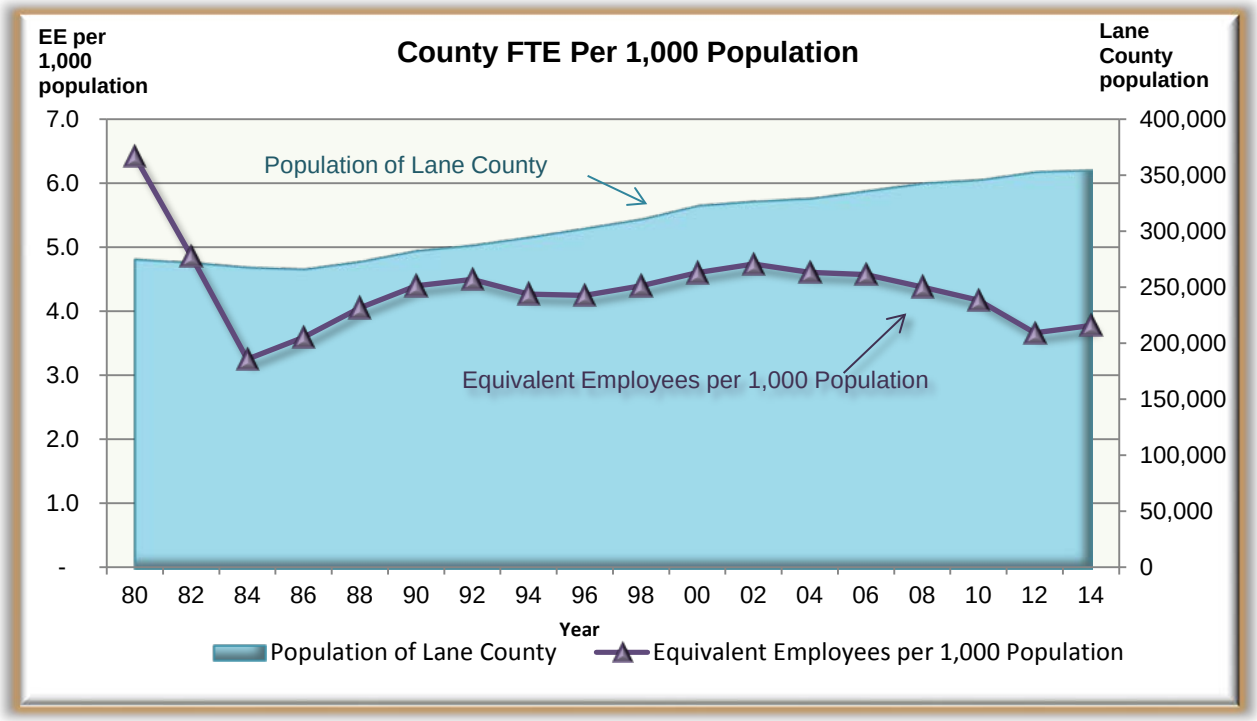
For FY 13-14 Adopted Budget, there will be a total of 1,337.82 FTE. The FTE will be increasing from 1,295.97 in FY 12-13, which is approximately a 3.23% increase.

The FY 13-14 Adopted Budget will see this FTE increase due to a majority of the Public Safety Local Option Tax Levy that was passed by our citizens.

Historical Changes in Full Time Equivalent Employees

Reductions in discretionary revenues, and especially reductions in timber receipts, have caused reductions in the number of County employees over the last thirty years. The graph below shows the decrease in full time equivalent (FTE) positions since the budget year of FY 79-80. In that year the County had 1,765 FTE employees.

In the FY 13-14 Adopted Budget, there will be approximately 1,337.82 full-time equivalent employees. This is a 24.2% decrease from FY 79-80. During the same time period, the population of Lane County has grown 28.8%. In 79-80, there were 6.4 employees per 1,000 residents. In FY 13-14, there will be 3.8 employees for every 1,000 residents. This represents a decrease of 40.6%.



COMPARISON OF REVENUES BY FUND		FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	% Chng Fr Curr
GENERAL FUND						
124S	General Fund	105,696,903	94,268,279	88,017,772	82,125,346	-6.69%
	Total	**105,696,903**	**106,584,041**	**88,017,772**	**82,125,346**	**-6.69%**
SPECIAL REVENUE FUNDS						
216S	Parks & Open Spaces Fund	4,157,313	4,273,231	3,125,352	3,409,120	9.08%
222	Law Library Fund	614,435	553,437	429,220	284,186	-33.79%
225S	Road Fund	91,112,106	82,773,098	72,591,084	57,902,533	-20.23%
231	Liquor Law Enforcement Fund	102,349	83,819	100,345	78,845	-21.43%
240	Public Land Corners Preserv Fund	1,328,216	1,473,293	1,491,199	1,608,915	7.89%
241	County School Fund	5,950,698	3,383,966	3,389,075	836,060	-75.33%
244	County Clerks Fund	295,034	361,708	396,328	455,697	14.98%
249	Workforce Partnership Fund	3,252,090	2,533,359	2,541,283	2,405,039	-5.36%
250	Title III Projects Fund	6,971,608	5,682,677	4,506,210	2,122,002	-52.91%
260S	Special Revenue Fund	32,804,939	34,353,387	34,836,842	31,787,391	-8.75%
275	Industrial Revolving Fund	230,468	174,059	173,543	1,318	-99.24%
283	Animal Regulation Authority Fund	2,068,821	1,998,037	604,422	731,197	20.97%
285	Intergov. Human Svcs Fund	15,075,791	12,845,849	11,404,846	11,927,516	4.58%
286S	Heath and Human Services Fund	60,171,050	56,747,317	60,800,798	66,902,641	10.04%
287	LaneCare	47,647,105	49,793,068	21,681,067	15,216,875	-29.81%
290	Local Option Tax Levy Fund	0	0	0	14,560,177	100.00%
	Total	**271,782,023**	**257,030,305**	**218,071,614**	**210,229,512**	**-3.60%**
SPECIAL REVENUE FUNDS						
323	Fairboard Debt Service Fund	6,021,886	792,717	789,568	684,275	-13.34%
333	Special Oblig Bond Retiremt Fund	2,735,645	3,419,794	3,424,051	3,410,695	-0.39%
336	General Oblig Bond Retiremt Fund	3,082,803	3,141,257	3,090,255	2,994,250	-3.11%
	Total	**11,840,334**	**7,353,768**	**7,303,874**	**7,089,220**	**-2.94%**
CAPITAL PROJECT FUNDS						
435	Capital Improvement Fund	19,492,840	13,451,476	10,075,201	6,645,370	-34.04%
454	Juv Just Center Construction Fund	3,240,386	3,117,591	958,767	14,911	-98.44%
	Total	**22,733,226**	**16,569,067**	**11,033,968**	**6,660,281**	**-39.64%**
ENTERPRISE FUNDS						
521S	FairBoard Fund	3,961,474	3,931,067	3,724,031	3,824,798	2.71%
530	Solid Waste Disposal Fund	40,704,407	38,677,218	38,336,126	37,470,518	-2.26%
539	Corrections Commissary Fund	570,315	537,553	322,712	209,182	-35.18%
552	Reg. Info System Fund	11,465,389	3,899,941	0	0	0.00%
570	Land Management Fund	6,753,645	6,394,332	5,734,861	5,704,290	-0.53%
	Total	**63,455,230**	**53,440,111**	**48,117,730**	**47,208,788**	**-1.89%**
INTERNAL SERVICES FUNDS						
612	Self Insurance Fund	7,399,062	7,164,946	7,005,959	7,115,274	1.56%
614S	Employee Benefit Fund	49,487,362	49,908,984	45,467,478	53,195,907	17.00%
615	Pension Bond Fund	6,225,557	6,049,331	5,577,894	6,395,207	14.65%
619S	Motor & Equipment Pool Fund	33,413,896	35,555,711	35,905,387	35,053,972	-2.37%
627	Intergovernmental Services Fund	949,098	976,172	983,659	926,314	-5.83%
653	PC Replacement Fund	2,461,266	2,419,135	2,790,685	2,125,644	-23.83%
654	Information Services Fund	10,431,501	19,512,823	17,043,011	15,172,301	-10.98%
	Total	**110,367,742**	**121,587,102**	**114,774,073**	**119,984,619**	**4.54%**
FIDUCIARY FUNDS						
714	Retiree Benefit Trust Fund	14,702,805	15,782,994	16,317,425	15,823,082	-3.03%
	Total	**14,702,805**	**15,782,994**	**16,317,425**	**15,823,082**	**-3.03%**
TOTAL RESOURCES ALL FUNDS		**600,578,263**	**578,347,388**	**503,636,456**	**489,120,848**	**-2.88%**

COMPARISON OF EXPENDITURES BY FUND		FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	% Chng Fr Curr
GENERAL FUND						
124S	General Fund	86,753,992	82,344,584	88,017,772	82,125,346	-6.69%
	Total	**86,753,992**	**82,344,584**	**88,017,772**	**82,125,346**	**-11.31%**
SPECIAL REVENUE FUNDS						
216S	Parks & Open Spaces Fund	2,553,777	3,760,080	3,125,352	3,409,120	9.08%
222	Law Library Fund	359,427	251,619	429,220	284,186	-33.79%
225S	Road Fund	43,997,102	47,253,188	72,591,084	57,902,533	-20.23%
231	Liquor Law Enforcement Fund	39,116	5,474	100,345	78,845	-21.43%
240	Public Land Corners Preserv Fund	372,831	474,669	1,491,199	1,608,915	7.89%
241	County School Fund	5,949,008	3,371,854	3,389,075	836,060	-75.33%
244	County Clerks Fund	52,045	51,580	396,328	455,697	14.98%
249	Workforce Partnership Fund	3,252,090	2,533,359	2,541,283	2,405,039	-5.36%
250	Title III Projects Fund	2,572,807	2,385,464	4,506,210	2,122,002	-52.91%
260S	Special Revenue Fund	28,120,609	28,782,887	34,836,842	31,787,391	-8.75%
275	Industrial Revolving Fund	58,112	516	173,543	1,318	-99.24%
283	Animal Regulation Authority Fund	1,952,263	1,934,884	604,422	731,197	20.97%
285	Intergov. Human Svcs Fund	14,352,022	12,297,877	11,404,846	11,927,516	4.58%
286S	Heath and Human Services Fund	52,231,397	48,124,030	60,800,798	66,902,641	10.04%
287	LaneCare	28,148,826	34,618,586	21,681,067	15,216,875	-29.81%
290	Local Option Tax Levy Fund	0	0	0	14,560,177	100.00%
	Total	**184,011,432**	**185,846,067**	**218,071,614**	**195,669,335**	**-10.69%**
SPECIAL REVENUE FUNDS						
323	Fairboard Debt Service Fund	5,914,911	682,749	789,568	684,275	-13.34%
333	Special Oblig Bond Retiremt Fund	2,734,902	3,418,865	3,424,051	3,410,695	-0.39%
336	General Oblig Bond Retiremt Fund	2,926,875	2,955,325	3,090,255	2,994,250	-3.11%
	Total	**11,576,688**	**7,056,939**	**7,303,874**	**7,089,220**	**-38.54%**
CAPITAL PROJECT FUNDS						
435	Capital Improvement Fund	9,179,648	7,725,768	10,075,201	6,645,370	-34.04%
454	Juv Just Center Construction Fund	149,311	2,163,825	958,767	14,911	-98.44%
	Total	**9,328,959**	**9,889,593**	**11,033,968**	**6,660,281**	**-61.15%**
ENTERPRISE FUNDS						
521S	FairBoard Fund	3,437,748	3,397,115	3,724,031	3,824,798	2.71%
530	Solid Waste Disposal Fund	17,352,084	15,587,669	38,336,126	37,470,518	-2.26%
539	Corrections Commissary Fund	260,802	255,742	322,712	209,182	-35.18%
552	Reg. Info System Fund	7,565,448	3,899,941	0	0	0.00%
570	Land Management Fund	5,559,372	5,629,224	5,734,861	5,704,290	-0.53%
	Total	**34,175,454**	**28,769,691**	**48,117,730**	**47,208,788**	**-21.94%**
INTERNAL SERVICES FUNDS						
612	Self Insurance Fund	3,063,297	2,674,889	7,005,959	7,115,274	1.56%
614S	Employee Benefit Fund	45,790,057	48,819,534	45,467,478	53,195,907	17.00%
615	Pension Bond Fund	5,014,999	5,279,598	5,577,894	6,395,207	14.65%
619S	Motor & Equipment Pool Fund	8,456,932	8,661,273	35,905,387	35,053,972	-2.37%
627	Intergovernmental Services Fund	792,281	787,945	983,659	926,314	-5.83%
653	PC Replacement Fund	613,264	358,545	2,790,685	2,125,644	-23.83%
654	Information Services Fund	8,672,091	14,345,522	17,043,011	15,172,301	-10.98%
	Total	**72,402,921**	**80,927,306**	**114,774,073**	**119,984,619**	**6.83%**
FIDUCIARY FUNDS						
714	Retiree Benefit Trust Fund	3,186,433	3,237,314	16,317,425	15,823,082	-3.03%
	Total	**3,186,433**	**3,237,314**	**16,317,425**	**15,823,082**	**4.50%**
TOTAL RESOURCES ALL FUNDS		**401,435,879**	**398,071,494**	**503,636,456**	**474,560,671**	**-5.77%**

ADOPTED TRANSFERS BETWEEN FUNDS

FUND TYPE	General	Special Revenue	Debt Service	Capital	Enterprise	Internal Services	Totals FROM
General	0	10,766,611	1,518,777	0	0	0	**12,285,388**
Special Revenue	287,497	4,755,974	1,347,069	0	1,200	0	**6,391,740**
Debt Service	0	0	0	0	0	0	**0**
Capital	0	0	438,836	0	0	0	**438,836**
Enterprise	0	20,000	106,013	0	1,050,000	0	**1,176,013**
Internal Services	348,127	395,471	0	0	66,990	526,139	**1,336,727**
Totals TO	**635,624**	**15,938,056**	**3,410,695**	**0**	**1,118,190**	**526,139**	**21,628,704**

GENERAL FUND RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Payments In-Lieu Of Taxes	575,104	592,557	575,000	275,000	(300,000)	-52.17%
Current Year Property Tax	31,051,321	31,926,680	32,150,000	32,729,636	579,636	1.80%
Prior Years Property Taxes	1,081,318	704,638	725,000	725,000	0	0.00%
In Lieu Of Taxes	336,496	334,516	345,000	335,000	(10,000)	-2.90%
Severance Tax	3,380	7,854	6,000	6,000	0	0.00%
Transient Room Tax	3,416	(917)	1,200	1,200	0	0.00%
Car Rental Tax	914,383	941,832	1,113,478	957,728	(155,750)	-13.99%
Miscellaneous Taxes	187	0	0	5,000	5,000	100.00%
Tax Penalties	315,824	302,758	294,000	275,000	(19,000)	-6.46%
Other Tax Revenue	220	30	0	0	0	0.00%
TAXES AND ASSESSMENTS	**34,281,650**	**34,809,949**	**35,209,678**	**35,309,564**	**99,886**	**0.28%**
Marriage	55,252	53,128	59,000	60,000	1,000	1.69%
Domestic Partnership Fee	1,300	1,325	1,200	1,500	300	25.00%
Metro Cable Franchise	393,854	388,475	360,500	375,000	14,500	4.02%
Rural Cable Franchise	113,910	109,252	100,000	105,000	5,000	5.00%
Concealed Weapon Permit	232,468	248,323	215,000	240,000	25,000	11.63%
Fireworks Display Permit	475	425	400	400	0	0.00%
LICENSES AND PERMITS	**797,259**	**800,929**	**736,100**	**781,900**	**45,800**	**6.22%**
Circuit Court Fines	100,457	107,277	100,000	100,000	0	0.00%
Local Fines	2,755	(109)	1,000	0	(1,000)	-100.00%
Court Fines	609,856	77,046	0	206,500	206,500	100.00%
Collection Agency Receipts	962,612	772,420	800,000	313,395	(486,605)	-60.83%
Drivers License Suspension	75,042	61,320	60,000	24,600	(35,400)	-59.00%
Criminal Fine & Assessment	378,029	202,579	130,000	15,000	(115,000)	-88.46%
Fines From Other Courts	54,556	62,424	55,786	56,372	586	1.05%
County Infractions Forfeitures	0	70,000	0	0	0	0.00%
Forfeitures Other	18,500	15,847	0	500	500	100.00%
Foreclosure Penalty	25,493	70,766	25,500	40,500	15,000	58.82%
Late Filing Penalties	10,008	20,322	20,000	20,000	0	0.00%
FINES, FORF, AND PENALTIES	**2,237,308**	**1,459,891**	**1,192,286**	**776,867**	**(415,419)**	**-34.84%**
Miscellaneous Sales	102,712	101,365	88,850	117,350	28,500	32.08%
Catering	90,359	107,177	93,165	0	(93,165)	-100.00%
Rental	330	0	0	0	0	0.00%
Parking	410,083	361,212	361,465	305,000	(56,465)	-15.62%
Equipment Rental	0	(228)	0	0	0	0.00%
Rent - Other Properties	124,028	124,414	120,640	68,500	(52,140)	-43.22%
Convention Center Rental	1,917	0	0	0	0	0.00%
Miscellaneous Rent	82,760	0	0	0	0	0.00%
PROPERTY AND RENTALS	**812,188**	**693,940**	**664,120**	**490,850**	**(173,270)**	**-26.09%**
Civil Defense Grants	139,752	159,921	153,500	175,000	21,500	14.01%
Corp Of Engineers	6,974	0	0	0	0	0.00%
Health & Human Services	1,296,112	1,295,330	1,464,617	1,408,769	(55,848)	-3.81%
Child Support Enforcement	7,877	6,555	7,000	3,500	(3,500)	-50.00%
O & C Timber Sales	10,999,817	4,917,036	4,671,184	1,250,000	(3,421,184)	-73.24%
BLM	84,845	70,744	108,996	109,000	4	0.00%
Taylor Graz	24	24	0	0	0	0.00%
Department Of Justice	522,775	318,797	65,000	60,400	(4,600)	-7.08%
US Marshall	3,443,271	2,929,149	2,494,163	2,360,217	(133,946)	-5.37%
Bureau of Prisons	1,113,573	60,240	32,500	0	(32,500)	-100.00%
Misc - Federal Revenue	41,200	25,200	25,000	20,000	(5,000)	-20.00%
Federal Title III Reimbursements	230,382	285,157	307,300	326,103	18,803	6.12%
Reimbursements	0	14,826	0	0	0	0.00%
FEDERAL REVENUES	**17,886,603**	**10,082,978**	**9,329,260**	**5,712,989**	**(3,616,271)**	**-38.76%**

GENERAL FUND RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Comm On Children & Families	12,313	73,594	63,750	0	(63,750)	-100.00%
Juvenile Justice Del. Prev.	11,208	11,793	15,000	0	(15,000)	-100.00%
Title XIX	766,246	458,639	247,000	0	(247,000)	-100.00%
Help America Vote	0	23,475	0	0	0	0.00%
Miscellaneous State	159,497	186,037	123,969	113,969	(10,000)	-8.07%
Managed Care/Carve Out	0	0	244,518	0	(244,518)	-100.00%
Childrens Services Division	0	298,646	350,094	0	(350,094)	-100.00%
Community Corrections	4,327,753	3,390,949	3,390,949	3,382,276	(8,673)	-0.26%
M57 Supp Trans Fds	0	295,481	295,481	295,481	0	0.00%
Victim - Witness Program	76,597	92,706	95,991	184,667	88,676	92.38%
Local Staff	61,715	45,000	45,000	233,992	188,992	419.98%
Misc - State Revenue	435,209	777,426	813,155	382,893	(430,262)	-52.91%
STATE GRANT REVENUES	**5,850,537**	**5,653,746**	**5,684,907**	**4,593,278**	**(1,091,629)**	**-19.20%**
Marine Board	461,799	464,067	467,869	454,885	(12,984)	-2.78%
Timber Sales	411,515	564,078	495,000	400,000	(95,000)	-19.19%
Department of Revenue	1,534,983	1,391,582	1,084,028	1,230,849	146,821	13.54%
DCBS Fee Revenue	30,630	33,360	0	0	0	0.00%
DCBS Misc Revenue	4,560	4,390	0	0	0	0.00%
Video Lottery Grant	0	41,687	0	0	0	0.00%
Liquor Tax	1,422,313	1,568,180	1,500,000	1,500,000	0	0.00%
Amusement Device Tax	131,912	81,481	75,000	75,000	0	0.00%
Cigarette Tax	371,750	359,157	380,000	350,000	(30,000)	-7.89%
Trans. Of Prisoners	6,128	5,235	5,000	2,800	(2,200)	-44.00%
OTHER STATE REVENUES	**4,375,590**	**4,513,216**	**4,006,897**	**4,013,534**	**6,637**	**0.17%**
Serbu Endowment Fund	134,278	57,508	221,376	0	(221,376)	-100.00%
LOCAL GRANTS	**134,278**	**57,508**	**221,376**	**0**	**(221,376)**	**-100.00%**
Eugene	669,676	905,959	678,695	678,447	(248)	-0.04%
Community Law Enforcement	26,741	8,169	16,000	6,000	(10,000)	-62.50%
Other Local	1,599	40,374	108,852	220,463	111,611	102.53%
Special Elections	17,605	190,605	100,000	190,000	90,000	90.00%
Community Contracts	0	0	200,834	0	(200,834)	-100.00%
INET Drug Court Revenue	0	0	120,000	120,000	0	0.00%
LOCAL REVENUES	**715,621**	**1,145,107**	**1,224,381**	**1,214,910**	**(9,471)**	**-0.77%**
Electronic Supervision Fees	261,960	0	0	0	0	0.00%
Fingerprinting Fees	98,329	88,727	90,000	113,000	23,000	25.56%
OLCC Endorsements	3,550	3,810	3,500	3,500	0	0.00%
Vehicle Impound Fees	59,135	40,920	40,000	25,000	(15,000)	-37.50%
Civil Process	131,526	123,186	120,000	156,000	36,000	30.00%
Firearms Transfer Endorsements	3,500	4,472	3,500	6,100	2,600	74.29%
Justice Court Fees	448,787	431,681	8,000	72,440	64,440	805.50%
Witness Fees	1,041	226	0	0	0	0.00%
Elections Fees	4,085	7,289	2,000	7,000	5,000	250.00%
Recording Fees	1,556,681	1,579,696	1,600,000	1,650,000	50,000	3.13%
Marriage Ceremonies	7,550	20,675	17,000	22,000	5,000	29.41%
State Processing Fee	30,726	30,797	28,000	30,000	2,000	7.14%
BOPTA Filing Fee	0	0	27,125	35,000	7,875	29.03%
Maintenance Reimbursement	146,538	185,539	78,540	0	(78,540)	-100.00%
Misc. Fees/Reimbursement	2,013	23,121	0	20,000	20,000	100.00%
Miscellaneous Svc Charges	182,543	185,776	170,050	172,908	2,858	1.68%

GENERAL FUND RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Report Fees	16,747	26,222	16,000	15,900	(100)	-0.63%
Telephone Calls	138,539	97,190	47,000	47,000	0	0.00%
Laundry Fees	981	0	0	0	0	0.00%
Private Donations	1,750	3,212	0	0	0	0.00%
Commissary & Vending Sales	2,192	0	0	0	0	0.00%
Discovery - Police Records	255,397	271,457	144,958	193,101	48,143	33.21%
Refunds & Reimbursements	109,004	169,433	155,783	147,739	(8,044)	-5.16%
Cash Over & Under	31	(34)	0	0	0	0.00%
Legal Services	14,964	35,826	10,000	157,500	147,500	1475.00%
Training Revenues	26,416	13,972	20,000	20,000	0	0.00%
Ready Stores	27,748	0	0	0	0	0.00%
FEES AND CHARGES	**3,531,731**	**3,343,194**	**2,581,456**	**2,894,188**	**312,732**	**12.11%**
County Indirect Revenue	9,782,892	10,624,953	10,884,109	10,563,817	(320,292)	-2.94%
Admin Charges Ext Source	19,420	9,543	0	0	0	0.00%
Departmental Administration	432,946	499,553	538,769	34,138	(504,631)	-93.66%
ADMINISTRATIVE CHARGES	**10,235,257**	**11,134,049**	**11,422,878**	**10,597,955**	**(824,923)**	**-7.22%**
Investment Earnings	366,393	302,942	257,500	200,000	(57,500)	-22.33%
Int Recd Interfund Loan	400	1,069	4,000	6,000	2,000	50.00%
INTEREST EARNINGS	**366,793**	**304,010**	**261,500**	**206,000**	**(55,500)**	**-21.22%**
Fund Balance	23,058,142	18,942,911	11,856,203	13,264,244	1,408,041	11.88%
Non Discretionary	425,221	0	125,000	131,637	6,637	5.31%
Prin Recd Interfund Loan	40,000	100,000	200,000	300,000	100,000	50.00%
Transfer Fr Sp Rev Funds (200)	200,765	498,719	243,729	287,497	43,768	17.96%
Transfer From Ent Funds (500)	0	0	571,436	0	(571,436)	-100.00%
Transfer Fr Int Svc Fnds (600)	747,958	728,131	360,616	348,127	(12,489)	-3.46%
Intrafund Transfer	0	0	2,125,949	1,201,806	(924,143)	-43.47%
FISCAL TRANSACTIONS	**24,472,086**	**20,269,761**	**15,482,933**	**15,533,311**	**50,378**	**0.33%**
TOTAL RESOURCES	**105,696,903**	**94,268,279**	**88,017,772**	**82,125,346**	**(5,892,426)**	**-6.69%**

GENERAL FUND EXPENDITURE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	31,182,319	29,475,994	25,561,115	23,157,591	(2,403,524)	-9.40%
Extra Help	1,002,603	824,407	1,127,609	855,345	(272,264)	-24.15%
Unclassified Temporary	206,586	238,477	315,927	246,732	(69,195)	-21.90%
Overtime	1,379,125	1,070,144	885,642	933,768	48,126	5.43%
Reduction Unfunded Vac Liab	952,009	759,231	431,781	420,560	(11,221)	-2.60%
Compensatory Time	163,994	80,947	118,344	94,344	(24,000)	-20.28%
Personal Time	110,302	216,495	83,784	117,000	33,216	39.64%
Risk Management Benefits	292,358	296,594	282,000	372,218	90,218	31.99%
Social Security Expense	2,138,117	1,988,278	1,754,414	1,593,853	(160,561)	-9.15%
Medicare Insurance Expense	504,567	470,915	407,973	372,690	(35,283)	-8.65%
Unemployment Insurance (State)	276,463	252,135	213,394	219,356	5,962	2.79%
Fed. Unemployment Insurance	0	0	274	0	(274)	-100.00%
Workers Comp	115,694	106,551	84,304	77,325	(6,979)	-8.28%
Disability Insurance - Long-term	195,598	165,794	215,352	197,472	(17,880)	-8.30%
PERS - OPSRP Employer rate	2,757,875	3,441,787	3,014,846	3,384,772	369,926	12.27%
PERS Bond	2,310,379	1,800,144	1,637,666	1,926,591	288,925	17.64%
PERS - 6% Pickup	1,980,104	1,854,411	1,625,826	1,490,543	(135,283)	-8.32%
Optional ER IAP	108,347	101,972	103,874	104,546	672	0.65%
Health Insurance	8,573,880	7,832,323	6,929,702	6,722,736	(206,966)	-2.99%
Dental Insurance	694,696	610,141	558,036	523,035	(35,001)	-6.27%
Vision Insurance	187,730	141,699	84,119	65,853	(18,266)	-21.71%
EE Assistance Pgm - IBH	34,509	29,809	25,419	22,656	(2,763)	-10.87%
Life Insurance	151,214	122,011	108,544	99,768	(8,776)	-8.09%
Flexible Spending	8,264	7,142	5,127	4,548	(579)	-11.29%
Disability Insurance - Short Term	13,123	11,334	10,259	9,096	(1,163)	-11.34%
Defer. Comp Employer Contrib.	201,853	207,471	158,488	138,193	(20,295)	-12.81%
Retiree Medical	1,659,519	1,560,535	1,288,549	834,808	(453,741)	-35.21%
FMLA Administration	0	0	0	8,172	8,172	100.00%
Salary Offset	7,603	34,073	286,861	12	(286,849)	-100.00%
PERSONNEL SERVICES	**57,208,828**	**53,700,816**	**47,319,229**	**43,993,583**	**(3,325,646)**	**-7.03%**
Professional & Consulting	1,567,117	2,230,534	4,323,090	3,649,242	(673,848)	-15.59%
Court Related Personal Service	39,582	50,978	46,298	50,777	4,479	9.67%
Data Processing Services	118,179	193,054	0	0	0	0.00%
Public Safety Services	157,259	337,781	0	10,000	10,000	100.00%
Banking & Armored Car Svc	2,985	2,425	0	0	0	0.00%
Construction Services	0	0	500	10,000	9,500	1900.00%
Relief & Assistance	31	0	0	0	0	0.00%
On The Job Training	0	37,082	26,000	0	(26,000)	-100.00%
Support Services	130,352	50,760	37,871	0	(37,871)	-100.00%
Subscriptions	2,705	1,747	2,572	2,482	(90)	-3.50%
Intergovernmental Agreements	257,908	137,224	31,000	31,000	0	0.00%
Agency Payments	836,534	995,643	333,447	256,779	(76,668)	-22.99%
State Payback	308,864	308,864	89,700	0	(89,700)	-100.00%
Motor Fuel & Lubricants	20,357	21,840	23,825	19,972	(3,853)	-16.17%
Automotive Equipment Parts	6,169	523	600	600	0	0.00%
Tires	594	0	0	0	0	0.00%
Machinery & Equipment Parts	38,624	57,230	51,750	41,300	(10,450)	-20.19%
Helicopter Expense	73,956	85,000	0	0	0	0.00%
Refuse & Garbage	74,231	81,526	94,940	100,900	5,960	6.28%
Spec Handling/Haz Waste Disp	0	146	500	500	0	0.00%
Light, Power & Water	1,343,235	1,280,557	1,459,689	1,203,542	(256,147)	-17.55%

GENERAL FUND EXPENDITURE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Telephone Services	264,093	241,040	202,411	199,965	(2,446)	-1.21%
General Liability	594,708	646,787	799,222	736,528	(62,694)	-7.84%
Claims	0	40,124	0	0	0	0.00%
Vehicle Preventive Maintenance	1,361	1,455	1,000	1,600	600	60.00%
Vehicle Repair	35,149	26,236	21,300	17,500	(3,800)	-17.84%
Maintenance of Equipment	148,518	110,078	141,816	134,440	(7,376)	-5.20%
Maintenance of Structures	141,555	226,908	291,947	185,238	(106,709)	-36.55%
Maintenance of Grounds	45,200	48,194	47,050	20,550	(26,500)	-56.32%
Maintenance Agreements	204,908	155,519	254,520	244,150	(10,370)	-4.07%
Operating Licenses & Permits	8,357	2,070	4,750	4,050	(700)	-14.74%
External Equipment Rental	129,594	13,048	52,696	25,996	(26,700)	-50.67%
External Vehicle Rental	54	173	0	0	0	0.00%
Real Estate & Space Rentals	147,481	167,865	215,032	254,979	39,947	18.58%
Metro Cable Commission	51,852	73,284	73,284	74,500	1,216	1.66%
Fleet Services Rentals	877,586	467,156	489,202	492,582	3,380	0.69%
Copier Charges	94,811	83,846	72,720	73,710	990	1.36%
Mail Room Charges	75,848	72,562	85,233	91,149	5,916	6.94%
Interdepartmental Svcs - Misc	0	0	310,083	0	(310,083)	-100.00%
Direct/Information Services	4,472,234	4,528,130	3,135,746	3,090,816	(44,930)	-1.43%
County Indirect Charges	4,279,334	4,190,767	4,690,239	3,603,510	(1,086,729)	-23.17%
Dept Support/Direct	189	55,440	57,104	24,109	(32,995)	-57.78%
PC Replacement Services	204,848	291,203	202,875	196,600	(6,275)	-3.09%
Office Supplies & Expense	209,446	187,217	179,570	158,346	(21,224)	-11.82%
Educational Materials	110	1,431	400	400	0	0.00%
Membrshp/Professionl Licenses	54,074	47,199	51,574	60,895	9,321	18.07%
Printing & Binding	211,007	241,876	362,053	252,650	(109,403)	-30.22%
Advertising & Publicity	44,302	36,739	80,096	71,300	(8,796)	-10.98%
Microfilm Imaging Services	6,265	7,037	0	14,000	14,000	100.00%
Photo/Video Supplies & Svcs	8,866	6,081	7,300	7,000	(300)	-4.11%
Postage	219,425	192,890	291,822	236,451	(55,371)	-18.97%
Radio/Comm. Supplies & Svcs	96,112	172,286	91,513	46,550	(44,963)	-49.13%
DP Supplies And Access	104,145	87,105	82,270	64,699	(17,571)	-21.36%
DP Equipment	30,334	29,390	10,200	11,833	1,633	16.01%
Small Tools & Equipment	133,569	113,105	125,103	77,115	(47,988)	-38.36%
Small Office Furniture	11,938	9,543	2,740	500	(2,240)	-81.75%
Library - Serials & Conts	5,136	5,891	7,860	6,835	(1,025)	-13.04%
Institutional Supplies	27,519	31,684	25,250	10,550	(14,700)	-58.22%
Food	619,968	285,648	124,090	28,600	(95,490)	-76.95%
Clothing	22,946	19,325	25,250	15,000	(10,250)	-40.59%
Bedding & Linens	11,184	7,912	6,600	4,500	(2,100)	-31.82%
Kitchen & Dining Supplies	45,824	26,554	5,050	11,700	6,650	131.68%
Miscellaneous Supplies	72	23	100	15,200	15,100	15100.00%
Special Supplies	129,056	118,704	195,770	141,550	(54,220)	-27.70%
Clothing & Personal Supplies	56,332	31,399	52,100	41,125	(10,975)	-21.07%
Search & Rescue Supplies	3,106	3,977	4,000	4,000	0	0.00%
Safety Supplies	58,858	50,498	45,500	53,350	7,850	17.25%
Janitorial Supplies	169,564	151,351	177,199	138,900	(38,299)	-21.61%
Agricultural Supplies	230	249	150	500	350	233.33%
Building Materials Supplies	11,198	19,758	13,325	30,100	16,775	125.89%
Electrical Supplies	46,830	37,461	41,450	36,150	(5,300)	-12.79%
Medical Supplies	393,433	285,540	14,600	13,950	(650)	-4.45%
Dental Supplies	525	0	2,000	0	(2,000)	-100.00%
Stores Inventory	25,220	12,340	7,500	7,500	0	0.00%

GENERAL FUND EXPENDITURE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Business Expense & Travel	142,712	96,674	111,935	112,771	836	0.75%
Committee Stipends & Expense	9,519	10,909	11,000	10,400	(600)	-5.45%
Awards & Recognition	22,270	14,702	23,453	17,925	(5,528)	-23.57%
Outside Education & Travel	215,469	179,948	536,175	220,948	(315,227)	-58.79%
County Training Classes	10,837	7,757	19,030	16,455	(2,575)	-13.53%
Training Services & Materials	75,938	23,780	92,007	39,700	(52,307)	-56.85%
Tuition Reimbursement	4,415	4,060	2,500	2,000	(500)	-20.00%
Miscellaneous Payments	8,939	1,748	1,033,410	878,956	(154,454)	-14.95%
Miscellaneous Interest	41	0	0	0	0	0.00%
MATERIALS & SERVICES	**20,003,096**	**19,874,591**	**21,531,957**	**17,709,470**	**(3,822,487)**	**-17.75%**
Vehicles	37,201	32,670	0	0	0	0.00%
Communications Equipment	0	20,000	0	0	0	0.00%
Institutional Furn & Equipment	65,676	0	0	0	0	0.00%
CAPITAL OUTLAY	**102,877**	**52,670**	**0**	**0**	**0**	**0.00%**
Land Improvements	50,314	21,060	0	0	0	0.00%
CAPITAL PROJECTS	**50,314**	**21,060**	**0**	**0**	**0**	**0.00%**
Transfer To Special Rev. Funds	6,987,094	6,740,675	4,571,694	10,766,611	6,194,917	135.51%
Transfer To Debt Service Funds	512,298	705,366	1,711,991	1,518,777	(193,214)	-11.29%
Transfer To Capital Proj. Funds	1,749,486	1,049,406	0	0	0	0.00%
Intrafund Transfer	0	0	2,125,949	1,201,806	(924,143)	-43.47%
Interfund Loan Granted	140,000	200,000	300,000	0	(300,000)	-100.00%
FUND TRANSFERS	**9,248,878**	**8,495,446**	**8,409,634**	**13,487,194**	**5,077,560**	**60.38%**
Operational Contingency	0	0	0	20,000	20,000	100.00%
Operational Reserves	0	0	10,456,952	6,915,099	(3,541,853)	-33.87%
TOTAL RESERVES	**0**	**0**	**10,456,952**	**6,935,099**	**(3,521,853)**	**-33.68%**
TOTAL EXPENDITURES	**86,753,992**	**82,344,584**	**88,017,772**	**82,125,346**	**(5,892,426)**	**-6.69%**

ALL FUNDS RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
RESOURCE ACCOUNTS						
Payments In-Lieu Of Taxes	575,104	592,557	575,000	275,000	(300,000)	-52.17%
Current Year Property Tax	33,802,634	34,795,878	34,980,369	49,481,451	14,501,082	41.45%
Prior Years Property Taxes	1,172,335	769,680	788,691	828,382	39,691	5.03%
In Lieu Of Taxes	491,880	495,836	503,164	493,165	(9,999)	-1.99%
Severance Tax	3,380	7,854	6,000	6,000	0	0.00%
Transient Room Tax	3,964,775	4,160,930	4,309,172	4,419,935	110,763	2.57%
Car Rental Tax	1,208,685	1,245,574	1,256,044	1,260,168	4,124	0.33%
Miscellaneous Taxes	194	610	0	480,000	480,000	100.00%
Road Assessments	20,670	21,074	25,000	22,000	(3,000)	-12.00%
Other Assessment	121,086	116,468	85,000	110,000	25,000	29.41%
Tax Penalties	315,824	302,758	294,000	275,000	(19,000)	-6.46%
Other Tax Revenue	220	30	0	0	0	0.00%
TAXES AND ASSESSMENTS	**41,676,786**	**42,509,249**	**42,822,440**	**57,651,101**	**14,828,661**	**34.63%**
Marriage	55,252	53,128	59,000	60,000	1,000	1.69%
Domestic Partnership Fee	1,300	1,325	1,200	1,500	300	25.00%
Lane County Licenses	172,149	147,779	86,756	175,000	88,244	101.72%
Kennel Licenses	10,228	8,345	4,724	6,700	1,976	41.83%
Eugene Licenses	240,598	219,171	0	0	0	0.00%
Temp. Restaurant Licenses	72,490	59,293	65,500	65,500	0	0.00%
Mobile Unit Licenses	46,208	50,807	51,200	50,000	(1,200)	-2.34%
Swimming Pool Licenses	84,590	82,360	87,000	81,000	(6,000)	-6.90%
Restaurant Licenses	579,071	591,599	633,000	590,000	(43,000)	-6.79%
Recreation Park Licenses	23,829	24,072	23,000	24,000	1,000	4.35%
Motel/Hotel Licenses	31,560	30,961	31,000	30,000	(1,000)	-3.23%
Metro Cable Franchise	393,854	388,475	360,500	375,000	14,500	4.02%
Rural Cable Franchise	113,910	109,252	100,000	105,000	5,000	5.00%
Structural	381,389	350,807	370,000	370,000	0	0.00%
Mechanical Permit	107,629	93,781	100,000	100,000	0	0.00%
Plumbing Permits	71,254	60,123	70,000	70,000	0	0.00%
Electrical Permit	198,498	211,633	220,000	200,000	(20,000)	-9.09%
Mobile Home Permits	34,976	31,051	30,000	30,000	0	0.00%
Mobile Home Electrical Permit	0	270	0	0	0	0.00%
Zoning Permits	531,485	460,823	415,000	400,000	(15,000)	-3.61%
Public Works Permits	29,368	31,552	30,000	32,000	2,000	6.67%
COVP-Continuous Op Permit	53,177	55,938	35,000	50,000	15,000	42.86%
Facility Access Permits	38,525	35,390	35,000	35,000	0	0.00%
Concealed Weapon Permit	232,468	248,323	215,000	240,000	25,000	11.63%
Fireworks Display Permit	475	425	400	400	0	0.00%
State Construction Surtax Coll	131,804	119,163	125,000	125,000	0	0.00%
Mobile Home State Qtrly Srchrg	2,430	2,130	2,000	2,000	0	0.00%
LICENSES AND PERMITS	**3,638,516**	**3,467,976**	**3,150,280**	**3,218,100**	**67,820**	**2.15%**
Circuit Court Fines	100,457	107,277	100,000	100,000	0	0.00%
State Court Facility & Security	124,475	224,901	200,000	215,316	15,316	7.66%
Local Fines	76,468	70,829	115,500	74,500	(41,000)	-35.50%
Court Fines	627,988	86,292	12,400	207,400	195,000	1572.58%
Collection Agency Receipts	970,609	776,963	802,000	317,195	(484,805)	-60.45%
Drivers License Suspension	75,042	61,320	60,000	24,600	(35,400)	-59.00%
Criminal Fine & Assessment	378,029	202,579	130,000	130,000	0	0.00%
Fines From Other Courts	69,524	73,764	65,786	56,372	(9,414)	-14.31%
County Infractions Forfeitures	0	70,000	0	0	0	0.00%
Forfeitures Other	117,433	191,724	230,000	211,500	(18,500)	-8.04%
Foreclosure Penalty	25,493	70,766	25,500	40,500	15,000	58.82%
Late Filing Penalties	11,678	23,105	23,800	22,500	(1,300)	-5.46%

ALL FUNDS RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
FINES, FORF, AND PENALTIES	**2,577,197**	**1,959,521**	**1,764,986**	**1,399,883**	**(365,103)**	**-20.69%**
Sale Of Capital Assets	221,849	197,724	165,000	570,000	405,000	245.45%
Land Sales	96,239	49,804	279,000	804,000	525,000	188.17%
Recycled Materials	197,525	284,185	160,100	110,100	(50,000)	-31.23%
Scrap Metal Sales	504,349	583,416	505,500	406,000	(99,500)	-19.68%
Royalties	29,503	40,454	30,000	30,000	0	0.00%
Map Sales	5,353	4,090	3,300	500	(2,800)	-84.85%
Commemorative Medal Sales	30,060	15,189	12,000	500	(11,500)	-95.83%
Commemorative Art Sales	75	0	300	50	(250)	-83.33%
Covered Bridge Memorabili	190	33	300	50	(250)	-83.33%
Miscellaneous Sales	152,462	178,824	98,300	156,800	58,500	59.51%
Season Passses Parks	192,382	176,591	189,500	214,800	25,300	13.35%
Admissions	522,199	555,849	555,000	585,000	30,000	5.41%
Concessions	66,150	96,925	72,000	77,000	5,000	6.94%
Fair Food Booths	132,848	103,353	130,000	135,000	5,000	3.85%
Catering	118,320	143,430	139,165	139,876	711	0.51%
Amusements	58,770	604	107,000	164,000	57,000	53.27%
Fair Concert Tickets	0	0	40,000	100,000	60,000	150.00%
Fair Concert Merchdse Comm	120	1,495	2,000	5,000	3,000	150.00%
Fair Carnival Receipts	289,964	291,954	295,000	290,000	(5,000)	-1.69%
Attraction Commission	0	1,475	0	2,000	2,000	100.00%
Fair Entry Fees	4,614	6,036	6,000	7,000	1,000	16.67%
Rental	189,385	52,954	0	0	0	0.00%
Parking	522,103	554,527	529,731	455,731	(74,000)	-13.97%
Equipment Rental	129,173	123,862	131,000	132,000	1,000	0.76%
Moorage	183,561	180,043	184,500	196,000	11,500	6.23%
Picnic Reservations	37,086	43,892	36,000	36,000	0	0.00%
Camp Lane Reservations	37,963	64,372	40,000	43,500	3,500	8.75%
Camping	475,185	570,639	515,500	518,500	3,000	0.58%
Misc. Camping Revenue	20,802	46,066	53,000	53,000	0	0.00%
Rent - Other Properties	292,066	361,538	530,589	524,613	(5,976)	-1.13%
Fair Booth Space Rental	98,014	104,041	110,000	100,000	(10,000)	-9.09%
Convention Center Rental	583,315	536,671	550,000	550,000	0	0.00%
Livestock Arena/Stalls Rental	29,780	26,228	30,000	30,000	0	0.00%
Wheeler Pavillion Rental	36,810	29,879	40,000	40,000	0	0.00%
Auditorium Rental	25,286	25,560	27,000	27,000	0	0.00%
Expo Halls Rental	76,327	83,707	76,000	76,000	0	0.00%
Parking Lot Rental	45,827	47,765	46,000	48,000	2,000	4.35%
Ice Private Rental	50,470	0	0	0	0	0.00%
Miscellaneous Rent	96,129	224,665	269,500	269,000	(500)	-0.19%
Hockey Revenue/Rental	217,906	0	0	0	0	0.00%
PROPERTY AND RENTALS	**5,770,158**	**5,807,840**	**5,958,285**	**6,897,020**	**938,735**	**15.76%**
National Forest Timber Sales	21,204,051	10,152,835	9,303,774	803,578	(8,500,196)	-91.36%
Civil Defense Grants	139,752	159,921	153,500	175,000	21,500	14.01%
Corp Of Engineers	83,414	39,168	42,720	48,060	5,340	12.50%
Department Of Energy	653,778	425,254	782,350	794,922	12,572	1.61%
FEMA	0	960	118,600	100,000	(18,600)	-15.68%
Health & Human Services	7,139,640	6,548,536	6,364,899	6,067,617	(297,282)	-4.67%
DMAP Open Card	1,286,837	1,786,489	1,712,440	1,841,091	128,651	7.51%
Medicaid Wrap	8,170,757	9,159,161	11,374,052	13,108,685	1,734,633	15.25%
Title XIX Babies First	174,218	196,647	125,000	125,000	0	0.00%
LIPA/OHP	234,647	310,592	362,367	244,372	(117,995)	-32.56%
Child Support Enforcement	7,877	6,555	7,000	3,500	(3,500)	-50.00%
FPEP Expansion Project	88,440	73,855	212,846	107,862	(104,984)	-49.32%
ARRA Direct Federal	4,684,835	(43,037)	974,267	0	(974,267)	-100.00%

ALL FUNDS RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Title IV-E	0	0	0	118,998	118,998	100.00%
Housing & Comm Development	2,229,833	1,512,447	1,818,692	1,873,905	55,213	3.04%
O & C Timber Sales	10,999,817	4,917,036	4,671,184	1,250,000	(3,421,184)	-73.24%
Flood Control Leases	21,995	19,446	0	0	0	0.00%
BLM	528,321	258,149	181,021	253,050	72,029	39.79%
Taylor Graz	24	24	0	0	0	0.00%
Department Of Justice	1,644,783	2,536,137	2,271,889	664,654	(1,607,235)	-70.74%
US Marshall	3,443,271	2,929,149	2,494,163	2,360,217	(133,946)	-5.37%
Bureau of Prisons	1,113,573	1,157,163	1,022,500	990,000	(32,500)	-3.18%
Department Of Labor	478,185	0	0	0	0	0.00%
Department Of Transportation	807,193	1,727,654	3,870,000	0	(3,870,000)	-100.00%
Federal Title III Projects	2,652,083	1,241,048	1,178,996	0	(1,178,996)	-100.00%
Misc - Federal Revenue	507,437	242,360	347,454	157,151	(190,303)	-54.77%
Federal Title II Reimbursements	451,231	423,165	225,000	350,142	125,142	55.62%
Federal Title III Reimbursements	2,489,422	2,257,020	2,259,000	1,556,149	(702,851)	-31.11%
Reimbursements	917,982	78,602	0	1,000	1,000	100.00%
FEDERAL REVENUES	**72,153,398**	**48,116,337**	**51,873,714**	**32,994,953**	**(18,878,761)**	**-36.39%**
Bio-Terrorism	198,356	178,781	186,455	186,455	0	0.00%
Comm On Children & Families	12,313	73,594	63,750	63,750	0	0.00%
Title V Flexible Funds	88,857	88,985	89,038	89,038	0	0.00%
ARRA State Pass Through	1,868,618	1,170,285	12,572	0	(12,572)	-100.00%
Juvenile Justice Del. Prev.	28,247	27,076	29,871	46,371	16,500	55.24%
West Nile Virus	4,674	5,000	3,000	3,000	0	0.00%
ODOT Funds Exchange	160,156	833,728	842,628	868,979	26,351	3.13%
ODOT	426,314	356,269	1,519,720	3,108,220	1,588,500	104.53%
Crisis Nursery	99,788	206,346	264,979	0	(264,979)	-100.00%
Community Svcs Block Grant	460,297	433,879	437,539	442,994	5,455	1.25%
Crippled Childrens Div	48,517	48,517	48,517	48,517	0	0.00%
Dept Of State Police	285	590	0	0	0	0.00%
HIV Intervention	22,728	22,106	0	0	0	0.00%
Family Planning	120,914	133,733	112,310	134,310	22,000	19.59%
Family Preservation	96,300	72,065	72,240	0	(72,240)	-100.00%
IV Drug User Outreach	24,090	12,114	0	0	0	0.00%
HIV Block Grant Prevent-Federal	82,433	57,640	99,846	98,447	(1,399)	-1.40%
DHS Immunization	80,086	78,158	211,694	76,134	(135,560)	-64.04%
Mental Health Division	18,526,994	16,898,651	16,474,157	13,750,283	(2,723,874)	-16.53%
Child & Adolescent Health	62,314	62,390	62,053	62,053	0	0.00%
WIC Program	1,255,067	1,247,647	1,258,364	1,208,364	(50,000)	-3.97%
Title XIX	1,108,738	1,000,293	357,000	377,809	20,809	5.83%
Oregon Mothers Care	14,253	13,988	16,280	16,280	0	0.00%
Youth Investment	381,657	177,418	228,502	0	(228,502)	-100.00%
H1N1 Emerg Response	111,158	0	0	0	0	0.00%
Help America Vote	0	23,475	0	0	0	0.00%
Coor Care Org - CCO	0	0	2,822,166	3,086,219	264,053	9.36%
Miscellaneous State	296,974	743,429	773,235	716,547	(56,688)	-7.33%
Prior Year Revenues	51,123	(53,059)	0	0	0	0.00%
Managed Care/Carve Out	35,431,732	30,472,297	3,984,859	153,784	(3,831,075)	-96.14%
Homeless Shelters	489,528	473,744	552,599	532,017	(20,582)	-3.72%
Childrens Services Division	419,930	327,983	385,094	385,094	0	0.00%
OHD State Support	394,833	394,875	393,763	393,763	0	0.00%
Immune Action & Babies 1st	40,889	40,925	40,317	40,925	608	1.51%
Perinatal	12,915	12,927	12,735	12,735	0	0.00%
School Based Clinic	310,418	228,660	205,500	205,000	(500)	-0.24%
TB Case Management	12,855	16,771	13,509	13,509	0	0.00%
Tobacco Prevention	170,301	216,241	196,971	216,241	19,270	9.78%
Healthy Communities	64,501	65,000	81,250	81,250	0	0.00%

ALL FUNDS RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Accident Prevention	53,468	57,924	0	0	0	0.00%
Community Corrections	4,327,753	9,090,699	9,090,699	9,603,258	512,559	5.64%
M57 Supp Trans Fds	0	474,863	503,363	474,863	(28,500)	-5.66%
DOC Grant-In-Aid	5,777,571	73,000	73,000	73,000	0	0.00%
Release Subsidy Funds	27,687	29,963	29,963	29,963	0	0.00%
Victim - Witness Program	76,597	92,706	95,991	184,667	88,676	92.38%
CASA	67,428	70,838	0	0	0	0.00%
Comm On Children & Families	204,809	200,681	170,951	0	(170,951)	-100.00%
Crisis Nursery Development	165,121	311,062	320,386	0	(320,386)	-100.00%
Casey	0	7,773	0	0	0	0.00%
Great Start	69,093	55,669	47,421	0	(47,421)	-100.00%
Healthy Start	559,391	547,945	466,768	480,898	14,130	3.03%
SRI	71,994	56,499	48,129	0	(48,129)	-100.00%
OWEB (Watershed)	137,500	0	0	0	0	0.00%
Campground Grant	0	0	0	150,000	150,000	100.00%
Veterans Affairs	10,441	10,440	10,441	10,692	251	2.40%
Local Staff	61,715	45,000	45,000	233,992	188,992	419.98%
Misc - State Revenue	2,464,981	2,471,621	3,055,977	2,689,316	(366,661)	-12.00%
Prior Year Revenues	115	41,292	17,340	0	(17,340)	-100.00%
STATE GRANT REVENUES	**77,054,817**	**69,800,496**	**45,827,942**	**40,348,737**	**(5,479,205)**	**-11.96%**
Marine Board	535,376	464,067	467,869	454,885	(12,984)	-2.78%
Drinking Water Program	124,688	127,775	154,000	125,000	(29,000)	-18.83%
Timber Sales	901,535	1,253,675	1,270,000	875,000	(395,000)	-31.10%
Department of Revenue	1,581,237	1,418,313	1,097,092	1,243,913	146,821	13.38%
DCBS Fee Revenue	30,630	33,360	34,000	136,000	102,000	300.00%
DCBS Misc Revenue	4,560	4,390	0	500	500	100.00%
Video Lottery Revenue	1,106,910	1,409,752	1,314,500	1,314,500	0	0.00%
Video Lottery Grant	0	931,164	1,163,285	1,381,715	218,430	18.78%
Liquor Tax - Local Programs	316,335	304,268	209,819	201,650	(8,169)	-3.89%
Liquor Tax	1,422,313	1,568,180	1,500,000	1,500,000	0	0.00%
DUII Assessments	0	150	0	0	0	0.00%
Highway Funds/Gas Tax	16,168,934	18,008,614	18,711,737	18,929,540	217,803	1.16%
OTIA III Maint & Preservation	575,048	628,705	600,000	640,000	40,000	6.67%
Court Fees	400,968	296,534	668,253	641,489	(26,764)	-4.01%
Gasoline Tax Refund	85,595	85,396	85,985	87,093	1,108	1.29%
Amusement Device Tax	131,912	81,481	75,000	75,000	0	0.00%
Cigarette Tax	371,750	359,157	380,000	350,000	(30,000)	-7.89%
State ODA Funds	36,031	50,002	49,000	45,000	(4,000)	-8.16%
Recreational Vehicle Fee	352,407	351,409	365,000	365,000	0	0.00%
Trans. Of Prisoners	6,128	5,235	5,000	2,800	(2,200)	-44.00%
OTHER STATE REVENUES	**24,152,357**	**27,381,626**	**28,150,540**	**28,369,085**	**218,545**	**0.78%**
ARRA City Pass Through	360,694	10,610	0	0	0	0.00%
Eugene	1,882,999	1,662,666	1,479,332	1,295,999	(183,333)	-12.39%
Springfield	247,882	211,285	196,273	196,273	0	0.00%
Serbu Endowment Fund	172,629	93,653	246,376	64,118	(182,258)	-73.98%
LOCAL GRANTS	**2,664,204**	**1,978,214**	**1,921,981**	**1,556,390**	**(365,591)**	**-19.02%**
Eugene	1,432,205	1,722,015	933,535	887,227	(46,308)	-4.96%
Community Law Enforcement	1,082,010	1,133,336	1,182,044	1,220,009	37,965	3.21%
Springfield	51,167	52,257	33,560	5,000	(28,560)	-85.10%
Miscellaneous Cities	24,555	24,448	18,166	18,166	0	0.00%
Counties	473,101	422,828	420,553	394,271	(26,282)	-6.25%
Other Local	829,073	325,406	589,616	629,931	40,315	6.84%
Special Elections	17,605	190,605	100,000	190,000	90,000	90.00%
Community Contracts	45,976	57,052	245,834	45,000	(200,834)	-81.69%

ALL FUNDS RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
INET Drug Court Revenue	0	0	120,000	120,000	0	0.00%
LOCAL REVENUES	**3,955,691**	**3,927,946**	**3,643,308**	**3,509,604**	**(133,704)**	**-3.67%**
Site Reviews	0	0	100	100	0	0.00%
Site Inspections	63,911	67,608	70,000	40,000	(30,000)	-42.86%
Waste System Inspections	264,109	237,503	250,000	220,000	(30,000)	-12.00%
Daycare Inspection Fees	27,050	24,485	20,500	24,000	3,500	17.07%
School Inspections	37,250	37,760	40,000	35,000	(5,000)	-12.50%
Frat/Sor/Coops Inspections	3,360	3,680	3,000	3,500	500	16.67%
DUII Client Fees	445	270	0	0	0	0.00%
Food Handlers Fees	697,360	747,929	760,000	750,000	(10,000)	-1.32%
Clinic Fees	266,177	252,166	426,773	359,379	(67,394)	-15.79%
Birth Certificate Fees	41,441	42,726	39,980	40,000	20	0.05%
Childrens Trust Fund	2,339	2,422	2,000	2,500	500	25.00%
Mental Health Clinic Fees	116,915	53,576	100,000	100,000	0	0.00%
Death Certificate Fees	233,080	246,990	195,000	195,000	0	0.00%
Influenza Immunization	21,561	18,342	10,000	10,000	0	0.00%
Immunization Fees	59,194	48,058	76,134	77,098	964	1.27%
Gamma Globulin Immunization	155	0	0	0	0	0.00%
Tuberculin Test Fees	7,960	6,048	6,500	6,500	0	0.00%
Supervised Probationer Fees	681,058	651,451	651,844	651,844	0	0.00%
DOR - Probationer Fees	71,586	64,148	45,000	45,000	0	0.00%
Electronic Supervision Fees	261,995	243,018	250,000	200,000	(50,000)	-20.00%
Fingerprinting Fees	98,329	88,727	90,000	113,000	23,000	25.56%
OLCC Endorsements	3,550	3,810	3,500	3,500	0	0.00%
Vehicle Impound Fees	59,135	40,920	40,000	25,000	(15,000)	-37.50%
Civil Process	131,526	123,186	120,000	156,000	36,000	30.00%
Firearms Transfer Endorsements	3,500	4,472	3,500	6,100	2,600	74.29%
Dog Impoundment	31,139	24,055	6,682	0	(6,682)	-100.00%
Adoption Fees	75,439	79,110	0	0	0	0.00%
Euthanasia Fees	1,683	1,715	0	0	0	0.00%
Justice Court Fees	448,787	431,681	8,000	72,440	64,440	805.50%
Witness Fees	1,871	664	350	350	0	0.00%
Elections Fees	4,085	7,289	2,000	7,000	5,000	250.00%
Recording Fees	1,560,042	1,582,413	1,602,000	1,651,500	49,500	3.09%
Public Land Corner Preservatn	511,860	502,978	480,000	525,000	45,000	9.38%
Marriage Ceremonies	7,550	20,675	17,000	22,000	5,000	29.41%
State Processing Fee	30,726	30,797	28,000	30,000	2,000	7.14%
BOPTA Filing Fee	0	0	27,125	35,000	7,875	29.03%
Domestic Partner Fees	530	530	0	0	0	0.00%
Other Clerk Fees	21,640	20,800	24,000	22,000	(2,000)	-8.33%
Zoning Certification Fee	175,701	159,997	160,000	160,000	0	0.00%
Restaurant Plan Reviews	14,840	19,757	15,000	20,000	5,000	33.33%
Technology Assessment	143,485	128,317	24,000	70,000	46,000	191.67%
LMD Permit Admin Fee	333,512	304,731	325,000	300,000	(25,000)	-7.69%
Long-Range Planning Surcharge	286,502	262,294	300,000	260,000	(40,000)	-13.33%
Subdivision Fees	80,350	58,725	70,000	59,000	(11,000)	-15.71%
Boundary Fees	8,379	8,379	0	0	0	0.00%
Rural Addressing Fees	13,110	13,044	10,000	8,000	(2,000)	-20.00%
Plan Check Fees	302,713	298,202	320,000	305,000	(15,000)	-4.69%
Land Vacation Fees	397	7,532	10,000	0	(10,000)	-100.00%
Land Survey Fees	24,100	25,500	30,000	26,000	(4,000)	-13.33%
Partition Plat Check Fees	37,900	24,500	40,000	30,000	(10,000)	-25.00%
Engineering	106,920	109,420	97,000	182,500	85,500	88.14%
Field Engineering	52,130	18,197	165,000	10,000	(155,000)	-93.94%
Materials Testing	190,306	211,721	110,000	200,000	90,000	81.82%
Surveying	35,203	14,633	0	0	0	0.00%

ALL FUNDS RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Striping	65,835	71,927	60,000	60,000	0	0.00%
Signage & Graphics	28,060	21,014	10,000	10,000	0	0.00%
Electricians	19,849	7,998	5,000	10,000	5,000	100.00%
Road Maintenance	632,526	88,826	79,000	44,000	(35,000)	-44.30%
Construction Reimbursement	0	48,976	50,000	405,000	355,000	710.00%
Maintenance Reimbursement	146,538	185,539	78,540	0	(78,540)	-100.00%
Miscellaneous PW	30,194	6,233	5,500	500	(5,000)	-90.91%
Cnst Excise Tax Collection Fee	2,192	0	0	0	0	0.00%
Cnst Excide Tax Admin Fee	1,096	3,315	1,000	3,000	2,000	200.00%
Medicare	637,938	727,444	855,421	849,951	(5,470)	-0.64%
Lane Care/OHP Fees	2,669,786	3,154,714	2,572,830	3,472,499	899,669	34.97%
Other Third Party Fees	144,840	174,136	233,071	267,462	34,391	14.76%
System Development Charge	20,604	20,200	21,000	42,000	21,000	100.00%
4H/FFA Youth Fair Revenue	11,500	0	0	0	0	0.00%
Sports-Recreation Revenue	40,870	56,173	42,000	45,000	3,000	7.14%
Other Income - Ice	6,570	5,000	11,000	11,000	0	0.00%
Electrical Revenue	71,366	89,906	84,000	84,000	0	0.00%
Garbage Fees	8,229,846	8,129,367	7,711,000	8,141,000	430,000	5.58%
Special Waste Fees	219,773	208,283	184,000	240,000	56,000	30.43%
Industrial Waste Fees	224,120	212,256	226,000	213,000	(13,000)	-5.75%
Other Solid Waste Fees	1,135,440	1,128,551	1,050,000	1,160,000	110,000	10.48%
Nuisance Abatement	(3,127)	(3,822)	0	0	0	0.00%
Community Cleanup	(8,746)	(6,376)	0	0	0	0.00%
System Benefit Fee	4,704,840	4,659,236	5,405,600	4,800,000	(605,600)	-11.20%
Discounts and Rebates	(280,481)	(292,096)	(330,000)	(307,400)	22,600	-6.85%
Mileage Equipment	42,769	40,510	44,500	40,000	(4,500)	-10.11%
Fleet Repairs	42,536	30,870	103,000	103,000	0	0.00%
Fuel Costs	28,960	31,669	30,000	45,000	15,000	50.00%
Misc. Fees/Reimbursement	33,748	177,197	161,400	254,500	93,100	57.68%
Bad Debt Contract Rev	(2,789)	(22,330)	0	0	0	0.00%
Miscellaneous Svc Charges	1,466,353	1,522,645	844,518	983,385	138,867	16.44%
Admin Ser	0	90,000	0	0	0	0.00%
Advertising	22,048	24,030	28,000	28,000	0	0.00%
Special Projects	470,478	688,953	369,500	593,972	224,472	60.75%
Report Fees	16,747	26,222	16,000	15,900	(100)	-0.63%
Telephone Calls	138,765	130,750	82,000	67,000	(15,000)	-18.29%
Photocopies	320	82	100	0	(100)	-100.00%
Laundry Fees	981	605	900	500	(400)	-44.44%
Private Donations	173,701	157,741	33,912	27,912	(6,000)	-17.69%
Fair Sponsorship Income	83,500	89,886	100,000	100,000	0	0.00%
Fair Donor Income	2,636	1,733	1,700	1,700	0	0.00%
Mckenzie River Coop Maint	75,769	23,800	20,700	20,700	0	0.00%
Real Property Services	71,926	68,623	120,000	110,000	(10,000)	-8.33%
Commissary & Vending Sales	61,673	53,891	36,550	34,500	(2,050)	-5.61%
Discovery - Police Records	256,627	273,677	147,758	195,901	48,143	32.58%
Refunds & Reimbursements	1,143,570	1,605,032	1,595,256	1,787,849	192,593	12.07%
LWP Reimbursements	3,220,387	2,496,856	2,541,283	2,392,433	(148,850)	-5.86%
Cash Over & Under	1,258	700	0	0	0	0.00%
Legal Services	14,964	35,826	10,000	157,500	147,500	1475.00%
Benefits	45,046,720	43,386,151	41,388,891	47,778,168	6,389,277	15.44%
Employer PERS	7,226,731	8,853,671	8,273,246	11,085,018	2,811,772	33.99%
Employee PERS	4,955,699	4,943,883	4,550,092	4,937,155	387,063	8.51%
Training Revenues	26,542	13,972	20,000	20,000	0	0.00%
Mailroom Services	203,284	190,218	200,000	200,000	0	0.00%
Copier Services	206,744	212,233	207,000	192,600	(14,400)	-6.96%
Ready Stores	27,748	0	0	0	0	0.00%
Telephone Services	30,000	0	0	0	0	0.00%

ALL FUNDS RESOURCE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Fleet Services	60,000	80,782	0	0	0	0.00%
Vehicle Rental	2,784,385	2,542,786	2,745,134	2,700,000	(45,134)	-1.64%
Fleet Repairs	369,662	393,338	370,000	370,000	0	0.00%
Fuel Costs	84,303	121,181	115,000	100,000	(15,000)	-13.04%
Fleet Hourly Equipment	6,337,770	6,246,051	4,658,955	5,200,000	541,045	11.61%
WMD Reimbursements	89,000	0	0	0	0	0.00%
Data Processing Services	15,422,266	12,950,167	11,204,518	12,242,447	1,037,929	9.26%
Technology Replacement	447,596	459,611	643,505	772,568	129,063	20.06%
Miscellaneous Internal Services	162,308	148,860	111,000	362,896	251,896	226.93%
FEES AND CHARGES	**117,253,000**	**114,165,623**	**106,204,368**	**119,530,927**	**13,326,559**	**12.55%**
County Indirect Revenue	11,453,449	12,339,974	13,495,929	12,830,709	(665,220)	-4.93%
Admin Charges Ext Source	19,420	9,543	0	0	0	0.00%
Departmental Administration	5,639,733	6,279,540	5,760,948	4,890,896	(870,052)	-15.10%
Admin Charges Clerical	48,902	29,562	50,000	80,000	30,000	60.00%
Radio-Equip Replacement	123,900	269,778	80,000	80,000	0	0.00%
ADMINISTRATIVE CHARGES	**17,285,403**	**18,928,397**	**19,386,877**	**17,881,605**	**(1,505,272)**	**-7.76%**
Investment Earnings	2,710,329	2,214,664	1,917,271	1,714,498	(202,773)	-10.58%
Interest On Assessments	6,370	7,108	6,000	5,000	(1,000)	-16.67%
Miscellaneous Interest	4,499	1,897	4,100	3,100	(1,000)	-24.39%
Int Recd Interfund Loan	10,603	3,750	4,000	13,500	9,500	237.50%
INTEREST EARNINGS	**2,731,801**	**2,227,419**	**1,931,371**	**1,736,098**	**(195,273)**	**-10.11%**
Proceeds from Issuance of Debt	10,345,000	0	0	0	0	0.00%
Proceeds of Refunding Bond	4,945,000	0	0	0	0	0.00%
Premium - Debt issuance	554,650	0	0	0	0	0.00%
Fund Balance	183,668,392	199,142,380	167,715,825	145,791,626	(21,924,199)	-13.07%
Non Discretionary	425,221	0	137,987	131,637	(6,350)	-4.60%
Interfund Loan Received	390,000	200,000	378,500	600,000	221,500	58.52%
Prin Recd Interfund Loan	790,000	350,000	278,500	900,000	621,500	223.16%
Transfer Fr General Fund (100)	9,248,878	8,495,446	6,283,685	12,285,388	6,001,703	95.51%
Transfer Fr Sp Rev Funds (200)	9,175,729	5,338,567	6,872,135	6,391,740	(480,395)	-6.99%
Transfer From CIP Funds (400)	1,940,278	1,486,739	923,261	438,836	(484,425)	-52.47%
Transfer From Ent Funds (500)	1,185,685	5,069,392	1,748,549	1,176,013	(572,536)	-32.74%
Transfer Fr Int Svc Fnds (600)	1,939,630	1,834,624	1,395,859	1,336,727	(59,132)	-4.24%
Intrafund Transfer	5,056,467	3,838,835	5,266,063	4,975,378	(290,685)	-5.52%
Capital Contributions	0	5,000	0	0	0	0.00%
FISCAL TRANSACTIONS	**229,664,931**	**225,760,984**	**191,000,364**	**174,027,345**	**(16,973,019)**	**-8.89%**
TOTAL RESOURCES	**600,578,258**	**566,031,626**	**503,636,456**	**489,120,848**	**(14,515,608)**	**-2.88%**

ALL FUNDS EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
EXPENDITURE ACCOUNTS						
Regular Operating Wages	78,475,513	78,342,284	74,718,692	78,114,362	3,395,670	4.54%
Extra Help	3,133,732	2,730,066	2,820,489	3,166,094	345,605	12.25%
Unclassified Temporary	212,386	367,027	666,058	1,144,270	478,212	71.80%
Overtime	2,086,413	1,955,573	1,565,330	2,295,588	730,258	46.65%
Reduction Unfunded Vac Liab	2,241,180	1,608,857	1,146,179	1,287,607	141,428	12.34%
Compensatory Time	574,563	412,141	330,076	327,756	(2,320)	-0.70%
Personal Time	132,920	258,753	98,976	146,400	47,424	47.91%
Risk Management Benefits	923,635	992,982	871,533	1,146,678	275,145	31.57%
Social Security Expense	5,341,851	5,256,869	5,052,208	5,357,087	304,879	6.03%
Medicare Insurance Expense	1,260,405	1,242,324	1,179,471	1,253,265	73,794	6.26%
Unemployment Insurance (State)	717,350	688,166	642,414	758,038	115,624	18.00%
Fed. Unemployment Insurance	0	0	274	0	(274)	-100.00%
Workers Comp	297,019	289,387	244,946	259,827	14,881	6.08%
Disability Insurance - Long-term	498,612	449,610	618,010	653,654	35,644	5.77%
PERS - OPSRP Employer rate	6,746,806	8,853,148	8,487,365	11,085,018	2,597,653	30.61%
PERS Bond	5,792,524	4,818,769	4,721,089	6,378,207	1,657,118	35.10%
PERS - 6% Pickup	4,848,847	4,841,959	4,681,462	4,937,155	255,693	5.46%
Optional ER IAP	108,347	101,972	105,876	106,667	791	0.75%
Health Insurance	21,589,075	20,909,846	20,861,550	24,237,011	3,375,461	16.18%
Dental Insurance	1,779,166	1,653,297	1,685,001	1,847,049	162,048	9.62%
Vision Insurance	478,783	359,606	242,710	235,647	(7,063)	-2.91%
EE Assistance Pgm - IBH	87,957	80,790	76,934	80,134	3,200	4.16%
Life Insurance	324,905	282,839	281,432	297,446	16,014	5.69%
Flexible Spending	21,066	19,354	15,532	16,196	664	4.28%
Disability Insurance - Short Term	33,448	30,718	30,891	31,963	1,072	3.47%
Defer. Comp Employer Contrib.	755,677	799,533	696,638	707,397	10,759	1.54%
Retiree Medical	4,068,070	4,070,304	3,767,583	2,793,082	(974,501)	-25.87%
FMLA Administration	0	0	13	29,619	29,606	227738.46%
Salary Offset	(2,403)	0	379,879	(14,246)	(394,125)	-103.75%
PERSONNEL SERVICES	**142,527,844**	**141,416,174**	**135,988,611**	**148,678,971**	**12,690,360**	**9.33%**
Professional & Consulting	9,410,727	8,744,670	11,726,309	12,055,736	329,427	2.81%
Court Related Personal Service	40,400	51,647	196,251	55,777	(140,474)	-71.58%
Surveyor's Services	0	0	0	259,181	259,181	100.00%
Land Management Services	209,317	129,127	146,953	30,000	(116,953)	-79.59%
Data Processing Services	1,646,338	656,956	859,104	327,694	(531,410)	-61.86%
Public Safety Services	396,392	588,814	235,100	348,686	113,586	48.31%
Laundry Services	0	144	200	200	0	0.00%
Banking & Armored Car Svc	128,420	136,994	142,405	124,180	(18,225)	-12.80%
Construction Services	43,925	0	500	10,000	9,500	1900.00%
Engineering Services	56,393	108,141	35,000	115,000	80,000	228.57%
Road Work Services	391,537	112,399	483,350	533,350	50,000	10.34%
Event Entertainers	195,700	280,546	300,000	375,896	75,896	25.30%
Litter Control	10,920	0	10,000	10,000	0	0.00%
Bridge Work Services	43,017	38,221	92,686	102,000	9,314	10.05%
Relief & Assistance	584	332	7,999	2,780	(5,219)	-65.25%
Training Services	0	0	2,000	2,000	0	0.00%
On The Job Training	0	63,631	68,484	73,625	5,141	7.51%
Follow-Up Services	0	40	2,000	1,000	(1,000)	-50.00%
Support Services	616,869	334,577	562,710	292,671	(270,039)	-47.99%
Subscriptions	3,057	3,695	12,032	12,967	935	7.77%
On The Job Training - Services	0	0	487	0	(487)	-100.00%
Homeowner Assistance	356,418	328,859	261,476	567,412	305,936	117.00%
Intergovernmental Agreements	6,394,515	5,088,034	5,235,582	4,770,426	(465,156)	-8.88%
Agency Payments	55,364,298	58,208,078	30,789,668	21,395,371	(9,394,297)	-30.51%
DD/PSRB Diversion Pmts	944,460	21,851	45,000	45,000	0	0.00%

ALL FUNDS EXPENSE SUMMARY

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Family Support Services	8,188	6,954	5,200	5,200	0	0.00%
Client Support Fund	3,510,903	2,932,128	2,672,838	2,394,580	(278,258)	-10.41%
Family Subsidy Payments	61,175	42,694	109,021	103,443	(5,578)	-5.12%
Agency Payments Prior Year	310,719	(1,895)	481,470	497,810	16,340	3.39%
Release Subsidy - P & P	27,690	20,990	29,963	29,963	0	0.00%
State Payback	1,687,963	1,025,579	878,878	510,182	(368,696)	-41.95%
Motor Fuel & Lubricants	2,014,315	2,303,727	1,796,989	2,118,447	321,458	17.89%
Automotive Equipment Parts	644,999	642,512	495,444	504,565	9,121	1.84%
Tires	163,715	155,897	166,700	174,715	8,015	4.81%
Machinery & Equipment Parts	72,936	77,390	114,524	109,274	(5,250)	-4.58%
Helicopter Expense	113,840	161,780	0	4,200	4,200	100.00%
Refuse & Garbage	224,626	216,960	231,074	261,910	30,836	13.34%
Spec Handling/Haz Waste Disp	145,096	151,737	173,100	202,850	29,750	17.19%
Light, Power & Water	2,505,428	2,520,240	2,587,257	2,686,232	98,975	3.83%
Telephone Services	850,662	809,418	744,882	773,560	28,678	3.85%
General Liability	2,148,856	1,667,634	1,380,207	1,621,103	240,896	17.45%
SAIF Assessments	120,423	132,110	125,000	132,000	7,000	5.60%
ER PERS/OPSRP	6,744,181	8,936,075	8,273,246	11,085,018	2,811,772	33.99%
ER 6% Pickup	4,961,740	4,898,646	4,550,092	4,937,155	387,063	8.51%
Insurance Premiums	35,234,391	36,090,189	33,473,848	39,051,019	5,577,171	16.66%
Claims	1,904,026	2,242,471	3,350,200	2,695,000	(655,200)	-19.56%
Vehicle Preventive Maintenance	5,918	6,162	2,324	3,355	1,031	44.36%
Vehicle Repair	297,389	255,245	176,473	161,050	(15,423)	-8.74%
Maintenance of Equipment	604,859	635,750	572,826	587,701	14,875	2.60%
Maintenance of Structures	347,877	717,108	821,722	715,839	(105,883)	-12.89%
Maintenance of Grounds	152,363	132,129	174,750	165,050	(9,700)	-5.55%
Maintenance Agreements	1,982,214	1,859,597	1,959,053	1,907,364	(51,689)	-2.64%
Operating Licenses & Permits	353,629	440,693	376,900	381,800	4,900	1.30%
External Equipment Rental	411,335	400,815	437,210	344,122	(93,088)	-21.29%
External Vehicle Rental	4,387	7,108	5,500	2,300	(3,200)	-58.18%
Real Estate & Space Rentals	1,106,981	416,743	831,316	791,441	(39,875)	-4.80%
Metro Cable Commission	51,852	73,284	73,284	74,500	1,216	1.66%
Rural Cable Commission	1,484	1,039	1,000	1,000	0	0.00%
Fleet Services Rentals	9,122,112	8,786,286	7,584,244	7,999,519	415,275	5.48%
Fleet Equipment Services	0	8,316	3,940	12,915	8,975	227.79%
Copier Charges	214,632	219,522	199,696	213,605	13,909	6.97%
Mail Room Charges	145,349	145,297	156,923	146,158	(10,765)	-6.86%
Interdepartmental Svcs - Misc	28,890	822	1,992,050	46,858	(1,945,192)	-97.65%
Direct/Information Services	9,748,846	9,763,077	8,249,192	8,300,343	51,151	0.62%
County Indirect Charges	11,453,449	12,339,974	13,495,929	12,830,709	(665,220)	-4.93%
Dept Support/Direct	1,258,988	642,738	1,124,995	1,100,687	(24,308)	-2.16%
PC Replacement Services	461,999	553,671	393,515	598,640	205,125	52.13%
Dept Support/Indirect	4,254,601	4,732,298	3,804,161	4,059,544	255,383	6.71%
Office Supplies & Expense	832,756	1,100,259	737,275	686,332	(50,943)	-6.91%
Educational Materials	21,638	16,869	46,417	78,500	32,083	69.12%
Membrshp/Professionl Licenses	208,558	200,098	224,579	233,605	9,026	4.02%
Printing & Binding	396,935	379,723	597,535	458,134	(139,401)	-23.33%
Advertising & Publicity	431,511	416,433	483,261	502,669	19,408	4.02%
Microfilm Imaging Services	6,763	8,226	2,100	16,050	13,950	664.29%
Photo/Video Supplies & Svcs	32,197	31,874	267,299	81,620	(185,679)	-69.46%
Postage	465,296	414,550	621,175	574,640	(46,535)	-7.49%
Radio/Comm. Supplies & Svcs	760,623	692,717	628,017	1,086,432	458,415	72.99%
DP Supplies And Access	1,314,294	1,014,609	2,357,462	1,781,420	(576,042)	-24.43%
DP Equipment	70,856	85,388	534,979	183,746	(351,233)	-65.65%
Small Tools & Equipment	504,556	377,613	718,816	493,851	(224,965)	-31.30%
Small Office Furniture	630,245	101,875	228,576	29,850	(198,726)	-86.94%
Library - Serials & Conts	98,529	84,864	99,092	23,360	(75,732)	-76.43%

ALL FUNDS EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Institutional Supplies	76,594	74,437	50,546	44,407	(6,139)	-12.15%
Food	661,578	380,838	212,190	294,550	82,360	38.81%
Clothing	33,720	21,502	29,250	36,650	7,400	25.30%
Bedding & Linens	33,797	24,472	16,600	33,400	16,800	101.20%
Kitchen & Dining Supplies	45,847	26,741	5,150	18,750	13,600	264.08%
Miscellaneous Supplies	55,413	79,504	188,707	187,921	(786)	-0.42%
Special Supplies	387,265	296,701	430,511	344,850	(85,661)	-19.90%
Clothing & Personal Supplies	113,552	76,414	125,210	215,999	90,789	72.51%
Search & Rescue Supplies	3,106	3,977	4,300	4,000	(300)	-6.98%
Safety Supplies	142,888	136,550	144,125	139,595	(4,530)	-3.14%
Campsite Supplies	0	8,141	0	11,000	11,000	100.00%
Janitorial Supplies	300,317	269,643	330,909	256,636	(74,273)	-22.45%
Traffic Supplies	619,109	660,003	668,190	666,190	(2,000)	-0.30%
Road Work Supplies	3,750,606	3,620,482	3,757,285	3,704,685	(52,600)	-1.40%
Agricultural Supplies	100,397	37,235	61,600	55,700	(5,900)	-9.58%
Building Materials Supplies	62,266	80,204	118,247	144,376	26,129	22.10%
Electrical Supplies	111,546	110,979	153,540	118,241	(35,299)	-22.99%
Bridge Work Supplies	97,720	99,866	110,000	110,000	0	0.00%
Engineering Supplies	12,089	10,513	22,600	23,600	1,000	4.42%
Medical Supplies	786,569	868,648	423,344	557,729	134,385	31.74%
Dental Supplies	71,711	62,857	30,200	30,200	0	0.00%
Lab Supplies	14,253	3,678	4,358	2,358	(2,000)	-45.89%
Stores Inventory	28,600	16,279	17,500	47,500	30,000	171.43%
Business Expense & Travel	311,621	222,917	270,379	258,007	(12,372)	-4.58%
Committee Stipends & Expense	42,965	52,488	35,050	37,350	2,300	6.56%
Awards & Recognition	73,026	72,482	129,103	101,475	(27,628)	-21.40%
Outside Education & Travel	737,893	673,258	1,069,526	740,185	(329,341)	-30.79%
County Training Classes	38,730	32,490	53,588	68,172	14,584	27.22%
Training Services & Materials	135,760	97,382	201,624	753,550	551,926	273.74%
Tuition Reimbursement	4,415	4,060	3,400	2,900	(500)	-14.71%
Miscellaneous Payments	825,560	1,047,162	6,317,145	1,767,217	(4,549,928)	-72.03%
Mortgage Reserves	316,335	0	0	0	0	0.00%
Reimbursable Expenses	101,246	78,077	5,850	2,350	(3,500)	-59.83%
Room Tax	37,941	44,496	42,700	43,000	300	0.70%
Miscellaneous Interest	101	20	0	0	0	0.00%
M&S Adjustment	(67,257)	(327,339)	657,902	0	(657,902)	-100.00%
MATERIALS & SERVICES	**197,560,348**	**195,959,915**	**178,529,444**	**168,906,430**	**(9,623,014)**	**-5.39%**
Heavy Equipment	1,270,147	904,940	3,758,000	2,953,900	(804,100)	-21.40%
Equipment Attachments	159,960	131,969	230,000	53,000	(177,000)	-76.96%
Vehicles	557,853	895,933	679,500	789,750	110,250	16.23%
Reproducing & Duplicating	89,602	85,578	125,122	113,000	(12,122)	-9.69%
Office Machines	207,690	0	198,000	198,000	0	0.00%
Law Enforcement Equipment	44,652	62,640	22,867	0	(22,867)	-100.00%
Data Processing & Electronic	4,358	0	0	10,000	10,000	100.00%
Communications Equipment	185,447	407,583	1,150,000	2,065,000	915,000	79.57%
Data Processing Equipment	713,961	296,754	2,934,364	102,771	(2,831,593)	-96.50%
Institutional Furn & Equipment	65,676	0	0	0	0	0.00%
Machinery & Equipment	99,076	219,188	52,850	0	(52,850)	-100.00%
Scientific & Laboratory	100,217	0	0	62,200	62,200	100.00%
Medical & Dental Equipment	124,845	5,219	5,500	0	(5,500)	-100.00%
Miscellaneous	110,441	86,792	149,817	0	(149,817)	-100.00%
CAPITAL OUTLAY	**3,733,926**	**3,096,596**	**9,306,020**	**6,347,621**	**(2,958,399)**	**-31.79%**
Professional Services	23,652	1,324,101	31,041	129,134	98,093	316.01%
Architectural Services	663,995	131,978	0	0	0	0.00%
Construction Management	10,184	0	71,600	71,270	(330)	-0.46%

ALL FUNDS EXPENSE SUMMARY						
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Curr Bgt	FY 13-14 Adopted	$ Chng Fr Curr	% Chng Fr Curr
Engineering Services	31,696	49,400	5,000	60,000	55,000	1100.00%
Other Professional Services	5,870	29,398	0	6,176	6,176	100.00%
Land Acquisition	0	418,038	20,000	20,000	0	0.00%
Land Improvements	50,314	236,780	100,000	100,000	0	0.00%
Acquisition & Construction	35,652	4,492,519	292,559	100,000	(192,559)	-65.82%
Testing & Inspection	0	30,985	0	10,000	10,000	100.00%
Improvements	4,730,179	6,932,617	5,955,010	3,781,356	(2,173,654)	-36.50%
Maintenance Shops	278,788	0	1,753,000	1,969,000	216,000	12.32%
Miscellaneous	0	0	800,000	800,000	0	0.00%
Bridge Engineering Svcs	0	0	100,000	100,000	0	0.00%
Permits & System Development	73,422	4,469	0	0	0	0.00%
Paving	4,163,014	2,670,781	4,250,000	3,823,978	(426,022)	-10.02%
Bridges & Structures	692,666	1,285,613	4,775,000	550,000	(4,225,000)	-88.48%
Rights of Way	21,897	16,392	72,000	0	(72,000)	-100.00%
Infrastructure Safety Improve.	269,466	32,373	50,000	172,000	122,000	244.00%
General Construction	2,500	999,000	0	900,000	900,000	100.00%
General and Miscellaneous	0	0	8,000	0	(8,000)	-100.00%
Assisted Housing Project Roads	75,673	0	0	0	0	0.00%
CAPITAL PROJECTS	**11,128,966**	**18,654,445**	**18,283,210**	**12,592,914**	**(5,690,296)**	**-31.12%**
Bond Issuance Costs	183,856	0	0	0	0	0.00%
Other Fiscal Transactions	0	0	245,236	509,437	264,201	107.73%
Bond Principal Retirement	4,976,296	5,650,721	5,919,948	6,150,285	230,337	3.89%
Bond Interest Retirement	6,387,691	6,676,288	6,691,532	6,745,501	53,969	0.81%
Int Pd Interfund Loan	10,603	3,750	4,300	13,500	9,200	213.95%
Payment to Refunded Bond	5,199,681	0	0	0	0	0.00%
FISCAL TRANSACTIONS	**16,758,127**	**12,330,759**	**12,861,016**	**13,418,723**	**557,707**	**4.34%**
Transfer To General Fund (100)	948,723	1,226,850	1,235,712	635,624	(600,088)	-48.56%
Transfer To Special Rev. Funds	10,167,002	10,940,369	9,215,413	15,938,056	6,722,643	72.95%
Transfer To Debt Service Funds	3,385,430	3,418,865	3,423,122	3,410,695	(12,427)	-0.36%
Transfer To Capital Proj. Funds	6,447,266	1,049,406	1,685,173	0	(1,685,173)	-100.00%
Transfer To Enterprise Funds (	2,008,476	1,287,334	1,223,000	1,118,190	(104,810)	-8.57%
Transfer To Internal Svc Funds	533,304	4,301,943	501,000	526,139	25,139	5.02%
Intrafund Transfer	5,056,467	3,838,835	5,660,542	4,975,378	(685,164)	-12.10%
Interfund Loan Granted	390,000	200,000	378,500	600,000	221,500	58.52%
Prin Pd Interfund Loan	790,000	350,000	250,000	900,000	650,000	260.00%
FUND TRANSFERS	**29,336,667**	**26,413,603**	**23,193,962**	**27,504,082**	**4,310,120**	**18.58%**
Operational Contingency	0	0	38,088,996	36,935,976	(1,153,020)	-3.03%
Operational Reserves	0	0	44,438,646	33,418,234	(11,020,412)	-24.80%
Unapprop. Ending Fund Balance	0	0	19,231,618	18,852,876	(378,742)	-1.97%
Reserves - Closure/Post Closure	0	0	14,047,112	13,919,817	(127,295)	-0.91%
Reserves - Future Projects	0	0	6,518,314	6,845,204	326,890	5.01%
Reserve for Comp Benefits	0	0	2,750,000	1,100,000	(1,650,000)	-60.00%
Bonded Indebtedness Reserve	0	0	21,007	0	(21,007)	-100.00%
TOTAL RESERVES	**0**	**0**	**125,095,693**	**111,072,107**	**(14,023,586)**	**-11.21%**
TOTAL EXPENDITURES	**401,435,878**	**398,071,492**	**503,636,456**	**489,120,848**	**(14,515,608)**	**-2.88%**

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER & RESOLUTION NO. 13-06-18-01	)	**IN THE MATTER OF ADOPTING THE 2013-2014 LANE COUNTY BUDGET, MAKING APPROPRIATIONS AND IMPOSING & CATEGORIZING TAXES**

WHEREAS, the Lane County Budget Committee reviewed and approved the FY 2013-2014 budget for Lane County on May 23, 2013; and

WHEREAS, after due notice, a public hearing on the FY 2013-2014 budget was held at 9:00 a.m. in Harris Hall, Public Service Building, on June 18, 2013; and

WHEREAS, Attachment A is a summary of all changes made to the Proposed Budget including approved Budget Committee adds, reductions and technical adjustments; and

WHEREAS, the Board having fully considered the Lane County Budget Committee's recommendations and the matters discussed at the public hearing; and

WHEREAS, the recommended adjustments to the Approved FY 2013-2014 Budget described in Attachment B were reviewed by the Board at its June 11, 2013 work session and were approved for incorporation into this order; and

WHEREAS, the Board believes that the FY 2013-2014 budget reflects the best available policy and program choices to achieve the greatest public good and the least private injury; now therefore the Board of County Commissioners of Lane County **ORDERS AND RESOLVES:**

1.) That the Lane County Board of Commissioners hereby adopts the budget for fiscal year 2013-2014 in the total of $489,120,848; and

2.) That the amounts and full time equivalent (FTE) positions for fiscal year beginning July 1, 2013, and for the purposes shown below are hereby appropriated and authorized:

	Appropriation	Auth. FTE
GENERAL FUND 124		
District Attorney	$9,149,594	60.00
Public Safety (Sheriff's Office)	$32,200,980	176.63
Assessment & Taxation	$5,917,418	46.00
Health & Human Services	$8,862,449	0.00
County Administration	$13,966,230	85.86
Public Works	$931,938	1.00
County Counsel	$1,274,898	8.00

General Expense			
Materials & Services		$264,232	
Fund Transfers		$2,622,508	
Operational Contingency		$6,935,099	
	Total	$9,821,839	0.00
Total General Fund		$82,125,346	377.49
PARKS AND OPEN SPACES FUND 216			
Public Works		$3,406,120	13.50
Total Unappropriated Ending Fund Balance		$3,000	
Total		$3,409,120	
LAW LIBRARY FUND 222			
County Administration		$284,186	0.00
GENERAL ROAD FUND 225			
Public Works		$57,764,166	162.80
County Administration		$138,367	1.00
Total General Road Fund		$57,902,533	163.80
LIQUOR LAW ENFORCEMENT FUND 231			
District Attorney		$78,845	0.00
PUBLIC LAND CORNER PRESERVATION FUND 240			
Public Works		$1,608,915	2.00
COUNTY SCHOOL FUND 241			
General Expense			
Materials & Services		$836,060	0.00
COUNTY CLERK RECORDS FUND 244			
County Administration		$455,697	0.00
WORKFORCE PARTNERSHIP FUND 249			
Workforce Partnership		$2,405,039	21.50
TITLE III PROJECTS FUND 250			
General Expense			
Materials & Services		$1,663,400	
Operational Contingency		$458,602	
	Total	$2,122,002	0.00

SPECIAL REVENUE FUND 260			
District Attorney		$663,836	5.00
Public Safety (Sheriff's Office)		$14,382,477	53.17
Public Works		$927,364	0.50
County Administration		$8,338,609	53.50
Assessment & Taxation		$43,488	0.00
General Expense			
Materials & Services		$5,543,534	
Fund Transfers		$25,287	
Operational Contingency		$1,862,796	
	Total	$7,431,617	0.00
Total Special Revenue Fund		$31,787,391	112.17
INDUSTRIAL REVOLVING FUND 275			
General Expense			
Materials & Services		$118	
Fund Transfers		$1,200	
	Total	$1,318	0.00
ANIMAL SERVICES FUND 283			
Public Works		$731,197	2.00
INTERGOVERNMENTAL HUMAN SERVICES FUND 285			
Health & Human Services		$11,927,516	20.75
HEALTH & HUMAN SERVICES FUND 286			
Health & Human Services		$66,902,641	353.75
LANECARE FUND 287			
Health & Human Services		$15,216,875	18.25
LOCAL OPTION TAX LEVY FUND 290			
Public Safety (Sheriff's Office)		$13,200,500	38.50
Health & Human Services		$1,359,677	10.20
Total Local Option Tax Levy Fund		$14,560,177	48.70
LANE EVENTS CENTER DEBT SERVICE FUND 323			
General Expense			
Debt Service		$684,275	0.00
SPECIAL OBLIGATION BOND RETIREMENT FUND 333			
General Expense			
Debt Service		$3,410,695	0.00

GENERAL OBLIGATION BOND RETIREMENT FUND 336			
General Expense			
Debt Service		$2,994,250	0.00
CAPITAL IMPROVEMENT FUND 435			
County Administration		$6,645,370	0.00
JUVENILE JUSTICE CENTER CONSTRUCTION FUND 454			
General Expense			
Materials & Services		$14,911	0.00
LANE EVENTS CENTER FUND 521/522			
Public Works		$3,824,798	14.50
SOLID WASTE DISPOSAL FUND 530			
Public Works		$37,470,518	81.21
CORRECTIONS COMMISSARY FUND 539			
Public Safety (Sheriff's Office)		$209,182	0.20
LAND MANAGEMENT FUND 570			
Public Works		$5,704,290	22.00
SELF INSURANCE FUND 612			
General Expense			
Materials & Services		$3,026,671	
Operational Contingency		$4,088,603	
	Total	$7,115,274	0.00
EMPLOYEE BENEFIT FUND 614			
General Expense			
Materials & Services		$51,961,931	
Transfers		$723,183	
Contingency		$510,793	
	Total	$53,195,907	0.00
PENSION BOND FUND 615			
General Expense			
Materials & Services		$4,204	
Debt Service		$6,316,003	
	Total	$6,395,207	0.00

MOTOR & EQUIPMENT POOL FUND 619/620		
Public Safety (Sheriff's Office)	$1,667,561	
Unappropriated Ending Fund Balance	$2,284,449	
Total	$3,952,010	0.00
Public Works	$14,536,535	
Unappropriated Ending Fund Balance	$16,565,427	
Total	$31,101,962	20.00
Total Motor & Equipment Pool Fund	$35,053,972	20.00
INTERGOVERNMENTAL SERVICES FUND 627		
County Administration	$926,314	0.00
TECHNOLOGY REPLACEMENT FUND 653		
Information Services	$2,125,644	0.00
INFORMATION SERVICES FUND 654		
Information Services	$15,172,301	66.50
RETIREE BENEFIT TRUST FUND 714		
General Expense		
Materials & Services	$3,775,404	
Operational Contingency	$12,047,678	
Total	$15,823,082	0.00
Total Appropriations, All Funds	$470,267,972	
Total Unappropriated & Reserve Amts/All Funds	$18,852,876	
TOTAL ADOPTED BUDGET	**$489,120,848**	**1,338.32**

3.) That the Board of Commissioners of Lane County hereby imposes the following ad valorem property taxes upon the assessed value of all taxable property within the district for tax year 2013-2014 as follows:

A. At a rate of $1.2793 per $1,000 permanent tax rate;
B. At the rate of $0.55 per $1,000 local option tax; and
C. In the amount of $2,987,588 for general obligation bonds.

4.) That the taxes imposed are hereby categorized for purposes of Article XI section 11b of the Oregon Constitution as:

	Subject to General Government Limitation	Excluded from the Limitation
Permanent Rate Tax	$1.2793/$1,000	$0
Local Option Tax	$0.55/$1,000	$0
General Obligation Bond Debt Svc	$0	$2,987,588

The above resolution statements were approved and declared **ADOPTED** by the Lane County Board of Commissioners on this 18th day of June, 2013.

Jay Bozievich Vice Chair
acting for Sid Leiken, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 6-18-13 **Lane County**
OFFICE OF LEGAL COUNSEL

LANE COUNTY

ADJUSTMENTS TO THE PROPOSED FY 2013-2014 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund
124 General Fund	**District Attorney**	1	AD	Restore service reduction in Adult Prosecution with grant funds; anticipated FY 12-13 lapse; reduction in Extra Help, additional discretionary general fund (from General Fund Reserve) and transfer from Technology Fund.	5.00	335,553	468,562	133,009
				Net Dept. Change	**5.00**	**335,553**	**468,562**	**133,009**
124	**General Expense**	2	AD	Increase Agency payment for LRAPA membership dues of $42,200; increase fund balance by $130,000k for anticipated excess lapse; increase intrafund transfer by $130k to District Attorney's Office; reduce reserve by $175,209 for DA & LRAPA adjustments.	0.00	130,000	(3,009)	(133,009)
				Net Dept. Change	**0.00**	**130,000**	**(3,009)**	**(133,009)**
				General Fund Change to Proposed	**5.00**	**465,553**	**465,553**	**0**
225 Road Fund	**Public Works**	3	RD	Increase Transfer of $175,000 to Sheriff's Office Patrol; decrease reserves to balance.	0.00	0	0	0
				Road Fund Change to Proposed	**0.00**	**0**	**0**	**0**
260 Special Revenue Fund	**Sheriff's Office**	4	TA	Eliminate Transient Room Tax revenue of $175,000; replace with transfer from Road Fund.	0.00	0	0	0
				Special Revenue Fund Change to Proposed	**0.00**	**0**	**0**	**0**
290 Local Option Levy Fund	**Health & Human Services**	4	AD	Increase revenue & expenditures for first year of local option levy to fund critical youth services including 8 detention and 8 treatment beds.	10.20	1,259,677	1,259,677	0
				Net Dept. Change	**10.20**	**1,259,677**	**1,259,677**	**0**
	Sheriff's Office	5	AD	Revenue & expenditure totals for first year of local option levy to fund minimum 255 local jail beds.	38.50	12,700,500	12,700,500	0
				Net Dept. Change	**38.50**	**12,700,500**	**12,700,500**	**0**
				Local Option Tax Levy Fund Change to Proposed	**48.70**	**13,960,177**	**13,960,177**	**0**
521 Lane Events Center Fund	**Public Works**	6	AD	Increase Transient Room Tax after elimination of TRT in Sheriff's Office; increase capital expenditures	0.00	175,000	175,000	0
				Lane Events Center Fund Change to Proposed	**0.00**	**175,000**	**175,000**	**0**
653 Technology Replacement Fund	**Information Services**	7	TA	Increase transfer to General Fund (District Attorney) by $183,544; decrease reserves to balance fund.	0.00	0	0	0
				Technology Replacement Fund Change to Proposed	**0.00**	**0**	**0**	**0**
				Total All Funds	**53.70**	**14,600,730**	**14,600,730**	**0**

BUDGET NOTE: Law Library shall meet and return to BCC with budget recommendations in Summer of 2013.

LANE COUNTY

ADJUSTMENTS TO THE APPROVED FY 2013-2014 BUDGET

Fund	Dept	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund
124 General Fund	Assessment & Taxation	1	RB	Rebudget of FY 11-12 excess lapse transfer for projects not completed in FY 12-13.	0.00	198,300	198,300	0
				Net Dept. Change	**0.00**	**198,300**	**198,300**	**0**
	County Admin	2	RB	Rebudget of FY 11-12 excess lapse transfer in Human Resources & Facilities Divisions for projects not completed in FY 12-13.	0.00	873,506	873,506	0
		3	AD	New service of selling Stevens Ness Forms. $15,000 expense and $40,000 revenue; add .50 FTE temp position to Justice Courts	0.50	40,000	15,000	25,000
				Net Dept. Change	**0.50**	**913,506**	**888,506**	**25,000**
	District Attorney	4	TA	Decrease expense due to typo in information to budget committee.	0.00	0	(1,000)	1,000
				Net Dept. Change	**0.00**	**0**	**(1,000)**	**1,000**
	Health & Human Services	5	TA	Correct error in transfer between Funds in Proposed Budget	0.00	0	(5,652)	5,652
				Net Dept. Change	**0.00**	**0**	**(5,652)**	**5,652**
	Sheriff's Office	6	TA	Correct specific line items within revenue & expenses to match anticipated actuals.	0.00	0	0	0
				Net Dept. Change	**0.00**	**0**	**0**	**0**
	General Expense	7	INC	Receipt of interfund loan payments from Public Works for programs Manufactured Structures, Animal Services & Tax Foreclosed property for loans granted in FY 12-13; decrease beginning fund balance and increase reserves to balance fund.	0.00	6,000	6,000	0
		8	INC	Increase beginning fund balance due to anticipated FY 11-12 excess lapse unspent; increase intrafund transfer to Human Resources, Facilities & A&T for rebudget of funds.	0.00	1,071,806	1,071,806	0
		9	TA	Increase reserve by $31,652 due to sale of Stevens Ness Forms in Records, error in DA's budget, and correction of HHS transfer in proposed budget.	0.00	0	31,652	(31,652)
				Net Dept. Change	**0.00**	**1,077,806**	**1,109,458**	**(31,652)**
				Net General Fund Change from Approved Budget	**0.50**	**2,189,612**	**2,189,612**	**0**
Fund 225 Road Fund	Public Works	10	INC	Movement of 3.00 custodian FTE from County Admin/Operations to Public Works	3.00	0	169,083	(169,083)
		11	RD	Move Manufactured Structures out of Road Fund into Public Works Special Revenue Fund	(0.50)	(34,000)	(34,000)	0
				Net Dept. Change	**2.50**	**(34,000)**	**135,083**	**(169,083)**
	County Admin	12	RD	Movement of 3.00 custodian FTE from County Admin/Operations to Public Works	(3.00)	0	(169,083)	169,083

LANE COUNTY

ADJUSTMENTS TO THE APPROVED FY 2013-2014 BUDGET

Fund	Dept	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund
				Net Dept. Change	**(3.00)**	**0**	**(169,083)**	**169,083**
				Net Fund Change from Approved Budget	**(0.50)**	**(34,000)**	**(34,000)**	**0**
Fund 249 Workforce Dev Fund	**Workforce Partnership**	13	RX	Reduction of FTE due to decrease in state & federal funding.	(1.00)	(98,071)	(98,071)	0
				Net Fund Change from Approved Budget	**(1.00)**	**(98,071)**	**(98,071)**	**0**
260 Special Rev SubFund	**Public Works**	14	INC	Increase revenue & expenses within Manufactured Structures and Tax Foreclosed Property to re-pay interfund loans granted in FY 12-13	0.00	51,000	51,000	0
		15	INC	Move Manufactured Structures program from of Road Fund	0.50	34,000	34,000	0
				Net Sub-Fund Change from Approved Budget	**0.50**	**85,000**	**85,000**	**0**
260 Special Rev SubFund	**General Expense**	16	TA	Increase TRT payment by $46,974 to Florence Events Center to complete payments due under IGA agreement; reduce reserves by balance.	0.00	0	0	0
				Net Sub-Fund Change from Approved Budget	**0.00**	**0**	**0**	**0**
				Net Special Revenue Fund Change from Approved Budget	**0.50**	**85,000**	**85,000**	**0**
283 Animal Services Fund	**Public Works**	17	INC	Increase revenue & expenses within Animal Services to re-pay interfund loans granted in FY 12-13.	0.00	51,000	51,000	0
				Net Fund Change from Approved Budget	**0.00**	**51,000**	**51,000**	**0**
285 Intergov Human Serv Fund	**Health & Human Services**	18		Add New Temp. OA2, .50 FTE for Energy Programs. Increase Homeless Shelter Revenue $36,882. Increased Expenditures in Emergency Housing Program in M&S and Salary Offset $10,824. Decrease in Revenue for Energy Programs $8,971	0.50	27,965	27,965	0
				Net Fund Change from Approved Budget	**0.50**	**27,965**	**27,965**	**0**

LANE COUNTY

ADJUSTMENTS TO THE APPROVED FY 2013-2014 BUDGET

Fund	Dept	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund
286 Health & Human Services Fund	Health & Human Services	19	TA	Increase FTE 1.0 for addition of Assistant Director added in Supp #3 FY 12-13; adjust beginning fund balance and reserve levels to better match anticipated actuals.	1.00	717,800	717,800	0
		20	AD	Add 1.0 FTE Office Assistant 2 and 1.0 FTE Program Services Coordinator; increase of revenue from Gang Prevention Grant and Trillium Coordinated Care Org-CCO	2.00	174,814	174,814	0
		21	AD	Add 1.0 FTE Management Analyst and 2.0 FTE Office Assistant 2; increase revenues created by the addition of FTE and increased billing opportunities.	3.00	231,761	231,761	0
				Net Sub-Fund Change from Approved Budget	**6.00**	**1,124,375**	**1,124,375**	**0**
288 Subfund of 286 Health & Human Services Fund		22	AD	Reduce FTE 0.10 for change made in FY13. Increase Personnel $63,203 Increase Direct Information Services expense $86,096 for NextGen support; Increase in Medicaid Wrap revenue $120,096, Lane Care/OHP Fees $1,000, Other Third Party Fees $5,000 & Miscellaneous Service Charges $23,203	(0.10)	149,299	149,299	0
				Net Sub-Fund Change from Approved Budget	**(0.10)**	**149,299**	**149,299**	**0**
Fund 289 Youth Services Subfund		23	AD	Add contract expense for Title IV billings; reflect SERBU funds prior and current year correctly; appropriate expected fund balance	0.00	328,892	328,892	0
				Net Sub-Fund Change from Approved Budget	**0.00**	**328,892**	**328,892**	**0**
				Net Fund Change from Approved Budget	**5.90**	**1,602,566**	**1,602,566**	**0**
287 LaneCare Fund	Health & Human Services	24	AD	Add 2.0 FTE Care Coordination Specialist; 1.0 FTE Office Assistant . Increase FTE .20 FTE Added in FY13 with Board Order# 2013-04-30-01. Increase Revenue $118,591 Miscellaneous State Revenue & $82,322 Coordinated Care Funding. Increase Personnel & benefits $320,128; Decrease Materials & Services ($119,215)	4.20	201,537	201,537	0
				Net Fund Change from Approved Budget	**4.20**	**201,537**	**201,537**	**0**
Fund 290 Local Option Tax Levy Fund	Health & Human Services	25	INC	Receipt & payment of interfund loan from Solid Waste Fund for services to be added July 1, 2013, prior to receipt of property tax levy revenue. Repayment of loan plus interest; decrease contingency for interest payment.	0.00	100,000	100,000	0
	Sheriff's Office		INC	Receipt & payment of interfund loan from Solid Waste Fund for services to be added July 1, 2013, prior to receipt of property tax levy revenue. Repayment of loan plus interest; decrease contingency for interest payment.	0.00	500,000	500,000	0
				Net Fund Change from Approved Budget	**0.00**	**600,000**	**600,000**	**0**

LANE COUNTY

ADJUSTMENTS TO THE APPROVED FY 2013-2014 BUDGET

Fund	Dept	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund
Fund 521 Lane Events Center Fund	**Public Works**	26	RX	Reduce 1.0 FTE for movement to Land Management for front office support; increase materials & services.	(1.00)	0	0	0
				Net Fund Change from Approved Budget	**(1.00)**	**0**	**0**	**0**
Fund 530 Solid Waste Fund	**Public Works**	27	TA	Interfund Loan from Solid Waste Fund to Local Option Tax Levy Fund to begin service in Sheriff's Office and Youth Services on July 1, 2013, prior to receipt of property tax revenue from levy passage. Also includes repayment of Loan in December, 2013	0.00	607,500	607,500	0
		28	TA	Decrease Fee Collector position from 1.0 to .90 to represent actual position	(0.10)	0	0	0
				Net Fund Change from Approved Budget	**(0.10)**	**607,500**	**607,500**	**0**
Fund 570 Land Mgmt Fund	**Public Works**	29	AD	Increase 1.0 FTE for Front Counter Support. Balance fund by reducing extra-help and contingency	1.00	0	0	0
				Net Fund Change from Approved Budget	**1.00**	**0**	**0**	**0**
Fund 612 Risk Fund	**General Expense**	30	INC	Increase anticipated general liability and workers compensation payments into fund as a result of increases in FTE from Proposed Budget	0.00	25,994	25,994	0
				Net Fund Change from Approved Budget	**0.00**	**25,994**	**25,994**	**0**
Fund 614 Benefit Fund	**General Expense**	31	INC	Increase anticipated benefit payments as a result of increases in FTE from Proposed Budget	0.00	2,730,515	2,730,515	0
				Net Fund Change from Approved Budget	**0.00**	**2,730,515**	**2,730,515**	**0**
Fund 615 PERS Bond Fund	**General Expense**	32	INC	Increase anticipated bond payment receipts into fund as a result of increases in FTE from Proposed Budget.	0.00	322,803	322,803	0
				Net Fund Change from Approved Budget	**0.00**	**322,803**	**322,803**	**0**
Fund 714	**General Expense**	33	INC	Increase anticipated benefit payments as a result of increases in FTE from Proposed Budget	0.00	151,148	151,148	0
				Net Fund Change from Approved Budget	**0.00**	**151,148**	**151,148**	**0**
				Total All Funds	**10.00**	**8,463,569**	**8,463,569**	**0**

FY 13-14 ADOPTED BUDGET

Intergovernmental Agreements, Dues and Association Costs

Agency / Association	FY 10-11 Adjust Budget	FY 11-12 Adjust Budget	FY 12-13 Current Budget	FY 13-14 Approved Budget	Funding Breakdown			
					Disc. Gen Fund	Road Fund	Video Lottery	Benefit Fund
Lane Council of Gov. Dues	90,399	90,399	76,635	76,635		38,317	38,318	
Assoc. Oregon Counties (AOC) Total	96,181	93,602	92,254	92,254	45,300	39,904	1,519	5,531
Smith Dawson & Andrews	44,100	46,305	46,305	46,305	23,153	23,153		
National Assoc. of Counties Dues (NACo)	6,500	6,500	6,500	6,500	4,875	1,625		
Lane Regional Air Protection Authority	117,820	0	0	42,200	42,200			
Metropolitan Partnership	100,000	100,000	100,000	100,000			100,000	
O&C Membership Dues	37,704	37,704	37,704	37,704	37,704			
Metro Cable Television	69,136	71,497	71,497	74,500	74,500			
TOTAL	**605,595**	**489,762**	**430,895**	**476,098**	**227,732**	**102,999**	**139,837**	**5,531**

Note: FY 12-13 Lane Regional Air Protection Authority received in-kind service donations up to $42,200

BUDGET NOTE: Metropolitan Partnership Contract shall come to BCC for approval prior to any distribution of funds.

Glossary

A

Accrual Basis. Method of accounting in which revenue is recorded when measurable and earned, and expenses are recognized when a good or a service is used. (ORS 294. 311(1))
Ad Valorem Tax (at-value tax). A property tax computed on the assessed value of taxable property. See *Assessed Value*.
Adopted Budget. Financial plan that forms the basis for appropriations. Adopted by the governing body, i.e., Board of Commissioners.
Appropriation. Authorization for spending a specific amount of money for a specific purpose during a specific period of time. Based on the adopted budget, the appropriation can be changed during the year by board transfer, grant resolution, or supplemental budget, all requiring a resolution adopted by the Board of Commissioners. (ORS 294. 311(3))
Approved Budget. The budget that has been approved by the budget committee. The figures from the approved budget are published in a Financial Summary in a local newspaper before the fiscal budget hearing.
Assessed Value (AV). The value set on real and personal taxable property as a basis for levying taxes. Usually equal to market value, but may be lower because of special assessment programs.
Assessment. Any fee, charge or assessment that does not exceed the actual cost incurred by a unit of government for design, construction and financing of a local improvement such as streets and alley paving, sidewalks and sewers.
Assessment Date. The date on which the real market value of property is set — January 1.
Audit. A systematic appraisal of the accounting system and financial statements with the intention of forming an opinion on the general purpose financial statements. (ORS 297. 425)
Audit Report. A report made by an auditor expressing an opinion regarding the fair presentation of the financial statements.

B

Balanced Budget. A budget in which expenditures equal resources. Oregon Local Budget Law requires all local government bodies to adopt budgets balance by fund by the 30th of June of each year.
Base Budget. The Base budget represents a maintenance level budget providing the same programs and levels of service as is provided in the current budget as adjusted by cost of living increases, merits and inflation.
Basis of Accounting. Means the cash basis, the modified accrual basis or the accrual basis. (ORS 294.311(4))
Billing Rate. The tax used to compute ad valorem taxes for each property. When applicable, it is derived from subtracting the timber offset from the permanent or operating rate.
Board of Commissioners. As set forth in the Lane County Home Rule Charter, the Board of County Commissioners consists of five members, each elected by district for a four year term, and who are devoted full-time to conducting the County's business.
Bond. A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future, called the maturity date(s), together with periodic interest as a specific rate. Bonds issued by state governments or municipalities are generally exempt from tax.
Bonded Debt ("local improvement").Borrowed monies for a capital construction project, approved by voters to be repaid by a tax levy.
Budget. Basis of the legal authorization for the expenditure of funds. A written plan of financial operation for estimating expenditures for one year, and the proposed means of financing the estimated expenditures. Must include a balanced statement of actual revenues and expenditures during each of the last two years, estimated revenues and expenditures for the current and upcoming year. (ORS 294.311.(4))
Budget Committee. Fiscal planning board of a local government, consisting of the five Commissioners plus an equal number of legal voters appointed by the Board. Budget committee authorizes the maximum for the tax levy. (ORS 294.336)

Budget Cycles. The various developmental stages in the budget process including the BASE (prepared by departments), the PROPOSED (BASE adjusted to reflect County Administrator's recommendations), APPROVED (as adjusted by the Budget Committee) and ADOPTED (as adjusted and given final approval by the Board of Commissioners).
Budget Document. The estimates of expenditures and budget resources as set forth on the estimate sheets, tax levy and the financial summary. (ORS 294.311(6)).Lane County produces a Proposed Budget document, an Adopted Budget document, and an Adopted Budget Summary.
Budget Message. Written explanation of the budget and the local government's financial priorities, prepared and presented by the County Administrator. (ORS 294.391)
Budget Office. Lane County Budget & Planning Program of County Administration. The County Administrator has the responsibility to develop and maintain administrative rules and procedures pertaining to budget preparation, adoption and monitoring.
Budget Officer. The County Administrator is appointed by the governing body to assemble budget material and information and to physically prepare the proposed budget. (ORS 294.331)
Budget Resources. Resources to which recourse can be had to meet obligations and expenditures during the fiscal year covered by the budget. (ORS 294.311(7))
Budget Years. According to State Budget Law, actual revenues and expenses must be tracked for up to two years past the current year. It is for this reason that the budget displays four years of budget data presented as Prior Year 1, Prior Year 2, Current Year and the Budget Year.

C

Callable Bond. A bond that gives the issuer the right to prepay the bond at a date or dates prior to the stated maturity.
Capital Improvement. Lane, structures, facilities, machinery, equipment or furnishings having a useful life longer than one year. (ORS 310.410(19))
Capital Improvement Plan/Program. The Lane County Capital Improvement Program (CIP) is a five-year financial plan for capital improvements to Lane County's transportation network.
Capital Outlay. Items which generally have a useful life of more than one year and a value of at least $5,000, such as machinery, land, furniture, equipment, or buildings. (ORS 294.352(6))
Capital Project. Any major repair, renovation or replacement of a current fixed asset that extends the useful operational life by at least five years or expands the capacity of an existing facility.Also includes construction of a new asset with a useful operational life of at least five years including roads, bridges, parks, marinas, and buildings
Capital Projects Fund. A fund used to account for resources, such as bond sale proceeds, to be used for major capital purchase or construction projects. May be used for one or more projects.
Cash Basis. Method of accounting, recognizing transactions when cash changes hands. (ORS 294.311(7))
Chart of Accounts. All authorized General Ledger accounts for Lane County. Defines Fund, Organization, Division, Program, Object and Classification.
Classification. A group of positions which are enough alike in duties, authority, and responsibilities to require the same qualifications and the same pay for all positions in the group.
Compression. The difference between property taxes actually imposed in a given year and property taxes that would have been imposed if Measure 5 limits did not exist. See *Measure 5*.
Contracted Services. Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.
Cost-benefit Analysis. An approach for comparing programs and alternatives when benefits and costs can be valued in dollars.
Current Assets. Assets available to finance current operations or to pay current liabilities.
Current Liabilities. Liabilities due within one year.
Current Year. The fiscal year in progress. (ORS 294.311(9))

D

Debt Service Fund. A fund established to account for payment of general long-term debt principal and interest.
Discretionary Revenue. Revenue that is not dedicated or restricted for a specific purpose. Local government can spend these funds on any activity. For Lane County, the major sources of discretionary revenue are timber payments and property taxes.
Double Majority. A term that refers to an election where at least 50 percent of the registered voters eligible to vote in the election cast a ballot and more than 50 percent voting approve the question.

E

Employee Benefits. Amounts paid on behalf of employees; amounts are not included in the gross salary. They are fringe benefit payments, and, while not paid directly to employees, they are part of total compensation. For example, health and life insurance, deferred compensation, social security taxes, workers' compensation, and unemployment insurance.
Encumbrance. An obligation chargeable to an appropriation and for which part of the appropriation is reserved. (ORS 294.311(10)).
Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Lane County operates three Enterprise Funds: Fair Board, Solid Waste, and Corrections Commissary.
Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis. (ORS 294.311(13))

F

Fiduciary Fund. Fiduciary funds are used to account for resources held for the benefit of parties outside the County. The County maintains one fiduciary fund, the Retiree Benefit Trust Fund.
Financial Forecast. A type of report prepared by the budget office or fund manager that provides an annual profile of the revenues and expenditures for several years. Lane County uses long-term forecasts to plan for both the General and Road Funds.
Fiscal Year. A 12-month period (from July 1 through June 30 for Lane County) to which the annual operating budget applies. At the end of the period, a government determines its financial position and the results of its operations. (ORS 294.311(14))
Full Faith and Credit. A pledge of the general taxing power of a government for the payment of a debt obligation. See *General Obligation Bonds*.
Full Time Equivalent (FTE).The equivalent of one employee working full-time for one year.
Fund. A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.
Fund Balance. The difference between a fund's assets and its liabilities and reserves. Portions of the fund balance may be reserved for various purposes such as contingencies or encumbrances.(ORS 294.311(15))
Fund Type. One of the eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

G

General Fund. A fund used to account for most fiscal activities except for those activities requiring to be accounted for in another fund. Consists mainly of discretionary and dedicated revenues.
General Ledger. Financial accounting system for recording and reporting actual expense and revenue activity.
General Obligation Bond. A common type of municipal bond backed by the credit and taxing power of the issuing jurisdiction rather than the revenue from a given project. General obligation bonds are secured by the government's pledge to use legally available resources, including tax revenues, to repay bond holders. No assets are used as collateral.

Governing Body. County court, board of commissioners, city council, school board, board of trustees, board of directors, or other governing board of a local government unit. (ORS 294.311(16))
Grant. Donation or contribution of cash or other assets to a government from a third party, to be used or spent for a specified purpose, activity, or facility. (ORS 294.311(17))

H

H1N1.Novel H1N1 (swine flu) is a new influenza virus causing illness, first detected in people in the U.S. in April 2009.The pandemic strain has Lane County Public Health officials preparing for the possibility of a large outbreak in the fall of 2009.
Home Rule Charter. Voter-approved charter amendment that grants Lane County the authority to make its own laws.

I

Indirect Charges. Administrative costs incurred by centralized activities and charged back to funds based on personal services and occupancy costs. Administrative costs include general administration, human resources, legal services, payroll and finance.
Interfund Loans. Loans made by one fund to another. Loans must be repaid by the end of the ensuing year.(ORS 294.460)
Internal Service Fund. A fund used to account for fiscal activities when goods or services are provided by one department or agency to other departments or agencies on a cost-reimbursement basis. (ORS 294.470) (ORS 294.311(19))

K

Karly's Law. Karly's Law became and Oregon statute in 2007 and requires that a child receive medical attention within 48 hours if that child is found to have suspicious physical injuries in the course of a child abuse investigation. In addition, investigators are required to photograph suspicious injuries and ensure that those photos are seen by a physician and others involved in the child's case. Karly's Law is named for Karly Sheehan, a 3 year old Corvallis girl who was murdered in June of 2005 following previous unsubstantiated allegations of child abuse.

L

Lane Code (LC). The County's ordinances or laws, similar to a state's statutes, which apply to all citizens of Lane County.
Lane Manual (LM). The County's administrative policies and procedures.
Lapse. That portion of an expense appropriation not spent as planned during the course of a fiscal year. This results in a balance of funds that can either be used as a beginning resource for the same fund for the next fiscal year, or that can be reallocated for other expense purposes in the current fiscal year with the proper budget authority. In Lane County, lapse is generated primarily by vacancies in established positions during the fiscal year.
Levy. Amount of tax imposed by a local government for the support of governmental activities. For Lane County, the levy is composed of a property tax base, law enforcement serial levy, extension serial levy, and bonded debt.
Liabilities. Probable future sacrifices of economic benefits, arising from present obligation to transfer assets or provide service to other entities in the future as a result of past transactions or events; doesn't include encumbrances. (ORS 294.311(20))
Line-item Budget. The traditional form of budgeting where proposed expenditures are based on individual objects of expense within a department or division. (ORS 294.352(3))
Local Budget Law. Oregon Revised Statutes dictate local government budgeting practices in ORS 294.
Local Government. Any city, county, port, school district, public or quasi-public corporation (including a municipal utility or dock commission) operated by a separate board or commission; a municipal corporation or municipality. (ORS 294.311(19))

Local Option Tax. Taxing authority voter-approved by a double majority that is in addition to the taxes generated by the permanent tax rate. Local option taxes can be for general operations, a specific purpose or capital projects. They are limited to five years unless they are for a capital project, then they are limited to the useful life of the project or 10 years, whichever is less.

M

Mandates. A requirement by a higher level of government that a lower level of government perform a task or provide a service, do so in a particular way, or meet a particular standard.
Materials & Services. Accounts which establish expenditures for the operating expenses of County departments and programs.
Measure 5. In 1990, Oregon voters passed Measure 5 which established limits on Oregon's property taxes on real estate. Property taxes dedicated for schools were capped at $15.00 per $1,000 of assessed value, and gradually lowered to $5. Property taxes for other purposes were capped at $10 per $1,000.(ORS 310.150(1))
Measure 50. In 1997, Oregon voters passed Measure 50, a revision of Measure 47 passed the prior year. These measures fundamentally changed the Oregon property tax system. Each jurisdiction was assigned a permanent tax rate limit. In addition, the assessed value of each property was reduced to FY 98 and future increases in assessed value were capped. See *Assessed Value* and *Permanent Tax Rate*.
Maximum Assessed Value (MAV). The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of three percent each year. The three percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.
Modified Accrual Basis. Method of accounting where revenues and other financial resource increments, such as bond proceeds, are recognized when they become susceptible to accrual, that is, when they become both measurable and available (collectible) to finance expenditures for the current period. (ORS 294.311(21)(a))
MuniCast: A financial forecasting and analysis software tool designed for governments. Input templates allow users to immediately construct long-range projections of revenues and expenditures, as well as multiple economic, spending and debt scenarios.
Municipal Corporation. Any county, city, port, school district, union high school district, community college district and all other public or quasi-public corporations operated by a separate board or commission. (ORS 294.311(22))

N

Net Working Capital. The sum of the cash balance, accounts receivable expected to be realized during the ensuing year, inventories, supplies, prepaid expenses less current liabilities and, if encumbrance method of accounting is used, reserve for encumbrances [ORS 294.311(20)].

O

Object. As used in expenditure classification, includes article purchased in the form of land, buildings, equipment and vehicles, or services obtained, as distinguished from the results obtained from the expenditures. (ORS 294.311(24))
Object Class. Classification of expenditures, such as personal services, materials and services, capital outlay, debt services, and other types of requirements. (ORS 294.311(25))
Obligations. The amounts of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during a given period that will require payment during the same or a future period.
Operating Rate. The rate determined by dividing the local government’s operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will rise.
Operational Contingency. Any operating fund may establish an appropriated contingency line item for unforeseen expenditures that may become necessary. Any reasonable amount can be appropriated, but the

governing body may transfer by resolution no more than 15% of a fund's total appropriations during the year. By fiscal policy, Lane County restricts operational contingencies to limited emergencies or unanticipated changes.
Operational Reserves. By fiscal policy Lane County distinguishes between operational contingency (transferable to spending by board resolution) and operational reserves (transferable to spending only by supplemental budget). Operational reserves are intended not to be spent in the current year, but are available to respond to significant emergencies, changes or potential disruptions of service caused by external factors.
Ordinance. A formal legislative enactment by the governing board of local government.
Organizational Unit. Any administrative subdivision of the local government, especially one charged with carrying on one or more specific functions, such as a department, office or division. (ORS 294.311(26))

P

Package. Budgetary term for requesting money to add/reduce positions/funds to enhance or expand a current service above the level provided in the previous or current year, i.e. above/below maintenance level, or to create/eliminate entire sections/programs/services.
Payor Mix. A way of talking about the different payment methods used by patients that come for services. With analysis, a health care service can identify the optimal balanced mix of payors to sustain and grow services for the long term.
Payroll Expenses. Health and accident insurance premiums, Social Security and retirement contributions, workers' compensation and unemployment taxes are examples.
Performance Index. As used in this document, a Performance Index is a comparison of performance measure target to actual data. Terms such as “on target” or “declining” is used to describe the performance results and/or trends.
Performance Management. The use of performance measurement results to inform data-driven decision making, including goal setting, allocation and prioritization of resources, and evaluation and revision of policy and program development.
Performance Measurement. Process of developing meaningful indicators and collecting and analyzing performance results with the goal of compiling actionable data and information.
Permanent Rate Limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.
Program. A group of related activities to accomplish a major service or function for which the local government is responsible. (ORS 294.311(28))
Program Budget. A budget based on programs of work or projects. (ORS 294.311(25))
Property Taxes. Ad valorem tax certified to the County Assessor by a local government unit.
Proposed Budget. Financial and operating plan prepared by the Budget Officer. It is submitted to the public for review and the budget committee for approval.

R

Real Market Value (RMV).Amount of cash which could reasonably be expected by an informed seller acting without compulsion, from an informed buyer acting without compulsion, in an "arms-length" transaction during the period for which the property is taxed.
Real Property. Land and the structures attached to it.
Receipts. Cash received unless otherwise qualified. (ORS 294.311(31))
Reserve Fund. Established to accumulate money for a specific purpose, such as purchase of new equipment.(ORS 280.100)
Requirement. The sum of all appropriated and unappropriated items in a fund. Total requirements must always equal total resources in a fund.
Resolution. A formal order of a governing body; lower legal status than an ordinance.
Resource. Estimated beginning funds on hand plus anticipated receipts. See *Revenues*. (ORS 294.316)

Revenues. Money received or anticipated by a local government from either tax or non-tax sources. (ORS 294.311(33))

S

Secure Rural Schools and Community Self-Determination Act. Secure Rural Schools and Community Self-Determination Act or federal “payments to counties” legislation. The act provided federal funding for public safety services, transportation needs, and local schools, recognizing that communities where federal lands are located need federal support to sustain basic local government services.
Serial Levy. A voter approved tax levy for a specific purpose, over a specific time no greater than five years, and for a specified maximum amount.
Special Revenue Fund. A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes.
Spending Limit. A voter approved amendment to the Lane County charter setting the limit for discretionary general fund operating expenditures during a fiscal year.
Supplemental Budget. Modifications to an Adopted Budget for the purpose of adding to or subtracting from current appropriations. Supplemental Budgets require legal notice and Budget Committee review prior to final action by the Board of Commissioners and cannot be used to levy tax.(ORS 294.480)
System Development Charge (SDCs). Fees levied on new development to recover all or part of the cost of building certain infrastructure needed to serve that development. Oregon law only allows SDCs for water, sewers, storm water, transportation, and parks and recreation.

T

Target. In this document, actual performance data is compared to target data established by each department to provide context and meaning to the performance results. Targets are based on a one of a variety of comparatives such as: state or federal mandates, historical performance, achievement of specific outcome objectives, industry/practice standards, continuous improvement, budget capacity, etc.
Tax. Any charge imposed by a governmental unit upon property or upon a property owner as a direct consequence of ownership of that property except incurred charges and assessment for local improvements.
Tax Levy. Total amount of taxes imposed by a local government unit.
Tax on Property. Any tax, fee, charge or assessment imposed by any government unit upon property or upon a property owner as a direct consequence of ownership of that property (ORS 310.140(1)).
Tax Rate. The amount of tax stated in terms of a unit of tax for each $1,000 of assessed valuation of taxable property. In Oregon, Measure 5 limits the amount of tax on property that can be collected from for general government to $10 per $1000 of real market value. See *Measure 5*.
Tax Roll. The official list showing the amount of taxes levied against each property. (ORS 294.450)
Transfers. Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund. (ORS 294.450)
Trust Fund. A fund used to account for fiscal activities of assets held in trust by a government.

U

Unappropriated Ending Fund Balance (UEFB).Amount set aside in the budget to be used as cash carryover to the next year’s budget. It provides the local government with cash until tax money is received from the County Treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency (ORS 294.371).
Unappropriated Reserves. The unappropriated ending balance is called a "requirement", not an expenditure. The law specifically requires the unappropriated ending fund balance to become a budget resource in the next fiscal year (cash balance). During a current year, unappropriated funds are not available under *any* circumstance.
Unincorporated Area. The areas of the County outside city boundaries.

Acronyms

A

A&T	Department of Assessment and Taxation
ACT	Area Commission on Transportation
ADA	Americans with Disabilities Act
ADP	Average Daily Population
AFSCME	American Federation of State, County & Municipal Employees
AIRS	Area Information Records System
AOC	Association of Oregon Counties
AOD	Alcohol and Other Drug
APM	Administrative Procedures Manual
APRI	American Prosecutors Research Institute
ARRA	American Recovery & Reinvestment Act
AV	Assessed Value

B

BCC	Board of County Commissioners
BLM	Bureau of Land Management
BOLI	Bureau of Labor and Industries
BoPTA	Board of Property Tax Appeals
BRS	Behavioral Rehabilitation Services

C

CAFFA	County Assessment Function Funding Assistance
CAFR	Comprehensive Annual Financial Report
CAMI	Child Abuse Multidisciplinary Intervention Account
CAO	Dept. of County Administration ***or*** the County Administrative Officer
CAS	Cost Accounting System
CASA	Court Appointed Special Advocates
CBR	Capacity Based Release
CC	County Counsel
CCC	Community Correction Center
CCA	Community Corrections Act
CCF	Commission on Children & Families
CD	Communicable Disease
CDBG	Community Development Block Grants
C&ED	Community & Economic Development
CF	County Force
CFS	Calls-for-Service
CHC	Community Health Center
CHCLC	Community Health Center of Lane County
CIP	Capital Improvement Program
CJIS	Criminal Justice Information System
CLJC	Central Lane Justice Court
CM	Community Mobilization
COBRA	Consolidated Omnibus Budget Reconciliation Act
COLA	Cost of Living Adjustment
COD	Coefficient of Dispersion
COPS	Community Oriented Policing Services
CPI	Consumer Price Index
CRS	Central Receiving Station (Glenwood)

CSP	Community Services Program
CSR	Customer Service Request
CVALCO	Convention and Visitors Association of Lane County
CY	Calendar Year

D

DA	District Attorney
DCF	Department of Children & Families
DD	Developmental Disabilities
DDS	Developmental Disabilities Services
DEA	Drug Enforcement Agency
DEQ	Department of Environmental Quality
DHS	Department of Human Services (state)
DMAP	Oregon Division of Medical Assistance Programs
DMV	Department of Motor Vehicles
DOC	Department of Corrections (state)
DOJ	Department of Justice (federal)
DOMC	Richard K. Sherman Defendant & Offender Management Center
DOR	Department of Revenue (State of Oregon)
DP	Data Processing
DPS	Department of Public Safety
DPSST	Department of Public Safety Standards and Training
DUII	Driving Under the Influence of Intoxicants
DV	Domestic Violence
DYS	Department of Youth Services

E

EAP	Employee Assistance Program
EEO	Equal Employment Opportunity
ECPT	Early Childhood Planning Team
ECS	Engineering and Construction Services
EOE	Equal Opportunity Employer
EMR	Electronic Medical Record
EPA	Environmental Protection Agency
EPUD	Emerald People's Utility District
ER	Employer
ESD	Education Service District
ESP	Electronic Surveillance Program
EVOC	Emergency Vehicle Operations Course
EWEB	Eugene Water and Electric Board

F

FB	Fair Board
FEMA	Federal Emergency Management Agency
FFA	Future Farmers of America
FFF	Ford Family Foundation
FIN PLAN	Financial Plan
FMLA	Family and Medical Leave Act
FOPPO	Federation of Parole and Probation Officers
FQHC	Federally Qualified Health Center
FRC	Family Resource Centers
FTE	Full-Time Equivalent

FWC	Forest Work Camp
FY	Fiscal Year

G

GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GED	General Education Diploma
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GL	General Ledger
GPS	Global Position System

H

H&HS	Department of Health & Human Services/HHS
HACSA	Housing Authority & Community Services Agency
HAVA	Help America Vote Act
HAZMAT	Hazardous Materials
HIDTA	High Intensive Drug Trafficking Area
HIPAA	Health Insurance Portability and Accountability Act
HB	House Bill
HBP	Highway Bridge Program
HHS	Department of Health & Human Services/H&HS
HIV	Human Immunodeficiency Virus
HF	Health Families
HOPE	Healthy Options through Prevention and Education
HR	Human Resources
HS	Healthy Start
HSC	Human Services Commission
HSCTA	Human Services Client Tracking System
HUD	U.S. Dept. of Housing and Urban Development
HVAC	Heating, Ventilating, and Air Conditioning

I

IAP	Individual Account Plan
ICS	Incident Command Structure
IGA	Intergovernmental Agreement
IGR	Intergovernmental Relations Program
INET	Interagency Narcotics Enforcement Team
IT	Information Technology
ITIL	Information Technology Infrastructure Library
IVM	Integrated Vegetation Management

J

JAG	Justice Assistance Grant
JJC	Juvenile Justice Center
JJIS	Juvenile Justice Information System
JMS	Jail Management System
JOBS	Job Opportunities and Basic Skills

K

K	Thousands
KF	Kids’ First

L

LAN	Local Area Network
LCAS	Lane County Animal Services
LCBH	Lane County Behavioral Health
LCC	Lane Community College
LCIS	Lane County Information Services
LCME	Lane County Medical Examiner
LCOG	Lane Council of Governments
LCPAA	Lane County Prosecuting Attorney's Association
LCPH	Lane County Public Health
LCPOA	Lane County Peace Officers Association
LCSO	Lane County Sheriff’s Office
LEED	Leadership in Energy and Environmental Design
LIEAP	Low Income Energy Assistance Program
LIPA	Lane Individual Practice Association
LM	Lane Manual
LMD	Land Management Division
LRAPA	Lane Regional Air Pollution Authority
LTD	Lane Transit District
LWP	Lane Workforce Partnership, aka WP

M

M&S	Materials and Services
MCM	Maternity Case Management
MHO	Mental Health Organization
MLK	Martin Luther King, Jr.
MRTC	McKenzie River Tourism Committee
MTP	Methadone Treatment Program
MWSD	Metropolitan Wastewater Service District
MS	Department of Management Services

N

NACO	National Association of Counties
NIMS	National Incident Management System
NIMH	National Institute of Mental Health
NMT	Neurosequential Model of Therapeutics

O

O&C	Oregon and California
OACA	Oregon Association of Court Administrators
OAR	Oregon Administrative Rules
OCCF	Oregon Commissioner on Children & Families
ODOT	Oregon Department of Transportation
OEDD	Oregon Economic Development Department
OFLA	Oregon Family Leave Act
OHP	Oregon Health Plan
OJC	Oakridge Justice Court
OLCC	Oregon Liquor Control Commission
OM&P	Operation, Maintenance and Preservation
OOTS	Office of the Sheriff
OPSRP	Oregon Public Services Retirement Plan

ORMAP	Oregon Map Project
ORS	Oregon Revised Statutes
OSHA	Occupational Safety and Health Association
OSME	Oregon State Medical Examiner
OSSC	Oregon State Service Corps
OSU	Oregon State University
OTIA	Oregon Transportation Investment Act
OTA	Oregon Transit Association
OVC	U.S. Office for Victims of Crime
OVW	Office of Violence against Women
OWEB	Oregon Watershed Enhancement Board
OYA	Oregon Youth Authority

P

P&P	Parole and Probation
PB	Performance Budgeting
PC	Personal Computer
PCRF	Personal Computer Replacement Fund
PCS	Professional Credit Service
PERS	Public Employees Retirement System
PIO	Public Information Office
PMO	Project Management Office
PO	Parole Officer
PPO	Preferred Provider Organization
PPR	Prudent Person Reserve
PSB	Public Service Building
PSD	Police Services Division
PSCC	Public Safety Coordinating Council
PSRB	Psychiatric Security Review Board
PUC	Public Utilities Commission
PW	Public Works Department

R

RAC	Roads Advisory Committee
RAISE	Recovery After Initial Schizophrenic Episode
RAP	Recovery and Progress
RCP	Rural Comprehensive Plan
REG	Regional Executive Group
RFP	Request for proposal
RIS	Regional Information System
RIO	Regional Information Officers
RLID	Regional Land Information Database
RMS	Records Management System
ROW	Right-Of-Way

S

SAR	Search and Rescue
SAN	Storage Area Network
SB	Senate Bill
SDC	System Development Charge
SDSD	Senior and Disabled Services Division (State of Oregon)
SERT	Serious Event Review Team

SO	Sheriff's Office
SOPT	Sex Offender Treatment Program
SOS	Service Option Sheet
SLR	Supplementary Local Rules
SRI	Student Retention Initiative
SRS	Secure Rural Schools & Community Self Determination Act of 2000
SRS 2008	Secure Rural Schools and Community Self Determination Act of 2008
SSR	Service Stabilization Reserve
SWC	Sheriff Work Crew

T

TANF	Temporary Assistance to Needy Families
TM	Time Management
TRT	Transient Room Tax
TSAC	Transitional Services and Assessment Center
TSP	Transportation System Plan

U

UEFB	Unappropriated Ending Fund Balance
UGB	Urban Growth Boundary
UO/UofO	University of Oregon
UR	Urban Renewal
USERRA	Uniformed Services Employment and Reemployment Rights Act
USFS	United States Forest Service

V

VINE	Victim Information Notification Everyday
VOCA	Victims of Crime Act
VSP	Lane County District Attorney’s Victim Services Program

W

WIA	Workforce Investment Act
WIC	Women, Infants and Children
WMD	Waste Management Division
WP	Lane Workforce Partnership (LWP)

Y

YS	Department of Youth Service
YIT	Youth in Transition